IDAHO PUBLIC CHARTER SCHOOL COMMISSION

MEETING MINUTES FOR REGULAR MEETING

Date: Thursday, August 14, 2025
Start Time: 9:00 AM**,** MST
Physical Location: Capitol Mall Annex, Senate Conference Room, Third Floor, 514 W. Jefferson Street, Boise, Idaho 83702

The meeting was called to order by Chairman Reed at 9:00am.

Commissioners Present:	Staff Present:
Chairman Reed - Present	Interim Acting Director Jennifer White, OSBE
Vice Chair Bair - Present	Jared Dawson, IPCSC
Commissioner Koehler - Present	Joy Lindner, IPCSC
Commissioner Hedrick - Present	Lisa Hendricks, OSBE
Commissioner Quinn - Present	
Commissioner Amador - Present	
Commissioner Paulos - Present	

Karen Sheehan from the Attorney General's Office was also present.

I. COMMISSION WORK (Action Item)

Minutes Review / Approval

Motion/Second (Hedrick/Koehler) Motion to approve the minutes from the June 12, 2025 Regular Commission Meeting and August 5, 2025 Special Commission Meeting as presented. *The motion passed unanimously.*

II. PUBLIC COMMENT

No verbal public comment was given. IPCSC received several public comments via email which were shared with Commissioners expressing support for both finalists for the Executive Director position and support for Brabeion Academy.

III. DIRECTOR'S REPORT

Interim Acting Director White has been working with HR on open positions in the IPCSC office. She noted the Public Charter School Approval Criteria included in the meeting materials. Several charter schools have been invited to participate in the increased charter school support program this year: Chief Tahgee Elementary Academy, Hayden Canyon Charter School, Monticello Montessori Charter School, and North Valley Academy, along with three schools from Cohort One that will continue in the program: Blackfoot Community Charter, Mountain Community School, and Peace Valley Charter School. Bingham Academy is in the process of closing. A new charter school application from Elevate Kuna has been received.

IV. EXECUTIVE SESSION (Action Item)

Motion/Second (Hedrick/Koehler) Motion to enter into executive session pursuant to Idaho Code 74-206(1)(a) to consider hiring a public officer, employee, staff member or

individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Topic: Director Position.
Roll Call: Chair Reed: yes, Vice Chair Bair: yes, Commissioner Amador: yes, Commissioner Hedrick: yes, Commissioner Koehler: yes, Commissioner Paulos: yes, Commissioner Quinn: yes. *The motion passed unanimously.*
Motion/Second (Paulos/Bair) Motion to exit executive session. *The motion passed unanimously.*

V. CONSIDERATION OF AMENDMENT TO PERFORMANCE CERTIFICATE (Action Item)

Interim Acting Director White summarized Project Impact STEM Academy's request to amend their primary attendance area.
Motion/Second (Quinn/Koehler) Motion to allow Project Impact STEM Academy to change the boundaries of the school's primary attendance area. *The motion passed unanimously.*

VI. CONSIDERATION OF CHARTER AUTHORIZER TRANSFER (Action Item)

Gem Prep: Online Chief Executive Officer Jason Bransford, Chief Academic Officer Laurie Wolfe, Chief Financial Officer Bryan Fletcher, Principal Heather McKenna, and Federal Programs Director and Assistant Principal Kyle Leybas gave a presentation requesting charter authorizer transfer from the White Pine School District to the IPCSC.
No motion was made. The decision was tabled until the October 9, 2025 meeting in order for the school to gather information to enable the Commissioners to make a decision as to whether to grant a 6 year or 12 year charter.

VII. CONSIDERATION OF NEW CHARTER SCHOOL APPLICATION (Action Item)

Brabeion Academy Board Chair Branden Durst, Board Vice Chair and Treasurer Tom Moore, Board Secretary Julie Dillehay, Board President Miguel DeLuna, and Director Laura Warden gave a presentation.
Motion/Second (Hedrick/Koehler) Motion to approve the new charter school application for Brabeion Academy for a three-year term effective August 14, 2025 with the following conditions:

1. Charter holder provides the IPCSC evidence that a Facility Lease agreement is signed or otherwise delivered by March 1, 2026;
2. Charter holder provides the IPCSC evidence of a balanced year 1 budget based on enrollment from the Spring 2026 lottery by June 1, 2026;
3. Charter holder provides the IPCSC evidence that all Memorandum(s) of Understanding required to operate the school are signed or otherwise delivered by June 1, 2026;
4. Charter holder provides the IPCSC evidence that all grants and contracts that are part of that year 1 budget are signed or otherwise delivered by June 1, 2026; and
5. Charter holder provides the IPCSC evidence that sufficient transportation has been secured by June 1, 2026, to the extent holder intends to provide transportation.

The motion passed unanimously.

VIII. APPROVAL OF NEW DIRECTOR (Action Item)

Motion/Second (Bair/Paulos) Motion to appoint Rachel Burk Executive Director of the Idaho Public Charter School Commission, delegating authority to Chairman Reed and Interim Acting Director White and to determine start date and salary and benefits in conjunction with HR. Commissioner Amador recused himself from the vote. *The motion passed unanimously.*

IX. IDAHO SCHOOL BOARDS ASSOCIATION PRESENTATION

ISBA Executive Director Misty Swanson and Chief Learning Officer Phil Gore gave a presentation, highlighting ISBA's Gem State Governance Board Development Series.

Meeting adjourned.