### AN AMERICAN CLASSICAL SCHOOLS OF IDAHO PETITION



## CLASSICAL ACADEMY

virtus > scientia > felicitas

K-12 Opening 2025

PO Box 734 Bonners Ferry, Idaho 83805

September 14, 2023

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# TABLE OF CONTENTS

| EXECUTIVE SUMMARY                               | 1  |
|---|----|
| INTRODUCTION                                    | 4  |
| Mission Statement                               | 6  |
| Vision Statement                                | 7  |
| Core Virtues                                    | 8  |
| Growth Plan                                     | 9  |
| SECTION I: EDUCATIONAL PROGRAM                  | 11 |
| Means   |    |
| Curriculum Overview                             |    |
| Sources of Educational Philosophy               | 14 |
| Description of Educational Philosophy           | 16 |
| Partnership with Hillsdale College              |    |
| Instructional Practices and Curriculum          |    |
| Plan for Serving All Students                   |    |
| Professional Development Plan                   | 57 |
| Faculty and Staff Performance Evaluation        | 64 |
| Teacher Recruitment                             |    |
| SECTION II: FINANCE AND FACILITIES PLAN         | 72 |
| Fiscal Philosophy and Spending Priorities       | 72 |
| Financial Management Plan                       | 74 |
| Description of Facility Needs                   |    |
| Facility Plan                                   |    |
| SECTION III: BOARD CAPACITY AND GOVERNANCE STRU |    |
| Description of Governance Structure             |    |

| The Governing Board  | 91    |
|--|-------|
| The School Leader  | 94    |
| Business Management  | 95    |
| Board of Directors   | 96    |
| Board Advisors   | 99    |
| Board Training   | 101   |
| Legal Counsel  | 101   |
| Transition Plan: Founding Community Group to Governing Board | 102   |
| SECTION IV: STUDENT DEMAND AND PRIMARY ATTENDANCE AR         |       |
| Enrollment Capacity  |       |
| Primary Attendance Areas                                     |       |
| Admissions   |       |
| Demographics   |       |
| Community Needs and Market Interest                          |       |
| Transportation Plan  |       |
| School Lunch Program   |       |
| Strategies for Enrolling Underserved Families                | 120   |
| SECTION V: SCHOOL LEADERSHIP AND MANAGEMENT                  |       |
| Leadership Team  |       |
| Note About Job Descriptions                                  |       |
| Board of Directors' Evaluation of the School Leader          | 133   |
| APPENDIX SERIES A: FINANCIAL PLAN                            |       |
| APPENDIX SERIES B: FACILITY PLAN                             |       |
| APPENDIX SERIES C: GOVERNANCE DOCUMENTS                      |       |
| APPENDIX SERIES D: BOARD OF DIRECTORS & PETITIONING GRO      | UP210 |
| APPENDIX SERIES E: ADMINISTRATION AND ORGANIZATION           |       |
| APPENDIX SERIES G: LEA NOTIFICATION LETTERS                  |       |
| APPENDIX SERIES H: ADDITIONAL DOCUMENTS                      |       |

## **EXECUTIVE SUMMARY**

This Petition outlines the plan to open North Idaho Classical Academy (NICA) in the Bonners Ferry community in time for the 2025-2026 school year. NICA will serve students from Boundary and Bonners Counties in the northern part of Idaho including, but not limited to Bonners Ferry, Moyie Springs, Naples, Samuels, and Ponderay. NICA will open as a K-6 school in August 2025 and will add an additional grade each year, growing to serve up to 390 students (30 per grade) in grades K-12 by the 2032/2033 school year.

NICA is an American classical school and a Hillsdale K-12 Candidate Member School. American classical education is a variant of classical education that blends an intensive focus on the development of literacy and numeracy in the early years with a rigorous liberal arts and science curriculum that students grow into as they advance in grade level. The American aspect of the model refers to elements that distinguish it from other types of classical education, including a comprehensive civics program that students participate in throughout their K-12 education and an emphasis on character development, informed by the Western philosophical tradition. NICA's curriculum is provided free of cost through its partnership with the Office of K-12 Education at Hillsdale

College. In addition to curricular resources, Hillsdale K-12 also provides leadership and instructional training to administrators and faculty at member schools. American classical education has proven successful in Fruitland, Idaho and throughout the United States.

The mission of NICA is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes virtuous living, traditional learning, and civic responsibility. NICA will be governed by the board of American Classical Schools of Idaho (ACSI). ACSI is a 501c-3 organization and accompanying foundation (for philanthropic purposes). ACSI will also function as a School Support Office (SSO). This SSO operates <u>exclusively</u> for benefit of NICA, Idaho Novus Classical Academy (INCA), and Treasure Valley Classical Academy (TVCA), to create economies of scale for services such as business management, food service, transportation, and instructional support.

### ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission staff requested additional information about a</u> <u>School Support Office and how this differs from an Educational Management</u> <u>Organization (EMO), Educational Services Provider (ESP), etc.</u> <u>American Classical Schools of Idaho (ACSI) is the School Support Office</u> (SSO) for NICA and other ACSI-member schools. ACSI is an innovative and adaptive entity designed to provide tailored support and assistance to ACSIaffiliated schools. The SSO's operating philosophy is rooted in a collaborative and responsive approach, wherein its primary focus is to fulfill the specific needs and preferences of school leaders. This means that the SSO does not operate on a predefined set of responsibilities, but rather it dynamically evolves in response to the requirements of individual schools within the ACSI network.

The central tenet of the SSO is to function as a service-oriented resource for school leaders. It aims to empower and assist school administrators by aligning its activities with their goals and priorities. This approach is different from conventional models, as it seeks to align with school leader priorities, allowing them to take the lead in shaping the support they receive so they can focus on academic leadership and day-to-day operations.

<u>ACSI services and support are dedicated solely to schools affiliated with</u> <u>the ACSI network, reinforcing a strong sense of commitment and partnership</u> <u>within this community. The costs of the support provided by the ACSI SSO will be</u> <u>no more than 10% of each school's general budget.</u>

## **INTRODUCTION**

North Idaho Classical Academy (NICA) is proposed as a tuition-free, open enrollment, public charter school available to families who reside within Boundary and Bonners Counties, Idaho. NICA will provide an American classical education which is based on a disciplined, classical curriculum grounded in the civic traditions and history of the United States.

One aspect of the legislative intent noted in Idaho Code § 33-5202 is to "Provide parents and students with expanded choices in the types of educational opportunities that are available within the public school system." The founding group has collected information from families who intend to enroll their children at NICA through the school website and social media. This data (fully described in Section IV) illustrates the interest, support, and desire within northern Idaho for expanded choice and access to American classical education.

The founding members of NICA live in Boundary and Bonners Counties, and most have children or grandchildren who attend or have attended the area school districts. The founding members are seeking educational alternatives that would provide a more rigorous and traditional form of education. The founding

group has diverse backgrounds, experiences, and training (outlined in Section III). Their efforts are supported by external entities that are recognized as leaders in their respective fields, including BLUUM and Hillsdale College. American Classical Schools of Idaho (ACSI) seeks to meet the demand for greater access to American classical education in northern Idaho by opening NICA for the first time at the beginning of the 2025-2026 school year.

NICA will collaborate with Hillsdale College's Office of K-12 Education in the design and execution of the educational program, as evidenced by the letter of intent included in Appendix Series H. There is no other school in the proposed attendance area that uses this model. Further, the school will grow to serve students from kindergarten through 12<sup>th</sup> grade. Such a model reinforces the school's mission by laying a solid foundation of classical learning in the elementary years, then building on that foundation with robust inquiry into both the human and natural world—with the arts—that exceeds what many colleges and universities accomplish in the liberal arts and sciences. Thus, NICA will provide the parents of Boundary and Bonner Counties with an exceptional option among the educational opportunities available to their children. Hillsdale College has collaborated with dozens of other classical schools in multiple states to implement an American classical curriculum and their model has shown success across a wide variety of student and community backgrounds, regardless of geographic location. This includes the IPCSC-authorized Treasure Valley Classical Academy (TVCA) in Fruitland, Idaho. The curriculum is characterized

by a strong emphasis on language, rich content in a core curriculum of traditional subjects, and a focus upon the American historical, literary, and civic inheritance.

### **MISSION STATEMENT**

The mission of North Idaho Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes virtuous living, traditional learning, and civic responsibility.

NICA will partner with families to shepherd their children through the development of character and knowledge. These efforts hinge on both curricular and extracurricular offerings, to nurture the child's humanity with constant consideration of who they may become. As detailed in Section I of this Petition, NICA will develop within its students the intellectual and personal habits and skills upon which responsible, independent, and flourishing lives are built, in the firm belief that such future citizens are the basis of a free and just society. The time-honored liberal arts and science curriculum and classical pedagogy direct students toward mastery of the fundamentals of literacy and numeracy, exploration of the arts and sciences, and understanding of the foundational tenets of the American heritage. The curriculum by purpose and design includes a survey of American intellectual and cultural traditions as they have been developed and refined over centuries.

The classical content of the curriculum refers to those traditional works of literature, history, and philosophy that embody perennial truths of the human

soul and which remain compelling because they present these truths in memorable or beautiful ways. These classics are admired not because they are old; rather they are admired because they are timeless and the lessons they offer transcend the popular culture of a given generation. The classics provide the most thoughtful reflections on the meaning and potential of human life. The Great Books include students in a conversation which spans millennia and seeks to address the enduring questions of the human heart and mind.

To help implement this mission, NICA will make use of its growing partnership with the Hillsdale Office of K-12 Education. As such, NICA will be able to utilize startup training, ongoing professional development, and curricular materials developed by Hillsdale K-12 staff, all at no cost to NICA. Additionally, the partnership with Hillsdale College provides an outlet for professional collaboration with dozens of similar schools in the rapidly growing Hillsdale K-12 network.

### VISION STATEMENT

The vision of North Idaho Classical Academy is to form future citizens who uphold the ideals of our country's founding and promote the continuation of our American experiment—through a classical, great books curriculum designed to engage the student in the highest matters and the deepest questions of truth, justice, virtue, and beauty.

NICA will educate students who will be stewards of the American traditions that established the pillars of our free society. Participation in the Great Conversation is essential for the perpetuation of these traditions. Therefore, the aim of NICA is to provide a classical liberal arts and science education that focuses on the highest matters and the deepest questions of truth, justice, virtue, and beauty. Where possible, we must engage those ideas and principles in the original texts, which have both intrinsic value and beauty and are worthy of study and contemplation. We also find a clear expression of this legacy in the founding documents of the United States as an experiment in selfgovernment under law based on the literary and scientific education of the founders themselves. As they sought to avoid the problems of pure democracy as seen in Athens and of a republic that gave way to an empire in Rome and despotism in Europe, we too must engage with those ideas to have a citizenry that understands the perils of each. NICA will provide students the benefit of a content-rich, classical, great books curriculum that assists them in understanding, examining, and fostering an appreciation for America's founding principles.

### **CORE VIRTUES**

The American classical education model involves a school culture centered around classical virtues. Core virtues are incorporated into the curriculum and provide the basis for the high expectations students and staff are held to.

Additionally, all school and classroom rules are connected to these virtues and students receive explicit and ongoing instruction in the meaning and manifestation of virtue in their education and lives. This emphasis on virtuous living is reflected in the mission and vision statements and is a hallmark of American classical education. NICA students will be active participants in implementing their learned virtues as part of their character training. Although an appropriate array of virtues will be taught through the curriculum, faculty and staff will inculcate the following official core virtues in the school's culture: courage, courtesy, honesty, perseverance, self-government, and service.

NICA's aim is to develop the academic potential and personal character of each of its students, regardless of background, socioeconomic status, or innate ability, and to graduate them fully prepared to participate as informed, responsible, and active citizens in their communities. NICA's vision for its students is not limited solely to their academic achievement and scores on standardized tests. Personal responsibility, virtues, and discipline will be modeled and expected. NICA will actively foster a sense of civic responsibility along with a belief in striving for individual achievement in all its students.

### **GROWTH PLAN**

As detailed in Section IV of this Petition, NICA will open as a K-6 school and add one grade per year until the K-12 model is fully implemented. Each grade will enroll 30 students, resulting in an initial enrollment of 210 students

and eventually arriving at a maximum capacity of 390 once the school is fully developed.

## SECTION I: EDUCATIONAL PROGRAM

The subsections that follow provide a detailed narrative description of the educational program at NICA. Please see Appendix Series H for a succinct overview of the K-12 program.

### **MEANS**

To accomplish our mission, NICA will employ the following means: (1) teach reading and correct spelling through an explicit phonics program that gives children a systematic understanding of English orthography; (2) require memorization of math facts, practice mental math, and explore the larger concepts behind mathematical operations; (3) impart a mastery of language through teaching formal grammar, word origins in order to build vocabulary, and Latin; (4) teach students to acquire mastery in writing through frequent writing assignments of varying lengths combined with study and imitation of the great writers of our tradition; (5) likewise teach students to speak purposefully, convincingly, and politely in a variety of settings, as well as to listen to, analyze, and appreciate what others have to say, thus bringing students into an active participation in "the Great Conversation"; (6) study great works of literature through close reading and dynamic Socratic discussion; (7) cultivate citizenship and historical knowledge through an intensive study of our American heritage, often using primary sources; (8) teach both the facts and concepts of the sciences from the earliest grades in order to unveil the story of nature; (9) require daily study of the fine arts in grades K-8 with a focus on the great compositions in music and art, as well as theory and performance; (10) build character in young people through explicit training in the moral virtues combined with the study and emulation of good character found in history and literature; (11) hire subjectmatter experts steeped in the liberal arts and sciences to bring this both demanding and inspiring education to young people; and (12) provide a disciplined and dynamic school environment in which students love learning, are active participants in their own education and make lasting friendships.

### **CURRICULUM OVERVIEW**

At a true classical school, content is king. As such, we are very explicit in this Petition about NICA's planned curriculum. NICA will achieve its mission of providing an American classical education to all its students by adhering to the curriculum below. The elements of this curriculum are time-tested, systematic,

coherent with each other, and accessible to all children. Specifically, NICA will teach the following:

- An explicit phonics program developed by Access Literacy, deriving from the research of Orton-Gillingham;
- Curriculum informed by the *Core Knowledge Sequence* in grades K-8 for literature, history and geography, science, the fine arts, and an overarching cultural literacy;
- *Singapore Mathematics* (the Dimensions series) from Kindergarten through pre-algebra;
- *Art of Problem Solving* (for Algebra I/II) and Weeks & Adkins and Euclid (for Geometry);
- Upper-level mathematics courses featuring textbooks such as *Precalculus* by Michael Sullivan, *Trigonometry* by I.M. Gelfand and Mark Saul, *Calculus: An Intuitive and Physical Approach* by Morris Kline, and *Calculus* by James Stewart.
- Systematic grammar instruction using the *Well-Ordered Language* curriculum from Classic Academic Press and the *Wordly Wise Curriculum* from Educators Publishing Service;
- Systematic writing instruction using the *Structure and Style* curriculum from the Institute for Excellence in Writing;
- Latin, beginning in grade six, through grade nine;

- The upper school curriculum featured by the Hillsdale College charter school partnership and contained in the *Hillsdale K-12 Program Guide*: A Comprehensive Scope and Sequence;
- A separate but allied sequence of ancient history through the twentieth century drawing heavily on the reading of primary sources;
- Required courses in composition, government, economics, and moral philosophy;
- The writing of a senior thesis.

A school, like any other human endeavor, allows for a variety of styles and personalities, particularly in a K-12 setting. Yet whether teaching through interrogative questioning, Socratic discussion, or having students demonstrate mastery of the material as in poetry recitations, spelling bees, or working math problems at the board, NICA will expect classrooms to be led by teachers who are kind-hearted subject matter experts and who deliver well-structured, contentrich lessons.

### SOURCES OF EDUCATIONAL PHILOSOPHY

The mission of NICA is derived from the history and philosophy of liberal education beginning with the Ancient Greeks and Romans and progressing through the Renaissance, the Enlightenment, and the American Founding. Currently, traditional classical education is experiencing a Renaissance in this country after decades of lack of interest. Within this broader reform, NICA will follow the principles and curriculum of what ought to be called American classical education, whose mission encourages the formation of human beings and citizens who will flourish in life and serve their communities and country as mindful and productive citizens. In order to embrace this mission, the school holds certain essays and texts to be informative of our approach in content and pedagogy. Among those are the following:

- E. D. Hirsch, Cultural Literacy
- E. D. Hirsch, The Schools We Need and Why We Don't Have Them
- E. D. Hirsch, The Making of Americans
- C.S. Lewis, The Abolition of Man
- William Kilpatrick, Why Johnny Can't Tell Right from Wrong
- Robert Maynard Hutchins, The Great Conversation
- John Locke, Some Thoughts Concerning Education
- George Turnbull, *Observations upon Liberal Education*, ed. Terrence O. Moore
- Benjamin Franklin, "Proposals Relating to the Education of Youth in Pensilvania" (sic.)
- Thomas Jefferson, *Virginia Bill for the More General Diffusion of Knowledge*
- Benjamin Rush, "A Plan for the Establishment of Public Schools"

No school can accomplish its mission while leaving its philosophy on the shelf. As such, an important part of faculty training each year will be a return to first principles through a vigorous discussion of a foundational text as well as a Socratic discussion of a piece of literature taught in the curriculum. The teachers will, no doubt, enjoy and appreciate these conversations. Hence, the school's own "professional development" will model what will take place in NICA classrooms.

### **DESCRIPTION OF EDUCATIONAL PHILOSOPHY**

NICA's curriculum was selected to meet the needs of all students within the planned attendance area, and we expect a population of students from diverse backgrounds and with diverse learning abilities. Our curriculum is time-tested and research-based, and has been successfully implemented for students from academically, socially, and economically varied backgrounds across the United States. It seems worth noting that there are a variety of classical models. One model—which might be termed "high classical"— seeks to duplicate the old world, often parochial, education of the societal elite. This is <u>not</u> the NICA model, which is more aptly referred to as "American classical." The term "American classical" implies a more down-to-earth approach. While strongly reliant on the Great Books and a deep examination of the liberal arts and sciences, the objective is to form future citizens who will be great stewards of our republic. As such, this model is more akin to Thomas Jefferson's "farmers who

have read Homer" rather than Plato's "philosopher king." The American classical education NICA will offer is a liberal arts and science education intended to equip students for virtuous, knowledgeable, and happy lives. Our students will become engaged citizens and intellectually rigorous contributors, well qualified for future studies in law, medicine, business, engineering, technology, or any other professional or vocational pursuit.

Classical education upholds a standard of excellence and has proven itself over the course of time. NICA's high standards and research-based curriculum will provide students with a traditional education that will challenge them to excel not only in learning but also in character development. At NICA, high academic achievement, personal discipline, ethics, and responsibility will be consistently reinforced through the study of subjects in the classical tradition. Students will graduate from NICA as highly literate and virtuous citizens who are well prepared to advance into any life endeavor and to inspire others.

NICA will utilize the *Hillsdale K-12 Program Guide*, which makes use of aspects of the *Core Knowledge Sequence*, to meet or exceed all Idaho State Standards and benchmarks. The goal of Core Knowledge is to develop cultural literacy through a systematic curriculum that eliminates gaps and unnecessary repetition. This sequence was developed to provide a comprehensive order to K-8 education with the intention of training students in the art, literature, science, history, math, and language that form their cultural and intellectual inheritance. *The Core Knowledge Sequence* was first published in 1988 and has been

successfully employed and tested in hundreds of schools throughout the United States.

### PARTNERSHIP WITH HILLSDALE COLLEGE

Charter schools assisted by the Hillsdale College Office of K-12 Education adhere to, and are consistent with, the following key characteristics and components:

- The centrality of the Western tradition in the study of history, literature, philosophy, and fine arts.
- 2. A rich and recurring examination of the American literary, moral, philosophical, political, and historical traditions.
- The use of explicit phonics instruction leading to reading fluency, and the use of explicit grammar instruction leading to English language mastery.
- 4. The teaching of Latin.
- 5. The acknowledgement of objective standards of correctness, logic, beauty, weightiness, and truth intrinsic to the liberal arts and sciences.
- 6. A school culture demanding moral virtue, decorum, respect, discipline, and studiousness among the students and faculty.
- A curriculum that is content-rich, balanced, and strong across the four core disciplines of math, science, literature, and history.

- A faculty, where well-educated and articulate teachers explicitly convey real knowledge to students using traditional teaching methods.
- A school that uses technology effectively but without diminishing the faculty leadership that is crucial to academic achievement.

10. A school with a plan to serve grades K through 12.

In a Hillsdale-supported classical school, teachers must possess knowledge (#8), authority (#9), and compassion (#6). These abilities allow for lessons with real weight, classrooms with order and discipline, and instruction with purpose and focus. Classes are conducted in a professional and focused manner, understanding that every minute counts. Teachers must take preparation seriously and be watchful in the classroom so that the needs of all students are met, because the teachers recognize the grand project they have undertaken. Teachers who teach classically take responsibility for student learning in the classroom. They look for student comprehension during instruction.

Teaching classically treats each classroom activity with an appropriate degree and mixture of richness, dignity, wonder, and love of the subject so that those same qualities are cultivated in the student, enabling them to mature into knowledge and self-government so that, in the words of Thomas Jefferson, "[Each] may...work out his own greatest happiness." As an outside, independent institution of higher learning committed to the liberal arts at the college level, and to the flourishing of K-12 education, Hillsdale is uniquely qualified to assist the governing board with board training, the school leader with leadership training, and the faculty with teacher training. Such training draws upon the experiences of charter schools across the nation that now form a strong partnership, yet one that does not impede local self-government.

Hillsdale College's K-12 initiative is completely funded by donations to the college for that purpose and <u>all support is provided at no cost to charter schools</u>. Hence this partnership is an important asset for a start-up school both financially and mission-wise since the school does not have to weigh "the cost" when deciding on whether to seek first-rate training and advice.

### INSTRUCTIONAL PRACTICES AND CURRICULUM

NICA will provide students with a content-rich, American classical education designed to challenge them to excel in both learning and character. What follows is more detail to elaborate on the academic program outlined above.

In the elementary years, NICA will use three key programs in the curriculum: *Literacy Essentials: The Journey from Spelling to Reading*, *Singapore Math Dimensions Series*, and the *Hillsdale K-12 Program Guide*. These programs are designed to lay the foundations of knowledge in the elementary years, and thereby enable students to acquire greater knowledge and understanding of the world as they progress in age and advance in their studies. Learning the fundamentals is comparable to being taught to use a map and compass. Being able to "land-navigate," one can enter into the thickest forests, know where he or she is, appreciate the beauty and complexity of nature, and even reach a precise spot on the map—without fear or confusion but rather with joy and a sense of accomplishment.

In the earliest grades, the curriculum focuses primarily on teaching literacy and numeracy. Both subjects are foundational to a student's education, so the knowledge and habits of thought formed in each must become permanent. Over time, one may forget some of the details learned in history or science class or even parts of the happy songs sung in youth. Yet no one can afford to forget how to spell words or to marshal numbers or to speak correctly. To teach these foundational subjects, NICA will use the *Literacy Essentials* phonics program to teach literacy and the Singapore Math Dimensions sequence to teach numeracy.

Literacy Essentials: The Journey from Spelling to Reading program is a multi-sensory, neuro-linguistic approach for teaching phonics, spelling, reading, handwriting, and parts of grammar. It shares its pedigree with the Orton-Gillingham and Spalding Methods and is similar to the Riggs Institute program. *Literacy Essentials* teaches the 72 letter-sound (phonogram) combinations used in the English language beginning with the easiest sight-to-sound correspondences, working towards those that are most complex. Syllabication is critical to a proper understanding of letter sound relationships, so syllabication is

taught beginning in kindergarten. While learning phonograms and marshalling them into systematic spelling and a growing knowledge of vocabulary, students are formally taught handwriting, to include cursive in the middle elementary years. Further, as students grasp the basics of English literacy, the program lays a foundation in basic grammar and composition using the *Well-Ordered Language* curriculum from Classical Academic Press, the *Wordly Wise* curriculum from Educators Publishing Service, and the *Structure and Style* curriculum from the Institute for Excellence in Writing.

The *Singapore Math Dimensions* series provides students with a strong conceptual foundation in basic mathematics. Singapore mathematics is a proven and internationally benchmarked curriculum that teaches students how to move from the concrete to the pictorial to the abstract. From the earliest grades, this program emphasizes concepts and mental math while employing both physical and graphical illustrations of underlying mathematical rules and phenomena. The program presents mathematical skill building and problem solving such that students have a better understanding of not simply when to use a particular equation, but why. In other words, the program is designed to build conceptual understanding as well as procedural fluency. NICA will use ability grouping for mathematics so students can learn without being overwhelmed and can progress with similarly placed peers. Hence, ability-level groups will be determined at the beginning of each academic year.

The central position of language in the curriculum continues throughout the elementary and middle-school grades. In grades four (4) and five (5), students will learn Latin and Greek roots of English words. In the sixth grade, students will begin to learn formal Latin and will continue with Latin through grade nine (6-9). Latin is introduced and taught alongside English so that students learn the structural underpinnings of their own language, expand their vocabulary, improve their reading comprehension, and build a bridge to modern foreign languages as well.

As students mature in their facility with language, the academic program transitions more of their time and intellectual energy into content-based (as opposed to skill-based) facets of the curriculum. The order and content of these subjects from kindergarten through grade eight (8) is derived from the *Hillsdale K-12 Program Guide* and influenced by the work of the Core Knowledge Foundation. NICA will employ the Hillsdale K-12 curriculum to meet or exceed all Idaho State Standards and benchmarks. The goal of the *Hillsdale K-12 Program Guide* is to build up knowledge and literacy of the American tradition through a systematic curriculum that eliminates gaps in learning and features "spiraling" wherein students re-encounter subjects they have learned as they reach higher levels of cognition. This sequence was developed to provide comprehensive order to K-8 education in the core subjects of literature, science, history, and the arts that constitute the American intellectual inheritance. The principles of the Hillsdale K-12 curriculum and the school's philosophy embrace

the idea of teachers becoming masters of their subject and thereby utilizing the scope and sequence to craft their own lessons rather than relying on prefab lesson plans. Treasure Valley Classical Academy (TVCA) uses the same Hillsdale K-12 curriculum in their school to great effect.

Although the rhetoric surrounding a classical school often emphasizes the humanities, the sciences are no less important and will not play a secondary role at NICA. The *Hillsdale K-12 Program Guide* focuses on thematically linked science topics and the biographies and discoveries of great scientists. The coherent order of the scope and sequence allows for regular repetition and mastery of the most important facts and concepts in the sciences, such that students are well versed in the fundamentals by the time they reach the demanding high-school science courses.

In the high school years, the students will attain higher levels of thought and inquiry. In high school, NICA will follow the Hillsdale College recommended course sequence, as currently laid out in the *Hillsdale K-12 Program Guide* (see Appendix Series H for K-8 curriculum maps). This comprehensive K-12 scope and sequence lays out the entire curriculum along with curricular maps, subject outlines, curricular components, and detailed supporting materials (e.g. crosscurricular references, pedagogical suggestions, and additional online and digital teacher resources). The high school component includes four (4) years of history, literature, mathematics, and science; three (3) years of foreign language; a semester of composition; a full year of American government; and a semester of

economics and two years (2.0) of moral and political philosophy. In history, students begin with the Ancient Civilizations and Europe (500-1815) in grades nine and ten (9-10), study American government integrated with the Revolution and Founding period of American history (1607-Present) in grade eleven (11), and finish with a year of modern European history (1815-Present) in grade twelve (12). In literature, students read great works, usually in their entirety, with an emphasis on ancient and classical literature in grade nine (9), medieval and British literature in grade ten (10), American literature in grade eleven (11), and modern literature in grade twelve (12). The required track for science is biology in ninth (9), chemistry in tenth (10), followed by two additional science classes in grades eleven (usually physics) and twelve (usually astronomy). In mathematics, students will follow a sequence based on their ability levels, beginning with Algebra I (which many students will take in eighth grade). That sequence will be Algebra I, Geometry (including Euclidian proofs), Algebra II, Trigonometry/Pre-Calculus, Calculus I, and in some cases, Calculus II. Students who prefer to take another math course (such as Statistics) in their senior year rather than calculus may do so. In foreign languages, students will be expected to take at least one (1) year of Latin in high school and two (2) additional years of a foreign language, whether advanced Latin or a modern foreign language.

The culmination of this comprehensive education will be the senior thesis. Seniors will be required to write a lengthy thesis based on a book or an aspect of one of the subjects they have studied that attempts to answer a question of their

own design—that question somehow being connected in a summative way to their educational experience (broadly, the nature of the human and natural world and the various means of human flourishing). The thesis will be written and then delivered orally to fellow classmates, teachers, and invited guests, including parents, and will thereby serve as a rite of passage to an independent life of informed thought and responsible citizenship.

The schools on which NICA is modelled have all had a full fifty-minute lunch period for the upper school students; NICA plans to follow this model. Thus, NICA students can eat lunch, then play sports or help in one of the younger grades or just relax and converse (and sometimes study) for a half hour in the middle of the day, a break they very much appreciate. NICA will also provide room in students' schedules for at least one elective per year from ninth grade onward. Students will be able to take electives in Leadership, Agricultural Science, Orchestra, Choral Ensemble, Studio Art, Drama and Theater, or other options that align with the academic model, based on student interest and demand. After school, students will be able and encouraged to participate in extra-curricular clubs (examples include Airplane & Rocketry Club, Drama Club, Strategic Games Club, and Outdoor Pursuits Club), the fine arts, and for 7th grade and up, competitive athletics (initially cross country, basketball, and soccer). NICA teachers will receive training on how to make homework both useful and manageable so that students of all grades will have time for these activities and to pursue other interests outside of school.

It is also important to mention that the *Hillsdale K-12 Program Guide* (currently version 3.1) receives regular updates based on availability of resources and teacher feedback. NICA will review and update aspects of the educational program as appropriate when new curricular resources are made available.

#### **Expected Student Outcomes**

The board, school leaders, teachers, parents, and the students themselves will know NICA is achieving our mission when high standards of academic achievement and civic virtue provide optimal learning opportunities for all students, maintain a high consistent level of discipline, achieve high acceptance rates into post-secondary educational institutions, and when students demonstrate virtuous behavior through schoolwork as well as school and community behavior.

Strong student academic performance is central to a school's existence. Student performance expectations must be aligned with the mission and the educational plan. The student performance expectations will provide studentcentered goals that are SMART:

- Specific
- Measurable
- Ambitious and attainable
- Reflective of the school's mission
   Time-specific with target dates

Those goals are:

- By the end of NICA's fifth year of operation, 80% of continuously enrolled students assessed will score proficient or higher on the ISAT ELA and Math sections.
- In years 3-5 of operation, NICA's scores on the ISAT for continuously enrolled students will outperform the identified comparison group, including the Bonners Ferry School District #101.
- Once high school grades are established, NICA will have a 100% graduation rate by its 3rd graduation cohort.
- To measure successful training in character development, NICA will administer and review parent satisfaction surveys at the end of each academic year. Most survey questions will utilize a 5-point Likerttype scale. The measure for this character development goal is a question which asks parents to use the 5-point scale (from strongly disagree to strongly agree) to respond to the following prompt: "The school cultivates a sound culture that fosters the virtues and builds good character." NICA will achieve a 90% or higher positive rating on this prompt each year of operation.

### Testing

The following assessments will be used to monitor student progress:

• IRI (K-3)

- ISAT (Mathematics, ELA, and Science as required)
- NWEA MAP
- WIDA Access (ELL students)
- SAT, PSAT, or CLT (as appropriate)
- Teacher-developed pre and post-assessments
- Teacher-developed rubrics

NICA will administer the MAP test within the first month of opening and each subsequent fall and spring thereafter. The MAP math and language exams offer teachers a way to assess how well their students are learning and retaining the material in relation to national norms.

- Singapore Math assessments will be used as placement tests and to demonstrate mastery of the material taught at each level.
- Starting in grade 8 and repeating as often as necessary in subsequent grades to pass the test, a civics test composed of the one hundred (100) questions used by officers of the United States
   Citizenship and Immigration Services will be given and a passing grade of 90% expected.
- NICA will participate in all state mandated testing. The school will appoint a test coordinator who will oversee the testing program and ensure the testing process is followed with fidelity for all tests.
   NICA will work with stakeholders to help them understand the

importance of the assessments and the information that can be gained from them.

Overall, the school will meet the state standards by teaching the curriculum in a classical way. Whereas the standards often call for general areas of mastery, such as being able to analyze literary texts in a certain way, the Hillsdale K-12 Program Guide requires mastery of specific subjects and texts that meets or exceeds state standards. For example, in history and literature from Kindergarten through second grade, students will have learned the basic symbols and songs of American history and culture, the ancient civilizations of Egypt and Greece, the stories of the early American settlers, the history of the American Revolution, the framing of the U.S. Constitution, numerous fables from Aesop, classic fairy tales, tall tales, the nursery rhymes of Mother Goose, and even the nature of schools in our history through the novels of Laura Ingalls Wilder. Nor does the classical approach simply look at a particular work for a moment, then set it aside, but rather insists upon mastery and often memorization of it so that students may carry that learning with them throughout their lives and thereby compare what they learn in their early education to new things they learn in school and in their own experience. Thus, our students in these early grades will memorize traditional sayings, jingles, children's verses, poetry, songs, the opening lines of the Declaration of Independence, the Preamble to the Constitution, American and world geography, and so on. Further, many of these lessons will quite naturally take the form of building character through mastering

virtues. For example, reading the tale of John Henry is not simply an exercise in cultural literacy but an invitation to acquire the virtues of self-reliance and perseverance.

If the curriculum does not meet or address a specific standard at a given grade, time will be allotted over the course of the year to give that standard proper coverage. Instruction, to this end, will be provided by the school leader to the faculty as a part of the annual professional development.

#### **Utilizing Student Assessment and Performance Data**

Student assessment and performance data will be regularly assessed by teachers and administration to guarantee that all students are receiving the support and instruction necessary for their academic growth. NICA will rely heavily upon well-trained teachers to be constantly aware of individual needs within their classrooms. Teachers and administrators will apply the data gathered to drive the intervention strategies and progress monitoring methods, making sure that each is an efficient use of time and resources.

Teachers and administration will hold routine team meetings to discuss the growth and progress of individual students (faculty-wide and grade-band team meetings will alternate every week). The curriculum allows for differentiation, so teachers will be able to accelerate or reinforce a student's learning. At our middle school levels, by offering accelerated and remedial course work, the school will be able to pace students according to their

instructional needs. In middle school, designated staff members will work closely with students to ensure proper class placement and promotion.

For students who are not at least proficient in reading, writing, mathematics, and/or science, the school, in consultation with the student's parent(s), will develop and implement progress monitoring to assist the student in meeting expectations for proficiency. Strategies may include, but are not limited to academic year tiered interventions, before and after-school tutoring, summer-time tutoring, reading instruction, and other extended services including intensive skills development programs.

It is the intention of NICA to use progress monitoring (based on an inhouse academic dashboard as well as NWEA MAP data) unless the student has a disability and receives services through an IEP that would more appropriately address the identified deficiencies. NICA may request that struggling students attend remediation programs held before or after regular school hours or during summer.

If upon subsequent evaluation the documented deficiency has not been remediated, the student may be retained. Each student who does not meet minimum performance expectations for the statewide assessment tests in reading, writing, science, and mathematics will continue remedial instruction or supplemental instruction until expectations are met. Progress monitoring will stay active until a student has made sufficient learning gains to illustrate proficiency.

NICA will utilize a multi-tiered system of support (MTSS) framework aligned with best practices and developed in conjunction with educators at Treasure Valley Classical Academy and Idaho Novus Classical Academy. The school will set up systems and methodologies to address student needs that may include data-based goals, reflection and review of instruction and methodology, differentiation of the instruction and other targeted interventions, as well as formative and summative assessments. MTSS will be deployed to prevent academic failure through early intervention, frequent progress measurement, and increasingly intensive research-based instructional interventions for children who continue to have difficulty. Different frameworks are planned for the elementary school (K-6) and upper school (7-12). Fundamentally, MTSS involves categorizing students into tiers of support and ensuring that needs are met in a systematic manner. Our definition of the tiers is as follows:

- Tier 1 (core instruction and universal supports available to all students): Tier 1 consists of the general academic and behavioral instruction and support that is designed and differentiated for all students in all settings. School-wide progress monitoring and screenings are used to ensure that core instruction is effective and to identify students who may need additional support to be successful.
- Tier 2 (supplemental instruction or intervention provided to targeted groups of students): Tier 2 consists of more focused, targeted instruction or intervention and supplemental supports in

addition to and aligned with the core instruction provided through Tier 1. For instance, an additional 30 minutes per day may be devoted to reading in a small group (3-6 students), with a focus on building phonemic awareness and proficiency in key linguistic skills such as syllabication, decoding and encoding. Adjustments can be made within Tier 2 to increase time on task or decrease student/teacher ratio.

Tier 3 (intensive individualized intervention and supports provided to individual students): Tier 3 consists of the most intense (increased time, narrowed focus, very small group or individual) instruction and intervention based upon individual student need. Tier 3 supports are provided in addition to and aligned with the core (Tier 1) and supplemental (Tier 2) academic and behavioral instruction, interventions, and supports.

The tiers are not a "set" series of interventions or activities that all students move through. Rather, they are fluid and flexible; students may move from a lower to a higher tier and back again, based on documented need. A student may be successful with Tier 1 supports for behavior and mathematics, require supplemental Tier 2 instruction for reading, and need intensive Tier 3 interventions for writing. As the student progresses and the performance gap with grade level and classroom peers closes, the student may no longer need anything beyond Tier 1 (universal instruction). The MTSS framework is designed for all students, including general education students and those receiving special services. "All students" includes those who struggle, those who excel and

demonstrate needs beyond the core, and those who are English language learners. If the school's student services support team determines that a student is not making adequate progress after the provision of effective Tier 1, Tier 2, and Tier 3 intervention and supports for an appropriate amount of time, or that the services are effective but may require substantial and sustained effort that may include special education and related services in order to maintain progress, the team will refer the student for evaluation for exceptional student education.

### Data Collection and Analysis

In the elementary school, MAP will be the primary data source used to inform intervention decisions. Student data displayed in grade level reports will be recorded in a spreadsheet that can be shared with decision-making teams as appropriate. The spreadsheet will use a consistent format across grade levels.

In the upper school, grades in PowerSchool will be the primary data source used to inform intervention decisions. Necessary information will be included in the Grade Tracker, which will be compiled to monitor student progress within and across grade levels.

Student achievement data will be cross referenced with specific early warning indicators to inform intervention decisions. Although these definitions will initially be narrow and utilize specific sources of data, it is expected that the system will expand and incorporate a wider collection of information as the

school grows and MTSS is expanded and refined. The initial early warning indicators are as follows:

Elementary

- Tier 3: 1st-20th percentile OR the lowest scoring 5 students per grade level (whichever is the lower number)
- Tier 2: 21st-40th percentile OR the lowest scoring 10 per grade level (whichever is the lower number)

Upper School

- Tier 3: 62% or below in two or more classes
- Tier 2: 62% or below in one class

### Team Structure and Composition

Successful deployment of a comprehensive MTSS requires thoughtful construction of teams. In our variant of MTSS, there will be a minimum of three primary teams constructed with the purpose of enabling effective decisionmaking processes at the faculty level. The primary teams include: (a) an Elementary Data Analysis Team, (b) an Upper School Data Analysis Team, and (c) an MTSS Leadership Team. More information about each team is provided below.

The Data Analysis Teams consist of the principal, deans, director of student services, and faculty chairs from within the elementary or upper schools. The purpose of these teams is to analyze schoolwide data and provide actionable information and tier recommendations to faculty. Elementary faculty and student services personnel will then form smaller decision-making teams to plan and deliver interventions.

The MTSS Leadership Team exists to monitor the implementation of the MTSS framework, engage in process improvement, plan for the expansion of MTSS, and arrange professional development for the faculty. Members of the MTSS Leadership Team include the principal, deans, and director of student services.

# MTSS Timeline, Cycle of Analysis, and Process

MTSS will follow a defined timeline and cycle at NICA. The information that follows describes this process for the elementary school and upper school. Elementary Timeline and Cycle

- The whole Elementary School Data Analysis Team will meet three times per year (in alignment with MAP benchmarks).
- The fall and winter benchmarks will inform categorization of students into support tiers.
- The spring benchmark will be utilized to develop an understanding of schoolwide growth and inform decisions related to the summer reading program.
- Department/grade band teams (referred to previously as decisionmaking teams) will meet monthly to plan and follow-up on interventions.

**Elementary School Process** 

- Meetings will occur within 7 days of the end of MAP administration to ensure that there is adequate time to complete make-up testing.
- The team will utilize MAP grade level reports to analyze data gradeby-grade and categorize students into support tiers using the early warning indicator criteria.
  - During this process, the team will decide whether to apply the percentile or lowest scoring student metric on a gradeby-grade basis.
- As decisions are made, a designated member of the team will update the tiers spreadsheet.
- Data will be summarized and provided to faculty within 48 hours of the meeting.
- Faculty decision-making teams will review the data and begin to plan interventions at the next grade band meeting or within two weeks.

Upper School Timeline and Cycle of Analysis

- The whole Upper School Data Analysis Team will meet four times per year (in alignment with report cards).
- Quarters 1-3 inform categorization of students into support tiers.
- Quarter 4 will be utilized to develop an understanding of schoolwide outcomes and inform credit recovery needs.

• Faculty teams (referred to previously as decision-making teams) will meet at the midterm and end of each quarter.

Upper School Process

- Faculty will review student grades and update the Grade Tracker (based on the early warning indicators) at the midterm and end of each quarter.
- The quarterly meeting will occur within 7 days of the date that grades are due.
- The team will review the Grade Tracker and categorize students into support tiers grade-by-grade.
- As decisions are made, a designated member of the team will update the tiers spreadsheet.
- Data will be summarized and provided to faculty within 48 hours of the meeting.
- Faculty decision-making teams will review the data and begin to plan interventions at the next grade band meeting or within two weeks.

# PLAN FOR SERVING ALL STUDENTS

A public charter school, as with any public school, by law, must offer a continuum of services for all students. Hillsdale College has a long, documented history of serving all segments of the population without reserve. NICA will continue to follow that tradition in the K-12 setting. NICA's aim is to develop the academic potential and personal character of each of its students regardless of socio-economic status, race, religion, color, national origin, sex, or disability and to graduate them fully prepared to participate as informed, responsible, and active members of their community. NICA's vision for its students is not limited solely to their academic achievement and scores on standardized tests. NICA will effectively serve all students.

| School District                          | Economically<br>Disadvantaged<br>Students | Students with<br>Disabilities | Minority<br>Enrollment | Participation in<br>Free and Reduced<br>Meal Program |
|--|---|-------------------------------|------------------------|--|
| Idaho                                    | 47%                                       | 11.6%                         | 18.3%                  | 27.3%  |
| Boundary County<br>School District #101  | 26.5%                                     | 6.1%                          | 10%                    | 26.5%  |
| Lake Pond Oreille<br>School District #84 | 28%                                       | 6.6%                          | 10%                    | 27.8%  |

Student Demographics in Planned Attendance Area

Sections of Boundary County and Bonner County are within NICA's primary attendance area, which will minimally impact these two districts. The table above shows some of the demographics of students in the planned attendance area.

One of the time-tested instructional approaches of the classical model, ability groupings, provides an example of identifying and supporting any student's needs. Instructional supports and strategies are most effective with flexible ability groupings in the core subjects of reading and math in the elementary grades. To best differentiate instruction, providing individualized support for all learners while maintaining the same expectations of outcome, ability groups will enable NICA to tailor instructional techniques and class time to meet the needs of all students. Students may be placed into ability groups upon admission using initial assessments that indicate strengths and weaknesses. Students will move across groups as additional assessments suggest. Students are responsible for mastery of the same skills and concepts and are required to take the same assessments regardless of grouping. Using differentiated instructional strategies will enable teachers to optimize the learning of all students.

# **Special Education**

NICA will adopt and comply with the current Idaho Special Education Manual from the Idaho State Department of Education. The school will use the forms for special education as outlined in the Special Education Manual. NICA will also ensure that all facilities are appropriately accessible for students with disabilities. On the school enrollment form, there will be a question asking, "Does your child have an IEP, 504, or any other support plan?" Until special education personnel are hired, the school leader will answer any questions parents may have about services provided by the school and will have access to expertise in this area through Idaho State Department of Education.

Certified special education teachers will be hired to implement special education programs. Classified teaching assistants will be hired and trained to assist the special education teacher with the teaching and support of students with disabilities. With oversight by the student services director and school leader, child find activities and evaluations will be completed within the appropriate time frame.

A continuum of services will be provided at NICA. IEP (Individualized Education Program) teams will be established as set forth by IDEA (Individuals with Disabilities Education Act) and will, for a given student, include the student's general education teacher, a special education teacher, an administrative representative, the parents, other team members as appropriate, and the student himself or herself whenever appropriate, particularly when the student is older.

#### Student Services Director

NICA's staffing plan and budget include hiring a student services director as early as possible so that incoming existing IEPs can be reviewed. What follows is a sample job description for the student services director and a blueprint for what will eventually become the director of student services as the size of the school and student services department increases.

#### General

The student services director shall:

- Ensure the academic integrity of the school by overseeing the modifications and accommodations for students in specialized programming;
- Oversee the education of students with IEPs or 504 (Rehabilitation Act of 1973, for students that do not qualify for special education) Plans;
- Assist general education teachers to meet individualized educational goals for students with IEPs, 504 Plans, and ALPs;
- Oversee the Title program and support mechanisms;
- Supervise and evaluate classified student services staff; and
- Set budget priorities for student services and have general knowledge of the department's fiscal status.

# Ensure the Academic Integrity for Students with Specialized Programming

To maintain the academic integrity of the school, the student services director shall:

- Oversee school-wide practices to ensure they are aligned with the requirements of the Idaho Special Education Manual;
- Remain faithful to the academic curriculum and character education in the school;
- Understand the importance of the defined curriculum;

- Ensure that modifications and accommodations are consistent with students' individualized needs relative to the school's mission and philosophy;
- Stress the importance of continued student progress both academically and in character development;
- Demonstrate mastery as a teacher to students;
- Develop the intellect of each student to the utmost of his or her ability;
- Develop the personal character of every student;
- Participate in annual professional development;
- Oversee mandated educational processes.

To ensure the proper services and support for students who need accommodations or additional supports, as well as to ensure that the school complies with state and federal laws, the student services director is expected to develop and/or oversee:

- Special Education support and services
- Title support and services
- RTI framework
- English learner program
- Section 504 Plans

• Assistance for general education teachers with implementing specialized programming

To ensure the proper services and support for students who need supplemental programming, the student services director shall:

- Educate school faculty and staff regarding students with disabilities;
- Disseminate information regarding IDEA and ADA (American with Disabilities Act), and any changes or updates to these laws;
- Collaborate with teachers to maintain consistent communication regarding student needs;
- Oversee the effectiveness of modifications and accommodations.

## Management of Student Services Department

Management of student services includes the following to ensure appropriate direction to supplemental teaching staff and ensure progress for NICA's students:

- Direct supervision of student services staff;
- Collaborative work with the school leader to recruit and hire the best paraprofessionals, special education teachers, and other personnel for positions that will meet the individual needs of students;
- Definition and coordination of contracts for wrap around services (e.g., psychologist, speech therapist, occupational therapist) with the school leader;

- Oversight of the effectiveness of wrap around services;
- Coordination of services and support to align with student needs;
- Management and monitoring of progress-tracking;
- Management and keeping appropriate confidentiality of all student records and school reports;
- Close coordination with the enrollment coordinator regarding services for incoming students;
- Protecting the confidentiality and professionalism of the faculty and staff with regards to students in supplemental programs;
- Coordination of summer school programming.

## Minimum Job Requirements

- Master's degree in a brain-based field (e.g., special education, occupational therapy, speech therapy, or school psychology) or an equivalent combination of education and experience.
- Bachelor's degree in a relevant and appropriate field as it pertains to student learning and development.
- Familiarity with special education laws and regulations regarding IDEA.
- A special education license approved by Idaho Department of Education or the willingness and ability to obtain licensure.
- Experience with students who need additional supports and services.

- Management/supervision experience.
- Ability to speak and write clearly.
- Ability to oversee specialized programming.
- Experience in educational management or administration.
- Previous K-12 education classroom experience.
- Ability to adjust to the needs of the changing student population.

### **Special Education Evaluation Process**

The student services director and the IEP team will review and, if necessary, revise current IEPs and consider the students' needs and continuum of placements and related services in order to meet educational needs as soon as possible.

Whether for students with existing or revised IEPs, or new students entering the school who are identified as needing support, individualized plans will be developed to maximize the students' time with peers in the least restrictive environment. A variety of means of support may be made available according to the needs of each student and as outlined in the IEP.

Outside personnel may be contracted to provide the following services based on need: speech-language pathology, occupational therapy, physical therapy, and school psychologist services. Special transportation may be provided for those students whose IEP requires that service. The need for an extended school year, paraprofessional assistance, adaptive technology, and

assistive technology may be considered and provided if deemed necessary in line with the student's IEP.

When a student is suspected of having a disability that requires specially designed instruction, NICA will form a support team comprised of members consistent with the requirements of the Idaho Special Education Manual to consider a student's eligibility for special education. The team reviews information from various sources including, but not limited to, MTSS data, state standardized tests, classroom grades, formal and/or standardized assessments, curriculum-based measurements, and general progress in the grade level or subject. After reviewing all the data, the team will determine if a referral and subsequent consent for evaluation to determine eligibility for special education services is appropriate. If the student meets eligibility criteria, the team will then seek parental consent for the student to receive special education services.

Whenever students do not clearly meet SPED criteria, the team may refer students to other avenues of support, such as the 504 process.

Behavior intervention plans will be utilized if a student has a disabilityrelated behavior that impacts his or her learning and/or the learning of others.

The IEP team will determine the best avenue and least restrictive environment regarding each student's needs. NICA will utilize an MTSS team meeting format to evaluate student response to such intervention, consisting of problem identification, analysis of the problem, appropriate research-based interventions, and progress monitoring.

In its recruiting efforts, NICA will ensure that prospective parents understand that the school is a public school that intends to meet the needs of all students, to include those with learning disabilities. The school will also work to ensure that parent and student rights are protected, to include in the handling of personally identifiable information in student special education records. All records will be kept confidential and secure.

#### Discipline and IEPs

The guidelines provided by the IDEA (Individuals with Disabilities Education Act) and the Idaho Special Education Manual will be followed with regard to disciplining students with disabilities. If a student currently has a Behavior Intervention Plan (BIP), the plan will be reviewed to determine if intervention and response steps were implemented appropriately in a given disciplinary situation. If a BIP is not in place, the IEP team will meet to determine whether a Functional Behavior Assessment is appropriate. A BIP may be implemented if the special education team determines that the behavior of the student impacts his or her learning and/or the learning of others. This intervention, if deemed necessary, would be included in the IEP.

### **English Learners**

To meet the needs of bilingual and/or students who have limited English proficiency, NICA will follow the guidelines in the State English Learners (EL)

Guidance for Idaho Districts manual. English Learners fall into three categories: (1) students whose primary home language is other than English, (2) students from heritage language groups needing enrichment and further development of English while maintaining fluency in their heritage language, and (3) any other students needing enrichment and further development of academic English. NICA will use the required procedures to appropriately serve the language needs of EL students. These procedures may include the following:

- Identification of the primary or home language other than English by administering the Home Language Survey when students are enrolled.
- If the Home Language Survey indicates a language other than English, administer the WIDA Access Placement Test (W-APT) to determine whether the student is proficient or non-proficient in all language domains and will be placed in an appropriate program within 30 days.
- Student progress will be assessed annually until proficiency is attained.
- For EL students, the school may contract with an appropriately certified EL or bilingual teacher who could provide aid within the classroom to the student(s) if needed.

Within the classroom, the EL teacher may provide support to the classroom teacher in the area of scaffolding, which is providing layered instruction to aid in student comprehension of content and objectives. This

includes strategies such as adjusting speech or providing appropriate background information and experiences to assist the students to grasp the content. In addition, other appropriate strategies will be used to transcend language barriers including the use of visuals and demonstrations to communicate content and develop language skills with EL students. The objective will be to enable the EL student to achieve a mastery of English as soon as feasible.

Depending on the demographics, needs, and resources, one or more program models may be implemented (as per State EL Guidance for Idaho Districts manual):

- In the classroom in a "push-in" setting teachers assist English language learners with differentiated instruction within the classroom so that students may access the curriculum presented; or
- In a "pull-out" setting students would be pulled out of the general classroom during non-core instructional time to receive intensive English instruction. In the early grades in particular, these pull-out sessions may reinforce, further explain, or offer more practice in the classroom lessons, particularly in the areas of phonics, grammar, and reading.

The curriculum itself is designed to give students a mastery of the fundamentals. As such, a classical school may prove to be the best setting for EL students. Both the phonics program of *Literacy Essentials* and the conceptual nature of Singapore Math are designed to meet the individual needs of all students. Since most students will not have been taught to read or spell using an

explicit phonics method, all students in the elementary school will initially require intensive phonemic training. This includes extensive orthography practice, which could be called the science of correct spelling. The advantage of orthography is that it systematically shows how phonograms work in each word rather than depending on students to simply memorize the word or intuit "the code" of the English language itself with no instruction to that end. As has been revealed in many studies, about a third of children do not intuitively understand English spelling in the way that some of us "are just not good in math." As such, the phonemic patterns found in the Orton-Gillingham family of research have been used for students who struggle with reading, whether having a different native language, being dyslexic, having suffered physical injury affecting the brain, or simply not having a normal grasp of English spelling.

Our phonics program is a multi-sensory approach. That is, students hear the explicit sounds of the phonograms spoken by the teacher, say the sounds themselves in a choral response, see the teacher writing the phonograms on the board to form words, continue to say the phonograms as they write the words on paper, then see their own written words, marked with a code that enables them to understand what each phonogram is doing in the word (as when the letter O says its third sound, or the letters CH say their second sound). This multi-sensory way of teaching helps all students master and commit to memory what they are learning. Thus, students hear, say, see, and write words whose spelling patterns are explained to them, thereby taking "ownership" of correct spelling.

### **Gifted and Talented**

Classical education, by its very nature, upholds time-tested standards of excellence and is challenging and academically rigorous at its core. Students first encounter Shakespeare in the fifth grade. They first learn about Socrates in the second grade. They will start learning Greek and Latin roots in fourth grade. As such, experience shows that students deemed gifted and talented are genuinely challenged by the demands of classical learning. The classical curriculum is by its nature a gifted and talented program for all students.

Obviously, certain students will excel more than others. Should a student wish to pursue a more demanding level of instruction, the teachers will work to provide such a challenge within the curriculum itself rather than creating an alternative curriculum or program. For example, when second-grade classes are memorizing the Preamble to the Constitution, a more talented or ambitious student could "keep going" and memorize as much of the Constitution as he or she can, or perhaps attempt the Bill of Rights. In the fourth grade, the students read an adapted version of *Robinson Crusoe*. A student wishing to excel further could read Daniel Defoe's original text, which is written in eighteenth-century prose. In the sixth grade, students encounter philosophy through their study of the Greeks and Romans, followed by the Enlightenment. Students wishing to go beyond the teacher's lectures introducing the philosophical concepts of "the Cave," the *vita activa* versus the *vita contemplative*, the "state of nature," the

division of labor, and so on, could be given actual passages taken from Plato, Cicero, John Locke, Adam Smith, *et alia* to read and report on.

#### **Needs in Mathematics**

A classical school seeks to provide students with a mastery of numbers no less than a mastery of words. Realizing how and why students struggle with math shapes both our teaching and our program as we work with students of widely varying abilities.

In the same way phonics offers explicit instruction in the way words work, Singapore Math offers a conceptual approach to mathematics that explains how numbers work. The Singapore Mathematics curriculum comes originally from the country of Singapore, whose students have ranked at the top of international exams for decades (for example, as reflected in the Trends in International Mathematics and Science Study). Its design addresses one of the shortcomings of math instruction in America. Plainly, many students have trouble "seeing" exactly what numbers are and how numbers relate to each other, even when counting beyond a certain number. The Singapore program explicitly teaches students in three stages of math instruction: from the concrete to the pictorial to the abstract. Students in the early grades work with small "manipulatives" (such as popsicle sticks) that allow them to feel what numbers mean and to build number sense. Soon, they move to the pictorial, that is, symbols or bars to represent numbers as they interact, which the students may have to draw

themselves. Then they are prepared to use numbers in the abstract and understand how they relate to each other in various operations.

Use of the pictorial to represent numbers does not stop in the elementary grades, however. Particularly with fractions, and then moving into pre-algebra, students must draw on bar modeling to understand how mathematical equations actually work in concept. For example, with bar modeling students can see visually what a fourth of a half is—as it becomes one-eighth—rather than just following a rote, abstract procedure (multiply the "tops" of the fractions, multiply the "bottoms") which does not explain why that method works conceptually.

Such a method of teaching math supports students with varying needs. Whenever a student does not understand a particular operation, the teacher can always go back to the concrete or the pictorial representation rather than just stalling on an equation that makes no sense to the student(s).

The school will also differentiate math instruction by ability grouping in all grades beyond the initial years of elementary school (K and 1). Students, particularly those entering a charter school in the first few years, will vary widely in their number sense and mathematical skills. When all students are kept at grade level, the teacher is forced to teach to an artificial middle, which usually leaves at least a third of the students bored and a third confused. After initial evaluation and review, students will be placed according to their ability levels during a common math block in the elementary grades while the upper school will offer a schedule allowing students to take their ability-levelled courses. The

purpose of ability-grouping is not to "hold students back" in math, but rather to give them a solid foundation, remove anxiety, and foster a joy in mathematical thinking. If students do not master the basic operations, then their mathematical reasoning at follow-on levels will be difficult and discouraging.

The school will explain the rationale for ability grouping to the parents and provide a culture in which students go to different teachers during "math time" but are not being demoted or put in "second-grade math" as third graders, for example. Schools that have used this approach have been able to bring students who struggle with math up to their grade level more quickly and to build students' confidence in their own math abilities as they learn to enjoy the puzzles, patterns, and mysteries of numerical relations. NICA's sister-school, Treasure Valley Classical Academy, has shown strong academic results (as evidenced in the most recent ISAT) in mathematics using this approach to ability grouping.

Ability grouping in math will also be the school's approach to challenge students deemed gifted and talented in mathematics. The upper school schedule will be made to ensure classes in pre-algebra, Algebra I, and possibly geometry will be offered during the math block in the elementary school for students who need that level of instruction.

A now seminal 2007 study by Dr. Greg Duncan *et alia* of Northwestern University titled "School Readiness and Later Achievement" concluded that early literacy and math skill acquisition is the greatest predictor of later learning. By choosing sound research-based programs in phonics and mathematics, coupled

with a classical curriculum that, by definition, is a literacy focused curriculum, we propose to provide students with these skills early on to ensure a successful academic future.

### **PROFESSIONAL DEVELOPMENT PLAN**

Professional development in the classical model will be an essential feature of NICA's annual program. Though training and evaluation is continuous, most faculty training will come in the form of book ends to the academic year held in the last week or weeks of summer prior to the start of the school year and for two or more days in the early summer at an annual retreat involving similar schools.

Professional development is essential to NICA achieving its mission. Though some teachers will have a background in classical education, whether in their own K-12 or college experience or in teaching, others will not. While elementary teachers may be very strong and well-trained in their particular academic disciplines, they may not be as well versed in the classical approach as others. Further, even within the classical education community there are different ideas concerning what is both most classical and most effective. Thus, the school's faculty training will bring together all teachers in all subjects and for all grade levels to create a common conversation about what constitutes the school's mission, vision, pedagogy, and means of promoting good student conduct and progress within a vibrant and cheerful school culture.

Within this framework, professional development will take several forms. There will be a significant amount of attention given to the mission and philosophy of NICA's American classical approach, to common features of classroom management and school decorum, and to school policies and practices, all discussed as a whole faculty. Further, teachers will participate in intensive pre-opening and follow-up training for individual subjects: phonics (*Literacy* Essentials), mathematics (Singapore Dimensions), grammar (Well Ordered Language), vocabulary (Wordly Wise), composition (Institute for Excellence in Writing), and comprehensive core curriculum (Hillsdale K-12 Program Guide). Elementary teachers, who teach multiple subjects, should expect to participate in annual training for phonics, grammar, mathematics, literature, history, and science. While it might seem unnecessary for an experienced teacher to sit alongside a teacher new to the school and to the curriculum (and sometimes experienced teachers will not be required to participate in the introductory phases of training), all these subjects are both rich and complex enough to warrant repeated inquiry. In addition, both the insights and questions of more experienced teachers can be very helpful to newer teachers and to their veteran colleagues.

The largely subject-based training for upper-school teachers will usually be directed only at the teachers who teach those disciplines, with two provisions. First, all teachers will be given at least an introduction to all subjects taught in the school. Knowing what other teachers are doing in other subjects builds

camaraderie, gives teachers a much broader understanding of the school, and promotes cross-curricular instruction. Second, upper-school teachers should be encouraged to attend much of the elementary training in their subject areas, again for several reasons. Doing so builds a strong alliance between upper-school and elementary teachers. It reveals to all teachers what the grade-level expectations of students are, what students will have learned in the earlier grades, and what they should prepare for in the upper grades. In other words, it fosters vertical integration of the curriculum.

Teachers (and school leaders) should practice what they preach. To this end, the faculty and staff will, over time, "read through the curriculum" together to promote summer professional development and discussion during faculty training. Rather than just talking about what "The Great Conversation" should look like, the faculty should participate in or "model" it. Such engagement will give teacher insights into what is expected of them and what they should expect of their students. Here are some examples: Benjamin Franklin's *Autobiography*; Frederick Douglass's *Narrative*; Laura Ingalls Wilder's *Little Town on the Prairie*; Mark Twain, *The Adventures of Tom Sawyer* (not "the model boy" of the village, nor the model student, but like many a young boy who just might end up in your fifth-grade class).

The training detailed above will be provided and orchestrated in a variety of formats. The Hillsdale College Office of K-12 Education holds an intensive two-week curricular and pedagogical training for new member schools. This

training addresses the mission and history of classical education, the teaching of various subjects, and the overarching expectations of a classical school. This initial training is followed up with three to four days of annual training on the Hillsdale campus for teachers at the various grade levels and subjects taught (i.e. early elementary, upper elementary, upper school by subject). Further, Hillsdale curricular experts and teaching staff visit each school at least once per year to provide guidance and follow-up training.

At the annual training at Hillsdale, teachers meet and collaborate with other teachers from across the country, many of whom have been in classical schools for some time. Often the training is led by these more experienced teachers. This kind of training conducted by those who "know the ropes" is very beneficial to teachers: both in offering new ideas for best practices but also in reassuring and guiding them when some things are just hard by their very nature.

Over time, both in-house and in-state training will figure prominently in NICA's professional development opportunities. After a while, some teachers will no doubt have distinguished themselves as masters of their craft. Such teachers are often informally consulted by their colleagues for advice about what works in the classroom. A school with outstanding teachers does well to use their talents to help lead discussions and train other teachers, particularly those new to the school and new to teaching altogether. This is also a good way to train future school leaders, whether of this school or others. These teachers will be given

opportunities to serve in two-year faculty chair terms in grade bands such as K-2, 3-4, 5-6, and upper school by subject.

Another feature of the growth of the classical schools' movement is an increasing level of collaboration among schools in the same state or region of the country. ACSI will coordinate to capitalize on collaborative opportunities within and among its schools within Idaho.

While the kinds of training needed to achieve the school's mission varies according to grade level and subject matter, certain common elements transcend age and subject. The school will work to ensure teachers have these fundamental ideas of good classical teaching on their minds as they prepare and execute their lessons. Such elements or questions are:

- How does a teacher provide teacher-led instruction that nonetheless engages the students individually and enlivens the class as a whole?
- How does a teacher employ the Socratic method? What does Socratic inquiry look like in different subjects and at different grade levels?
- How does the teacher differentiate within the classroom to engage all students?
- How do more lecture-based classes (history and science) tell the story of the human or the natural world and keep students engaged while doing so?

- How do the arts (visual and musical) appeal to certain models of excellence, and can the modern student imitate or be inspired by these models?
- How does a teacher create study questions, quiz and test questions, and essay questions that engage and do justice to the subject as they inspire the students' minds?
- How does a teacher develop memorable assignments and tests, thus producing cultural literacy, a storehouse of knowledge, and genuine, life-long participation in "The Great Conversation"?
- To what extent can/should modern technology be used in a classical school?

Aside from day-to-day student participation in class discussion, what other forms might the rhetorical component of classical education take? These should include memorizing poetry; brief statements or reports from the front of the class; class debates; mini-lectures on appropriate subjects, such as a work of art, "justifying one's answer" as in a math class, etc. A student's academic journey at NICA will culminate in a senior thesis both written and presented orally to his or her classmates, teachers, and other invited guests.

What constitutes fair and effective grading? The ideal will be a "Golden Mean" between every student easily making straight A's, on the one hand, and most of the students barely scraping by, on the other. In general, grade inflation will be discouraged, with grades assigned according to the following guidelines: A (mastery), B (proficiency), C (sufficiency or basic competence), D (insufficiency),

and F (failing). Grading is particularly important since most students will enter the school without a classical background, and the material being taught is demanding. Over time we should see greater mastery of the curriculum and therefore significant improvement in grades for all.

In addition to training, the *Hillsdale College K-12 Program* and the *Core Knowledge Foundation* have ample resources that help teachers prepare lessons and follow the sequence for any given subject or grade level. *Singapore Mathematics* and *Literacy Essentials* likewise offer such resources. Time will be provided during training to show teachers how to use these materials.

The bulk of professional development will be devoted to the curriculum and teaching. Nonetheless, sufficient time will be given to other essential topics: maintaining good discipline and decorum in the classroom; student services (effective and appropriate interventions, special education, and English language learners); differentiated instruction; effective communication with parents; school policies and procedures, and school information systems (student information system, parent portal, etc.).

Teachers will be instructed in the best techniques and school's policies and philosophy of what is usually called "classroom management." The basic strategy is to combine structured learning wherein students always know what is expected of them with engagement and discussion that keeps students interested and appeals to the best in their nature through an explicit teaching of the moral virtues (of which the school has chosen six "core virtues"). In addition, the school

will have a fair and consistent plan of discipline to correct behavior when it is not appropriate or conducive to learning. This plan will vary according to grade level so as to be age-appropriate, but will throughout the grades require students to acquire what the school will call "self-government." Though teachers may have different "styles" or "voices" in implementing discipline, as is the case with teaching, all teachers will embrace the school's philosophy and practices of promoting good behavior.

## FACULTY AND STAFF PERFORMANCE EVALUATION

One of the school leader's primary duties will be to clearly explain to teachers the expectations for their teaching, classroom management, various administrative responsibilities (such as taking attendance in a timely manner, grading, etc.), communication with parents, monitoring students outside the classroom, and the various aspects of school safety.

From the first week, the school leader will be a presence in the halls and in the classrooms to ensure the teachers fully understand and are following the expectations of the school: with the school leader's understanding being that this is a first-year school, some teachers may be in their first year of teaching, and the school has a very unique mission. Thus, much "on-the-job training" is to be expected. Teachers should feel that they can go to the school leader with questions and to get help in a friendly and productive learning environment. It is the school leader's job to promote a positive culture of self-improvement.

This culture is best created—at least in the classical community—by what is called "The Conversation." Teachers should expect the school leader or, eventually, lead teachers to come into their classrooms, to observe, and then to discuss the lesson afterwards. Rather than a highly formal and formulaic evaluation, the school leader or lead teacher should be able to give a teacher advice for improvement as well as comment on the strengths of the lesson-with guidance on the subject itself-through a conversation that includes questions, commentary, and suggestions. Thus, the idea of a conversation which animates the school extends to the evaluation of teaching. The hope is teachers will enjoy the school leader visiting classes and look forward to such feedback rather than dreading a highly formal evaluation. Though this personal approach may seem antiquated, it is most definitely the classical approach to teaching—in this case teaching the teachers. Such observations will be frequent, such that by the end of the year (at the summative appraisal), both the teacher and the school leader will be very familiar with areas of strength and areas that are opportunity for improvement.

Teachers will receive a formal end-of-year appraisal each year, which includes an interview and a written evaluation to be kept in the teacher's file. The school leader will follow Idaho's approved Danielson Framework in providing written feedback for both informal observations as well as the annual summative evaluation.

In the case of substandard performance where expected improvement is not forthcoming, the school leader may reassign the teacher to other duties (if such duties exist and if there is a good chance of the teacher's improving) or terminate the teacher's at-will agreement. There are, of course, other reasons for terminating an employee, e.g., lack of professionalism, the use of inappropriate language in class, or a failure to perform assigned duties (such as getting grades in or being chronically late for class).

Members of the office staff or leadership team will be evaluated in a similar manner to teachers, though clearly a different kind of observation will take place. Whereas the faculty will meet regularly to discuss matters related to the classroom, school culture, upcoming events (such as a parents' night), and the like, the office staff will usually meet as a smaller group or individually with the school leader to discuss various administrative functions (e.g., enrollment, finances, or curriculum orders). Often the staff will need to meet prior to introducing something to the faculty. Staff members may be required to attend faculty meetings when needed. It is likely that staff will be able to meet during the school day, whereas faculty meetings will be held after school on a consistent schedule.

## **TEACHER RECRUITMENT**

The ACSI governing board and school leadership recognize that the availability of classically trained educators is limited, and that American classical

education is an even narrower branch of the classical education movement. It is anticipated that NICA may attract a small number of experienced educators from other schools within the Hillsdale K-12 initiative who are interested in living in rural northern Idaho or are seeking opportunities for greater responsibility in an American classical school. However, NICA intends to cultivate its own American classical educators by drawing from the existing pool of new and experienced teachers in Idaho and throughout the region. These efforts will be combined with recruitment of content experts from across the nation. The common threads that will unite successful candidates are: (a) mission alignment, (b) kind-heartedness, and (c) a love of wisdom and a desire to learn. Each teacher employed by NICA will receive ongoing training in the mission, educational program, and character development practices utilized in an American classical school. Details regarding approaches to teacher professional development are provided earlier in this section. Through those efforts the school leader will create a corps of American classical educators for NICA, with assistance and support from Hillsdale College. This process is unfolding across the United States as the classical education renaissance gains momentum and schools work to form the next generation of classically trained teachers.

Sustainable, long-term recruitment strategies are a top priority for NICA and ACSI. Although our plan is to create a corps of American classical educators, we need access to mission aligned professionals with an interest in learning this model. Currently, the groundwork is being laid to create recruiting pipelines

between interested colleges and universities and ACSI schools. These include Baylor University, Hillsdale College, George Fox University, St. Johns College, Templeton Honors College (Eastern University), Torrey Honors College (Bioloa University), University of Dallas, and Wyoming Catholic College. These relationships are being developed by leveraging connections within the ACSI network and external support for our mission to train the minds and improve the hearts of students. This is only the beginning of our concerted effort to ensure that we can staff not only NICA, but other ACSI schools as they come online in the future.

While many of NICA sister-school's (TVCA) elementary school faculty were recruited from within Idaho, all their upper school faculty are content area experts recruited from across the United States (from New York, Virginia, Texas, Arizona, and California) and 85% of them have either a master's degree or a doctorate. NICA will pursue similar recruitment patterns, with most elementary school teacher recruitment occurring locally or regionally, combined with a national search for upper school teaching candidates. To support Idaho-based recruitment efforts, in-state pipelines will eventually be developed. However, there is strong evidence that talented educators from around the country desire to work in American classical schools and will relocate for the opportunity.

Housing could possibly be an issue in Northern Idaho with the increased costs of real estate and rent. The campus that NICA is pursuing has options for multiple staff family housing units. Further, NICA will work closely with

community leaders and members to find places to rent or purchase for teachers who want to relocate to Bonners Ferry. Often people who rent are seeking for individuals who are responsible, professional, and have a stable job and teachers are often the top of the list of those seeking renters.

# ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission Staff requested additional information about</u> <u>remediation programs, the times they are conducted, and which students may</u> <u>participate.</u>

The petition's statement on page 31, which mentions that "NICA may request struggling students attend remediation programs held before or after regular school hours or during the summer," applies to all struggling students, including those without Individualized Education Programs (IEPs), Title students, or students with a 504 plan. The request for attendance in remediation programs is not limited to any specific group of students but is open to any student facing academic difficulties.

This request for attendance in remediation programs may be initiated based on various criteria, such as teacher recommendations, test evaluations, or any other assessment methods used to identify students who are struggling academically. The intention is to provide additional support and resources to help any student who may benefit from these remediation programs, irrespective of their specific educational designation. These support mechanisms may include after school tutoring, summer school, and other types of support that are included within the normal parameters of a school.

<u>The Charter Commission Staff requested additional information about</u> <u>the remediation processes to help all students meet performance expectations.</u>

To assess whether students in remedial/supplemental instruction meet expectations, the school will employ various methods, including benchmark MAP assessments, teacher assessments, and in-school assessments. These methods will be used to gauge the student's progress and proficiency in reading, writing, science, and mathematics.

<u>The frequency of assessment will vary based on the type of assessment</u> <u>used, for example:</u>

- a. <u>Benchmark MAP assessments will be conducted early fall, winter,</u> <u>and late spring, as regular and ongoing assessments.</u>
- <u>Teacher-developed assessments will be conducted on an as-needed</u>
   <u>basis, meaning they will be administered when teachers deem it</u>
   <u>necessary to evaluate a student's progress.</u>

For students who are unwilling or unable to continue remedial and/or supplemental instruction, the school has a procedure in place. An academic team meeting will be convened, involving school leadership, teacher(s), and parents. The purpose of this meeting will be to determine the next steps to ensure that the student meets the academic goals. During this meeting, the team will discuss strategies and interventions to support the student's academic progress. This may include providing additional support, both at school and at home, in order to help the student meet the academic expectations. The goal is to find a solution that best addresses the individual needs and challenges of the student in question.

# SECTION II: FINANCE AND FACILITIES PLAN

#### FISCAL PHILOSOPHY AND SPENDING PRIORITIES

NICA is a nonprofit LLC managed under the "Idaho Nonprofit Corporation Act." Charter schools differ from other nonprofit corporations in several ways. In the case of finances and funding, charter schools are largely publicly funded but may seek and receive some funding through philanthropic sources due to the responsibility of fulfilling the obligations of public schools but on a reduced budget. Not only must the charter school choose its spending priorities carefully, but governing boards and school leaders must have a heightened sense of fiscal accountability and make wise financial choices. In alignment with this perspective, charter school boards must practice robust financial oversight of management.

NICA's fiscal philosophy is focused on the principle that all money will be prioritized to inculcate excellent knowledge and character in our students and that budgetary decisions will be made with long-term financial sustainability in mind. Our goal is to operate with a budget that will gradually build toward a 60day cash reserve (minimum) within the first 3-5 years of operation and always maintain at least a 1.2 debt service coverage ratio. The budget will follow a

realistic projection of future operating revenues and uses of funds. Additionally, the budget will be prepared with thoughtful consideration of the mission of our school, and state, federal, and local requirements.

NICA will make every effort to ensure timely payments of all liabilities. Also, all expenditures will be regulated to make certain that sufficient funds are available to cover all financial obligations.

NICA will operate in a transparent and accountable way in all financial matters. The school will continue to communicate with all persons, groups, or organizations that have an interest or concern related to our school. The NICA website and other media outlets will be utilized to ensure that our public financial information is easily accessible (per Idaho statute).

NICA will make every effort to pay fair and competitive wages to its employees. Compensation will be reviewed annually. This is an important tool in attracting and retaining a talented workforce.

NICA values its relationships with all vendors in our local community and throughout Idaho. NICA will routinely review fiduciary relationships to ensure the reasonableness of fees paid and that contractual requirements are being met. These relationships may include, but are not limited to attorneys, auditors, elementary or secondary special education service providers, and facility contractors.

#### FINANCIAL MANAGEMENT PLAN

The budget is prepared by the school leader and approved by the ACSI governing board in compliance with Idaho Code § 33-801 and policy of the State Board of Education. It will be presented at a public hearing in May (first reading) and June (second reading) of each year and is delivered to the State Department of Education as required on or before July 15th prior to the beginning of the school year. Income sources will include state allocation per pupil, federal grants, private grants, business partnerships, and philanthropic donations. Amended budgets will be submitted to the State Department of Education as necessary pursuant to Idaho Code Section § 33-701(9). As mentioned previously, NICA will build and then maintain an operational reserve, to account for any contingencies.

The accounting records will be kept in accordance with generally accepted accounting principles and standards. The purchasing process will comply with Idaho Code § 33-601. The school leader will be responsible for financial management with the daily monitoring of revenue and expenses and management of cash flow. Per ACSI's bylaws, the governing board must ensure the financial integrity of the NICA budget; therefore, the ACSI governing board exercises fiduciary oversight of the school's finances.

The partnership with Hillsdale College provides critical support in the technical areas of starting a new charter school. Many charter schools are blindsided by a host of issues that are difficult to foresee. The experience,

guidance, and rich network that the Hillsdale K-12 Program provides will be essential to NICA's success. Hillsdale College provides a semi-annual two-day training on board governance principles, including financial oversight.

Another important partnership that NICA has in the area of school finance is the team at BLUUM. Through the agreement between NICA and BLUUM, finance training and resources are provided to the governing board and school leader, particularly in the area of Idaho laws, formulas, and best practices. BLUUM's objective in providing this no-fee support is to empower financial and operational decision-making in those responsible for the development of NICA. The agreement between NICA and BLUUM can be found in Appendix Series H.

The school leader and business management service provider will be responsible for monitoring the school's financial position, i.e., the routine spending decisions, maintaining financial records, making deposits, filing payroll taxes, etc. The ACSI governing board is responsible for the oversight of the school's financial management. The board's responsibility is to ensure that all management responsibilities are properly executed, and that the school's money is reasonably safeguarded from risk.

Dr. Brian Carpenter (2011), from National Charter Schools Institute, believes the following are two of the most valuable financial oversight policies a board can have:

• An internal control policy (segregation of duties). Such a policy helps prevent any individual from having unfettered access to the

school's money. Failing to have such a policy can cost a school dearly.

• An auditor selection policy through which the board takes the lead in selecting the auditor. Among other things, the board should ensure that the auditor is independent from management.

The governing board will also consider guidance for financial management policies per the following guidelines from National Charter School Resource Center:

## **Financial Health and Sustainability**

- Ensure financial literacy
- Proper budgeting and forecasts
- Regular monitoring practices
- Regular risk management
- Identification using National Association of Charter School Authorizers Checklist
- Near-term measures
- Sustainability measures
- Practice a culture of fiscal accountability
- Set up policies and procedures to ensure transparency and accountability

- Practice proper procurement and contracting
- Limit access to school funds
- Review human resources policies
- Review and maintain accurate records and accounts
- Contract independent financial audits
- Protect and encourage whistleblowing
- Turn on automated controls
- Look for warning signs in financial records, such as sudden drops in profit or cash, no receipts, missing documentation, and large increases in payments or salaries.
- Look for warning signs in a school's fiscal practices, such as the concentration of authority, no transparency, unqualified financial management, no implementation of policies, weak checks and balances, and unresponsive school leadership.
- Upon initial suspicion of a financial issue, clearly document all decisions and designate the appropriate investigative body.
- Conduct a thorough investigation to understand whether the issue should be escalated, or if a crime has been committed.

Source: Carpenter, Brian, L., (2011), BoardWiserTM, Navigating the Intersection of Governance and Management Series, 7 of 12. Brian L. Carpenter, Ph.D. & Associates.

#### **DESCRIPTION OF FACILITY NEEDS**

As noted in Section I of this Petition, NICA is based on an orderly, traditional, classical education format utilizing the Hillsdale K-12 curriculum. The guiding principle for most K-12 instruction is that instruction be "teachercentered." Most of the time teacher-centered instruction will take the form of a short lecture, story, read-aloud, or teacher-led discussion. Teacher-led discussion will help to model inquiry and analysis for students as a way of preparing them to engage in more open Socratic discussions in the upper school. This traditional instruction requires rooms with individual desks and the ability to deploy a layout that focuses attention on the teacher's instructional location, commonly the front of the class or circulating amongst student desks. This approach can be effectively accomplished with classrooms of approximately 700 square feet. However, slightly larger classrooms of around 850-900 square feet will be necessary for the art and music programs.

Once the school is fully developed, it will serve 390 students, which includes 30 students per grade level. NICA plans to have two classrooms in grades K-1 to accommodate 15 students per class and 30 students in each classroom in 2<sup>nd</sup> through 6<sup>th</sup> and beyond.

#### **FACILITY PLAN**

With the prescribed instructional requisites from the preceding section as a guiding framework, NICA initiated an exploratory collaboration with design

partners aimed at facilitating the renovation of a facility in Bonners Ferry that used to house a large at-risk youth boarding school. This endeavor commenced by orchestrating distinct consultations with administrators, departmental leaders, and educators from other classical institutions associated with ACSI. The intent was to scrutinize the proposed design blueprints and gather innovative insights unique to the proposed campus. Subsequent to the assimilation of this information, comprehensive deliberations ensued involving various stakeholders.

In tandem with an engineer, a state inspector, fire marshal, designers, and founding group members, potential design and construction partners were actively engaged. This collective effort culminated in the formulation of multiple prospective building layouts. Throughout this intricate process, ACSI's invaluable support and guidance played a pivotal role. Their rich reservoir of experience and expertise was tapped to ensure seamless alignment of the facility plans with the American classical educational program.

The ensuing sections offer detailed insights into NICA's geographical site selection, projected budget, facility specifics, and the financial deliberations underpinning the project.

#### **Facility Location**

In September 2023, the ACSI board signed a purchase and sale agreement for the facilities that used to house the Boulder Creek Academy, a former therapeutic boarding school for at-risk youth (available for review in Appendix

Series H). The facilities are located at 378 Emerson Lane, Bonners Ferry, Idaho. The facilities are located about six miles from downtown Bonners Ferry. The current facilities will be remodeled to fulfill NICA's facility requirements. Most of the remodels will include enlarging classrooms and converting living quarters into classrooms. One building will be torn down and a larger building will be constructed that will have eight classrooms for upper grades. Many of the general facility requirements are in place such as a commercial-grade cafeteria, science lab, gathering places, administrative office spaces, and an auditorium. Although the facilities are unique in nature for a traditional school, the remodel plan will ensure that students are safe and the learning environment is conducive to learning.

#### Facility Needs, Cost, and Funding

Based on the proposed remodel floorplan NICA anticipates a total cost slightly under \$5,900,000. The property acquisition cost will be \$3,500,000 and the single-phase remodel just under \$2,400,000. These estimates are subject to adjustment based on economic conditions (labor and material costs) at the time of construction. Currently, NICA is planning around a cost of \$127 per square foot (total square footage is 46,550) for the purchase and remodel of the facilities. Specific financial details for the costs are included in Appendix Series B, along with site and floor plans and other relevant documents. The facilities will provide enough space to open as a K-12 school. The total square footage of all the facilities combined is 46,550 square feet. This includes the current facilities and the construction of a new building with eight classrooms.

The list below provides a detailed outline of classroom and facility needs.

- Kindergarten 2
- First Grade 2
- Second Grade 1
- Third Grade 1
- Fourth Grade 1
- Fifth Grade 1
- Sixth Grade 1
- Seventh Grade 1.5
- Eighth Grade 1.5
- Ninth Grade 2
- Tenth Grade 2
- Eleventh Grade 2
- Twelfth Grade 2
- Main Office 1
- Student Services 1

- Resource Center 1
- Art Room 1
- Music Room 1
- Kitchen 1
- Science Lab 1
- Gymnasium

1

NICA is also prepared with a contingency plan for deployment if unanticipated factors prevent the acquisition and/or remodel facilities in advance of the opening year. The school has a contingency plan if the property and current facilities are acquired, but the school cannot afford the remodel. In this case the school will rearrange classrooms and use the facilities as they are with minimal changes during the first few years of operation until funds can be secured to make the necessary changes for the upper grades.

#### **Facility Finance Plan**

Similar to other ACSI projects, NICA plans to use a senior-subordinated debt capitalization plan for phase one financing. Building Hope and the Idaho Revolving Loan Fund would cover the subordinated debt (estimated at \$2.065M each or 35% of total project cost) and a senior lender (Umpqua Bank, Mountain West Bank, or Vectra Bank) will be utilized to secure the remaining 30% (approximately \$1.77M). It is anticipated that the total project cost will be

approximately \$5,900,000, resulting in an annual debt service cost of \$191,013 prior to a phase two refinance and transition to long-term bonds. Please note that this is based on a conservative interest rate estimate on the senior debt and that actual costs may be marginally lower.

In order to balance the budget during the initial years of operation and maintain a debt service coverage ratio of 1.2, NICA will utilize a generous grant from the J.A. and Kathryn Albertson Foundation. This grant funding will be gradually reduced throughout the early years of operation until financial sustainability is achieved. The NICA budget has been built out through the 2029-2030 school year, by which time the school will serve 390 students. Starting with that school year, NICA will possess the financial capacity to operate on state and federal funding alone and grant support will no longer be required. These funds will enable the school to operate all aspects of the educational program at full capacity beginning in year one, as reflected in the proposed budget. Support from JKAF will be gradually reduced in subsequent years until it is no longer necessary. Please note that JKAF has discontinued the practice of writing letters of support for inclusion in charter petitions because direct support is provided through Bluum. The letter of support from Bluum (see Appendix Series H), serves as a proxy for JKAF support of this project. These grant funds are available (as documented in the addendum) but cannot be fully committed until NICA is authorized by the Charter Commission.

NICA is working with banking institutions to provide financing options. In Appendix B contains letters from Umpqua Bank, Mountain West Bank and Vectra (Zions Bank) that detail their interest in working with us to finance a facility. Preliminary information about terms and conditions is provided within those documents. Please note that as with the grant support that is available through JKAF, all these relationships are contingent upon successful navigation of the authorization process. Once the Charter Commission authorizes NICA, these school financing options can be discussed in greater depth and actualized.

NICA has already begun to develop the relationships necessary to carry out a thorough and fiscally responsible facility design/remodel process. NICA has been working with the property owners, a local commercial contractor, the state building inspector, and engineers. These different entities have already completed a site walk of the facilities and due diligence work so the project can proceed on schedule once authorized. Currently, NICA plans to start the remodel process on the facility in June of 2024.

See Appendix Series A for the financial summary, pre-operational budget, operational budget, and year three cash flow statement, which reflect phase one construction costs.

# ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission Staff requested additional information about</u> <u>multiple housing unit options for staff.</u>

The multiple staff family housing options mentioned in the petition on page 67 will not be funded by NICA. Instead, NICA plans to partner with Boulder Creek Idaho Property, LLC, who has several housing options available. These housing options will be provided to staff members through this collaboration. NICA itself will not be using school funds or resources to finance these housing options. Boulder Creek Idaho Property, LLC, is a supporting partner for North Idaho Classical Academy and will seek to accommodate the school's faculty and staff housing needs with accessible lease rates. To the extent that school faculty and staff enter into lease agreements, these will be private and between the lessor and the lessee. NICA's role is to facilitate and make these options available to staff members.

<u>The Charter Commission Staff requested additional information about</u> <u>JKAF discontinuing the practice of writing letters of support for charter</u> <u>petitions.</u>

The petition statement suggesting that JKAF discontinued writing letters of support for charter petitions because direct support is provided through Bluum is accurate. While there is no formal documentation specifying Bluum's ultimate <u>authority to authorize funds on behalf of JKAF, the support provided is well-</u> <u>established and collaborative.</u>

Bluum and JKAF maintain a close partnership in supporting public charter schools in Idaho. Bluum acts as an intermediary organization, ensuring that funds and resources are effectively allocated to these schools. While ultimate authority remains with JKAF, the partnership with Bluum streamlines the process and enhances the impact of support.

In addition to JKAF support, Bluum actively assists in securing federal Charter School Program (CSP) grants, which are crucial sources of funding for charter schools. This further demonstrates their commitment to the charter school community in Idaho.

<u>Bluum collaborates with other philanthropic organizations, like the</u> <u>Charter School Growth Fund, to extend support to schools throughout the state.</u> <u>This collaborative effort reflects a collective commitment to improving education</u> <u>in the state. The Bluum report (see Appendix Series B) outlines the support that</u> <u>Bluum has provided since 2015 throughout the state.</u>

<u>The Charter Commission Staff requested additional updated information</u> <u>related to school financing options.</u>

Included in Appendix Series B you will find updated letters of interest from banks wishing to support NICA in its financing needs. An additional financial institution has written a letter of interest, Raymond James Public

Finance Banking Division (included in Appendix Series B). These letters offer a more detailed, updated, and accurate representation of the school's financing options. These letters aim to address the specific concerns raised, ensuring that the financial information is both comprehensive and current. The school plans to build a typical "capital stack" (similar to the capital stack recently completed by Idaho Novus Classical Academy, or INCA). This "capital stack" will include subordinated lenders (Idaho Revolving Loan Fund and Building Hope) and a senior lender (please refer to the two letters of interest). As is standard practice, subordinated and senior lenders are unwilling to commit to capital financing until a charter petition has been approved. However, the process for NICA will follow very similarly to the process used with INCA.

<u>The Charter Commission Staff requested additional information about</u> <u>the two facility options.</u>

<u>The presentation of two facility options in the petition, one being a more</u> <u>scaled-down version of the other, for the same facility site is acknowledged as a</u> <u>potential risk due to the existence of an "out-clause" as mentioned on page 151.</u> <u>However, this situation is being addressed in the following ways:</u>

a. Execution of the Contract: The contract for the proposed
 <u>facility will be executed once the charter is approved, and necessary</u>
 <u>funding has been secured. This demonstrates a commitment to</u>

moving forward with the chosen facility option once the charter approval process is complete.

- b. Conditional Approval: We foresee the possibility that our charter petition may receive conditional approval (similar to INCA), with the requirement of securing the proposed facilities and grants. This would constitute a proactive approach to address the potential risk to taxpayer dollars.
- c. Letter of Support: The petition includes (see Appendix Series B)

  a letter of support from the current owner of the proposed property.

  This letter expresses the continued interest and support in selling

  the properties to NICA. This demonstrates a positive and
  cooperative relationship with the property owners, which can help
  mitigate the risk associated with the "out-clause."

<u>The Charter Commission Staff requested an updated mobile modular</u> <u>quote.</u>

Included in Appendix Series B you will find an updated Mobile Modular quote.

# SECTION III: BOARD CAPACITY AND GOVERNANCE STRUCTURE

## **DESCRIPTION OF GOVERNANCE STRUCTURE**

NICA will be a legally and operationally independent entity (operating as a 501c-3 LLC with ACSI as the sole member), established by the nonprofit corporation's governing board. The governing board will be legally accountable for the operation of the charter school. There will be no less than 3 and no more than 11 members on the governing board. Board officers will include a president, vice president, secretary, and treasurer. Each will be elected at the annual meeting and serve for one year. See Article 6 of the ACSI Bylaws in Appendix Series C for a complete description of the officers' roles.

The president of the governing board shall preside at all meetings and shall appoint committees with approval of the governing board, shall have the right, as other members of the governing board, to make or second motions, to discuss questions, to vote, and may not act for or on behalf of the governing board without prior specific authority from the majority of the governing board to do so. It is the president's responsibility to ensure that governing board members uphold their commitments/responsibilities to the school.

The vice president shall perform the duties of the president in the absence of the president or at the request of the president. In the event a vacancy occurs in the presidency, the vice president will act in the capacity of the president until the office has been filled by a vote of the board membership.

During the foundation period of the school the treasurer may, at the request of the board, deposit or disburse the funds of the corporation or render an account of all transactions as treasurer and of the financial condition of the corporation. The treasurer shall present an operating statement and report, since the last preceding regular board meeting, to the board at all regular meetings. The treasurer shall be familiar with the fiscal affairs of the school and keep the governing board informed if the school's business management service provider is unable to so act and assist the governing board with the oversight of the corporation's financial management as well as assist the Board in the development of financial policies to ensure that performance aligns with policy. The treasurer shall not be a signor on any account nor shall have any authority to approve or authorize transactions or have responsibility for the financial performance of the school.

The secretary shall keep the minutes of the governing board meetings, ensure that all notices are given in accordance with the provisions of the governing board policies and as required by law; shall countersign, when required, all authorized bonds, contracts, deeds, leases, or other legal instruments; and perform all duties incident to the office of secretary. Other

duties may be assigned to the secretary by the governing board from time to time until a clerk of the board is hired.

The governing board may create one or more committees and appoint two members of the governing board, one to act as committee chair. Additional members of the committees need not be directors. Each committee may have two or more members, who shall serve at the pleasure of the full governing board. The provisions of the bylaws which govern meetings, action without meetings, and quorum and voting requirements of the governing board, shall apply to committees and their members as well.

ACSI commits to adhering to all federal and state laws and rules and acknowledges its responsibility for identifying essential laws and regulations and complying with them. This includes Idaho's Open Meeting and Public Records laws.

See Article 2 of the ACSI Bylaws in Appendix Series C for additional details on the membership, authority, and powers of the governing board.

See Article 4 of the ACSI Bylaws in Appendix Series C for details on the governing board meetings and open meeting laws.

## THE GOVERNING BOARD

NICA shall be governed by the American Classical Schools of Idaho (ACSI) Board of Directors and managed by a school leader pursuant to the school's charter and duly adopted bylaws. The ACSI organization chart is available for

review in Appendix Series E. ACSI is a Charter Support Organization, a nonprofit external services provider created <u>solely</u> for the benefit of schools governed by the ACSI board. NICA (and subsequent schools) will be set up as separate LLCs with their own charters and will maintain financial independence. <u>There will be</u> <u>absolutely no cross-collateralization between schools</u>; <u>all funding will flow</u> <u>directly to the schools</u> (as outlined in the flow of funds diagram in Appendix Series E). This constitutes a wall of financial separation between the schools, each with its own revenue, financial obligations, and audit processes.

The main purpose of the governing board is to ensure that the school accomplishes the outcome for which the school was chartered within all the pertinent parameters. The governing board will be responsible for adopting policy, overseeing the management of the school, and ensuring financial compliance and responsibility. In addition, the governing board will ensure that the mission and goals of the charter are carried out by engaging in strategic planning. Governing board members will participate in fundraising activities as deemed necessary and appropriate by the board. Governing board members will put the interests of the school first and will refrain from using the position for personal or partisan gain.

The governing board will not be involved in the daily operations of the school, but will hire a school leader, who will be evaluated annually. The governing board hires an Executive Officer of ACSI to act on its behalf. The Executive Officer manages school leaders and will ensure that he/she leads NICA

in accordance with the school's mission and vision and in compliance with all state and federal laws and regulations. The governing board will also perform ongoing assessments of the school and its programs and operations, with assistance from the Executive Officer. The governing board and Executive Officer will serve as liaison between NICA and the school's authorizer.

The governing board will also routinely assess its own performance. Governing board members will participate in and develop short and long-range plans for the school(s). The governing board will monitor the effectiveness of the school's programs and implementation to see if the school has met the goals outlined in the plans.

Recommendations of new board candidates and elections of the governing board will be held in accordance with the bylaws. As new governing board members are added, each will be provided with an information packet, which contains information about the responsibilities of a board member. The packet will include, but is not limited to, governing board member roles, state statute for charter schools, ethical standards, open meeting laws, policies, financial reports, budgets, and other responsibilities. Each governing board member will have on record a signed copy of the Charter School Board Members Code of Conduct. Throughout the year, as decided by the board, there may be a training schedule including, but not limited to, the roles/responsibilities of a governing board, review of the school's charter, review of Idaho school funding and financial audits, the governing board's ethical standards, and state statutes. As

appropriate, the governing board will include other training such as the charter school board training seminars conducted at Hillsdale College. The governing board will attend the Charter School Boot Camp training offered by the Idaho State Department of Education as necessary.

#### THE SCHOOL LEADER

The school leader will report to the governing board at regular meetings about the school's operations and will be required to attend all governing board meetings. He/she is responsible for building a strong academic program, establishing a virtue-centered school culture, implementing the operational commitments made in the Petition, and ensuring that NICA is a high performing school. The top responsibility of the school leader will be overall instructional and cultural leadership of the charter school, including the discipline of students, and the planning, operation, and supervision of the educational program of the school. The school leader shall have the responsibility for all personnel matters including having the authority and responsibility to hire, discipline, and terminate all school employees. School employees will be periodically evaluated by the school leader in accordance with NICA policies. The school leader and governing board will work together on a periodic evaluation of the school leader's performance. Among all administrators at the school, the school leader retains primary responsibility for developing and maintaining effective community relations. The school leader shall uphold and enforce the charter, governing

board policies, and local, state, and federal laws and regulations. Additional specific responsibilities of the school leader and the school leader evaluation process are outlined in Section V of the Petition.

#### **BUSINESS MANAGEMENT**

Business management will initially be provided by a team of specialists at BLUUM, who will assist in preparing, planning for, and presenting an annual school budget to the governing board. A BLUUM representative is also expected to be available for governing board regular meetings to report on the financial status of the school and present pertinent information to the governing board as needed. The BLUUM support staff, in partnership with the ACSI Executive Officer and school leader, will also be expected to keep the governing board apprised of changes in law, regulation, and rules applicable to Idaho public school finances and to ensure that the governing board is made aware of any potential concerns about the school's finances. They will also work cooperatively with the school leader so that both can keep the governing board well informed about the school's long-term financial prospects. Meanwhile, ACSI will actively work on developing a financial management team of its own. During the last fiscal year of business management support from BLUUM, ACSI will assume responsibility for all business management functions and provide those services to NICA indefinitely.

#### **BOARD OF DIRECTORS**

The ACSI board currently has five members, who collectively bring extensive school founding and governance experience to NICA. The directors are an exceptional group of leaders with diverse professional backgrounds and experience in charter school governance, classical education, and/or character development. Additional members will be added as more American classical schools come online in Idaho. Brief biographies of the directors are provided in the subsections that follow. Their resumes can be found in Appendix Series D.

#### **Marvin Lasnick**

The board chair and a founding board member for Treasure Valley Classical Academy. Professionally, he serves as the Chief Technology Officer of Jobu Vetting, LLC, a privately held software company. He has extensive information technology experience in systems and application programming, business analytics, project and portfolio management, and cloud computing. He has led teams and projects to optimize product lifecycle management, modernize enterprise platforms, as well as to increase the pace of innovation. Mr. Lasnick also held positions responsible for global IT operations and IT compliance. Mr. Lasnick is a graduate of Boise State University with a B.A. in computer and information systems technology. He lives in Fruitland, Idaho with his wife Reegan and three of their four children.

#### **Terry Ryan**

The CEO of the Boise-based education nonprofit BLUUM and Board Chair of the Idaho Charter School Network. Ryan is responsible for leading Idaho's effort to double the number of students in Idaho high-performing public charter schools. Ryan leads Idaho's federal Charter School Program (CSP) grant of \$22 million. Ryan was Vice-President for Ohio Programs and Policy at the Thomas B. Fordham Institute/Foundation from 2001 to 2013. He began his career in education as a teacher in Poland and worked with the Polish Ministry of Education and the Foundation for Education for Democracy on education policy and civic education. In the 1990s, he served as research director for the UKbased 21st Century Learning Initiative.

Ryan also served on Idaho Governor Brad Little's "Our Kids, Idaho's Future" education task force. He is a member of the National Alliance for Public Charter Schools Policy Advisory Council. He served as a Commissioner for the CAEP Commission on Standards and Performance. Ryan was a research fellow at the Hoover Institution and was a 2008 Aspen Institute/Pahara Fellow. He has co-authored two books on education. Ohio's Education Reform Challenges: Lessons from the Frontlines with Chester E. Finn, Jr. and Michael Lafferty of (Palgrave Macmillan, 2010), and The Unfinished Revolution with John Abbott (ASCD Press, 2000).

#### **Ruth David**

The parent who originally conceptualized Idaho Novus Classical Academy, a sister-school to NICA, in Avimor, Idaho, brokered the school's land donation, and led the founding community group. Previously, she served on the board of directors for Compass Public Charter School in Meridian, where she worked extensively with parents and staff to promote school spirit and culture, to boost staff morale, and to cultivate relationships within the Compass community. She is a registered nurse by trade and spent around seven years working for St. Luke's. Mrs. David completed a B.S.N. at Boise State University and a B.A. in industrial and organizational psychology at San Jose State University. She lives in Meridian with her husband Raymon and three children.

#### Stacy Saylor

Mrs. Saylor is a proud board member for Treasure Valley Classical Academy and an enthusiastic supporter of the Hillsdale K-12 initiative. She lives in Payette with her husband and son along with a German Shepherd, and a Siamese cat. Her daughter is a graduate student at Idaho State in Pocatello. Mrs. Saylor, a retired bank executive, and her husband, a retired fire captain, previously homeschooled their son using the Hillsdale Academy's classical curriculum. As a family, they enjoy winter sports, hiking and exploring. Mrs. Saylor and her husband support the school's mission to train the minds and improve the hearts of students while emphasizing virtuous living, traditional

learning, and civic responsibility, and are thankful their son has been able to attend an outstanding American classical school.

#### John Bassetti

Mr. Bassetti brings two decades of experience in information technology to the ACSI governing board. He began as a helpdesk engineer, was subsequently promoted to IT manager, and ultimately became a director of information technology. Currently, he works as a technology auditor and organizational risk assessor. Prior to his career in IT, he worked as a geologist for an engineering consulting firm serving airline, railroad, chemical manufacturing, and multinational oil and gas clients. One of his professional interests is organizational growth and development and he has approached his role as a member of the founding community group of Idaho Novus Classical Academy with sustainable practices in mind. Mr. Bassetti holds a bachelor of arts in geology from Youngstown State University and a master of sustainable development from Macquarie University in Sydney, Australia. Having seen the positive impact that Treasure Valley Classical Academy has had on his own children, he is eager to support the growth of American classical schools in Idaho.

# **BOARD ADVISORS**

ACSI has also sought out additional advisors to support the board. These advisors are not directors but are instead individuals selected to provide guidance

and recommendations to the board pertaining to their area(s) of expertise. Brief biographies of the current advisors are provided in the subsections that follow. Their resumes can be found alongside the board of director resumes in Appendix Series D.

#### **Major General Mark Dillon**

Mr. Dillon, a retired two-star general in the United States Air Force, brings a lifetime of leadership experience to his role as an advisor to the ACSI board. In addition to 33 years of service in the Air Force, he has extensive experience as a leadership consultant and charter school advisor and authorizer. He previously served as a commissioner on the Hawaii Public Charter School Commission and as an advisor to the leadership team of the Hillsdale College Office of K-12 Education. Mr. Dillon is an experienced mentor for school leaders, specializing in leadership, time management, business acumen, organizational culture, fundraising, and human resource management. Currently, he works as the strategic accounts manager of air and space forces for Red Hat, Inc. and operates his own education consulting firm.

#### Dr. Jon Fennell

Dr. Fennell is a retired professor of education, dean of social sciences, director of teacher education, and chairman of the education department at Hillsdale College. He is an expert on the philosophy of education and a prominent voice in the classical education movement. Prior to his work at Hillsdale College, Dr. Fennell served as a consultant for management information at the Idaho Department of Education for four years then spent two decades in corporate leadership positions, eventually becoming a vice president of operations. Dr. Fennell holds a bachelor of arts in political science and a master of arts in social foundations of education from the University of California: Davis, and a doctor of philosophy in philosophy of education from the University of Illinois: Urbana.

# **BOARD TRAINING**

One of the services provided by the Hillsdale Office of K-12 Education is training for boards. Board members will receive training related to governance, financial oversight, and procedures for board operation and meetings. This training is provided completely free of cost, and the trainers are available to answer questions or provide advice related to training topics on an ongoing basis.

# LEGAL COUNSEL

The governing board will work with Chris Yorgason when legal advice is needed. Mr. Yorgason is the premiere independent attorney in Idaho on matters pertaining to charter school law and has already provided valuable advice to ACSI on a variety of topics related to the NICA project.

# TRANSITION PLAN: FOUNDING COMMUNITY GROUP TO GOVERNING BOARD

NICA was conceptualized by a founding group of citizens from the desired enrollment area. The founding community group serves as the critical locus of support for generating interest in the establishment of a new school, in coordination with the ACSI board. Its role is to communicate the mission and vision to a broad array of stakeholders, generate a constituency, and foster the development of a school community. Throughout the charter school development process, the founding community group established an identity for the school (including name, logo, and school colors) and will serve as recruiters to help connect families with enrollment opportunities. ACSI will work to support the founding community group throughout this process. The five founding community group members are:

- <u>Isaac Carey</u> is a local real estate agent who has training and experience in social media marketing, community outreach, and investing. He attended a charter school and is interested in supporting NICA and enrolling his own children.
- <u>Sage Dixon</u> is a local small business owner and a member of the Idaho State House of Representatives. He has experience in startup businesses and entities.
- <u>Kaite Gorman</u> is a local real estate agent with a Master of Business Administration. She has extensive experience in land acquisition

and is interested in NICA to develop the community and enroll her own children.

- <u>Sheraya Hauck</u> is a paralegal who helps run the operations of a local law office. She has a strong understanding of the legal system and organizing events.
- <u>Seth Kinkaide</u> is an entrepreneur with a Master's Degree in International Studies. He has been the key figure who started the project and is experienced in community promotion, business guidance, marketing, and fundraising.
- <u>Lynsee Leonard</u> is a local homemaker and educator with a Master's Degree in Early Childhood Education. She is experienced in event planning, education, and is involved with the local community groups.

The role of ACSI, through its board of directors, is to govern NICA. Once the charter is approved, the board will assume its responsibilities as a governing entity. The main purpose of the governing board is to provide oversight and ensure that the school accomplishes the outcome for which it was chartered, within all pertinent parameters. The board is not responsible for management of school operations. The school leader is responsible for working toward accomplishment of the operational, academic, and cultural objectives set for NICA. Once ACSI assumes governance of NICA, the founding community group will continue its work in support of startup efforts. After the school opens, one of the founding group members will be invited to join ACSI's board and the other

members will be given the option to join the school's Mission Support Team alongside interested parents so that they can continue to advise the school leader on matters of importance to the community.

# ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission Staff requested additional information about</u> <u>the types of fundraising activities the board will be involved in.</u>

<u>The board's engagement in fundraising activities, as outlined on page 85,</u> <u>encompasses a wide array of initiatives aimed at securing essential support and</u> <u>resources for the organization. These efforts are multifaceted and involve various</u> <u>strategies, including sourcing donors, identifying individuals willing to contribute</u> <u>their time, expertise, and materials, as well as organizing diverse fundraising</u> <u>events.</u>

Notably, the board has achieved significant success in fundraising efforts. Two major donors generously contributed \$375,000 each, while a third donor provided \$100,000. Moreover, a fourth donor contributed an impressive \$390,000, resulting in a cumulative total of \$1.24 million raised to date for ACSI. It is important to highlight that these figures exclude grants, indicating the substantial impact of the board's fundraising activities on ACSI's financial support. <u>Furthermore, it is worth noting that the Charter School Growth Fund</u> (CSGF) has officially approved a substantial \$2.25 million grant in ACSI's SSO. <u>This sizable grant signifies a significant milestone and demonstrates the</u> <u>confidence and support extended to ACSI by the CSGF.</u>

Further, the NICA founding group will be involved in various fundraising activities as part of their comprehensive fundraising plan, please see the document in Appendix Series D.

# SECTION IV: STUDENT DEMAND AND PRIMARY ATTENDANCE AREA

# **ENROLLMENT CAPACITY**

NICA plans to open in the Fall of 2025 with grades K-6. One grade will be added each subsequent year as students advance. Full enrollment is forecasted as 390 students if each grade level were filled according to the selected model. Planning and budgeting were conducted based on the assumption that all seats will be filled in grades K-7, and that a minimal amount of student attrition will occur in grades 8-12, as reflected in the table below. Please note that these figures are cautious estimates, and we believe that the likelihood of consistently achieving full enrollment is high.

| GRADE | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 | Year 9 | Year 10 |
|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| К     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 1     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 2     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 3     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 4     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 5     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 6     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30     | 30      |
| 7     |        | 29     | 29     | 29     | 29     | 29     | 29     | 29     | 29     | 29      |
| 8     |        |        | 29     | 29     | 29     | 29     | 29     | 29     | 29     | 29      |
| 9     |        |        |        | 29     | 29     | 29     | 29     | 29     | 29     | 29      |
| 10    |        |        |        |        | 28     | 28     | 28     | 28     | 28     | 28      |
| 11    |        |        |        |        |        | 28     | 28     | 28     | 28     | 28      |
| 12    |        |        |        |        |        |        | 28     | 28     | 28     | 28      |
| Total | 210    | 239    | 268    | 297    | 325    | 353    | 381    | 381    | 381    | 381     |

#### NICA Enrollment Expectations by Year

The model establishes 30 students per grade level as an operational goal. NICA will provide two sections for kindergarten and two sections for first grade. The class sizes of kindergarten and first grade will be no more than fifteen students. These smaller class sizes will provide personalized learning, enhanced peer interactions, and academic foundation building which will support these students as they start their classical education.

For grades two through twelve, the class sizes will be no more than 30. There are several advantages to this approach. A class of 30 students is feasible to teach effectively given several key features of a good classical school: the culture is one of discipline, decorum, and order; the students are self-motivated or strongly encouraged and guided by the teacher and parents to be diligent in their studies; the teacher is focused on fostering a climate of serious academic accomplishment; and the curriculum is rich, robust, and interesting to the students.

Because of the focus of American classical education on school culture and personal development as well as the planned addition of athletics programs, an increasing availability of opportunities at NICA as the school matures, and strict attention to developing the desire of families and students to remain at NICA, the attrition rate should be expected to decrease over time. Decreased attrition rates will enable NICA to exceed the listed enrollment goals. NICA also anticipates an increasing, steady pool of students and families as the school grows in reputation and performance and proves to be an excellent educational choice.

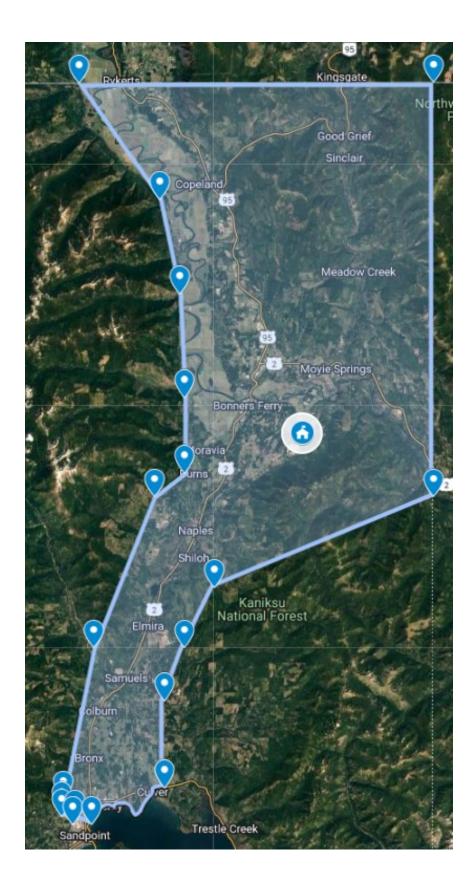
These predictions are based on the experiences of NICA's sister school, Treasure Valley Classical Academy (TVCA), which utilizes the same model in Fruitland, Idaho. Student attrition has remained remarkably low at TVCA and at the same time, their waitlist has gradually increased year after year. During the

2022-2023 school year, TVCA had a 96.9% student retention rate. One grade level transition where attrition frequently happens in charter schools is promotion from eighth grade to ninth, which is in other models the shift from middle school to high school. TVCA introduced ninth grade (the third year of upper school in our model) for the first time this year and 96.3% of their eighthgrade students remained enrolled through the transition. From its inception, student attrition has remained relatively low at TVCA. Due to their extensive waitlist, TVCA has been able to easily fill the limited number of seats that have come open since they began operating. Currently, around 233 students remain on their waitlist.

## **PRIMARY ATTENDANCE AREAS**

The primary attendance zone for NICA is in Boundary County and the northern part of Bonner County. This area includes the communities of Bonners Ferry, Movie Springs, Naples, Samuels, and Ponderay. This primary attendance zone crosses into the boundaries of the Boundary County and Lake Pend Oreille School Districts. The potential impact of the initial target enrollment of 210 children at NICA on these school districts is low due to the large geographic area of the primary attendance zone. In January 2023, NICA conducted a survey that included 33 families with 107 school-age children in rural North Idaho. These families expressed strong interest in a new charter school. 69% of the children are currently homeschooled (see Appendix G). Based on this survey data, and conversations between the founders and local community members, many of the intent-to-enroll submissions are from current homeschool families who do not participate in a local school district. As a result, NICA expects to have a lessened impact on local school districts. Letters and copies of the Petition were sent to the appropriate leaders on August 10<sup>th</sup>, 2023, by email. Copies of the letters are provided in Appendix Series G.

The primary attendance zone is represented on the following page was created using Google Maps. It should be noted that a high level of intentionality was applied to the selection of communities within the primary attendance zone and ultimate designation of boundaries to provide educational choice to rural families in northern Idaho.



The boundary is made up of imaginary lines created using coordinates due to the absence of major intersecting roadways on the periphery of our intended primary attendance zone. The blue location markers on the map identify coordinates that define imaginary lines in the boundary. The purpose of establishing the primary attendance zone in this manner is to ensure that all populated areas within a reasonable distance of North Idaho Classical Academy are within the zone. This will maximize access and available educational choice for families throughout the small, dispersed communities that we propose to serve. The definition of NICA's primary attendance zone is as follows:

- NICA is located in the Bonners Ferry community, six miles from downtown Bonners Ferry. The intent is for the entire Bonners Ferry and surrounding communities to be included in the primary attendance area.
- The boundaries of the primary attendance area of Boundary County begin east of the Idaho/Montana border and south of the US/Canadian border at 49.000, -116.049 and extend along the US/Canadian border until 49.000, -116.56489.
- From the US/Canadian border the primary attendance area continues east in a line to 48.88879, -116.44694, near Copeland, and continues along the points of 48.79841, -116.4181 and 48.69897, -116.41114 to include the communities along this route.

- The boundary continues to 48.62642, -116.4112 and then to 48.60406, -116.45523 to include the communities of Bonners Ferry, Moravia, and Burns.
- The boundary continues south to 48.45829, -116.543 to 48.31258, -116.58694 and then to 48.30139, -116.58955 to include the communities of Emira, Samuels, Colburn, and Bronx.
- From here the boundary follows Gooby Road for 0.8 miles.
- The boundary continues in a straight line from Gooby Road to the shore of Lake Pend Oreille at 48.28753, -116.54569 to include the area north of this line.
- The primary attendance zone then follows the shoreline until 48.32322, -116.44008 to include the communities of Ponderay, Kootenai, Boyer, and Culver.
- The boundary then follows the Colburn Culver Road for 5.84 miles to 48.40774, -116.44016 and includes the area north of this line.
- The boundary continues in a straight line to 48.5166, -116.36725 and then to the Idaho/Montana border at 48.60387, -116.04924 and includes the area east of this border.
- The boundary continues along the Idaho/Montana border until it meets up with the US/Canadian border at 49.00084, -116.049 to include the communities of Moyie Springs and Good Grief.

### **ADMISSIONS**

NICA will abide by the admissions priorities per Idaho Code 33-5206 (11) and the lottery procedure in the case where enrollment demand is greater than the enrollment capacity at each academic year. The children of full-time staff and the children of founders shall be in the first enrollment preference category, not to exceed 10% of the total student enrollment allowed for each school year. The second enrollment preference category will include the siblings of current students. Students in the primary attendance area will be included in the third preference category.

NICA founder status will be granted at the sole discretion of the board in consideration of individual material contributions toward the establishment of the school. The minimum threshold to be considered for founder status is 100 volunteer hours dedicated toward school founding efforts. However, volunteerism alone may not constitute designation as a founder. No additional founders will be designated after January 1, 2025.

# DEMOGRAPHICS

The following information is a summary of the most recent (2020) population ethnic and financial demographics of the communities that fall within the primary attendance zone. The enrollment zone will include all of Boundary County and the northern part of Bonner County. According to census.gov there are over 3,000 students under 18 years of age in Boundary County and estimated to be over 5,000 students in the northern part of Bonner County. The area is a rural area with a large population of homeschool students.

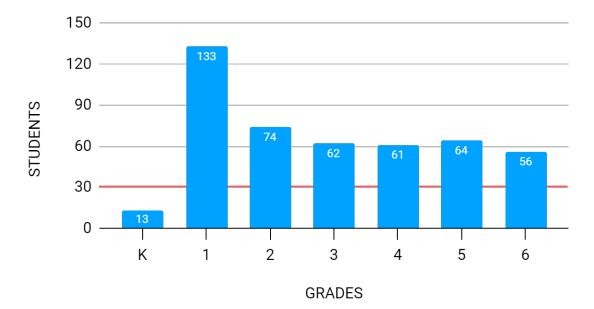
Demographics of Communities in Primary Attendance Zone

|                  |            |       |          | Nativa             | Average Income |
|------------------|------------|-------|----------|--------------------|----------------|
| County/City      | Population | White | Hispanic | Native<br>American | Per Resident   |
| Boundary County  | 11,966     | 90.9% | 4.6%     | 1.3%               | \$39,204       |
| City of Ponderay | 1,224      | 92.2% | 5.3%     | 1.0                | \$26,590       |

www.bestplaces.net (2020)

## **COMMUNITY NEEDS AND MARKET INTEREST**

NICA's first targeted digital interest survey within the planned attendance area received a high response rate. During this time an open house at the proposed facilities was held during winter break that included student-centered activities and a presentation on American classical education where over 150 people attended. Two hundred and forty-four (244) intents to enroll were received in November and December 2022 because of this event and the school's social media campaign. This was the first sign that families in the area desire an American classical education for their children. The numbers have steadily grown and the total intents to enroll are four hundred and sixty-three (463) and growing. The founding community group has facilitated several additional information sessions since then and has established a presence at several community events. Additionally, Facebook has been utilized for targeted marketing efforts in communities included in the primary attendance zone. These early efforts have contributed to significant interest in NICA, as displayed in the chart below.

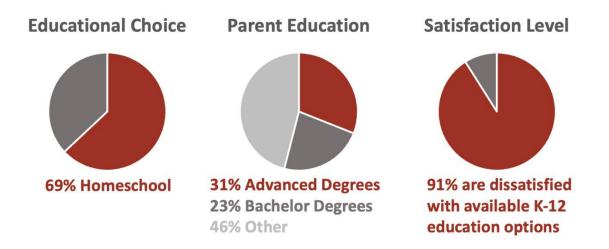


Current Intent to Enroll Data

NICA has received intent to enroll documentation for a total of 463 potential students, which is well over the 210 seats that will be available at opening. Of note, the lower kindergarten enrollment figure is due to the recent change in the school's proposed opening date from 2024 to 2025. The change, which was officially announced early summer 2023, caused a requirement to shift all grade levels one year. NICA is confident that kindergarten enrollment will match the numbers in the other grades since our outreach and marketing efforts will continue over the next two years before the projected opening. In the coming

months, as we continue to reach major milestones, marketing and recruitment efforts will increase significantly to generate additional interest in our school model throughout the primary attendance zone.

In January 2023, NICA conducted a survey that included 33 families with 107 school-age children in rural North Idaho. Of those, 69% of the children are homeschooled and 91% of respondents expressed frustration with the lack of education options (see Appendix G). 75% communicated that character formation is a fundamental expectation from a school. Poor academic performance, safety, behavioral concerns, and a lack of character formation in local schools are the primary motivations for homeschooling. All families expressed interest in new educational choices.



The American classical education model selected for NICA utilizes primary source documents to provide a comprehensive K-12 civics education. Section I of the Petition provides a detailed description of the educational program. This is a compelling aspect of American classical education for many families, and we are unaware of any other model utilized within the primary attendance zone that offers a civics education of comparable scope. Since there is no other school in the proposed attendance area that follows this model, the establishment of NICA will provide families within Boundary and Bonner Counties with expanded school choice options.

One of the primary duties of the school leader will, especially in the early years, be marketing and public education programs covering the unique educational and personal development benefits of American classical education. Founding community group members will assist the school leader with various public outreach events in all the communities in the attendance area to introduce and explain how the model, through NICA, will provide an exceptional, classically inspired, traditional education to admitted students. In addition to outreach and educational seminars, the school leader will also be engaged in a media and marketing campaign to share the curriculum and opportunities offered by NICA to underserved families in the primary attendance zone. The marketing plan will include discussions with area preschools, homeschool organizations and co-ops, as well as civic and cultural organizations.

## TRANSPORTATION PLAN

Transportation to any school can be an important factor for attendance. All NICA planning and budgets include offering bus transportation to students

beginning with the first year of operation. This commitment to providing transportation is to ensure that distance will not be a barrier to attendance for disadvantaged students. Bus routes and potential localized pickup points will be determined once enrollment is finalized and modified annually as the student population grows. However, all communities within the primary attendance zone will have access to transportation services. At the appropriate time, NICA will follow the transportation bidding process per Idaho Code § 33-1510 or develop its own transportation infrastructure. It is also important to note that ACSI is currently exploring options to establish and develop a transportation system that would be shared between TVCA, NICA, and subsequent schools.

# SCHOOL LUNCH PROGRAM

Nutrition is an essential part of successful learning. No one can focus on learning on an empty stomach. NICA will offer a federally compliant school lunch program. ACSI is currently exploring options to establish and develop a food service system that would be shared between TVCA, NICA, and subsequent schools. This program will be based on the successful model currently in place at TVCA. See Appendix Series H for a letter from the food services provider utilized by TVCA regarding their intent to expand the program to NICA.

Information to obtain free and reduced lunch will be gathered during the enrollment and registration process. Appropriate documentation will be collected annually to meet the program requirements. Once NICA joins the

National School Lunch Program, NICA will adopt all policies required by the program, including a wellness policy and guidelines regarding meals and snacks served at the school or school events.

## STRATEGIES FOR ENROLLING UNDERSERVED FAMILIES

NICA intends to reach out to underserved families through information booths at community and local events, targeted advertising on Facebook, community, and household presentations, posting at local businesses, preschools, grocers, and banks, as well as radio and/or television advertisements. Many of these marketing methods are already underway through the efforts of the founding community group. Ongoing promotional efforts will emphasize that NICA offers a free public education that is open to all, with bussing and a nutrition program.

One of the primary reasons that NICA has chosen the proven model developed by Hillsdale College is the rich, classically informed, traditional curriculum and methodology. American classical education has the potential to provide a superb education to any child regardless of their socioeconomic or cultural background. It is an education built on a classical understanding of human nature and therefore timeless and universally applicable. There are some private schools that provide variants of classical education in the State of Idaho, but they are not universally accessible. Through the growing opportunity for school choice in Idaho and American classical charter schools specifically, every

child who is enrolled at NICA will participate in a model of education that has in recent decades been largely reserved only for those who can afford it. American classical charter schools change that dynamic and ensure that cost is not a barrier to accessing an education built on the tripart foundation of virtuous living, traditional learning, and civic responsibility. We look forward to working alongside our partners to actualize the plans for NICA and increase the availability of an excellent, tuition-free, American form of classical education in the Boundary and Bonner Counties.

# ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission Staff requested additional information about</u> <u>the attrition rate of 3-7% proposed.</u>

The attrition rate of 3-7% is low for what is normally expected for charter school students entering grades 8-12 and NICA provided this figure was for several reasons:

> a. Local Interest: The fact that there has been a significant local interest with nearly 500 intent to enroll submissions for 210 seats is a strong indicator. This suggests that parents and students in the area are actively choosing this charter school, which indicates a higher likelihood of commitment and lower attrition rates.

b. Comparative Data from TVCA: When we examine the attrition rates at TVCA, we see that the attrition rate is around 8.3% for 9thgrade students and 7.8% for 10th-grade students. These rates are not significantly higher than the 3-7% attrition rate being proposed. It indicates that the charter school in question (NICA) is in line with the attrition rates observed in similar schools.

c. **Budget Adjustments:** Based on detailed financial budget analysis provided by Bluum, the school has the ability to adjust expenses by 5-10% annually depending on enrollment results. NICA's financial planning demonstrates flexibility and adaptability. The ability to adjust expenses by 5-10% annually reflects the school's responsiveness to changing enrollment figures. This flexibility is vital because, in the realm of education, enrollment numbers can fluctuate from year to year. By having the capacity to modify expenses in response to these changes, NICA can ensure that its financial stability is maintained. The 5-10% range allows the school to make necessary adjustments without compromising the quality of education it provides to its students.

d. Conservative Budget: Based on detailed financial budget
 analysis provided by Bluum, NICA's budgeting process is
 characterized by prudence and a conservative approach. The school
 recognizes the importance of fiscal responsibility and sustainability.

By adopting a conservative stance in budgeting, NICA aims to ensure that it has the financial resources necessary to provide students with a secure and conducive learning environment while being prepared for any unforeseen financial challenges that may arise. This demonstrates a commitment to the long-term success and stability of the school.

<u>The Charter Commission Staff requested additional information about</u> <u>survey information from 33 families who live outside the primary attendance</u> <u>area.</u>

<u>The participation of 33 children hailing from areas outside the primary</u> <u>attendance region in this survey underscores a significant demand for the</u> <u>educational offerings at NICA. This data serves as an invaluable gauge of the</u> <u>community's specific educational needs.</u>

The school will make every effort to transport students within the primary attendance zone. Parents of students residing outside of the primary attendance zone may drive their children to the nearest bus stop located within the primary attendance zone.

<u>The Charter Commission Staff requested additional information about</u> <u>the intent-to-enroll survey with a large amount of families that do not provide a</u> <u>city of origin.</u> The issue highlighted regarding the absence of city of origin data in the intent to enroll survey (page 254) has been addressed by gathering and updating families' demographic information (see Appendix Series H). This updated information provides a more accurate and aligned depiction of the anticipated enrollment, as it closely corresponds with the primary attendance zone.

It is noteworthy that the mitigation of this issue was achieved by reaching out to parents who initially hesitated to disclose personal information. By proactively contacting and engaging these families, the dataset was enriched with crucial information, contributing to a more accurate representation of the families' locations and their relation to the primary attendance zone.

<u>The Charter Commission Staff requested additional information about</u> <u>the number of eligible students in the primary attendance zone.</u>

<u>According to data from census.gov, in Boundary County, individuals under</u> <u>the age of 18 constitute 23.7% of the county's total population, which stands at</u> <u>13.345, translating to 3,162 individuals.</u>

Similarly, census.gov data for Bonner County reveals that those under 18 years old make up 19.4% of the county's 51,414 population, accounting for 9,974 individuals.

According to datacommons.org:

• <u>The City of Ponderay reports 175 enrolled students, while 941</u> <u>students are not enrolled.</u> • <u>The City of Kootenai reports 240 enrolled students, while 872</u> <u>students not enrolled.</u>

Furthermore, as per idahoschools.org, Northside Elementary School, a local rural school in the northern part of Bonner County, serves 175 rural students spanning from kindergarten to sixth grade.

The area primarily consists of rural residences, making it challenging to accurately ascertain the number of school-aged children within the region. There is no complete data on the number of students from the small towns of Elmira, Colburn, Brox, and Samuels all located in the primary attendance zone of northern Bonner County. It is anticipated that there are many more homes and small communities that are not included in this calculation from the northern part of Bonners County.

<u>The school's current intent-to-enroll list of 487 demonstrates robust</u> <u>interest in the 210 seats available at the school's projected opening.</u>

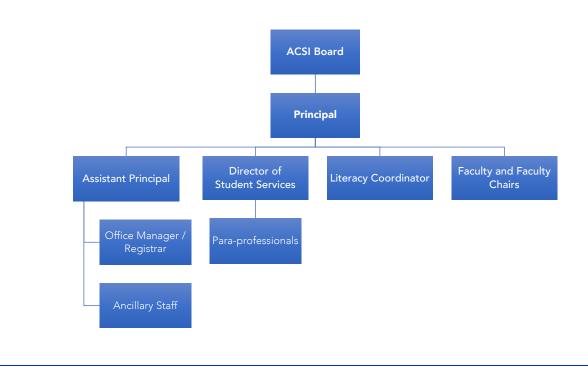
# SECTION V: SCHOOL LEADERSHIP AND MANAGEMENT

# LEADERSHIP TEAM

The subsections that follow provide an outline of the administrative structure upon opening as a K-6 school in addition to the anticipated structure once the school is fully developed as a K-12 school. The final administrative structure once all grades are served is subject to change, but the framework provided is a clear representation of the direction that NICA will work toward through the early years of operation.

Please note that business management will initially be provided through the partnership with BLUUM and eventually transition to a permanent support framework whereby ACSI will provide financial, accounting, and payroll services to NICA and other American classical schools.

# Initial Leadership Framework (K-6)



#### Principal

The principal reports to the governing board at regular meetings about the school's operations and will be required to attend all governing board meetings. The principal is charged with providing high quality leadership in all areas of school function and accomplishing the outcome for which the school was chartered. The principal serves as the head teacher of NICA and will be responsible for overall instructional leadership at the charter school, including character development efforts, and the planning, operation, and supervision of the educational program. The principal shall uphold and enforce the charter, NICA governing board policies and local, state, and federal laws and regulations. Additionally, the principal is chiefly responsible for community relationships and will establish and maintain an effective community relations program.

The principal shall have the responsibility for all personnel matters including having the authority to hire, discipline and terminate all school employees. The principal will present for board approval a proposed slate of employees at the July board meeting (in advance of the new academic year). The principal will periodically evaluate NICA employees as provided for by NICA policy. The ACSI Board of Directors will evaluate the principal. Personnel under the immediate supervision of the principal include the assistant principal, student services director education, and all teachers.

In the classical tradition, administrators at NICA are expected to preserve a direct connection to the instructional program. After the first year of operation, the principal will maintain an annual course load of one full-year course or two semester courses indefinitely. The principal will not teach a course during the first year so that their focus remains entirely on establishing the school.

Please note that the founding principal for NICA has already been selected. Dr. Jacob Francom is local resident within the proposed school's primary attendance zone and is on a fully funded Idaho school leader fellowship from BLUUM. The fellowship is designed to provide him with the time and capacity to launch NICA with fidelity to the model and to receive robust training on all aspects of charter school leadership in Idaho. Part of Dr. Francom's fellowship includes observation and collaboration at TVCA for additional training regarding how American classical education has been implemented in Idaho. Dr. Francom's resume is available for review in Appendix Series E.

#### Assistant Principal

The assistant principal reports to the principal. The assistant principal serves as director of operations and dean of students. The assistant principal is responsible for

student discipline, supervision of non-academic programs, facilities management, and management and supervision of ancillary staff. Routine duties of the assistant principal include enforcement of school policies and procedures for behavior, dress code, and attendance. Recurring responsibilities include overseeing and administering standardized testing, facilitating extracurricular programs including athletics, and managing the school security and emergency response plans.

The assistant principal will be evaluated by the principal. Personnel under the immediate supervision of the assistant principal include the office manager/registrar, custodians, and all ancillary services staff. The assistant principal will also be responsible for maintenance of relationships and management of contracts with external service providers (such as food service and transportation).

In the classical tradition, administrators at NICA are expected to preserve a direct connection to the instructional program. After the first year of operation, the assistant principal will maintain an annual course load of one full-year course or two semester courses.

#### **Director of Student Services**

The Director of Student Services reports to the principal. The individual employed in this position will be a teacher who is provided with release time to manage all aspects of the special education program. The anticipated percentage of release time during the first year of operation is 25%. The student services director is responsible for ensuring the integrity of the special education program. Duties associated with this position are described in detail in Section I of this Petition. However, the position is

broadly responsible for oversight and management of the special education program to ensure compliance with law and best practice in supporting students with disabilities.

The director of student services will be evaluated by the principal. Personnel under the immediate supervision of the director of student services include classified teaching assistants/paraprofessionals. The director of student services will also be responsible for maintenance of relationships and management of contracts with external special education service providers.

In the classical tradition, administrators at NICA are expected to preserve a direct connection to the instructional program. The student services director will initially spend 75% of their time supporting students in the classroom setting.

#### Office Manager/Registrar

The office manager/registrar reports to the assistant principal. This role includes responsibility for managing the day-to-day operations of the school office, filtering incoming workflow to the appropriate administrator, facilitating the school enrollment process, registering students for classes, tracking and validating student attendance, maintaining updated cumulative files for every student, and management of the PowerSchool information system. From time-to-time, this individual may also assist administrators with light clerical work. Importantly, the office manager/registrar will meet many students and families and is responsible for serving as a goodwill ambassador to the school community.

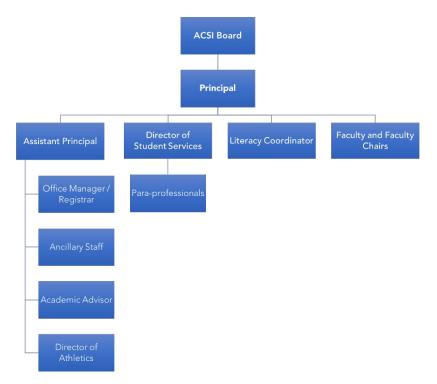
The office manager/registrar is a classified position with no instructional responsibilities.

# Target Leadership Framework (K-12)

Over the first several years of operation, student enrollment at NICA is anticipated to grow rapidly. While student enrollment expands, the administrative structure of the school will change alongside it. Key changes in the administrative structure that will occur gradually between years one and seven include:

- Addition of an academic advisor to assist students with secondary planning and transition beyond graduation.
- Identification of a director of athletics to facilitate growing extracurricular programs.
- Introduction of faculty chairs to provide day-to-day support to colleagues and advise the dean of academics on curricular matters.

The organizational chart below outlines the target leadership framework as the schools moves towards grades K-12:



The subsections that follow describe the new positions included in the target leadership framework. Detailed job descriptions will be developed as positions are gradually introduced over the first seven years of operation.

#### Academic Advisor

This position will report to the Assistant Principal. The academic advisor will ensure that every upper school student in grades 10-12 and their family receives support planning for and pursuing their post-secondary transition goals.

The academic advisor is envisioned as a teaching position with release time to provide advisement services to students. Once the first cohort reaches tenth grade, the academic advisor position will be established and provided with 25% release time to begin building the program and develop relationships with students and their families.

#### **Faculty Chairs**

Excellent faculty will be identified to serve as leaders among their colleagues. In this capacity, they will assist the dean of academics with onboarding of new staff, serve as a resource, participate in academic decision-making processes for their designated area, and contribute curricular and instructional feedback as necessary. Possible chairs include grade bands K-2, 3-4, 5-6, and upper school.

#### **Director of Athletics**

Over the first few years of operation, extracurricular programs are expected to grow. Athletics represent a significant component of student activities and necessitates the establishment of a role responsible for ensuring the integrity, effective implementation, and mission alignment of new and expanding programs. The director of athletics will be selected from among the faculty and provided with release time to complete duties associated with oversight of the athletics programs.

# NOTE ABOUT JOB DESCRIPTIONS

NICA will maintain a job description for each position in the school. These job descriptions are subject to change as the school grows and improves over time. The school leader may reallocate the responsibilities among available personnel and create new positions as necessary. All employees—faculty, office staff, and administrators—are responsible for the education of students at NICA, which includes setting an example of high moral character and embracing the virtues of a free and just society.

# BOARD OF DIRECTORS' EVALUATION OF THE SCHOOL LEADER

Throughout the school year, there will be an ongoing conversation about the progress of the school between the board of directors and the school leader. The board will inevitably have questions about how certain practices or policies are being implemented and any challenges the school faces, along with signs of success. At the end of the academic year, the board will conduct a formal evaluation of the school leader, drawing on several sources: an annual parent survey, an annual employee survey, school visits, as well as observation of faculty training, classes, standardized testing results, enrollment numbers, the school's budget, and the school leader's self-

evaluation. The Executive Officer of ACSI will facilitate this process in support of the board's evaluation of the school leader.

In order to evaluate the school leader with the mission of the school chiefly in mind, the following questions will be considered. The school leader will be required to answer these questions in a self-evaluation and given some opportunity to explain answers in a short narrative, rather than just a survey format. The Board should realize that the school leader's evaluation of teachers and staff takes the form of a conversation very much in keeping with the philosophy of the school and, further, that the start-up year is a very demanding and eventful effort wherein not everything will run smoothly.

# **Key Evaluation Questions**

- Over the past year, did the school accomplish its mission?
- Are the teachers overall competent (preferably masters) in their disciplines, capable in their teaching and leading children, committed to the mission of the school, eager to improve, and friendly?
- Did the school leader provide adequate training of and direction to the faculty?
- Did the school leader visibly act as the academic and intellectual leader of the school, both for teachers and for students?
- Have the students made substantial academic progress over the past year?
- Have they improved in character?
- Have they participated in and enjoyed school activities outside the school day?

- Did the school leader visibly act as a leader in promoting the school's virtues and cultivating good character in the students?
- Did the school leader lead the way in shaping school culture and discipline? Is that culture and discipline evident in a simple "walk through the halls"?
- Did the school leader communicate with parents, to include supervising weekly notices of events, holding occasional talks on the mission and nature of the school, act as a presence during carpool, meetings, etc.?
- Is the school's office staff helpful, competent, and friendly? (This responsibility may be given directly to the assistant school leader, though the school leader is always accountable.)
- Does the school leader clearly support the learning of all students? (Including those with disabilities and from disadvantaged backgrounds.)
- Were various "issues" handled with an appropriate amount of prudence and care?
- Is the overall morale of the school high? That is, do students enjoy going to school and the faculty enjoy teaching?
- Is the overall parent satisfaction with the school high? Are parents largely happy with the school, re-enrolling their children for the next year, and telling others about the school?
- Has the school stayed within budget in its operations and met financial goals?
- What is the enrollment projection for the coming year?
- What is the attrition rate of students? If rather high, why?

• What is the attrition rate of faculty and staff? If higher than expected, why?

Considering these and other questions, the board's evaluation should take the form of both a written document and a discussion during the executive session of a board meeting, preferably in the summer. If, however, the board finds the school leader lacking in performance, the board will address all issues as soon as possible rather than waiting for the end of the academic year.

# ADDITIONAL INFORMATION REQUESTED BY CHARTER COMMISSION STAFF

<u>The Charter Commission Staff requested additional information about ACSI's</u> <u>Executive Director's role and responsibilities.</u>

ACSI's Chief Executive Officer serves as the senior leader of the network of member schools and leads the SSO's day-to-day operations. The CEO's main responsibilities are to:

- <u>Provide leadership and guidance for the overarching success of schools</u> and SSO.
- Ensure adherence to ACSI's mission and vision.
- <u>Foster a mission-aligned school member network culture.</u>
- <u>Oversee planning and growth for new member schools and a mission</u> <u>aligned SSO.</u>
- <u>Maintain and building stakeholder partnerships.</u>

- Assess risks and provide mitigation strategies for member schools.
- Promote philanthropic and donor relations.

Of note, the ACSI SSO serves two primary functions: (1) to provide core support services to ACSI member schools, and (2) to support the startup of new ACSI member schools.

<u>The Charter Commission Staff requested additional information about the</u> <u>school leader's evaluation tool and process.</u>

NICA will follow the State Department of Education adopted Danielson Framework evaluation process and includes the following domains for effective evaluation:

- 1. <u>Planning and Preparation</u>
- 2. <u>The Classroom Environment</u>
- 3. Instruction
- 4. Professional Responsibilities

<u>The evaluation process includes a robust 360-degree midyear evaluation and a</u> <u>detailed end-of-year summative evaluation that is backed up by survey data and is</u> <u>benchmarked on both the Danielson Framework as well established executive feedback</u> <u>frameworks.</u>

The evaluation takes the form of a conversation signifying the interactive and developmental nature of the evaluation process. The evaluation process is an ongoing coaching process that promotes continuous growth over time focusing on targeted support for school leader.

Both the principal as well as faculty evaluations have been sampled and reviewed by the State Department of Education and have been found compliant with the state code. NICA will be using the same evaluation templates as TVCA for the principal and the faculty.

# APPENDIX SERIES A: FINANCIAL PLAN

# APPENDIX A: BUDGET TEMPLATE

Idaho Public Charter School Commission 514 W. Jefferson, Suite 303 Boise, ID 83702 Phone: (208) 332-1561

pcsc@osbe.idaho.gov Alan Reed, Chairman Alex Adams, Interim Director

# **Financial Summary**

Worksheet Instructions: This page will auto-populate as you complete the Pre-Operational and Operational Budget tabs.

| Revenue                                   |                           |                             |                                  |                |                |
|---|---------------------------|-----------------------------|----------------------------------|----------------|----------------|
| Anticipated Enrollment for Each Scenario: |                           | 148                         | 210                              | 230            | 268            |
|   | Pre-Operational<br>Budget | Break-Even<br>Year 1 Budget | Full Enrollment Year<br>1 Budget | Year 2 Budget  | Year 3 Budget  |
| Cash on Hand/ Other Revenue Sources       | \$0.00                    | \$0.00                      | NA                               | NA             | \$0.00         |
| Contributions/ Donations                  | \$0.00                    | \$0.00                      | \$0.00                           | \$0.00         | \$0.00         |
| Loans                                     | 5,900,000.00              | \$0.00                      | \$0.00                           | \$0.00         | \$0.00         |
| Grants                                    | 1,287,087.00              | \$643,233.00                | \$643,233.00                     | \$495,000.00   | \$267,000.00   |
| Base Support                              | NA                        | \$357,005.00                | \$450,098.00                     | \$568,529.00   | \$693,666.00   |
| Salary and Benefit Apportionment          | NA                        | \$790,425.00                | \$996,539.00                     | \$1,267,781.00 | \$1,591,426.00 |
| Transportation Allowance                  | NA                        | \$119,202.00                | \$119,202.00                     | \$121,866.00   | \$124,611.00   |
| Food Reimbursements/Sales                 | \$0.00                    | \$206,000.00                | \$206,000.00                     | \$241,481.00   | \$278,906.00   |
| Federal Funds                             | \$0.00                    | \$238,521.00                | \$238,521.00                     | \$265,981.00   | \$284,276.00   |
| Special Distributions                     | NA                        | \$156,960.00                | \$189,946.00                     | \$256,015.00   | \$291,882.00   |
| REVENUE TOTAL                             | 7,187,087.00              | \$2,511,346.00              | \$2,843,539.00                   | \$3,216,653.00 | \$3,531,767.00 |
| Expenditures                              |                           |                             |                                  |                |                |
|   | Pre-Operational<br>Budget | Break-Even<br>Year 1 Budget | Full Enrollment Year<br>1 Budget | Year 2 Budget  | Year 3 Budget  |
| Staff and Benefit Totals                  | \$241,937.00              | \$1,751,768.00              | \$1,914,238.00                   | \$2,199,065.00 | \$2,413,733.00 |
| Educational Program Totals                | \$141,050.00              | \$149,333.00                | \$149,333.00                     | \$178,697.00   | \$195,614.00   |
| Technology Totals                         | \$54,100.00               | \$60,050.00                 | \$60,050.00                      | \$75,650.00    | \$68,750.0     |
| Capital Outlay Totals                     | \$400,000.00              | \$0.00                      | \$0.00                           | \$0.00         | \$0.0          |
| Board of Directors Totals                 | \$0.00                    | \$27,750.00                 | \$27,750.00                      | \$28,298.00    | \$28,862.0     |
| Facilities Totals                         | \$5,900,000.00            | \$234,524.00                | \$234,524.00                     | \$240,047.00   | \$241,697.0    |
| Transportation Totals                     | \$450,000.00              | \$69,188.00                 | \$69,188.00                      | \$70,049.00    | \$70,936.0     |
| Nutrition Totals                          | \$0.00                    | \$206,000.00                | \$206,000.00                     | \$241,481.00   | \$278,906.0    |
| Other                                     | \$0.00                    | \$12,733.00                 | \$13,900.00                      | \$14,200.00    | \$14,509.00    |
| EXPENSE TOTAL                             | 7,187,087.00              | \$2,511,346.00              | \$2,674,983.00                   | \$3,047,487.00 | \$3,313,007.00 |
| OPERATING INCOME (LOSS)                   | -                         | \$0.00                      | \$168,556.00                     | \$169,166.00   | \$218,760.0    |
| PREVIOUS YEAR CARRYOVER                   |                           | -                           | \$0.00                           | \$168,556.00   | \$337,722.0    |
| NET INCOME (LOSS)                         | _                         | \$0.00                      | \$168,556.00                     | \$337,722.00   | \$556,482.00   |

### Idaho Public Charter School Commission

### Charter Petition: Pre-Operational Budget

Worksheet Instructions: list revenues, expenditures, and Full-Time Equivalencies (FTE) anticipated during the pre-operational year. Insert rows as necessary throughout the document. Include notes specific to start-up costs (details, sources, etc.) in the Assumptions column.

### **Pre-Operational Revenue**

| Line Item / Account                             | Budget         | Assumptions / Details / Sources |
|---|----------------|---------------------------------|
| Donations and Contributions                     |                |                                 |
| Loans   | 5,900,000.00   |                                 |
| Grants  | 1,287,087.00   |                                 |
| Other Revenue                                   |                |                                 |
| REVENUE TOTAL                                   | \$7,187,087.00 |                                 |
| Additional Notes or Details Regarding Revenues: |                |                                 |

### **Pre-Operational Expenditures**

| Section 1: Staffing             |      |            |   |
|---------------------------------|------|------------|---|
| 1a: CERTIFIED STAFF             | E    | Budget     | Assumptions / Details / Sources                               |
| Classroom Teachers              | FTE  | Amount     |   |
| Elementary Teachers             | -    | -          |   |
| Secondary Teachers              | -    | -          |   |
| Specialty Teachers              | -    | -          |   |
| Classroom Teacher Subtotals     | 0.0  | -          |   |
| Special Education               | FTE  | Amount     |   |
| SPED Director                   | 0.50 | 32,500.00  | Bringing in special education director in advance of opening. |
| Special Education Teacher       | -    | -          |   |
| Special Education Subtotals     | 0.5  | 32,500.00  |   |
| Other Certified Staff           | FTE  | Amount     |   |
| Lead Administrator              | 1.00 | 93,800.00  | One year salary funded by JKAFF grant, or CSP grant.          |
| Assistant Administrator         | 1.00 | 91,000.00  | One year salary funded by JKAFF grant, or CSP grant.          |
| Other Certified Staff Subtotals | 2.0  | 184,800.00 |   |
| CERTIFIED STAFF TOTAL           | 2.5  | 217,300.00 |   |

| 1b: CLASSIFIED STAFF       |     | Budget | Assumptions / Details / Sources |
|----------------------------|-----|--------|---------------------------------|
| Position                   | FTE | Amount |                                 |
| Paraprofessionals- General | -   | -      |                                 |
| Paraprofessionals- SPED    | -   | -      |                                 |
| Admin / Front Office Staff | -   | -      |                                 |
| CLASSIFIED STAFF TOTAL     | 0.0 | -      |                                 |

| 1c: BENEFITS                        | I      | Budget    | Assumptions / Details / Sources |
|-------------------------------------|--------|-----------|---------------------------------|
| Туре                                | Rate   | Amount    |                                 |
| Retirement                          | 11.94% | -         |                                 |
| FICA/ Medicare                      | 7.85%  | 14,137.00 |                                 |
| Group Insurance (Medical/Dental)    |        | 10,500.00 |                                 |
| Paid time off (provide assumptions) | 0.00%  |           |                                 |
| BENEFITS TOTAL                      |        | 24,637.00 |                                 |

| CERTIFIED & CLASSIFIED STAFF TOTAL            | 217,300.00 |                                 |
|---|------------|---------------------------------|
| TOTAL STAFF & BENEFITS TOTAL                  | 241,937.00 |                                 |
| Section 2: Educational Program                |            |                                 |
| 2a: OVERALL EDUCATION PROGRAM COSTS           | Budget     | Assumptions / Details / Sources |
| Professional Development                      | -          |                                 |
| SPED Contract Services                        | -          |                                 |
| Other Contract Services (i.e. accounting, HR, |            |                                 |
| management)                                   | -          |                                 |
| Office Supplies                               | -          |                                 |
| Membership Dues (if applicable)               | -          |                                 |
| OVERALL EDUCATION PROGRAM TOTAL               | -          |                                 |

| 2b: ELEMENTARY PROGRAM                             | Budget    | Assumptions / Details / Sources |
|--|-----------|---------------------------------|
| Elementary Curriculum                              | 73,150.00 | Based on costs at TVCA          |
| Elementary Instructional Supplies & Consumables    | -         |                                 |
| Elementary Special Education Curricular Materials  | -         |                                 |
| Elementary Contract Services (provide assumptions) | -         |                                 |
| ELEMENTARY PROGRAM TOTAL                           | 73,150.00 |                                 |

| 2c: SECONDARY PROGRAM                             | Budget     | Assumptions / Details / Sources |
|---|------------|---------------------------------|
| Secondary Curriculum                              | 28,800.00  | Based on costs at TVCA          |
| Secondary Instructional Supplies & Consumables    | 39,100.00  | Based on costs at TVCA          |
| Secondary Special Education Curricular Materials  | -          |                                 |
| Secondary Contract Services (provide assumptions) | -          |                                 |
| SECONDARY PROGRAM TOTAL                           | 67,900.00  |                                 |
| EDUCATIONAL PROGRAM TOTAL                         | 141,050.00 |                                 |
| Additional Notes or Details Regarding Educational |            |                                 |
| Program Expenditures:                             |            |                                 |

| Section 3: Technology                             |           |                                       |  |
|---|-----------|---------------------------------------|--|
| Line Item / Account                               | Budget    | Assumptions / Details / Sources       |  |
| Internet Access                                   | -         |                                       |  |
| Contract Services                                 | -         |                                       |  |
| Technology Software & Licenses                    | -         |                                       |  |
| Computers for Staff Use                           | 28,500.00 | MacBook Airs for staff use            |  |
| Computers for Student Use                         | 25,600.00 | Chromebooks and carts for student use |  |
| Other Technology Hardware (i.e. document cameras, |           |                                       |  |
| projectors, etc.)                                 | -         |                                       |  |
| TECHNOLOGY TOTAL                                  | 54,100.00 |                                       |  |
| Additional Notes or Details Regarding Technology  |           |                                       |  |
| Expenditures:                                     |           |                                       |  |

| Section 4: Non-Facilities Capital Outlay  |            |   |  |
|---|------------|---|--|
| Line Item / Account   | Budget     | Assumptions / Details / Sources                       |  |
| Furniture (school-wide)   | 400,000.00 | CSP Funds to be used to acquire furniture for school. |  |
| Kitchen Equipment (warming oven, salad bar, etc.)   | -          |   |  |
| Other Capital Outlay (i.e. library, kitchen small wares, maintenance equipment, etc.)                                 | -          |   |  |
| CAPITAL OUTLAY TOTAL  | 400,000.00 |   |  |
| Additional Notes or Details Regarding Non-Facilities<br>Capital Outlay Expenditures:<br>Section 5: Board of Directors |            |   |  |
| Line Item / Account   | Budget     | Assumptions / Details / Sources                       |  |
| Board Training  | -          |   |  |
| Legal   | -          |   |  |
| Insurance (property, liability, E & O, etc.)<br>Audit   |            |   |  |
| BOARD OF DIRECTORS TOTAL -  |            |   |  |
| Additional Notes or Details regarding Board of<br>Directors Expenditures:   |            |   |  |

| Section 6: Facilities Details (consistent with facilities template) |              |                                 |  |
|---|--------------|---------------------------------|--|
| Line Item / Account   | Budget       | Assumptions / Details / Sources |  |
| Mortgage or Lease   | 3,500,000.00 | See Facility Section.           |  |
| Construction / Remodeling (if applicable)                           | 2,400,000.00 | See Facility Section.           |  |
| Repairs and Maintenance   | -            |                                 |  |
| Facilities Maintenance Contracts (i.e. snow removal,                |              |                                 |  |
| lawn care. custodial. security. etc.)                               | -            |                                 |  |
| Utilities (i.e. gas, electric, water, etc.)                         | -            |                                 |  |
| Phone   | -            |                                 |  |
| Other Facilities Related Costs (specify)                            | -            |                                 |  |
| FACILITIES TOTAL  | 5,900,000.00 |                                 |  |

| Section 7: Transportation                             |              |  |  |
|---|--------------|--|--|
| Line Item / Account                                   | Budget       | Assumptions / Details / Sources                                  |  |
| Daily Transportation                                  | 450,000.00   | CSP Funds used to acquire 3 busses, assuming \$150,000 each bus. |  |
| Special Transportation (i.e. SPED, field trips, etc.) | -            |  |  |
| Other Transportation Costs (specify)                  | -            |  |  |
| TRANSPORTATION TOTAL                                  | \$450,000.00 |  |  |
|   |              |  |  |

| Section 8: Nutrition |        |                                 |  |
|----------------------|--------|---------------------------------|--|
| Line Item / Account  | Budget | Assumptions / Details / Sources |  |
| Food Costs           | -      |                                 |  |
| Non-Food Costs       | -      |                                 |  |
| OTHER TOTAL          | -      |                                 |  |
|                      |        |                                 |  |

| Section 9: Other Expenditures |        |                                 |  |  |  |  |  |  |  |
|-------------------------------|--------|---------------------------------|--|--|--|--|--|--|--|
| Line Item / Account           | Budget | Assumptions / Details / Sources |  |  |  |  |  |  |  |
|                               | -      |                                 |  |  |  |  |  |  |  |
|                               | -      |                                 |  |  |  |  |  |  |  |
| OTHER TOTAL                   | -      |                                 |  |  |  |  |  |  |  |
|                               |        |                                 |  |  |  |  |  |  |  |

### Idaho Public Charter School Commission

### **Charter Petition: Operational Budgets**

| Operational Revenue                         |                          |                                  |                |                |  |
|---|--------------------------|----------------------------------|----------------|----------------|--|
| Anticipated Enrollment for Each Scenario:   | 148                      | 210                              | 230            | 268            |  |
| Line Item / Account                         | Break-Even Year 1 Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget  | Year 3 Budget  | Assumptions / Details / Sources  |
| Cash on Hand                                | \$0.00                   | \$0.00                           | NA             | NA             |  |
| Donations and Contributions                 | -                        | -                                | -              | -              |  |
| Loans                                       | -                        | -                                | -              | -              |  |
| Grants                                      | 643,233.00               | 643,233.00                       | 495,000.00     | 267,000.00     | JKAFF Support Grant, CSP Grant   |
| Entitlement                                 | 357,005.00               | 450,098.00                       | 568,529.00     | 693,666.00     | See attached M&O revenue template, all state<br>revenues were computed based on 2023-2024<br>funding spreadsheets and budgeting documents<br>provided by the Idaho State Department of<br>Education. |
| Salary and Benefit Apportionment            | 790,425.00               | 996,539.00                       | 1,267,781.00   | 1,591,426.00   | Same as above.   |
| Transportation Allowance                    | 119,202.00               | 119,202.00                       | 121,866.00     | 124,611.00     | Calculated as 75% of cost based on experience at<br>Treasure Valley Classical Academy.   |
| Food Reimbursements/Sales                   | 206,000.00               | 206,000.00                       | 241,481.00     | 278,906.00     | Based on TVCA per-pupil revenue.   |
| Federal Funds                               |                          |                                  |                |                |  |
| Title I                                     | 30,000.00                | 30,000.00                        | 35,167.00      | 40,617.00      | Based on TVCA per-pupil funding levels, assumin<br>similar student demographic mix.  |
| Title II                                    | 7,700.00                 | 7,700.00                         | 9,026.00       | 10,425.00      | Based on TVCA per-pupil funding levels, assumin<br>similar student demographic mix.  |
| Title IV                                    | -                        | -                                | 10,000.00      | 10,000.00      | Fixed amount, not available year 1.  |
| IDEA Special Education                      | 34,750.00                | 34,750.00                        | 40,735.00      | 47,048.00      | Based on TVCA per-pupil funding levels, assumin<br>similar student demographic mix.  |
| Medicaid Reimbursements                     | 166,071.00               | 166,071.00                       | 171,053.00     | 176,186.00     | Estimated based on TVCA's experience.  |
| Special Distributions                       |                          |                                  |                |                |  |
| Charter School Facilities                   | 54,760.00                | 77,700.00                        | 88,430.00      | 99,160.00      |  |
| Content and Curriculum                      | -                        | -                                | -              | -              |  |
| Continuous Improvement Plans and Training   | 6,600.00                 | 6,600.00                         | 6,600.00       | 6,600.00       |  |
| Gifted Talented                             | -                        | -                                | -              | -              |  |
| Leadership Premiums                         | -                        | -                                | -              | -              | 1  |
| IT Staffing                                 | 5,083.00                 | 7,500.00                         | 7,500.00       | 7,500.00       | Computed based on Idaho State Department of  |
| Math and Science Requirement                | -                        | -                                | -              | -              | Education guidance document, "Special  |
| Professional Development                    | 14,440.00                | 14,440.00                        | 15,820.00      |                | Distributions".  |
| Safe and Drug-Free Schools                  | -                        | -                                | 4,218.00       | 4,524.00       |  |
| College & Career Advisors & Student Mentors | -                        | -                                | -              | 9,000.00       |  |
| Technology (i.e. infrastructure)            | 35,377.00                | 39,306.00                        | 41,143.00      | 42,980.00      |  |
| Literacy Proficiency                        | 40,700.00                | 44,400.00                        | 79,200.00      | 91,200.00      |  |
| Limited English Proficient (LEP)            | -                        | -                                |                |                |  |
| School Facilities (Lottery)                 | -                        | -                                | 13,104.00      | 14,914.00      |  |
| REVENUE TOTAL                               | \$2,511,346.00           | \$2,843,539.00                   | \$3,216,653.00 | \$3,531,767.00 |  |

### **Operational Expenditures**

| Section 1: Staffing             |               |                     |       |                          |       |                |       |                |  |
|---------------------------------|---------------|---------------------|-------|--------------------------|-------|----------------|-------|----------------|--|
| 1a: CERTIFIED STAFF             | Break-Ev<br>E | en Year 1<br>Budget |       | ollment Year 1<br>Budget | Yea   | r 2 Budget     | Yea   | ar 3 Budget    | Assumptions / Details / Sources                  |
| Classroom Teachers              | FTE           | Amount              | FTE   | Amount                   | FTE   | Amount         | FTE   | Amount         |  |
| Elementary Teachers             | 9.00          | 462,021.00          | 9.00  | 462,021.00               | 9.00  | 487,818.00     | 9.00  | 514,746.00     | Average classroom size: 15 students per class in |
| Secondary Teachers              | -             | -                   | -     | -                        | 3.00  | 154,914.00     | 3.00  | 177,840.00     | grades K and 1 followed by 30 students per class |
| Specialty Teachers              | 6.00          | 272,751.00          | 6.00  | 272,751.00               | 6.00  | 287,566.00     | 6.00  | 303,023.00     | in all subsequent grades.                        |
| Classroom Teacher Subtotals     | 15.00         | 734,772.00          | 15.00 | 734,772.00               | 18.00 | 930,298.00     | 18.00 | 995,609.00     |  |
| Special Education               | FTE           | Amount              | FTE   | Amount                   | FTE   | Amount         | FTE   | Amount         |  |
| SPED Director                   | 1.00          | 65,000.00           | 1.00  | 65,000.00                | 1.00  | 66,950.00      | 1.00  | 68,959.00      |  |
| Special Education Teacher       | -             | -                   | -     | -                        | -     | -              | 0.40  | 20,000.00      |  |
| Special Education Subtotals     | 1.00          | 65,000.00           | 1.00  | 65,000.00                | 1.00  | 66,950.00      | 1.40  | 88,959.00      | Anticipated % Special Education Students: 10%    |
| Other Certified Staff           | FTE           | Amount              | FTE   | Amount                   | FTE   | Amount         | FTE   | Amount         |  |
| Lead Administrator              | 1.00          | 96,614.00           | 1.00  | 96,614.00                | 1.00  | 99,512.00      | 1.00  | 102,497.00     |  |
| Assistant Administrator         | -             | -                   | 1.00  | 93,730.00                | 1.00  | 96,542.00      | 1.00  | 99,438.00      |  |
| Other Certified Staff Subtotals | 1.00          | 96,614.00           | 2.00  | 190,344.00               | 2.00  | 196,054.00     | 2.00  | 201,935.00     |  |
| CERTIFIED STAFF TOTAL           | 17.00         | 896,386.00          | 18.00 | \$990,116.00             | 21.00 | \$1,193,302.00 | 21.40 | \$1,286,503.00 |  |

| 1b: CLASSIFIED STAFF       | Break-Ev<br>I | en Year 1<br>Budget |       | ollment Year 1<br>Budget | Yea   | r 2 Budget | Yea   | ır 3 Budget | Assumptions / Details / Sources |
|----------------------------|---------------|---------------------|-------|--------------------------|-------|------------|-------|-------------|---------------------------------|
| Position                   | FTE           | Amount              | FTE   | Amount                   | FTE   | Amount     | FTE   | Amount      |                                 |
| Paraprofessionals- General | 1.00          | 12,920.00           | 3.00  | 38,760.00                | 3.00  | 39,924.00  | 6.00  | 89,001.00   |                                 |
| Paraprofessionals- SPED    | 7.00          | 136,952.00          | 7.00  | 136,952.00               | 7.00  | 141,061.00 | 7.00  | 145,294.00  |                                 |
| Paraprofessionals- Title   | 2.00          | 25,840.00           | 2.00  | 25,840.00                | 2.00  | 26,616.00  | 2.00  | 27,414.00   |                                 |
| Admin / Front Office Staff | 4.00          | 113,438.00          | 4.00  | 113,438.00               | 4.00  | 116,841.00 | 4.00  | 119,910.00  |                                 |
| Custodial                  | 2.00          | 70,720.00           | 2.00  | 70,720.00                | 2.00  | 72,841.00  | 2.00  | 75,026.00   |                                 |
| Bus Drivers                | 4.00          | 53,314.00           | 4.00  | 53,314.00                | 4.00  | 54,912.00  | 4.00  | 56,559.00   |                                 |
| CLASSIFIED STAFF TOTAL     | 20.00         | 413,184.00          | 22.00 | 439,024.00               | 22.00 | 452,195.00 | 25.00 | 513,204.00  |                                 |

| 1c: BENEFITS                        | Break-Ev<br>I | en Year 1<br>Budget | -       | ollment Year 1<br>Budget | Yea      | r 2 Budget     | Yea     | ır 3 Budget    | Assumptions / Details / Sources  |
|-------------------------------------|---------------|---------------------|---------|--------------------------|----------|----------------|---------|----------------|--|
| Туре                                | Rate          | Amount              | Rate    | Amount                   | Rate     | Amount         | Rate    | Amount         |  |
| Retirement                          | 15.04%        | 158,485.00          | 17.38%  | 172,738.00               | 17.38%   | 198,527.00     | 17.38%  | 216,909.00     | PERSI Rates as disclosed by PERSI for future years.                              |
| FICA/ Medicare                      | 7.85%         | 101,713.00          | 7.85%   | 110,860.00               | 7.85%    | 127,411.00     | 7.85%   | 139,207.00     | 6.2% FICA, 1.45% Medicare, .2% Work Comp   |
| Group Insurance (Medical/Dental)    | \$ 6,500      | 182,000.00          | \$6,500 | 201,500.00               | \$ 6,695 | 227,630.00     | \$6,896 | 257 910 00     | \$6500 per FTE based on Current TVCA plan +10%,<br>3% increments following years |
| Paid time off (provide assumptions) | 0.00%         |                     |         |                          |          |                |         |                | Suspended for multiple years by PERSI  |
| BENEFITS TOTAL                      |               | 442,198.00          |         | 485,098.00               |          | 553,568.00     |         | 614,026.00     |  |
| CERTIFIED & CLASSIFIED STAFF TOTAL  | 37            | \$1,309,570.00      | 40      | \$1,429,140.00           | 43       | \$1,645,497.00 | 46      | \$1,799,707.00 |  |
| TOTAL STAFF & BENEFITS TOTAL        |               | \$1,751,768.00      |         | \$1,914,238.00           |          | \$2,199,065.00 |         | \$2,413,733.00 |  |

| Section 2: Educational Program                            |                             |                                  |               |               |   |
|---|-----------------------------|----------------------------------|---------------|---------------|---|
| 2a: OVERALL EDUCATION PROGRAM COSTS                       | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources                               |
| Professional Development Exp                              | 38,700.00                   | 38,700.00                        | 40,356.00     | 42,095.00     | Local training and conference travel costs                    |
| SPED Contract Services                                    | -                           | -                                | -             | -             | Types of anticipated SPED Contractors:                        |
| Membership Dues   | 2,000.00                    | 2,000.00                         | 2,000.00      | 2,000.00      | ISBA, Chamber of Commerce, etc.                               |
| Authorizer Fee  | 8,000.00                    | 8,000.00                         | 9,000.00      | 10,000.00     |   |
| Other Contract Services (i.e. accounting, HR, management) | -                           | -                                | -             | -             |   |
| Staff Recruiting Costs                                    | 1,500.00                    | 1,500.00                         | 1,500.00      | 1,500.00      | Advertising and outreach tools                                |
| Office Supplies   | 11,000.00                   | 11,000.00                        | 11,000.00     | 11.000.00     | Hardware, Software, Physical Supplies (e.g. ink, paper, etc.) |
| OVERALL EDUCATION PROGRAM TOTAL                           | 61,200.00                   | 61,200.00                        | 63,856.00     | 66,595.00     |   |

| 2b: ELEMENTARY PROGRAM                             | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources |
|--|-----------------------------|----------------------------------|---------------|---------------|---------------------------------|
| Elementary Curriculum                              | 15,593.00                   | 15,593.00                        | 18,279.00     | 21,112.00     | Based on costs at TVCA          |
| Elementary Instructional Supplies & Consumables    | 9,900.00                    | 9,900.00                         | 57,727.00     | 65,399.00     | Based on costs at TVCA          |
| Elementary Special Education Curricular Materials  | -                           | -                                | -             | -             |                                 |
| Elementary Contract Services (provide assumptions) | 5,000.00                    | 5,000.00                         | 5,090.00      | 5,183.00      |                                 |
| ELEMENTARY PROGRAM TOTAL                           | 30,493.00                   | 30,493.00                        | 81,096.00     | 91,694.00     |                                 |

| 2c: SECONDARY PROGRAM                             | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources |
|---|-----------------------------|----------------------------------|---------------|---------------|---------------------------------|
| Secondary Curriculum                              | 24,640.00                   | 24,640.00                        | 21,505.00     | 24,838.00     | Based on costs at TVCA          |
| Secondary Instructional Supplies & Consumables    | 33,000.00                   | 33,000.00                        | 12,240.00     | 12,487.00     | Based on costs at TVCA          |
| Secondary Special Education Curricular Materials  | -                           | -                                | -             | -             |                                 |
| Secondary Contract Services (provide assumptions) | -                           | -                                | -             | -             |                                 |
| SECONDARY PROGRAM TOTAL                           | 57,640.00                   | 57,640.00                        | 33,745.00     | 37,325.00     |                                 |
| EDUCATIONAL PROGRAM TOTAL                         | 149,333.00                  | 149,333.00                       | 178,697.00    | 195,614.00    |                                 |
| Additional Notes or Details Regarding Educational |                             |                                  |               |               |                                 |

Program Expenditures:

| Section 3: Technology   |                             |                                  |               |               |                                       |
|---|-----------------------------|----------------------------------|---------------|---------------|---------------------------------------|
| Line Item / Account   | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources       |
| Internet Access   | 18,500.00                   | 18,500.00                        | 18,500.00     | 18,500.00     | Based on costs at TVCA                |
| Contracted Services   | 12,180.00                   | 12,180.00                        | 12,180.00     | 12,180.00     | Include details.                      |
| Technology Software & Licenses                                      | 23,320.00                   | 23,320.00                        | 23,320.00     | 23,320.00     | PowerSchool, et cetera                |
| Computers for Staff Use   | -                           | -                                | 6,900.00      | -             | MacBook Airs for staff use            |
| Computers for Student Use   | -                           | -                                | 8,700.00      | 8,700.00      | Chromebooks and carts for student use |
| Accounting Software   | 2,000.00                    | 2,000.00                         | 2,000.00      | 2,000.00      | 2M Subscription                       |
| Other Technology Hardware (i.e. document cameras, projectors, etc.) | 4,050.00                    | 4,050.00                         | 4,050.00      | 4,050.00      | Apple TVs for wireless projection     |
| TECHNOLOGY TOTAL  | 60,050.00                   | 60,050.00                        | 75,650.00     | 68,750.00     |                                       |

| Section 4: Non-Facilities Capital Outlay                 |                             |                                  |               |               |   |
|--|-----------------------------|----------------------------------|---------------|---------------|---|
| Line Item / Account                                      | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources                     |
| Furniture (school-wide)                                  | -                           | -                                | -             | -             |   |
| Kitchen Equipment (warming oven, salad bar, etc.)        | -                           | -                                | -             | -             | To be incorporated into facility build and financin |
| Other Capital Outlay (i.e. library, kitchen small wares, |                             |                                  |               |               | budget.   |
| maintenance equipment, etc.)                             | -                           | -                                | -             | -             | -   |
| CAPITAL OUTLAY TOTAL                                     | -                           | -                                | -             | -             |   |
| CAPITAL OUTLAY TOTAL                                     | -                           | -                                | -             | -             |   |

| ection 5: Board of Directors                 |                             |                                  |               |               |   |  |  |  |
|--|-----------------------------|----------------------------------|---------------|---------------|---|--|--|--|
| Line Item / Account                          | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources             |  |  |  |
| Board Training                               | -                           | -                                | -             | -             | Available free of cost through partnerships |  |  |  |
| Legal  | 2,500.00                    | 2,500.00                         | 2,500.00      | 2,500.00      | Based on costs at TVCA                      |  |  |  |
| Insurance (property, liability, E & 0, etc.) | 8,250.00                    | 8,250.00                         | 8,498.00      | 8,753.00      | Based on costs at TVCA                      |  |  |  |
| Worker's Compensation Insurance              | 10,000.00                   | 10,000.00                        | 10,300.00     | 10,609.00     | Based on costs at TVCA                      |  |  |  |
| Audit  | 7,000.00                    | 7,000.00                         | 7,000.00      | 7,000.00      | Based on costs at TVCA                      |  |  |  |
| BOARD OF DIRECTORS TOTALS                    | 27,750.00                   | 27,750.00                        | 28,298.00     | 28,862.00     |   |  |  |  |

| Line Item / Account  | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources                               |
|--|-----------------------------|----------------------------------|---------------|---------------|---|
| Mortgage or Lease  | 191,013.00                  | 191,013.00                       | 191,013.00    | 191,013.00    | Debt service on phase one (30,350 sq. ft. x<br>\$285/sq. ft.) |
| Janitorial Supplies  | 5,500.00                    | 5,500.00                         | 5,665.00      | 5,835.00      | Based on costs at TVCA  |
| Safe & Drug Free School Exp  | -                           | -                                | 4,218.00      | 4 524 00      | Visitor screening and access control<br>hardware/software     |
| Facilities Maintenance Contracts (i.e. snow removal;<br>trash; lawn care, custodial, security, etc.) | 7,260.00                    | 7,260.00                         | 7,478.00      | 7,702.00      | Based on costs at TVCA  |
| Utilities (i.e. gas, electric, water, etc.)  | 25,526.00                   | 25,526.00                        | 26,291.00     | 27,080.00     | Based on costs at TVCA  |
| Grounds Maintenance  | 4,675.00                    | 4,675.00                         | 4,815.00      | 4,959.00      | Based on costs at TVCA  |
| Grounds Maintenance - Other Supplies   | 550.00                      | 550.00                           | 567.00        | 584.00        | Based on costs at TVCA  |
| FACILITIES TOTAL   | 234,524.00                  | 234,524.00                       | 240,047.00    | 241,697.00    |   |

| Section 7: Transportation                             |                             |                                  |               |               |  |  |  |  |
|---|-----------------------------|----------------------------------|---------------|---------------|--|--|--|--|
| Line Item / Account                                   | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources  |  |  |  |
| Daily Transportation                                  | 69,188.00                   | 69,188.00                        | 70,049.00     | 70,936.00     | All maintenance, operations, and administrative<br>costs associated with providing transportation via<br>four school buses |  |  |  |
| Special Transportation (i.e. SPED, field trips, etc.) | -                           | -                                | -             | -             |  |  |  |  |
| Other Transportation Costs (specify)                  | -                           | -                                | -             | -             |  |  |  |  |
| TRANSPORTATION TOTAL                                  | \$69,188.00                 | \$69,188.00                      | \$70,049.00   | \$70,936.00   |  |  |  |  |

| Section 8: Nutrition Program |                             |                                  |               |               |                                 |  |  |  |
|------------------------------|-----------------------------|----------------------------------|---------------|---------------|---------------------------------|--|--|--|
| Line Item / Account          | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources |  |  |  |
| Food Costs                   | 206,000.00                  | 206,000.00                       | 241,481.00    | 278,906.00    | Based on costs at TVCA          |  |  |  |
| Non-Food Costs               | -                           | -                                | -             | -             |                                 |  |  |  |
| NUTRITION TOTAL              | 206,000.00                  | 206,000.00                       | 241,481.00    | 278,906.00    |                                 |  |  |  |

| Section 9: Other Expenditures       |                             |                                  |               |               |                                 |  |  |  |
|-------------------------------------|-----------------------------|----------------------------------|---------------|---------------|---------------------------------|--|--|--|
| Line Item / Account                 | Break-Even Year 1<br>Budget | Full Enrollment Year 1<br>Budget | Year 2 Budget | Year 3 Budget | Assumptions / Details / Sources |  |  |  |
| Misc Reserve for Unplanned Expenses | 8,833.00                    | 10,000.00                        | 10,300.00     | 10,609.00     |                                 |  |  |  |
| Advertising / Web Design            | 3,000.00                    | 3,000.00                         | 3,000.00      | 3,000.00      | Based on costs at TVCA          |  |  |  |
| Bank Service Charges                | 900.00                      | 900.00                           | 900.00        | 900.00        | Based on costs at TVCA          |  |  |  |
| OTHER TOTAL                         | 12,733.00                   | 13,900.00                        | 14,200.00     | 14,509.00     |                                 |  |  |  |

| Idaho Public Charter Scho<br>Cash Flow Operational Year 1 | ol Commissio    | on           |                |                |                |                |                |                |              |                |                |              |                |                | July 15 Foun<br>July/August Con |               |
|---|-----------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------|----------------|----------------|--------------|----------------|----------------|---------------------------------|---------------|
|   | Year 1 Budgeted | JUL          | AUG            | SEPT           | ост            | NOV            | DEC            | JAN            | FEB          | MAR            | APR            | MAY          | JUNE           | Total          | JULY                            | AUGUST        |
| Student Enrollment Capacity                               | 210             |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Revenue   |                 |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Donations and Contributions                               | 0               |              |                |                |                |                |                |                |              |                |                |              | \$0.00         | \$0.00         |                                 |               |
| Loans   | 0               |              |                |                |                |                |                |                |              |                |                |              | \$0.00         | \$0.00         |                                 |               |
| Grants  | 643,233         | \$643,233.00 |                |                |                |                |                |                |              |                |                |              | \$0.00         | \$643,233.00   |                                 |               |
| Entitlement   | 450,098         |              | \$225,049.00   |                |                | \$90,019.60    |                |                | \$81,017.64  |                |                | \$36,007.84  | \$0.00         | \$432,094.08   | \$18,003.92                     |               |
| Salary and Benefit Apportionment                          | 996,539         |              | \$498,269.50   |                |                | \$199,307.80   |                |                | \$179,377.02 |                |                | \$79,723.12  | \$0.00         | \$956,677.44   | \$39,861.56                     |               |
| Transportation Allowance                                  | 119,202         |              | \$59,601.00    |                |                | \$23,840.40    |                |                | \$21,456.36  |                |                | \$9,536.16   | \$0.00         | \$114,433.92   | \$4,768.08                      |               |
| Food Reimbursements/Sales                                 | 206,000         |              |                |                | \$22,888.89    | \$22,888.89    | \$22,888.89    | \$22,888.89    | \$22,888.89  | \$22,888.89    | \$22,888.89    | \$22,888.89  | \$22,888.89    | \$206,000.00   |                                 |               |
| Federal Funds   | 238,521         |              |                |                | \$26,502.33    | \$26,502.33    | \$26,502.33    | \$26,502.33    | \$26,502.33  | \$26,502.33    | \$26,502.33    | \$26,502.33  | \$26,502.33    | \$238,521.00   |                                 |               |
| Special Distributions                                     | 189,946         |              |                |                |                | 44,400.00      |                |                | \$48,996.80  |                |                | \$96,549.20  |                | \$189,946.00   |                                 |               |
| Total Revenue   | \$2,843,539.00  | \$643,233.00 | \$782,919.50   | \$0.00         | \$49,391.22    | \$406,959.02   | \$49,391.22    | \$49,391.22    | \$380,239.04 | \$49,391.22    | \$49,391.22    | \$271,207.54 | \$49,391.22    | \$2,780,905.44 | \$62,633.56                     | \$0.00        |
|   |                 |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Expenditures  |                 |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Salaries and Benefits                                     | 1,914,238.00    | \$0.00       | \$0.00         | \$159,519.83   | \$159,519.83   | \$159,519.83   | \$159,519.83   | \$159,519.83   | \$159,519.83 | \$159,519.83   | \$159,519.83   | \$159,519.83 | \$159,519.83   | \$1,595,198.33 | \$159,519.83                    | \$159,519.83  |
| Education Program   | 149,333.00      | \$0.00       | \$0.00         | \$14,933.30    | \$14,933.30    | \$14,933.30    | \$14,933.30    | \$14,933.30    | \$14,933.30  | \$14,933.30    | \$14,933.30    | \$14,933.30  | \$14,933.30    | \$149,333.00   |                                 |               |
| Technology Totals   | 60,050.00       | \$0.00       | \$50,000.00    | \$1,005.00     | \$1,005.00     | \$1,005.00     | \$1,005.00     | \$1,005.00     | \$1,005.00   | \$1,005.00     | \$1,005.00     | \$1,005.00   | \$1,005.00     | \$60,050.00    |                                 |               |
| Capital Outlay Totals                                     | -               | \$0.00       | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00         |                                 |               |
| Board of Directors  | 27,750.00       | \$0.00       | \$25,000.00    | \$275.00       | \$275.00       | \$275.00       | \$275.00       | \$275.00       | \$275.00     | \$275.00       | \$275.00       | \$275.00     | \$275.00       | \$27,750.00    |                                 |               |
| Facilities  | 234,524.00      | \$3,625.92   | \$ 99,132.42   | \$3,625.92     | \$3,625.92     | \$ 41,828.52   | \$3,625.92     | \$3,625.92     | \$ 41,828.52 | \$3,625.92     | \$3,625.92     | \$ 22,727.22 | \$3,625.92     | \$234,524.00   |                                 |               |
| Transportation  | \$69,188.00     | \$0.00       | \$0.00         | \$6,918.80     | \$6,918.80     | \$6,918.80     | \$6,918.80     | \$6,918.80     | \$6,918.80   | \$6,918.80     | \$6,918.80     | \$6,918.80   | \$6,918.80     | \$69,188.00    |                                 |               |
| Nutrition   | 206,000.00      | \$0.00       | \$0.00         | \$20,600.00    | \$20,600.00    | \$20,600.00    | \$20,600.00    | \$20,600.00    | \$20,600.00  | \$20,600.00    | \$20,600.00    | \$20,600.00  | \$20,600.00    | \$206,000.00   |                                 |               |
| Other   | 13,900.00       | \$0.00       | \$0.00         | \$1,390.00     | \$1,390.00     | \$1,390.00     | \$1,390.00     | \$1,390.00     | \$1,390.00   | \$1,390.00     | \$1,390.00     | \$1,390.00   | \$1,390.00     | \$13,900.00    |                                 |               |
| Total Expenditures  | \$2,674,983.00  | \$3,625.92   | \$174,132.42   | \$208,267.85   | \$208,267.85   | \$246,470.45   | \$208,267.85   | \$208,267.85   | \$246,470.45 | \$208,267.85   | \$208,267.85   | \$227,369.15 | \$208,267.85   | \$2,355,943.33 | \$159,519.83                    | \$159,519.83  |
|   |                 |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Cash Flow   |                 |              |                |                |                |                |                |                |              |                |                |              |                |                |                                 |               |
| Operational Cash Flow                                     |                 | \$639,607.08 | \$608,787.08   | (\$208,267.85) | (\$158,876.63) | \$160,488.57   | (\$158,876.63) | (\$158,876.63) | \$133,768.59 | (\$158,876.63) | (\$158,876.63) | \$43,838.39  | (\$158,876.63) | \$424,962.11   | (\$96,886.27)                   | (\$159,519.83 |
| Cash on Hand  | \$0.00          | -            | \$639,607.08   | \$1,248,394.17 | \$1,040,126.32 | \$881,249.69   | \$1,041,738.26 | \$882,861.63   | \$723,985.01 | \$857,753.60   | \$698,876.97   | \$540,000.34 | \$583,838.73   |                | \$424,962.11                    | \$328,075.83  |
| Cash End of Period  |                 | \$639,607.08 | \$1,248,394.17 | \$1,040,126.32 | \$881,249.69   | \$1,041,738.26 | \$882,861.63   | \$723,985.01   | \$857,753.60 | \$698,876.97   | \$540,000.34   | \$583,838.73 | \$424,962.11   | \$424,962.11   | \$328,075.83                    | \$168,556.00  |

### 2025 - 2026 BUDGET WORKSHEETS ESTIMATING M & O STATE SUPPORT REVENUE

| Dist | trict/Charter Name                             | North Idaho Classical Academy                    | , Dist                             | rict/Charter Number              | : <mark>n/a</mark>                                |            |
|------|--|--|------------------------------------|----------------------------------|---|------------|
| 1.   | Best 28 Weeks Su                               | pport Units - 2025-2026                          |                                    |                                  | 8.13  |            |
| 2.   | State Distribution I                           | Factor - Per Unit - 2025-2026                    |                                    |                                  | <mark>\$ 43,912</mark>                            | *          |
| 3.   | Discretionary                                  | (line 1 x line 2)                                |                                    |                                  | \$ 357,005  |            |
| 4.   | Salary Apportionm<br>(From SBA Template)       | ent: Midterm Support Units                       | 8.13                               |                                  |   |            |
|      |  | Administrative Index                             | Average<br>Instructional<br>Salary | Average Pupil<br>Services Salary | Total SBA plus<br>Allowances from<br>SBA Template | Davi Oa da |
|      |  | 1.41985  | \$55,275.00                        | \$55,275.00                      | \$660,946   | Rev Code   |
| 5.   | Estimated Base Si                              | upport (line 3 + line 4)                         |                                    |                                  | \$1,017,951                                       | 431100     |
| 6.   | Benefit Apportionn                             | nent   |                                    |                                  | \$129,479   | 431800     |
| 7.   | Border Contracts                               |  |                                    |                                  | \$0   | 431500     |
| 8.   | Exceptional Child                              | Support (not common)                             |                                    |                                  | \$0   | 431400     |
| 9.   | Tuition Equivalenc                             | ÿ  |                                    |                                  | \$0   | 431600     |
| 10.  | Transportation Allo                            | owance   |                                    |                                  | \$ 119,202.00                                     | 431200     |
| 11.  | Prior Year Adjustm                             | nents (not common)                               |                                    |                                  | \$0   |            |
| 12.  | Total Estimated S<br>(lines 5+6+7+8+9+         |  |                                    |                                  | \$1,266,632                                       |            |
|      | Revenue in Lieu (<br>(n/a for Charter Schools) |  |                                    |                                  |   |            |
| 13.  | Agricultural Fo                                | uipment Tax Replacement                          |                                    |                                  |   |            |
| 14.  | Money from                                     | State Tax Commission<br>ty Tax Replacement Money |                                    |                                  |   |            |
|      | from Sta                                       | te Tax Commission                                |                                    |                                  |   |            |
| 15.  | Total Revenue in                               | Lieu of Taxes                                    |                                    |                                  | <b>\$0</b>  | 438000     |
| _    | RETUR  | RN THIS PAGE TO PUBLIC SCI                       | HOOL FINANCE, §                    | STATE DEPARTMENT                 | OF EDUCATION                                      |            |
|      |  |  |                                    |                                  |   |            |

\* Of this amount, \$19,698 per support unit is to be used to offset the cost of health, vision, and dental benefits or insurance offered to school employees and \$16,226 per support unit is to be used as discretionary (HB797, 2022 Legislative Session).

### 2026 - 2027 BUDGET WORKSHEETS ESTIMATING M & O STATE SUPPORT REVENUE

| Dist | rict/Charter Name: <mark>North Idaho Classical Acaden</mark>               | ny Distr                           | rict/Charter Number              | : <mark>n/a</mark>                                |          |
|------|--|------------------------------------|----------------------------------|---|----------|
| 1.   | Best 28 Weeks Support Units - 2026-2027                                    |                                    |                                  | 10.25   |          |
| 2.   | State Distribution Factor - Per Unit - 2026-202                            | 7                                  |                                  | <mark>\$ 43,912</mark>                            | *        |
| 3.   | Discretionary (line 1 x line 2)  |                                    |                                  | \$ 450,098  |          |
| 4.   | Salary Apportionment: Midterm Support Units (From SBA Template)            | 10.25                              |                                  |   |          |
|      | Administrative Index   | Average<br>Instructional<br>Salary | Average Pupil<br>Services Salary | Total SBA plus<br>Allowances from<br>SBA Template |          |
|      | 1.41985  | \$55,275.00                        | \$55,275.00                      | \$833,296   | Rev Code |
| 5.   | Estimated Base Support (line 3 + line 4)                                   |                                    |                                  | \$1,283,394                                       | 431100   |
| 6.   | Benefit Apportionment  |                                    |                                  | \$163,243   | 431800   |
| 7.   | Border Contracts   |                                    |                                  | \$0   | 431500   |
| 8.   | Exceptional Child Support (not common)                                     |                                    |                                  | \$0   | 431400   |
| 9.   | Tuition Equivalency  |                                    |                                  | \$0   | 431600   |
| 10.  | Transportation Allowance   |                                    |                                  | \$ 119,202.00                                     | 431200   |
| 11.  | Prior Year Adjustments (not common)  |                                    |                                  | \$0   |          |
| 12.  | Total Estimated State Support<br>(lines 5+6+7+8+9+10+11)                   |                                    |                                  | \$1,565,839                                       |          |
|      | Revenue in Lieu of Taxes:<br>(n/a for Charter Schools)                     |                                    |                                  |   |          |
| 13.  | Agricultural Equipment Tax Replacement                                     | [                                  |                                  |   |          |
| 14.  | Money from State Tax Commission<br>Personal Property Tax Replacement Money |                                    |                                  |   |          |
| 15.  | from State Tax Commission<br>Total Revenue in Lieu of Taxes                |                                    |                                  | \$0   | 438000   |
|      |  |                                    |                                  |   |          |
|      | RETURN THIS PAGE TO PUBLIC S   | CHOOL FINANCE, S                   | TATE DEPARTMENT                  | OF EDUCATION                                      |          |

\* Of this amount, \$19,698 per support unit is to be used to offset the cost of health, vision, and dental benefits or insurance offered to school employees and \$16,226 per support unit is to be used as discretionary (HB797, 2022 Legislative Session).

### 2027 - 2028 BUDGET WORKSHEETS ESTIMATING M & O STATE SUPPORT REVENUE

| Dist       | trict/Charter Name                             | North Idaho Classical Academy  | Dist                               | rict/Charter Number              | : <mark>n/a</mark>                                |          |
|------------|--|--|------------------------------------|----------------------------------|---|----------|
| 1.         | Best 28 Weeks Su                               | pport Units - 2027-2028  |                                    |                                  | 12.57   |          |
| 2.         | State Distribution F                           | Factor - Per Unit - 2027-2028  |                                    |                                  | <mark>\$ 45,229</mark>                            | *        |
| 3.         | Discretionary                                  | (line 1 x line 2)  |                                    |                                  | \$ 568,529  |          |
| 4.         | Salary Apportionm<br>(From SBA Template)       | ent: Midterm Support Units   | 12.57                              |                                  |   |          |
|            |  | Administrative Index   | Average<br>Instructional<br>Salary | Average Pupil<br>Services Salary | Total SBA plus<br>Allowances from<br>SBA Template |          |
|            |  | 1.47310  | \$57,478.82                        | \$57,478.82                      | \$1,060,106                                       | Rev Code |
| 5.         | Estimated Base St                              | upport (line 3 + line 4)   |                                    |                                  | \$1,628,635                                       | 431100   |
| 6.         | Benefit Apportionn                             | nent   |                                    |                                  | \$207,675   | 431800   |
| 7.         | Border Contracts                               |  |                                    |                                  | \$0   | 431500   |
| 8.         | Exceptional Child                              | Support (not common)   |                                    |                                  | \$0   | 431400   |
| 9.         | Tuition Equivalenc                             | У  |                                    |                                  | \$0   | 431600   |
| 10.        | Transportation Allo                            | owance   |                                    |                                  | \$ 121,866.00                                     | 431200   |
| 11.        | Prior Year Adjustm                             | nents (not common)   |                                    |                                  | \$0   |          |
| 12.        | Total Estimated S<br>(lines 5+6+7+8+9+         |  |                                    |                                  | \$1,958,176                                       |          |
|            | Revenue in Lieu (<br>(n/a for Charter Schools) |  |                                    |                                  |   |          |
| 13.<br>14. | Money from<br>Personal Proper                  | uipment Tax Replacement<br>State Tax Commission<br>ty Tax Replacement Money<br>te Tax Commission |                                    |                                  |   |          |
| 15.        | Total Revenue in                               | Lieu of Taxes  |                                    |                                  | \$0   | 438000   |
|            | RETUR  | N THIS PAGE TO PUBLIC SCH  | HOOL FINANCE, S                    | STATE DEPARTMENT                 | OF EDUCATION                                      |          |

\* Of this amount, \$19,698 per support unit is to be used to offset the cost of health, vision, and dental benefits or insurance offered to school employees and \$16,226 per support unit is to be used as discretionary (HB797, 2022 Legislative Session).

# APPENDIX SERIES B: FACILITY PLAN

# IDAHO PUBLIC CHARTER SCHOOL COMMISSION PETITION FACILITY OPTIONS TEMPLATE

Idaho Public Charter School Commission 304 North 8<sup>th</sup> Street, Room 242 Boise, Idaho 83702

Phone: (208) 332-1561 chartercommission.idaho.gov

Alan Reed, Chairman Alex Adams, Interim Director

| New Charter Petit                         | ion Facility O   | ption 1                                 |                       |                      |        |         |  |
|---|--|---|-----------------------|----------------------|--------|---------|--|
| Location Address                          | 378 Emerson Ln, B  | 378 Emerson Ln, Bonners Ferry, ID 83805 |                       |                      |        |         |  |
| Facility Information                      | Anticipate Move-<br>In Date  |   |                       |                      |        |         |  |
|   | Please indicate if   | this option is refl                     | ected as an expenditu | re in the budget tem | plate. |         |  |
| Budget Location                           | Note: A facility option may be true for only your first year with a different option in subsequent years, or a scaled-down option may be presented in the break-even budget only. Sometimes a facility option is presented as evidence that the petitioners have explored multiple facilities, but only one plan is reflected in the budget. |   |                       |                      |        | Budgets |  |
|   | (  | Company Name:                           | Boulder Creek Idah    | o Property           |        |         |  |
| Vendor/ Developer/                        | Physical Address of  | of Home Office:                         | 378 Emerson Ln, Bo    | onners Ferry, ID 838 | 805    |         |  |
| Contractor Information<br>(if applicable) | W  | ebsite Address:                         |                       |                      |        |         |  |
|   | Сог  | mpany Contact:                          | Adam Ware             |                      |        |         |  |
|   | Company Contact  | Phone Number:                           | 360 333 7577          |                      |        |         |  |

### Additional Information - Facility Option 1

ACSI has a purchase and sale agreement to acquire the land and facilities located on 13.4 acres at 378 Emerson Ln, Bonners Ferry, ID 83805. The campus used to be an at-risk youth facility for the past two decades. One year ago the owners purchased the property and facilities from the hospital group that owned it and ran the at-risk youth facility. NICA has been in communication with the owners for a year to purchase the property and facilities.

The facility plan reflects the costs of purchasing and remodeling the facilities to accommodate grades K-12. Based on the proposed remodeled floorplan, NICA anticipates a total cost slightly under \$5,900,000. The property acquisition cost will be \$3,500,000 and the single-phase renovation just under \$2,400,000. These estimates are subject to adjustment based on economic conditions (labor and material costs) at the time of construction.

Photos and videos of the location are accessible at https://bouldercreekidahoproperty.com/

The facilities will be prepared through a single phase plan including:

- Planning and permitting.
- Sitework/earthwork of road and walkways.
- Remodel and upgrades of thirteen classrooms.
- Remodel and upgrades of a resource center.

- Remodel and upgrades of the main office.
- Remodel and upgrades of eight bathrooms.
- Miscellaneous
  - Accessibility upgrades
  - Fire systems maintenances/upgrades
  - Data systems maintenance/upgrades
  - Water system maintenance/upgrades
  - Sewer system maintenance/upgrades
  - Fencing, gate and play equipment
- Construction of an eight-classroom and three-bathroom building.

## Facility Option 1 - Details

Please describe the costs involved with this option and the structure of any arrangements the school has made (or intends to make) in order to secure and sustain this facility option. Adjust descriptions and add columns as necessary.

| Description of Start-Up Costs  | Cost Estimate<br>(Refer to appropriate<br>documentation in Attachments)                  | Responsible Party<br>(Board or Name of Contractor)                                       |  |
|--|--|--|--|
| Buildings and land purchase  | \$3,500,000  | NICA   |  |
| Planning and permitting  | \$35,000   | Yoder Construction   |  |
| Sitework/earthwork   | \$165,560  | Yoder Construction   |  |
| Remodel and upgrades   | \$1,735,550  | Yoder Construction   |  |
| Miscellaneous  | \$238,000  | Yoder Construction   |  |
| 10% Contingency  | \$217,411  | Yoder Construction   |  |
| Total One-Time Costs   | \$5,891,521 (all inclusive)  |  |  |
|  |  |  |  |
| Description of Lease/Rent/Purchase Plan  | Details<br>(Refer to appropriate<br>documentation in Attachments)                        |  |  |
| Annual Lease / Rent / Mortgage Payment   | \$191,013  |  |  |
| Loan term  | 5 years, payments based on<br>35-year amortization (35% of<br>anticipated facility cost) | 5 years, payments based on<br>35-year amortization (65% of<br>anticipated facility cost) |  |
| Interest rate  | 3.24% (blended rate)   | 6.0% (senior lender)   |  |
| Rate escalator (if applicable, please describe)  | None   | None   |  |
| In which operating year does the school intend to purchase (if option to purchase is applicable) | Operating Year 0   | Operating Year 0   |  |
| Capitalization rate at purchase (if applicable)  | None   | None   |  |

| New Charter Petition Facility Option 2    |  |                 |   |                         |                 |   |  |  |
|---|--|-----------------|---|-------------------------|-----------------|---|--|--|
| Location Address                          | 378 Emerson Ln, Bonners Ferry, ID 83805  |                 |   |                         |                 |   |  |  |
| Facility Information                      | Anticipate Move-<br>In Date  | 6/1/2024        | Facility Type                           | New<br>Construction     | Facility Status | Confirmed<br>(documentation<br>in Appendix F) |  |  |
| Budget Location                           | Please indicate if this option is reflected in the Budg<br>Template (Attachment A1-A4) |                 | ected in the Budget                     | Not Reflected in Budget |                 |   |  |  |
|   | (  | Company Name:   | Boulder Creek Idaho Property            |                         |                 |   |  |  |
| Vendor/ Developer/                        | Physical Address of  | of Home Office: | 378 Emerson Ln, Bonners Ferry, ID 83805 |                         |                 |   |  |  |
| Contractor Information<br>(if applicable) | W  | ebsite Address: |   |                         |                 |   |  |  |
|   | Сог  | mpany Contact:  | Adam Ware                               |                         |                 |   |  |  |
|   | Company Contact  | Phone Number:   | 360 333 7577                            |                         |                 |   |  |  |

### Additional Information - Facility Option 2

ACSI has a purchase and sale agreement to acquire the land and facilities located on 13.4 acres at 378 Emerson Ln, Bonners Ferry, ID 83805. Facility Option 2 is a contingency plan for use if unanticipated factors prevent the remodel of all current facilities and construction of an eight-classroom building in advance of the 2025-2026 school year.

The contingency plan involves a remodel of the main George Washington Building, which provides a starting point for the remodels of the other facilities in the future. The Washington building needs few improvements and already includes a main office, multi-purpose room, four standard classrooms, a science lab, an auditorium (the music room), and three additional offices for administration and student services. Other facility needs would be satisfied through the purchase of three modular classroom units (each containing two classrooms) in year one, with one additional modular unit added per year in year four.

### Facility Option 2 - Details

The three modular units cost approximately \$255,000 each to fully deliver and install, including all professional services (design, sitework, utilities, permits, fees).

| Description of Start-Up Costs              | Cost Estimate<br>(Refer to appropriate<br>documentation in Attachments) | Responsible Party<br>(Board or Name of Contractor) |
|--|---|--|
| Buildings and land purchase                | \$3,500,000   | NICA   |
| Planning and permitting                    | \$35,000  | Yoder Construction                                 |
| Sitework/earthwork                         | \$165,560   | Yoder Construction                                 |
| Remodel and updating (Washington Building) | \$47,460  | Yoder Construction                                 |

|  | 67/5 000                      |                              |
|--|-------------------------------|------------------------------|
| Modular Classroom Units (3 @ \$255,000 ea.)                              | \$765,000                     | Mobile Modular               |
| Modular classroom set up fees (3 @ \$22,700 ea.)                         | \$68,100                      | Mobile Modular               |
| Modular Utility Hookups, professional services                           | \$108,350                     | Yoder Construction           |
| (Additional modulars in year 4 = \$255,000)                              |                               |                              |
| Total One-Time Costs   | \$4,689,470                   |                              |
|  | Details                       |                              |
| Description of Lease/Rent/Purchase Plan                                  | (Refer to appropriate         |                              |
|  | documentation in Attachments) |                              |
| Annual Lease / Rent / Mortgage Payment                                   | \$152,040                     |                              |
| Lease term   | 5 years, payments based on    | 5 years, payments based on   |
|  | 35-year amortization (35% of  | 35-year amortization (35% of |
|  | anticipated facility cost)    | anticipated facility cost)   |
| Interest rate  | 3.24% (blended rate)          | 6.0% (senior lender)         |
| Rate escalator (if applicable, please describe)                          | None                          |                              |
| In which operating year does the school intend to purchase (if option to | Operating Year 0              | Operating Year 0             |
| purchase is applicable)  |                               |                              |
| Capitalization rate at purchase (if applicable)                          | None                          | None                         |
| Other  | N/A                           | N/A                          |

| NICA- Modulars Project            | Notes                    | Cost            |
|-----------------------------------|--------------------------|-----------------|
| Civil Engineer & Landscape Design |                          | \$<br>5,000.00  |
| Predevelopement Services          |                          | \$<br>10,000.00 |
| Testing and Surveying             |                          | \$<br>5,000.00  |
| Misc. Constr Permits              |                          | \$<br>1,000.00  |
| Fencing                           | Chain link fencing       | \$<br>55,000.00 |
| Site Utilities                    | Water and Sewer Hook-ups | \$<br>5,000.00  |
| Site Electrical                   | Onsite Power to Modulars | \$<br>10,000.00 |
| Fire Alarm                        |                          | \$<br>7,500.00  |
|                                   |                          |                 |
|                                   |                          |                 |

| Subtotal - Construction Cost Budget | \$            | 98,500.00 |
|-------------------------------------|---------------|-----------|
| Contingency 10%                     | \$            | 9,850.00  |
| Total - Construction Costs and Fees | \$ 108,350.00 |           |

### Purchase and Sale Agreement September 11, 2023

- Pursuant to this Purchase and Sale Agreement (this "Purchase Agreement"), <u>American Classical</u> <u>Schools of Idaho, Inc.</u> hereinafter called ("Buyer") agrees to purchase and Boulder Creek Idaho Property, hereinafter called ("Seller") agrees to sell the following described real estate (hereinafter referred to as the "Property"). The Buyer and the Seller are referred to herein individually as a "Party" and collectively as "Parties."
- 2. PROPERTY ADDRESS AND LEGAL DESCRIPTION. Parcel Number (Lot 12) located at 147 Emerson Lane, Bonners Ferry, Idaho 83619, Boundary County, State of Idaho, consisting of 13.4± acres of land, and legally described as set forth in the attached Exhibit A. Buyer and Seller authorize the Escrow Agent (as such term is defined in Section 5) to make corrections to the legal description at their request. The failure to have a full or complete legal description shall not render this Purchase Agreement void. The Parties agree that this transaction may close based on a metes and bounds legal description and that the land division and lot line adjustment may be required and recorded post-closing (the net result is intended to be Exhibit A for both recording and for encumbering for financing purposes).
- 3. NO AGENT OR BROKER. The Parties agree and acknowledge that no agents or responsible brokers have been engaged by either Party in connection with the transaction contemplated herein.
- 4. EARNEST MONEY.
  - Upon mutual execution of this Purchase Agreement, Buyer shall deposit <u>Twenty-Five</u> <u>Thousand</u> Dollars (<u>\$25,000.00</u>) in the form of cash (the "Earnest Money Deposit") as earnest money with <u>TitleOne</u>, Attention: Jen Stevens, Phone: (208) 263-2222 Email: <u>jstevens@titleonecorp.com</u> (the "Title Company" and/or "Escrow Agent" as applicable). The Earnest Money Deposit is refundable and the Earnest Money Deposit and the accumulated interest thereon shall be applied against the Purchase Price (as defined herein) at closing.
  - (ii) Earnest Money Deposit shall be held in trust in accordance with the terms and conditions of this Purchase Agreement.
- 5. PRICE/TERMS. Total Purchase Price (the "**Purchase Price**") is <u>three and one-half million</u> <u>00/100 Dollars (\$3,500,000.00)</u>. Buyer must close on or before June 30, 2024.
  - (i) <u>\$25,000.00</u> Earnest Money Deposit
  - (ii) \$3,475,000.00 Balance of the purchase price to be paid in Cash at Closing.
  - (iii) <u>Charitable Contribution Amount.</u> The amount of the charitable contribution shall be calculated by reducing the Appraised Fair Market <u>Value</u> by the

Buyer Initials Seller Initials

Page 1 of 10

Cash Amount ("Charitable Contribution"). Buyer and Seller agree that a recent comparable market analysis valued the Property at \$8,339,360. Buyer provides no assurances as to the Charitable Contribution deduction as that matter is between Internal Revenue Service and Seller. Buyer is recognized as a 501c-3 public charitable corporation by the Internal Revenue Service. Buyer agrees, at no cost to Buyer, to reasonably cooperate with Seller and provide information and execute documents required by state or federal agencies in relation to Seller's Charitable Contribution of the Appraised Value of the Property exceeding the Cash Amount.

6. INCLUDED ITEMS. All easement rights, mineral rights, other appurtenances, water and water rights appurtenant to or used on the Property including, but not limited to, any right Seller may have to receive natural flow and/or stored water delivered through any ditch, canal or water company's facilities, or under entitlements held by a third party for use on the Property, and all shares, certificates, and other documents evidencing such water rights. This is subject to mutual agreement on water right allocation.

Other items specifically included in this sale: None.

Items specifically excluded from this sale: None. Seller agrees to remove all personal property prior to closing. Any personal property remaining post-closing will become the possession of Buyer.

- 7. SATISFACTION DATE. The date upon which all conditions and contingencies must either be satisfied or waived shall be **January 5, 2024**, (the "**Satisfaction Date**"), unless a later date is agreed upon by both parties. The Earnest Money Deposit shall become non-refundable after the Satisfaction Date; provided, however, that if such date is not a business day, the Satisfaction Date shall be the next business day immediately following such date.
- 8. BUYER CONDITIONS: The closing of this transaction is contingent upon satisfaction or waiver by Buyer of the following conditions:
  - A. Inspection: Upon mutual execution of this Purchase Agreement Buyer shall be given full opportunity to inspect and investigate and to accept to Buyer's satisfaction, each and every aspect of the Property independently or through agent(s) of Buyer.
  - B. Charter Approval: The Parties acknowledge that Buyer is undergoing a process of charter approval to build and open a charter school on the Property. This Agreement is expressly conditioned upon the Buyer's ability to achieve charter approval from its authorizer.
  - C. Conditional Use Permit Approval: The Parties acknowledge that the Buyer needs to obtain a Conditional Use Permit in order to operate a school. The Buyer will begin the application as soon as this purchase and sales agreement is signed. This agreement is expressly conditioned upon the Buyer's ability to obtain the Conditional Use Permit. The Parties further acknowledge that additional permitting (such as a conditional use permit) may be required for the project as a whole (for both Buyer and Seller), and the Parties agree to mutually work together in order to obtain any necessary permitting.

Page 2 of 10

Buyer Initials

- D. Financing: This agreement is contingent upon Buyer obtaining financing and closing no later than June 30, 2024.
- E. Buyer and Seller agree to mutually work together in order to obtain the following:
  - i. Idaho Department of Environmental Quality (DEQ) certification of the water system for K-12 school use.
  - ii. Panhandle Health District certification of the sewer system for K-12 school use.

If any of the foregoing conditions remain unsatisfied and unwaived by Buyer on the Satisfaction Date this Purchase Agreement may terminate, provided Buyer has given written notice of such unsatisfied and unwaived conditions to Seller by the Satisfaction Date, and the Earnest Money Deposit shall be returned to Buyer. Failure of Buyer to give written notice to Seller of unsatisfied conditions by the Satisfaction Date shall be deemed to be a waiver by Buyer of all such conditions.

- 9. ADDITIONAL DOCUMENTS. The following additional documents shall be completed prior to the Satisfaction date, unless a later date is agreed to in writing by both parties.
  - A. Buyer and Seller agree to enter into a cross access easement to provide for emergency ingress and egress access.
  - B. Buyer and Seller agree to enter into an owner's association agreement, which will provide for certain rights and responsibilities including, but not limited to, landscape maintenance, private road maintenance, allocation of water and sewer capacity, etc.
  - C. Buyer and Seller acknowledge the need to address carrying cost incurred through closing and agree to work together to resolve this in concert.
- 10. RIGHT OF FIRST REFUSAL. In the event Buyer ceases operation of a public charter school on the Property, or intends to sell, transfer, or lease or otherwise dispose of the Property, Seller shall have the right of first refusal to purchase the Property for the price identified in Paragraph 5, above. If, after ninety (90) days, Seller has not exercised its right to purchase the Property, Buyer may market the Property and solicit offers from other parties.
- 11. SCHOOL USE COVENANT. Buyer commits to Seller that Buyer will only operate a public charter school on the property; and, subject to Paragraph 9 above, Buyer will not convey, transfer, or lease the Property (or any part thereof) to any party without Seller's prior written approval.
- 12. TITLE COMPANY/ESCROW AGENT. The Parties agree that the TITLE COMPANY/Escrow Agent as defined in Section 5, shall provide any required title policy and preliminary report or commitment. Each party agrees to pay one-half of the Escrow Agents fee.
- 13. EXCLUSIVE RIGHT. Buyer has exclusive right to purchase the property during the term of this Purchase Agreement.

-m Buyer Initials

Page 3 of 10

- 14. TITLE INSURANCE. Seller shall provide and pay for an ALTA Owner's or Purchaser's Standard Coverage Title Policy insuring the Buyer for the amount of the purchase price. Extended coverage required  $\Box$ Yes  $\boxtimes$  No. Additional premiums for extended coverage and any survey required by the Title Company shall be paid by Buyer. Seller shall cause the Title Company to provide Buyer with a preliminary title report or commitment together with copies of all underlying documents giving rise to any exceptions listed therein on within five (5) business days of the execution of this Purchase Agreement. Buyer shall have until the Satisfaction Date to object, by written notice to Seller, to the condition of title as set forth in the report. In the event the Buyer makes written objection to any exception to title, Seller shall have a reasonable time, not to exceed ten (10) days, to remove any such objection to exception or provide affirmative title insurance coverage, and in the event the Seller cannot remove, or is unwilling to remove, such objected to exceptions or provide affirmative title insurance coverage, the Buyer may elect, as its sole remedy, to (a) either terminate this Purchase Agreement or (b) proceed to closing, taking title subject to such exceptions. If the Buyer does not object within the time frame set out above, the Buyer shall be deemed to have accepted the condition of the title. In the event Buyer elects to terminate this Purchase Agreement as provided herein, the Buyer shall be entitled to the return of all refundable deposits made by Buyer. The final title insurance policy shall be delivered to the Buyer by the Title Company as soon as possible after closing.
- 15. CLOSING DATE. On or before "Closing" ("Closing" shall be deemed to be the date on which the deed is recorded and the sales proceeds are available for disbursement to Seller and as otherwise directed by the Parties) Buyer and Seller shall deposit with the Escrow Agent all funds and instruments necessary to complete the sale. Closing shall occur no later than June 30, 2024.
- 16. DOCUMENTS TO BE DELIVERED AT CLOSING. On the date of Closing, Seller shall have executed, or caused to be executed, and delivered to the Escrow Agent the following documents, if required by Buyer, in a form reasonably acceptable to Buyer and Seller:
  - (a) General Warranty Deed
  - (b) FIRPTA;
  - (c) An Assignment and assumption of all leases, warranties, contracts, and guarantees that effect the Property in a form mutually agreed to between the Parties, (if applicable);
  - (d) Bill of Sale (if applicable);
  - (e) Termination of existing lease; and
  - (f) Any other instruments or documents reasonably requested by Buyer.
- 17. POSSESSION/PRORATION/CLOSING COSTS. Buyer shall be entitled to possession on the day of Closing. Any taxes and water assessments (using the last available assessment as a basis), rents, insurance premiums, interest and reserves on obligations assumed and utilities shall be prorated as of Closing. Any tenant deposits held by Seller shall be credited to Buyer at Closing. All standard closing costs shall be shared by Buyer and Seller on a 50/50 basis, except the cost of an ALTA Standard Coverage Title Insurance policy as outlined in section 10 above and brokerage commissions outlined in section 22 below.

-<u>M</u> Buyer Initials

Page 4 of 10

18. DEFAULT. If Seller executes this Purchase Agreement and title to the Property is marketable and insurable in the conditions approved under Section 8 hereof and all Buyer's contingencies have been removed or waived, and Buyer neglects or refuses to comply with the terms of or any condition of sale by the date on which such term or condition is to be complied with, then the Earnest Money Deposit shall be forfeited to Seller and Buyer's interest in the Property (with regard to this Purchase Agreement only) shall be immediately terminated. Such forfeiture and acceptance by Seller of the Earnest Money Deposit does not constitute a waiver or election of other remedies available to Seller and Seller shall have the right, at his option, to bring any action at law or equity to enforce the term of this contract or seek restitution for damages including any unpaid brokerage fee. In the event of default by either Party in its performance of the terms or conditions of this Purchase Agreement, the defaulting party agrees to pay all attorney fees and costs incurred by the non-defaulting party and in the event of suit the prevailing party shall be entitled to its reasonable attorney fees and costs.

In the event of a dispute between the Parties as to the Earnest Money Deposit deposited hereunder by Buyer, the Escrow Agent holding the Earnest Money Deposit may file an interpleader action in a court of competent jurisdiction to resolve any dispute between the Parties.

The Buyer and Seller authorize the Escrow Agent holding the Earnest Money Deposit to utilize as much of the Earnest Money Deposit as may be necessary to advance the costs and fees required for filing of any such action. The cost of such action shall be paid by the Party which is not the prevailing party.

- 19. TITLE CONVEYANCE. Title to the Property is to be conveyed by warranty deed and is to be marketable and insurable except for rights reserved in federal patents, building or use restriction, building and zoning regulations and ordinances of any governmental unit, rights of way and easements established or of record, and any other liens, encumbrances or defects approved by Buyer. In the event any personal property is included as part of the contemplated sale, it shall be conveyed by bill of sale and shall be free and clear of all liens, claims and encumbrances.
- 20. RISK OF LOSS. Seller shall keep the Property insured against loss by fire and other casualty usually insured against in the market area of the Property until the Closing. Should the Property be materially damaged by fire or other cause prior to closing and such damage is ten percent (10%) of the Purchase Price or less, then Seller shall pay or assign the proceeds of the insurance to Buyer (and pay to Buyer the amount of any deductible in cash) at Closing and Seller and Buyer shall proceed with Closing without adjustment to the Purchase Price. If such damage exceeds ten percent (10%) of the Purchase Price, then this Purchase Agreement shall be voidable at the option of the Buyer by written notice to Seller within ten (10) days of the date Buyer receives notice of such damage, however, Buyer may elect to proceed with Closing without adjustment to the Purchase Price (either by written notice of such election or by failure to timely send written notice of the voiding of this Purchase Agreement as provided above) and Seller shall pay or assign the proceeds of the insurance to Buyer (and pay to Buyer the amount of any deductible in cash) at Closing.
- 21. CONDITION OF PROPERTY AT CLOSING. Buyer agrees to purchase the Property in as is

Page 5 of 10

Buyer Initials

(existing) condition, where is, with all faults. Buyer will assume those obligations with respect to the Property as are expressly stated in Section 7. Buyer does not agree to assume any other obligations with respect to the Property except for those obligations stated in Section 7. Seller shall maintain the Property until the closing in its present condition, ordinary wear and tear excepted, subject to the provisions of Sections 17 and 18 on casualty and condemnation.

- 22. INSPECTION. The Buyer hereby acknowledges further that Buyer is not relying upon any statement or representations by the Seller which are not herein expressed. The Buyer has entered into this Purchase Agreement relying upon information and knowledge obtained or to be obtained from Buyer's own investigation or personal inspection of the Property.
- 23. ADDITIONAL PROVISIONS. Additional provisions of this Purchase Agreement, if any, are attached hereto by an addendum consisting of <u>-0-</u> pages.
- 24. ESCROW INSTRUCTIONS. The Escrow Agent is instructed to, in a manner consistent with the terms hereof: receive and hold deposits and other funds; disburse such funds in accordance with separate authorization signed by Buyer and Seller; prepare closing statements for execution by Buyer and Seller; receive documents, secure their execution and acknowledgement, record them in the proper sequence, deliver originals to the appropriate parties, and deliver copies of all documents signed by either party to that party. If a dispute arises regarding any funds held by the Escrow Agent, such agent shall have no obligation to resolve such dispute but shall hold the same pending resolution of such dispute, and may at its option bring an action in interpleader.
- 25. GOVERNING LAW. This Purchase Agreement shall be governed by the laws of the State of Idaho.
- 26. DISCLOSURE. The Parties hereto acknowledge and understand that the transaction contemplated herein is anticipated to be financed through the issuance of nonprofit facilities revenue bonds by the Idaho Housing and Finance Association and agree to references to this Purchase Agreement and the transactions contemplated herein in any offering document prepared in connection therewith.
- 27. TIME, SEVERABILITY. Time is of the essence of this Purchase Agreement, and each party hereto agrees to promptly perform such acts as are reasonably required in connection herewith. If any provision of this Purchase Agreement is found by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of this Purchase Agreement shall not be affected thereby.
- 28. NOTICES. All notices required hereunder shall be given in writing and shall be deemed effective (a) upon delivery, if delivered in person, or by electronic transmission with receipt acknowledged by the recipient thereof; (b) one business day after deposited for overnight delivery with any reputable overnight courier service; or (c) two business days after deposited with the US Postal Service registered or certified mail and addressed to the Parties at the addresses set forth below.
- 29. COUNTERPARTS. This Purchase Agreement may be executed in several counterparts, each of which shall be deemed an original, all such counterparts together shall constitute one and the same instrument, and signature pages from one counterpart may be removed and added to another counterpart to create a single, integrated counterpart with all necessary signatures.

- Mc Buyer Initials

Page 6 of 10

- 30. ENTIRE AGREEMENT - CONSTRUCTION. This Purchase Agreement constitutes the entire agreement between the Parties, has been entered into in reliance solely on the contents hereof, and supersedes any previous agreements, written or oral, between the Parties hereto. This Purchase Agreement shall not be modified except in writing signed by both Parties. This Purchase Agreement shall be construed neutrally rather than strictly for or against either party.
- 31. BINDING EFFECT - SURVIVAL. This Purchase Agreement shall be binding upon the heirs, administrators, executors, successors and assigns of the Parties hereto and shall survive the closing of this transaction.
- 32. LEGAL REPRESENTATION. The Parties expressly acknowledge they have been represented by counsel of their own choice in connection with this Purchase Agreement and have discussed the terms of this Purchase Agreement with such counsel to the extent each party believes it to have been necessary to fully understand the terms hereof. In entering into this Purchase Agreement, the Parties represent and declare that each of them fully understands the terms and effect of this Purchase Agreement.
- 33. TIME IS OF THE ESSENCE IN THIS PURCHASE AGREEMENT.

IN WITNESS WHEREOF, Buyer and Seller have executed this Purchase Agreement as of the date first written above.

| BUYER:      | AMERICAN CLASSICAL<br>SCHOOLS OF IDAHO,<br>AND/OR ASSIGNS | SELLER:                       |
|-------------|---|-------------------------------|
| By:         | mizic   | By:                           |
| Print Name: | Marvin Lasnick  | Print Name: ADAM WARE MOMBOR  |
| Date:       | 9-13-23   | Date: $9 - 1 - 23$            |
| Address:    | 500 SW 3 <sup>rd</sup> Street                             | Address: Zilaco NOBREGOL LANE |
|             | Fruitland, ID 83705                                       | MT VERNOU W10, 992274         |

Page 7 of 10

### **EXHIBIT** A

### **LEGAL DESCRIPTION OF PROPERTY**

Parcel name: Lot 12

A portion of the North 1/2 of the Southwest 1/4 of Section 5, Township 61 North, Range 2 East, B.M., Boundary County, Idaho more particularly described as follows:

Beginning at the Northwest corner of the Southwest 1/4 of said Section 5, the True Point of Beginning thence on the North line of the Southwest 1/4 of said Section S 89-23-17 E a distance of 1519.39; thence S 01° 08' 04" W a distance of 371.71; thence S 80° 58' 28" W a distance of 352.63; thence on a tangent curve to the left a distance of 352.63 ft. which curve's radius is 720.00 ft. through a Delta angle of 32° 48' 05"; thence on a non-tangent line N 72°50-15 W a distance of 113.62; thence N 18°07-51 E a distance of 14.60; thence N 20° 17' 46" W a distance of 43.24 ft.; thence N 73° 03' 53" W a distance of 12.05 ft.; thence N 42° 41' 26" W a distance of 32.18 ft.; thence N 04° 11' 14" W a distance of 22.99 ft.; thence N 24° 17' 09" E a distance of 21.59 ft.; thence N 40° 10' 19" E a distance of 13.49 ft.; thence N 73° 50' 07" W a distance of 64.73 ft.; thence N 40° 09' 03" W a distance of 45.61 ft.; thence N 77° 53' 11" W a distance of 43.73 ft.; thence N 74° 28' 28" W a distance of 65.78 ft.; thence S 80° 30' 05" W a distance of 36.04 ft.; thence N 05° 04' 37" W a distance of 30.80 ft.; thence N 40° 37' 05" W a distance of 32.69 ft.; thence N 58° 08' 26" W a distance of 58.86 ft.; thence N 79° 24' 01" W a distance of 57.04 ft.; thence N 24° 05' 02" W a distance of 40.10 ft.; thence N 71° 46' 08" E a distance of 5.06 ft.; thence N 11° 09' 26" W a distance of 10.01 ft.; thence N 55° 00' 23" W a distance of 18.07 ft.; thence N 53° 52' 17" W a distance of 39.33 ft.; thence N 20° 16' 52" W a distance of 15.98 ft.; thence N 64° 39' 45" W a distance of 23.42 ft.; thence S 67° 29' 07" W a distance of 12.96 ft.; thence S 79° 47' 09" W a distance of 25.22 ft.; thence N 84° 53' 42" W a distance of 25.81 ft.; thence N 54° 11' 24" W a distance of 25.16 ft.; thence N 69° 27' 25" W a distance of 24.93 ft.; thence N 35° 31' 15" W a distance of 19.39 ft.; thence N 66° 43' 09" W a distance of 65.92 ft.; thence N 40° 27' 50" W a distance of 3.59 ft.; thence N 89° 23' 17" W a distance of 30.00 to the West line of the SW 1/4 of Section 5; thence on the West line of said section N 00° 29' 11" E a distance of 110.18 to the True Point of Beginning.

Said parcel contain 583,453 Ft (13.394 Acres).

Situated in Bonner's County, Idaho

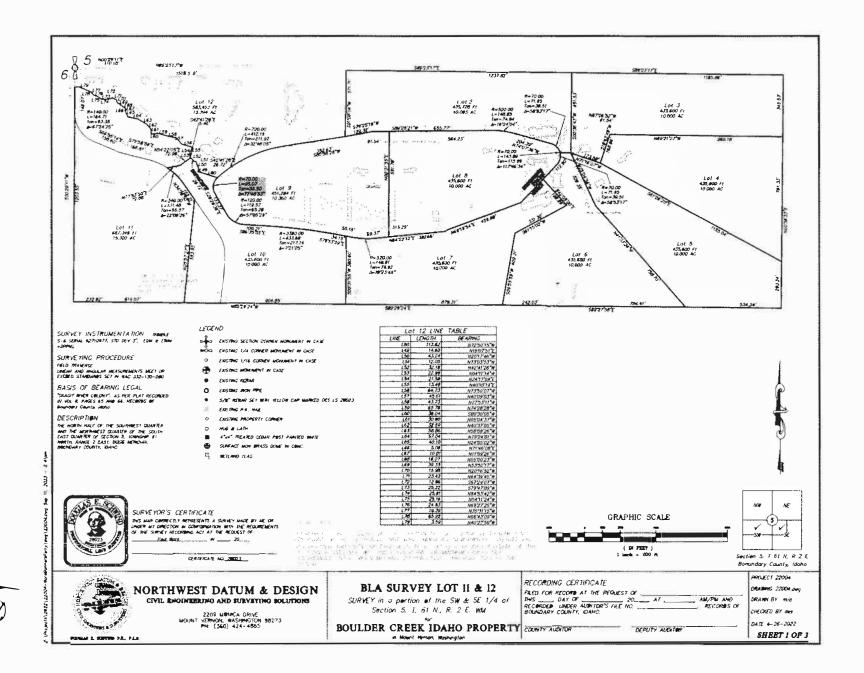
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Page 8 of 10



Buyer Initials

**Initials** 



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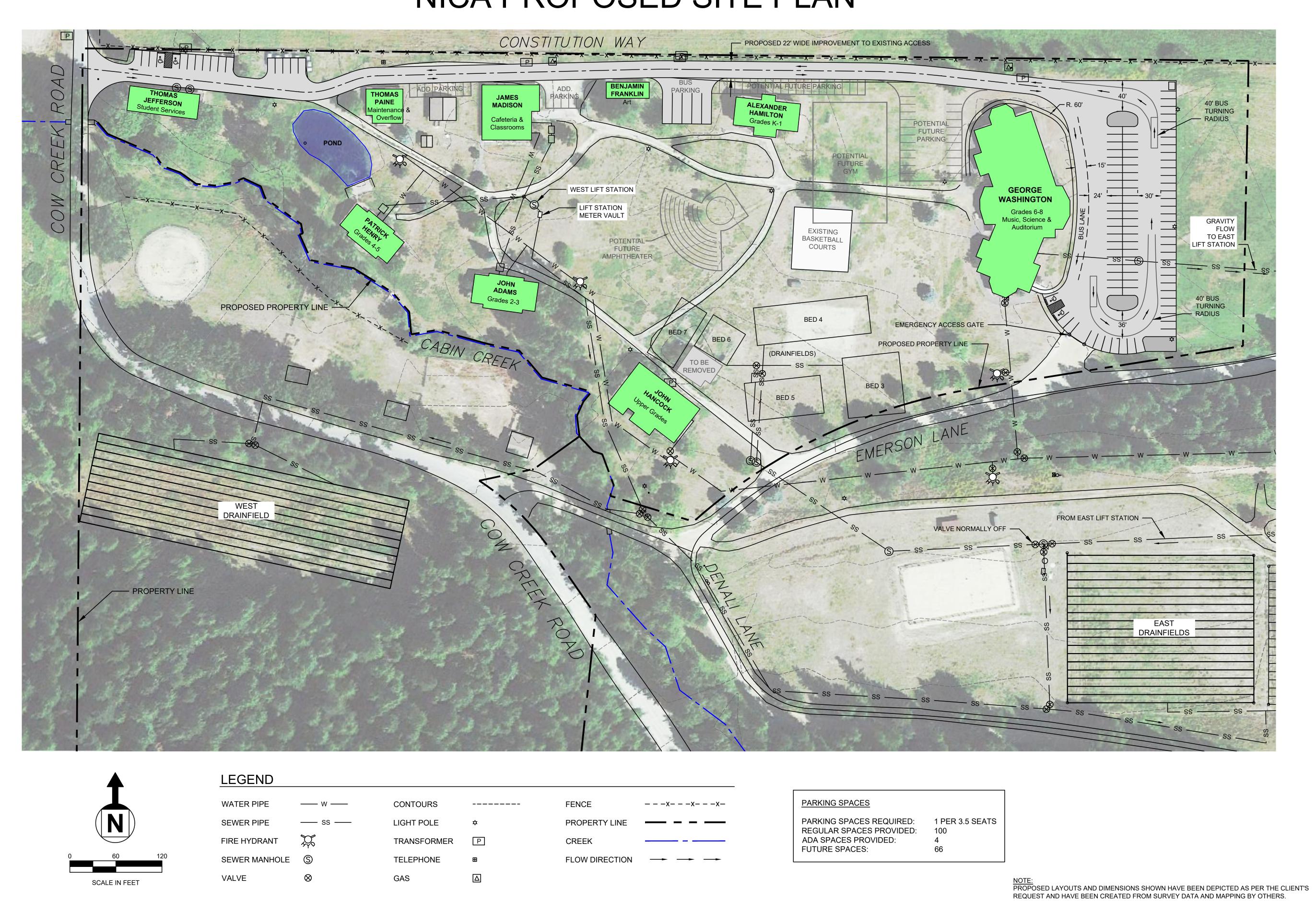
### **EXHIBIT B**

### **DUE DILIGENCE MATERIALS**

- 1. ALTA Surveys if available.
- 2. Copy of any warranties, maintenance, service, supply, management or other agreements presently in effect, or which may come into effect, of whatsoever nature affecting the Property.
- Copy of real estate tax bills and assessments for the last year and current year. 3.
- Current commitment for title insurance from the Title Company, together with the copies of all 4. documents referred to therein and all documents giving rise to exceptions to title.
- 5. Soils, asbestos, hazardous waste, and Phase 1 environmental assessment reports, if available.

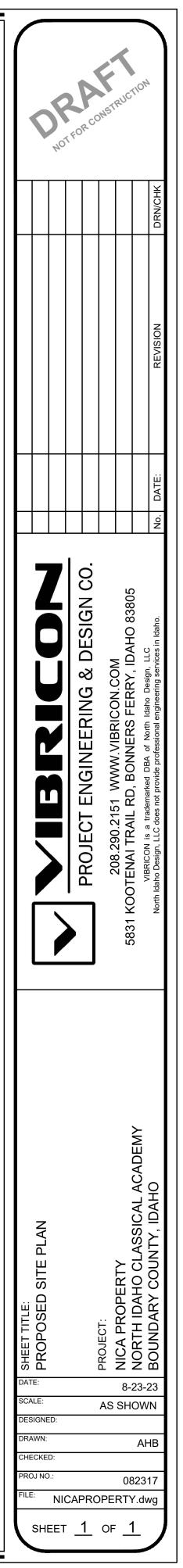
Buyer Initials

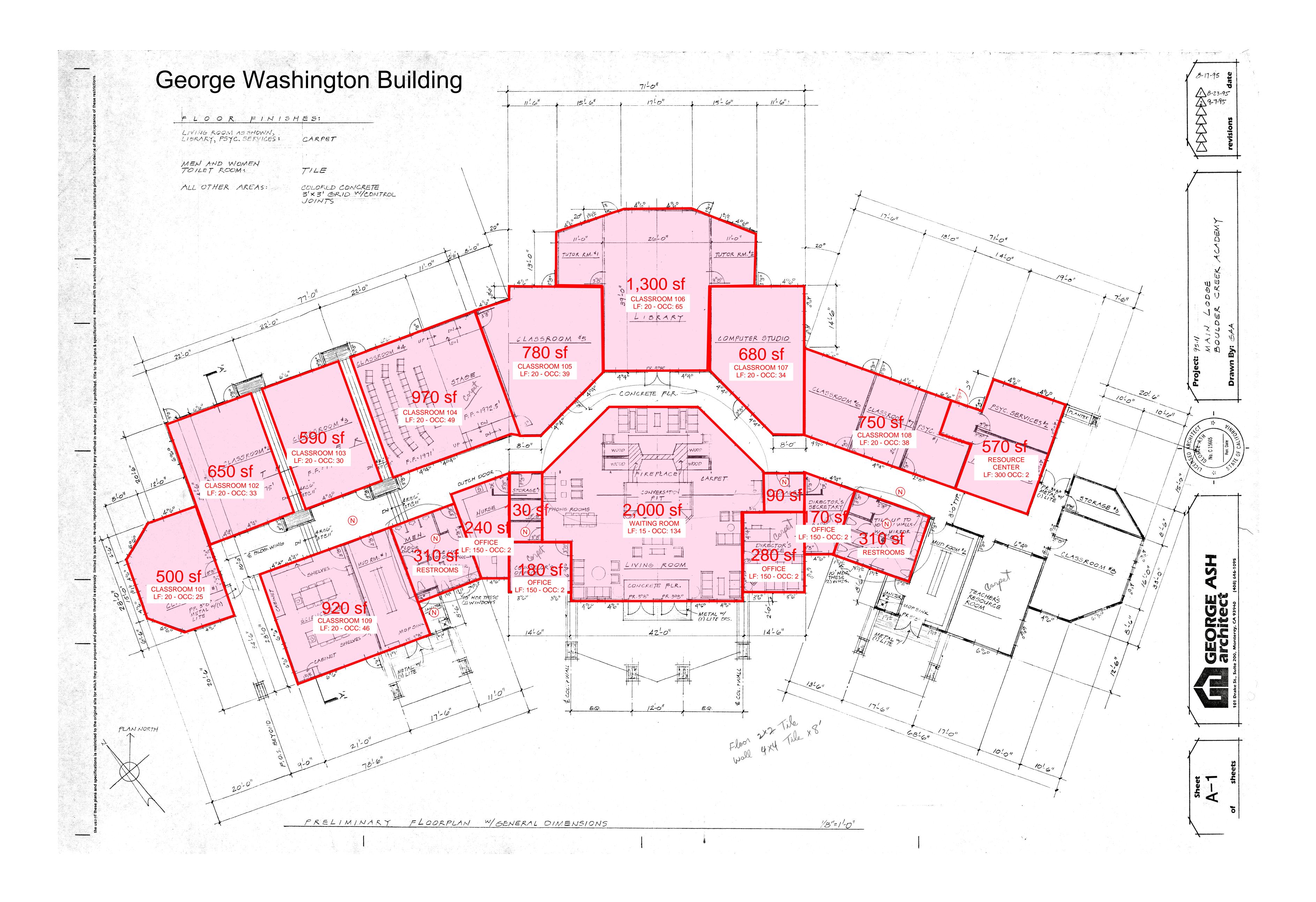
Page 10 of 10



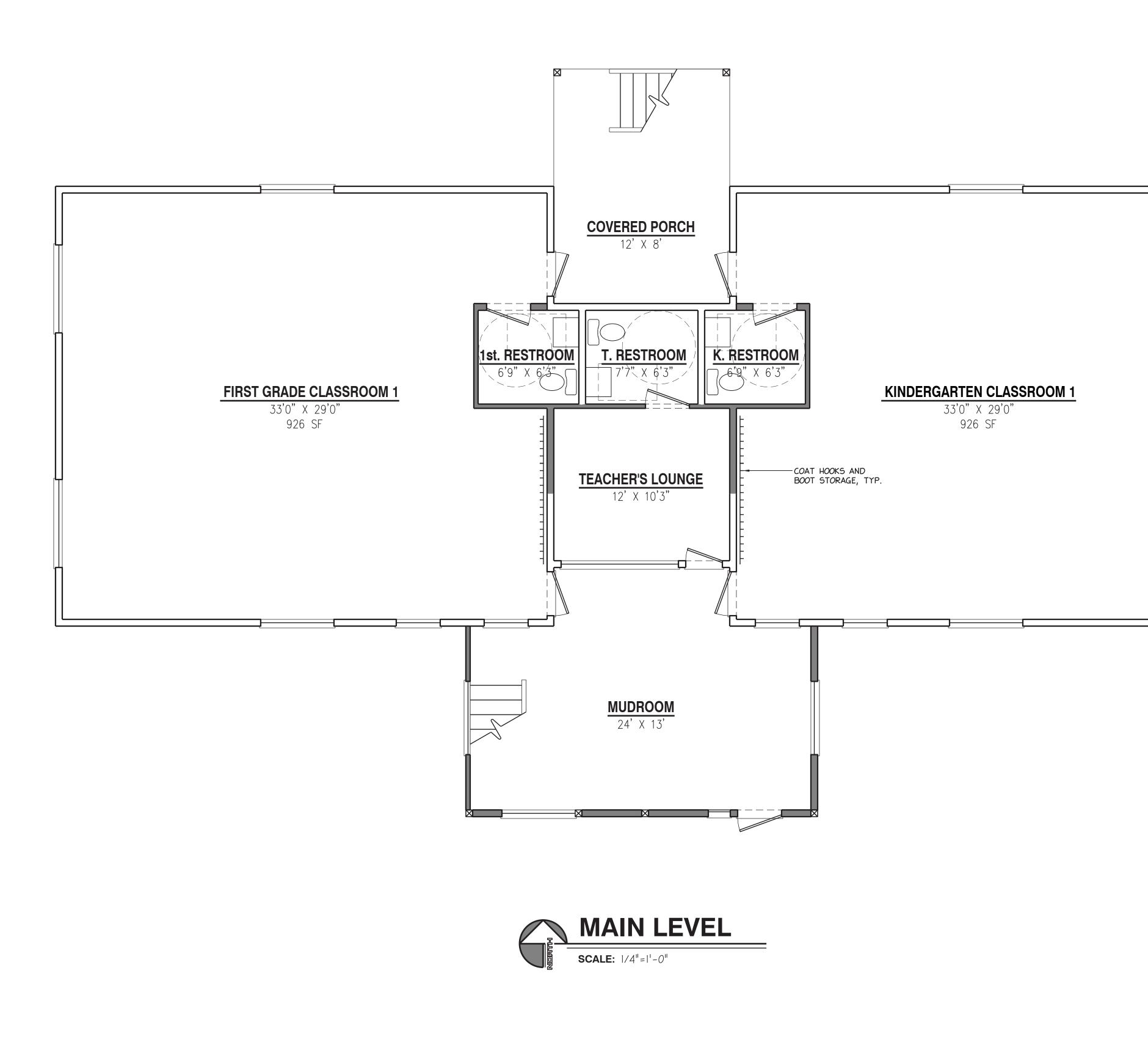
# NICA PROPOSED SITE PLAN

|    | FENCE          | xxx-  |
|----|----------------|-------|
| \$ | PROPERTY LINE  |       |
| Ρ  | CREEK          |       |
| æ  | FLOW DIRECTION | → → → |
|    |                |       |



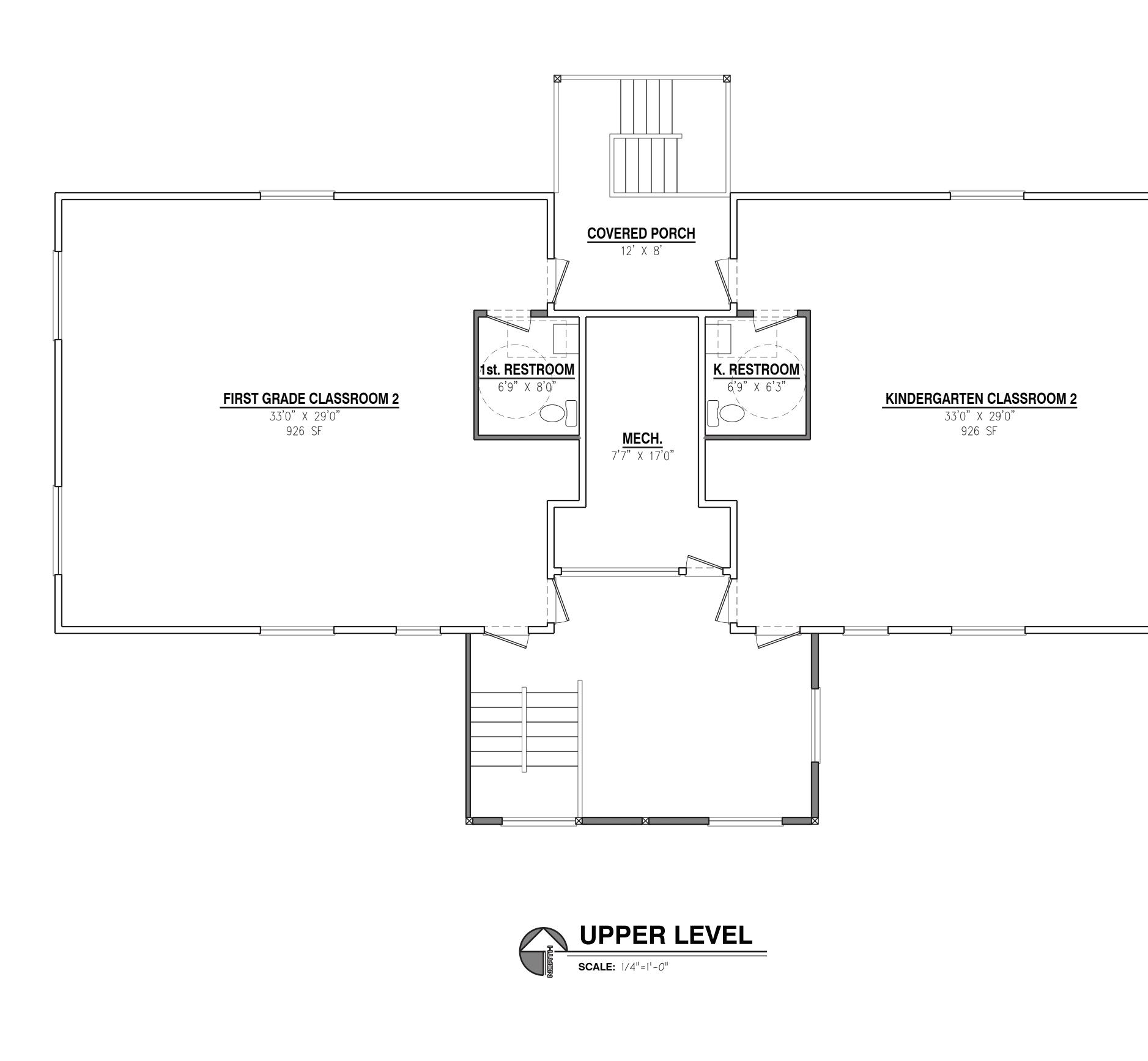


# Alexander Hamilton Building



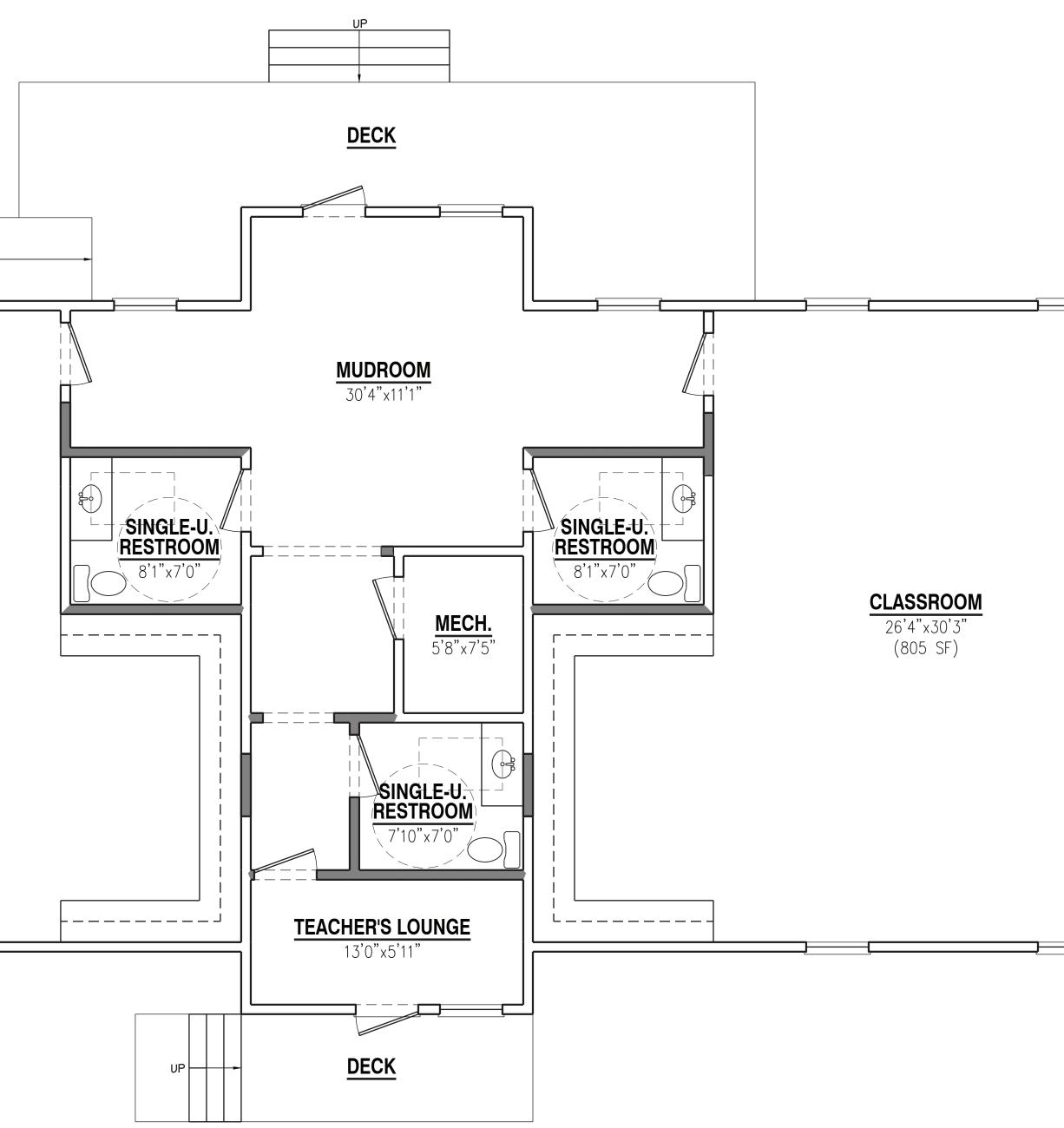
| SIGN STUDIO<br>DAHO 83864<br>INGDESIGNSTUDIO.COM<br>FLOOR PLANS<br>FLOOR PLANS | LEGEND<br>NEW WOOD FRAMED WALLS<br>EXISTING WOOD FRAMED WALLS | BY: REVISION # DATE<br>R | акү<br>АКҮ<br>23   |
|--|---|--------------------------|--|
| SIGN STUDIO<br>DAHO 83864<br>INGDESIGNSTUDIO.COM<br>FLOOR PLANS                |   | 905 BS                   | Enduring Design Studio expressly reserves its common low copyright and other<br>property rights in these plans. These plans are not to be reproduced, changed, a<br>copied in any form or momer unbuscever, nor are they to be assigned to a third<br>party without first obtaining the written permission and consent of Enduring Design<br>Studio. In the event of wouthorized revee of these plans by a third party, the third<br>party shall hold Enduring Design Studio's legal costs.©2022<br>responsibility of Enduring Design Studio's legal costs.©2022 |
| ENDURING DESIGN STUDIO.COM<br>BRIAN@ENDURINGDESIGNSTUDIO.COM<br>509.540.9068   |   | C                        |  |
| NOTFOR   | PRELIMINARY: CTION<br>PRELIMINSTRUCTION<br>NOTFOR             |                          |  |

# Alexander Hamilton Building



|      | LEGEND<br>EXISTING WOOD FRAMED WALLS<br>EXISTING WOOD FRAMED WALLS | 378 EMERSON LANE     DRN BY:     Revision     # DATE       BONNER'S FERRY, ID 83805     BSR     BSR       Endure persest reserves its common law converted, chonged, or contexp rights in these plans. These plans are not to be reproduced, chonged, or contexp value in ony instances and shall be the persensition of contexp being studie neares and consent of Enduring Design studie means and consent of Enduring Design studie have vibrations and consent of Enduring Design studie have |
|------|--|---|
| Norr | RELIMINARY:CTION   | Image: School Formulation     ENDURING DESIGN STUDIO     A NEW CHARTER SCHOOL FOR       Image: School Formulation     BRIAN@ENDURINGDESIGNSTUDIO.COM       Image: School Formulation     FLOOR PLAN   |

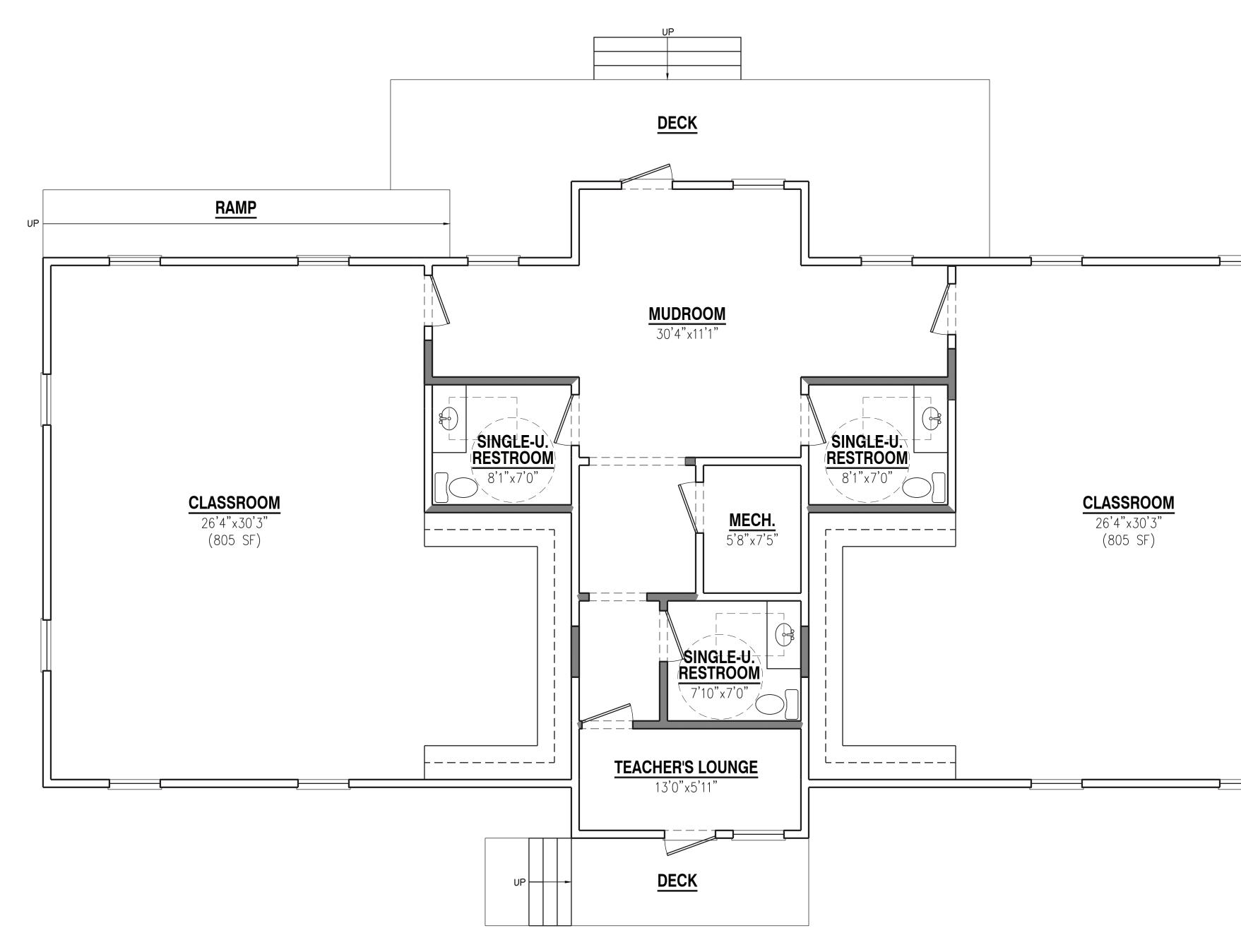
# John Adams Building RAMP CLASSROOM 26'4"x30'3" (805 SF)





| LEGEND<br>NEW WOOD FRAMED WALLS<br>EXISTING WOOD FRAMED WALLS | E devision # date<br>ID 83805 mJF MJF  | common law copyright and other<br>re not to be reproduced, changed, ar<br>sein and consent of Enduring Design<br>these plans by a third party, the third<br>so ad shall bear the financial<br>costs.© 20XX |
|---|--|--|
|   | A NEW CHARTER SCHOOL FOR:<br>THE BOULDER CREEK CAMPUS BONNER'S FERRY, ID 83805 | FLOOR PLAN PLAN  |
| PRELIMINARY: CTION<br>PRELIMINGTRUCTION<br>NOTFOR             | SIGN STUDIO<br>IDAHO 83864   | BRIAN@ENDURINGDESIGNSTUDIO.COM<br>509.540.9068   |

# Patrick Henry Building





| LEGEND<br>NEW WOOD FRAMED WALLS<br>EXISTING WOOD FRAMED WALLS | DRN BY: REVISION # DATE<br>MJF                        | PRELIMINARY<br>1.11.2023  |
|---|---|---|
|   | 378 EMERSON LANE<br>BONNER'S FERRY, ID 83805          | Enduring Design Studio expressly reserves its common law copyright and other property rights in these plans. These plans are not to be reproduced, changed, or copied in any form ar momer whatsoever, nor are they to be assigned to a third party without first obtaining the written permission and consent of Enduring Design Studio. In the event of wurdentied reuse of these plans by a third party, the third party shall hold Enduring Design Studio's legal costs.©20XX |
|   | A NEM CHARTER SCHOOL FOR:<br>THE BOULDER CREEK CAMPUS | FLOOR PLAN  |
| PRELIMINARY: CTION<br>PRELIMINARY CTION<br>NOT FOR            | SIGN STUDIO<br>IDAHO 83864                            |   |



2699 First Street Richland, WA 99354 Phone: 509-375-4858

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#### Lease Quotation

| Customer:  | North Idaho Classical Academy | Ship To: | North Idaho |
|------------|-------------------------------|----------|-------------|
|            | -                             |          |             |
|            | -                             |          |             |
| Attention: | Dr. Jacob Francom             |          |             |
| Phone #:   | 406-293-1080 @                |          |             |

| Date: 10/26/23<br>Contact: | Terms:                      | Ship Via: |
|----------------------------|-----------------------------|-----------|
| Contact:                   | Quote is valid for 30 days. |           |

Email:

Direct Phone:

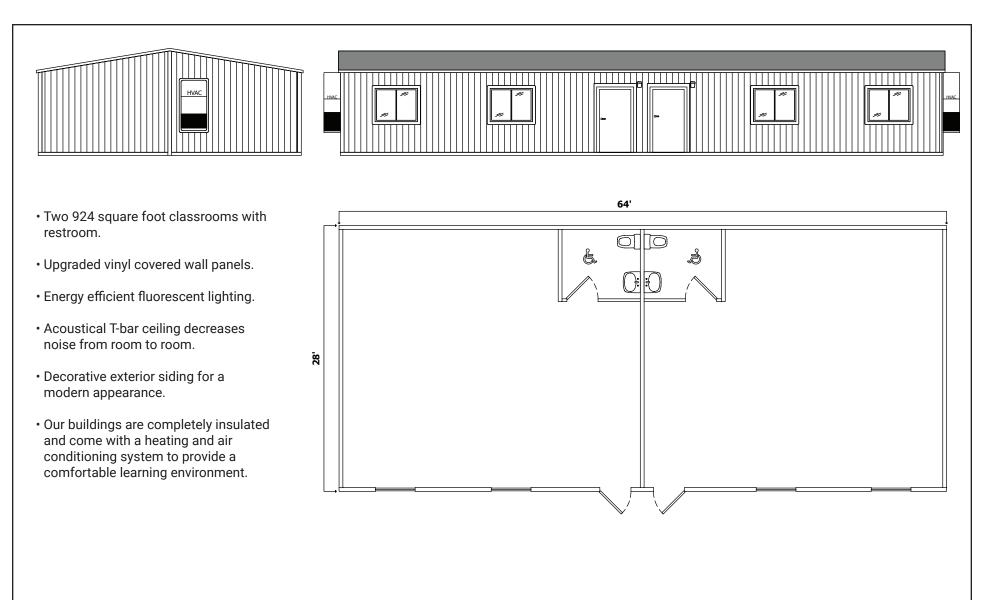
#### PRICING & DESCRIPTION

28x64 classroom with restrooms

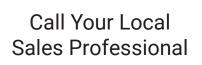
- •
- •
- •
- •

| Monthly Charges                             |     |                  |
|---|-----|------------------|
| Lease Rate:                                 |     | \$<br>2,878.00   |
| Purchase Price                              |     | \$<br>255,000.00 |
| Filter replacement program:                 |     | \$<br>54.00      |
|   |     |                  |
| One Time Charges (Billed at start of Lease) |     |                  |
| Delivery:                                   |     | \$<br>2,830.00   |
| Delivery fuel 12 wide                       |     | \$<br>250.00     |
| Material Handling Fee                       |     | \$<br>150.00     |
| Installation:                               |     | \$<br>8,900.00   |
| Anchors:                                    | 192 | \$<br>6,720.00   |
| Skirting:                                   | 22  | \$<br>3,850.00   |
| One Time Charges (Billed at end of Lease)   |     |                  |
| Return Delivery:                            |     | \$<br>2,830.00   |
| Return Delivery fuel:                       |     | \$<br>250.00     |
| Cleaning Fee:                               |     | \$<br>900.00     |
| Return Delivery:                            |     | \$<br>1,620.00   |
| Dismantling:                                |     | \$<br>6,100.00   |
| Unanchor:                                   |     | \$<br>930.00     |
| Unskirt:                                    |     | \$<br>1,400.00   |
|   |     |                  |
|   |     |                  |

- Quote is valid for 30 days
- Sales Tax will be calculated based on the tax rate at the time of invoicing.
- Sales Tax is charged on all the materials and the monthly pricing including Personal Property Expense.
- If buildings need to be rolled or nosed into place there will be additional costs.
- Set-up cost based on 1,500 p.s.f. soil bearing capacity.



Note: Dimensions, and door & window locations shown are nominal. Actual dimensions, layout, and roof slope may vary depending on model or model year selected.



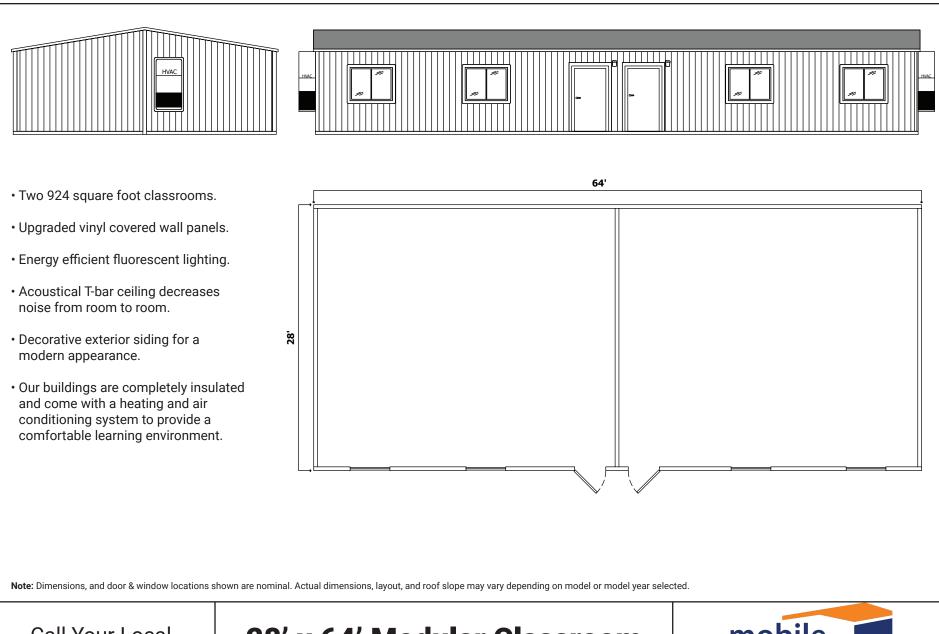
# 28' x 64' Modular Classroom with Restroom

800.944.3442

Classroom, 28x64 WMS (NonStd)(Item2104)



www.mobilemodular.com



Call Your Local Sales Professional

800.944.3442

28' x 64' Modular Classroom



Classroom, 28x64 WMS (Item2103)



August 21, 2023

Stephen Lambert Executive Director American Classical Schools of Idaho

Dear Stephen

Please accept this letter as verification of Umpqua Banks interest in financing of the Bonners Ferry Charter School project we previously discussed. It is our understanding that you intend on financing the project through several avenues including traditional bank financing, donations, the State of Idaho Revolving Loan Fund, and State of Idaho Moral Obligation Bonds.

We understand that not all information is currently available to fully underwrite a credit facility of this nature, but based on the terms we preliminarily discussed, we feel the request is one we would be interested investigating further. Some of the terms noted were:

- Interim Bank construction and stabilization for an expected term of three to five years.
- The Bank would be in a first position on the real estate collateral at a low loan to value.
- Bank financing would support the remodel of the identified property and be refinanced via State
  of Idaho Moral Obligation Bonds once the School became eligible.
- The School would raise funds via donations and grants in an amount sufficient to cover debt service and operations until tuition was received.

Please let me know what other information I might be able to supply to ensure your application is complete. We look forward to working with you on a financing package with rates and terms that fit the budget of the School and ensure the project moves forward. We feel this project will make a very big impact on the lives of children in and around Bonners Ferry.

Sincerely

Joseph Williams SVP – Umpqua Bank 208-265-3796 joewilliams@umpguabank.com



October 24, 2023

Stephen Lambert American Classical Schools of Idaho 500 SW 3<sup>rd</sup> St. Fruitland, ID 83619

Re: North Idaho Classical Academy

Dear Mr. Lambert:

This letter is an outline of the terms under which Mountain West Bank, Division of Glacier Bank (the "Bank") would consider a loan to finance the purchase and construction of a new charter school in Bonners Ferry, ID. This letter does not represent a commitment by the Bank, nor does it define all the terms and conditions under which the Bank would commit to a loan. A formal commitment for financing may be issued upon receipt and review of certain financial and project related information and after formal approval by the Bank. The possible terms and conditions are as follows:

#### **Project Description**

Acquisition of real estate, renovations, and equipping of a new charter school located in Bonners Ferry, Idaho.

Borrower North Idaho Classical Academy

<u>Guarantors</u> None

#### Loan Amount

Approximately \$1,770,000; Loan amount not to exceed 50% of the lower of total project cost or the market value of the Project as determined by an appraisal

#### Loan Type

Draw down line of credit during construction, amortizing term loan thereafter.

#### Loan Maturity

120 months from date of origination

#### **Repayment**

Payment of accrued interest on the outstanding balance of the loan will be due monthly during the 12-month (up to 18-months if borrower chooses) draw down period; followed by monthly principal and interest payments in an amount sufficient to amortize the outstanding principal balance on the loan over 25 years; followed by a balloon payment of all unpaid principal and accrued interest on the maturity date.

#### Loan Fee

0.25% of the loan amount

#### Loan Interest Rate

 5-year adjustable rate to be priced Federal Home Loan Bank of Des Moines Five Year Fixed Rate index plus a margin of 3.25% over the index (currently 7.86%), adjusting every five years using the Federal Home Loan Bank of Des Moines Five Year Fixed Rate index plus the margin. The interest rate will not be set until 30 days prior to loan closing. This loan has an interest rate floor of 5.00%.

#### **Collateral**

• First position security interest in the project assets as evidenced by a Deed of Trust and Security Agreements. The Bank will obtain a title insurance policy ensuring its lien on the property to be in a first position subject only to those exceptions as are acceptable to it as evidenced on a preliminary title report.

#### Prepayment Premium

• 3-year declining prepayment penalty: 5% penalty during the first loan year, 3% penalty during the second loan year, 1% penalty during the third loan year.

#### <u>Other</u>

- Borrower to be awarded all funding for project prior to loan closing.
- Borrower equity injection for site and building construction costs to be funded prior to disbursement of any loan funds, bank loan funds are to be injected into the project last to fund completion.
- Construction funds will be disbursed not more often than monthly based on a percentage of completion and only after an independent inspector, at the borrower's expense, has confirmed that the draw request is accurate, and a date down endorsement has been received showing no liens.
- Project to meet minimum Debt Service Coverage Ratio of 1.20:1. The Debt Service Coverage Ratio will be calculated by dividing Earnings Before Interest Depreciation and Amortization by principal and interest payments due on all Indebtedness of the project. This Ratio will be measured annually, starting the first fiscal year-end after the loan amortization period starts.
- Construction contingency to be a minimum of 5%.
- Construction and Architect contract to be assigned to Bank.

#### Fees and Expenses

Borrower will pay all reasonable costs incurred by the Bank in connection with the loan including, but not limited to, environmental, title and recording fees, legal, outside construction inspections, and appraisal fees.

<u>Conditions:</u> Prior to the closing of the loan, borrower must satisfy the conditions of closing or funding as may be specified or required in writing by lender pursuant to the loan documents, any exhibit, letter, or otherwise. All documents, instruments and information referred to in this proposal or otherwise required by lender must be acceptable to lender in its sole discretion. Borrower shall have complied with all the terms and conditions of the loan documents; and all loan documents shall have been executed and delivered to lender and recorded and filed as appropriate.

<u>Additional Terms and Conditions</u>: The loan documents will contain additional terms and conditions applicable to the loan, including provisions prohibiting transfers of interests in borrower or the project without lender's consent, and all such additional terms and conditions as are material to lender's agreement to commit to or make the loan to borrower pursuant to this proposal for financing.

Expiration: None.

#### PLEASE NOTE: ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

Sincerely,

Besse Bailey SVP Commercial Manager Mountain West Bank 12321 E. Mission Ave. Spokane, WA 99216

Accepted by:

North Idaho Classical Academy

By: \_\_\_\_\_\_

Date: \_\_\_\_\_

# RAYMOND JAMES®

#### **Preliminary Financial Commitment**

November 9, 2023

Stephen Lambert Executive Director American Classical Schools of Idaho

#### Dear Mr. Lambert,

Raymond James and Associates ("Raymond James") is pleased to present this preliminary financial commitment sheet which outlines financing options, credit quality, and credibility of North Idaho Classical Academy ("NICA" or the "Borrower").

#### **Proposed Financing**

Once NICA has an approved charter, Raymond James can execute on a financing for NICA to successfully open the charter school, subject to standard due diligence and market conditions. Raymond James may serve as placement agent or underwriter to finance the acquisition and improvement of facilities for NICA utilizing one or a combination of the following financing options:

- Bank Loan;
- Revolving Loan Fund;
- CDFI Loan;
- Tax-Exempt Bonds; or
- USDA Direct Loan

#### **Credit Quality and Credibility**

NICA, which is projected to open in the fall of 2025, has almost 500 students on its "Intent to Enroll" list. NICA's school leader, Dr. Jacob Francom, has been selected for the JKAF New School Fellowship. More importantly, American Classical Schools of Idaho's (support organization for NICA) proven track record provides investors and banks with the confidence needed to finance NICA. Below is a quick summary of the two schools started by American Classical Schools of Idaho.

- Treasure Valley Classical Academy ("TVCA"), ACSI's first school, enrolls 578 students with 194 students on its waitlist
- TVCA had 96 Days Cash on Hand and approximately 2x debt/lease coverage in FY23
- Idaho Novus Classical Academy ("INCA") successfully financed its new facility and is currently in construction, which is projected to open in the fall of 2024
- INCA currently has 678 students on its "Intent to Enroll" list, substantially in excess of year 1 enrollment targets

#### <u>Summary</u>

Raymond James is confident a financial closing for NICA's facility will be executed on time with favorable terms to the borrower. Given NICA's desire to close on a financing by 6/30/2024 at the latest, there is sufficient time to explore various financing options to determine the optimal structure and lending partner, for the benefit of NICA's students and future operations.

# **RAYMOND JAMES®**

#### **Non-Binding Commitment Letter**

This non-binding financial commitment sheet constitutes as a preliminary commitment subject to market trends, charter approval and restrictions, and other factors which may be out of the control of Raymond James. This preliminary commitment does not present an obligation of any kind to Raymond James.

Thank you for the opportunity to work with Northern Idaho Classical Academy. Should you have any questions, please do not hesitate to contact me at 952-807-7233 or <u>wes.olson@raymondjames.com</u>.

Sincerely,

Wes Olem

Wes Olson Managing Director Raymond James & Associates

# BLUUM PARTNER SCHOOLS BY COMMUNITY (2022)

37 Schools 20 Communities Charter District Parochial

# NORTHERN

21

14 20

5 11 17 18

4

5

3

2 6 7 8 10 19

15

12 16

134913

1 North Idaho STEM Charter Academy, Rathdrum 2 Hayden Canyon Charter School, Hayden 3 Elevate Academy North, Post Falls

# CENTRAL

1

- Upper Carmen Charter School, Upper Carmen
   Fernwaters Charter School, Salmon
- 3 RISE Charter School, Kimberly
- 4 Pinecrest Academy, Twin Falls
- 5 Gem Prep: Twin Falls, Twin Falls

## **SOUTHEAST**

- Gem Prep: Pocatello, Chubbuck
- Alturas International School, Idaho Falls
   Grace Lutheran High School, Pocatello
   Island Park Charter School, Island Park

- 5 White Pine Charter School, Ammon
- Alturas Preparatory Academy, Idaho Falls 6 7 The Academy (Connor), Chubbuck

4

2 6 8

5

8 Elevate East Idaho, Idaho Falls

# **SOUTHWEST**

- 1 Idaho Arts Charter School, Nampa
- 2 Compass Public Charter School, Meridian
- 3 Gem Prep: Nampa, Nampa
- Gen Prep. Nampa, Nampa
   Treasure Valley Leadership Academy, Nampa
   Sage International School, Boise
   Gem Prep: Meridian, Meridian

- 7 Gem Prep: Meridian North, Meridian
- 8 Gem Prep: Meridian South, Meridian
- 9 Pathways in Education, Nampa
   10 St. Ignatius Catholic School, Meridian
   11 Future Public School, Garden City
- 12 Elevate Academy, Caldwell

- 12 Elevate Academy, Caldwell
  13 Elevate Academy Nampa, Nampa
  14 Sage International School, Middleton
  15 Treasure Valley Classical Academy, Fruitland
  16 MOSAICS Public School, Caldwell
- 17 Anser Charter School, Garden City
- 18 Cardinal Academy, Boise
- Doral Academy, Meridian
   Idaho Novus Classical Academy, Garden City
   Mountain Community School, Tamarack

10

2



# INNOVATIVE SCHOOLS

NEW SCHOOLS OPENED IN 2022

Elevate Academy Nampa Grades b–12 | 48b New Seats

Elevate Academy North Grades b–12 | 308 New Seats

Gem Prep: Meridian South Grades K-12 | 574 New Seats This year marks the 25th anniversary of Idaho charter schools. Over the last decade, the state's overall K-12 enrollment has grown by about 55,000 students, almost 20% of that new enrollment (10,422 students) has been in the state's public charter schools. The Gem State boasts a robust mix of single-site schools, as well as several emerging charter school networks.

The Elevate Academy Network is successfully addressing an unmet demand with their 6-12th grade CTE model designed specifically for at-risk students. American Classical Schools of Idaho will work in coming years to offer their classical academic model to communities across the state.

Gem Innovation Schools, Idaho's very first homegrown charter school network, is leveraging their high-performing online school to pioneer their innovative Learning Societies in Lewiston and Emmett.

Bluum is excited about three schools that will open in the next couple of years: Elevate Academy East in Idaho Falls, Gem Prep: Twin Falls, and Idaho Novus Classical Academy at Avimor, a planned community north of Boise. Boulder Creek Idaho Property LLC 147 Emerson Lane Bonners Ferry, Idaho 83805

October 23, 2023

Idaho Public Charter School Commission 514 W. Jefferson Street Suite 303 Boise, Idaho 83702

Subject: Letter of Support for the Sale of Property to North Idaho Classical Academy

Dear Commissioners,

I am writing to express our support for the sale of the property owned by Boulder Creek Idaho Property LLC, located at 147 Emerson Lane, Bonners Ferry, Idaho, to North Idaho Classical Academy (NICA). As the Managing Director of Boulder Creek Idaho Property LLC, I am pleased to convey our strong endorsement of this transaction.

Boulder Creek Idaho Property LLC has recently entered into a purchase and sale agreement with NICA. We believe that this agreement signifies a significant step towards providing a valuable educational resource to our community. We are confident that NICA is committed to providing a content-rich and character-focused American classical education—the kind of educational choice that our community appreciates.

In conclusion, we are fully supportive of NICA's application for a charter from the Idaho Public Charter School Commission. If there is any further information or assistance required from our end in the application or approval process, please do not hesitate to contact us. We look forward to witnessing the positive impact that North Idaho Classical Academy will have on the community and are enthusiastic about the prospect of this sale.

Sincerely,

Adam Ware / /X Managing Director Boulder Creek Idaho Property LLC

# **APPENDIX SERIES C: GOVERNANCE DOCUMENTS**







# **STATE OF IDAHO**

Office of the secretary of state, Lawerence Denney ARTICLES OF INCORPORATION (NONPROFIT) Idaho Secretary of State

PO Box 83720 Boise, ID 83720-0080 (208) 334-2301 Filing Fee: \$30.00

For Office Use Only

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Lawerence

Denney



File #: 0004869739

Date Filed: 8/25/2022 12:17:36 PM

| Articles of Incorporation (Nonprofit)<br>Select one: Standard, Expedited or Same Da<br>descriptions below) | ay Service (see Expedited (+\$40; filing fee \$70)  |
|--|---|
| Article 1: Corporation Name<br>Entity name   | American Classical Schools of Idaho, Inc.   |
| Article 2: Effective Date<br>The corporation shall be effective  | when filed with the Secretary of State.   |
| Article 3: Purpose<br>The purpose for which the corporation is orga  | anized is: Educational  |
| Article 4: Voting Members:<br>The corporation  | does not have voting members.   |
| Article 5: Asset Distribution on Dissolution<br>Upon dissolution the assets shall be distribute            |   |
| the respective grantor and payment of any ou   | activities of the corporation, all assets remaining after return of grant funds to<br>Itstanding liabilities shall be distributed for one or more exempt purposes within<br>Ial Revenue Code, or corresponding section of any future purpose.               |
| Article 6: IRS Designation<br>Is this nonprofit a 501(c)3?   | Yes   |
| 501(c)3 purpose for which the corporation is   |   |
| Article 7: The mailing address of the corporation shall be:  |   |
| Mailing Address  | STEPHEN P LAMBERT<br>500 SW 3RD ST<br>FRUITLAND, ID 83619-2506  |
| Article 8: Registered Agent Name and Address   |   |
| Registered Agent   | Registered Agent<br>Chris Yorgason<br>Physical Address:<br>6200 N MEEKER PLACE<br>SUITE 200<br>BOISE, ID 83713<br>Mailing Address:<br>6200 N MEEKER PL<br>STE 200<br>BOISE, ID 83713-1891<br>ed has consented to serve as registered agent for this entity. |
| Article 9: Incorporator Name(s) and Address(es)  |   |
| Name   | Incorporator Address  |



Chris Yorgason

#### 6200 N MEEKER PLACE SUITE 200 BOISE, ID 83713

Article 10: Director Name(s) and Address(es)

| Name           | Title    | Director Address                          |
|----------------|----------|---|
| Marvin Lasnick | Director | 500 SW 3RD ST<br>FRUITLAND, ID 83619-2506 |
| Stacy Saylor   | Director | 500 SW 3RD ST<br>FRUITLAND, ID 83619-2506 |
| Ruth David     | Director | 500 SW 3RD ST<br>FRUITLAND, ID 83619-2506 |
| John Bassetti  | Director | 500 SW 3RD ST<br>FRUITLAND, ID 83619-2506 |
| Terry Ryan     | Director | 500 SW 3RD ST<br>FRUITLAND, ID 83619-2506 |

The Articles of Incorporation must be signed by at least one Incorporator.

| Chris | Yorgason |
|-------|----------|
|-------|----------|

Chris Yorgason

08/25/2022

Date

193



Department of the Treasury Internal Revenue Service Tax Exempt and Government Entities P.O. Box 2508 Cincinnati, OH 45201

AMERICAN CLASSICAL SCHOOLS OF IDAHO INC C/O STEPHEN LAMBERT 500 SW 3RD STREET FRUITLAND, ID 83619

Date: 06/02/2023 Employer ID number: 92-0378427 Person to contact: Name: Customer Service Telephone: Accounting period ending: December 31 Public charity status: 509(a)(3) Form 990 / 990-EZ / 990-N required: Yes Effective date of exemption: August 25, 2022 Contribution deductibility: Yes Addendum applies: No DLN: 26053417007453

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Specifically, we determined you're a Type III functionally integrated supporting organization under IRC Section 509(a)(3). A Type III supporting organization is operated in connection with one or more publicly supported charities.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Letter 947 (Rev. 2-2020) Catalog Number 35152P For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

stephene a. martin

Stephen A. Martin Director, Exempt Organizations Rulings and Agreements

> Letter 947 (Rev. 2-2020) Catalog Number 35152P



# **STATE OF IDAHO**

Phil McGrane | Secretary of State Business Office 450 North 4th Street PO Box 83720 Boise, ID 83720

North Idaho Classical Academy LLC DR. JACOB FRANCOM PO BOX 734 BONNERS FERRY, ID 83805-0734

# **Filing Acknowledgment**

Please review the filing information below and notify our office immediately of any discrepancies.

| File # :          | 5159805                       | Filing Date:            | 03/17/2023 |
|-------------------|-------------------------------|-------------------------|------------|
| Filing Type:      | Limited Liability Company (D) | Annual Report Due:      | 03/31/2024 |
| Status:           | Active-Existing               | Image #:                | B0786-4778 |
| Duration Term:    | Perpetual                     | Receipt #:              | 000796724  |
| Registered Agent: | Principle Address:            | Mailing Addres          | s:         |
| Chris Yorgason    | North Idaho Classical Aca     | ademy LLC DR. JACOB FR/ | ANCOM      |

6200 N MEEKER PLACE BOISE, ID 83713 North Idaho Classical Academy LLC DR. JACOB FRANCOM 105 RAINBOW LANE MOYIE SPRINGS, ID 83845

DR. JACOB FRANCOM PO BOX 734 BONNERS FERRY, ID 83805-0734

Congratulations on the successful filing of your **Certificate of Organization of Limited Liability Company** for **North Idaho Classical Academy LLC** in the state of Idaho on the date shown above.

You must file an Annual Report with this office on or before the Annual Report Due Date noted above and maintain a Registered Office and Registered Agent. Failure to do so will subject the business to Administrative Dissolution/Revocation.

Phil McGrane Idaho Secretary of State

Processed By: Business Division

IRS DEPARTMENT OF THE TREASURY INTERNAL REVENUE SERVICE CINCINNATI OH 45999-0023

Date of this notice: 03-29-2023

Employer Identification Number: 92-3219383

Form: SS-4

Number of this notice: CP 575 G

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

#### WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 92-3219383. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, Entity Classification Election, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, Election by a Small Business Corporation. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

NORTH IDAHO CLASSICAL ACADEMY LLC JACOB A FRANCOM SOLE MBR PO BOX 734 BONNERS FERRY, ID 83805

#### Form **1023**

#### (Rev. January 2020)

Department of the Treasury

Internal Revenue Service

#### Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code

Go to www.irs.gov/Form1023 for instructions and the latest information.

Do not enter social security numbers on this form as it may be made public.

**Note:** If exempt status is approved, this application will be open for public inspection.

Use the "?" buttons throughout this form for help in completing this application. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500.

If you cannot complete required responses within the textbox limits throughout this form, upload your additional narratives with the other required documents.

| Part I Identification of Applica   | nt             |               |  |  |   |             |           |                         |       |                       |
|--|----------------|---------------|--|--|---|-------------|-----------|-------------------------|-------|-----------------------|
| <b>1a</b> Full Name of Organization (exactly as it appears in your organ |                |               |  | zing document) <b>b</b> Care of N        |   |             | e of Nan  | of Name (if applicable) |       |                       |
| NORTH IDAHO CLASSICAL ACADEMY LLC  |                |               |  |  |   |             |           |                         |       |                       |
| c Mailing Address (Number, street a                                      | nd room/suite  | e) <b>d</b> C | City                                     |  |   |             | e Cou     | ntry                    |       |                       |
| PO BOX 734   |                | B             | ONNER                                    | RS FERRY                                 | (   |             | United    | d States                |       |                       |
| f State  |                | g             | J Zip C                                  | Code + 4 h Foreign Province (            |   |             | vince (or | State)                  |       | i Foreign Postal Code |
| Idaho  |                |               | 83805                                    |  |   |             |           |                         |       |                       |
| 2 Employer Identification Number 3 Month Tax Year Ends                   |                |               | Ends                                     |  | 4 Person to Contact if More Information is Needed (or<br>director, trustee, or authorized representative) |             |           |                         | · · · |                       |
| 92-3219383   | JUNE           |               |  |  |   | JACOB       | FRANCC    | M                       |       |                       |
| 5 Contact Telephone Number   |                | 6             | Fax                                      | x Numbe                                  | r (optio  | nal)        |           |                         |       | 7 User Fee Submitted  |
| 406-293-1080   |                |               |  |  |   |             |           |                         |       | \$600.00              |
| 8 Organization's Website (if available                                   | e): www.nica   | ak12.org      |  |  |   |             |           |                         |       |                       |
| 9 List the names, titles, and mailing a                                  | addresses of   | your offi     | icers, d                                 | directors,                               | and/or  | trustees.   |           |                         |       |                       |
| First Name: JACOB  |                | Last Na       | ime: I                                   | FRANCOM Ti                               |   |             | Title:    | Title: DIRECTOR         |       |                       |
| Mailing Address: PO BOX 734  |                |               |  |  | City: BONNERS FERRY   |             |           |                         |       |                       |
| State (or Province): IDAHO   |                |               |  | Zip Code (or Foreign Postal Code): 83805 |   |             |           |                         |       |                       |
| First Name: MARVIN Last Name:  |                |               | ime: I                                   | LASNICK Title: BOA                       |   |             | RD CHAIR  |                         |       |                       |
| Mailing Address: 500 SW THIRD STR  | EET            |               |  |  | City: FRUITLAND   |             |           |                         |       |                       |
| State (or Province): IDAHO   |                |               |  | Zip Coo                                  | Ode (or Foreign Postal Code): 83619   |             |           |                         |       |                       |
| First Name: RUTH   |                | Last Na       | me: I                                    | DAVID                                    |   |             |           | Title:                  | BOA   | RD MEMBER             |
| Mailing Address: 500 SW THIRD STR  | EET            |               |  |  | City:   | FRUITLAND   |           | •                       |       |                       |
| State (or Province): IDAHO   |                |               |  | Zip Coo                                  | de (or F  | oreign Post | al Code   | ): 8361                 | 9     |                       |
| First Name: STACY Last Name:   |                |               | ime:                                     | SAYLOR                                   |   |             |           | Title:                  | BOA   | RD MEMBER             |
| Mailing Address: 500 SW THIRD STREET City: FRUITLAND                     |                |               |  |  |   |             |           |                         |       |                       |
| State (or Province): IDAHO   |                |               |  | Zip Code (or Foreign Postal Code): 83619 |   |             |           |                         |       |                       |
| First Name: TERRY Last Name:   |                |               | me: I                                    | RYAN                                     |   |             |           | Title:                  | BOA   | RD MEMBER             |
| Mailing Address: 500 SW THIRD STREET                                     |                |               |  | City:                                    | FRUITLAND   |             |           |                         |       |                       |
| State (or Province): IDAHO   |                |               | Zip Code (or Foreign Postal Code): 83619 |  |   |             |           |                         |       |                       |
| Check here to add more officers, of                                      | directors, and | /or truste    | ees.                                     |  |   |             |           |                         |       |                       |

JOHN BESSETTI, Board Member, 500 SW THIRD STREET, FRUITLAND, IDAHO, 83619

# NOTE:

This non-profit application was submitted to the IRS on May 12, 2023 and according to the IRS website we expect to receive formal nonprofit status by the end of 2023.

# **BYLAWS OF**

# AMERICAN CLASSICAL SCHOOLS OF IDAHO, INC.

The following BYLAWS are for the regulation and internal operations, except as otherwise provided by the statute and by its Articles of Incorporation, of AMERICAN CLASSICAL SCHOOLS OF IDAHO, INC., an Idaho Nonprofit Corporation.

# I. MEMBERSHIP

The corporation has no members. The rights which would otherwise vest in the members vest in the directors of the corporation (hereinafter "Directors") of AMERICAN CLASSICAL SCHOOLS OF IDAHO, INC. (hereinafter "ACSI"). Actions which would otherwise require approval by a majority of all members or approval by the members require only approval of a majority of all Directors.

# II. BOARD OF DIRECTORS

#### A. Powers

The Board of Directors of ACSI shall serve and be known as the Board of Directors of American Classical Schools of Idaho (the "Board"). The Board shall conduct or direct the affairs of ACSI and exercise its powers, in accordance with and subject to the limitations of the Chapter 52, Title 33, Idaho Code, and Idaho Nonprofit Corporation Act, Chapter 30, Title 30, Idaho Code. The Board may delegate the management of the activities of ACSI to others, so long as the affairs of ACSI are managed, and its powers are exercised, under the Board's ultimate jurisdiction. Without limiting the generality of the powers here granted to the Board, but subject to the same limitations, the Board shall have all the powers enumerated in these Bylaws, and the following specific powers:

- to appoint and remove Directors.
- to select and remove officers, agents and employees of ACSI; to prescribe powers and duties for them; and to fix their compensation.
- to conduct, manage and control the affairs and activities of ACSI, and to make rules, regulations and policies.
- to enter into contracts, leases and other agreements which are, in the Board's judgment, necessary or desirable in obtaining the purposes of promoting the interests of ACSI.
- to act as trustee under any trust incidental to ACSI's purposes, and to receive, hold, administer, exchange and expend funds and property subject to such a trust.
- to acquire real or personal property, in the name of ACSI, by purchase, exchange, lease, gift, devise, bequest, or otherwise, and to hold, improve, lease, sublease, mortgage, transfer in trust, encumber, convey or otherwise dispose of such property.
- to borrow money, incur debt, and to execute and deliver promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations and other evidences of debt and securities.

- to indemnify and maintain insurance on behalf of any of its Directors, officers, employees or agents for liability asserted against or incurred by such person in such capacity or arising out of such person's status as such, subject to the provisions of the Chapter 52, Title 33, Idaho Code and limitations noted in these Bylaws.
- to hire employees either on an at-will basis or via a written contract whose duties shall be specified by the Board.
- B. Number of Directors

The number of voting Directors of ACSI shall be not less than three (3) nor more than eleven (11). The Board may have non-voting members of the board as determined below. The Board shall fix the exact number of Directors, within these limits, by Board resolution or amendment of the Bylaws.

- C. Appointment of Directors
  - 1. The Board shall appoint the Directors by a vote of a majority of the voting Directors then in office, whether or not the number of directors in office is sufficient to constitute a quorum, or by the sole remaining director. The Board shall consist of individuals who will serve the interests of ACSI faithfully and effectively.
  - 2. Terms of Office
    - a. The term of office of all members of the initial Board of Directors shall be staggered, by designating approximately one-third of the Directors to one-, twoand three-year terms. Following the expiration of those designated terms, the term of each Director shall continue for three years.
    - b. The term of office of a Director appointed to fill a vacancy in these Bylaws begins on the date of the Director's appointment and continues for the balance of the un-expired term.

#### D. Removal of Directors

- 1. The Board may remove a Director without cause as provided by the Idaho Nonprofit Corporation Act. The board may also remove any Director with cause who:
  - a. has failed to attend four or more of the Board's Regular Meetings in any calendar year;
  - b. has been declared of unsound mind by a final order of court; has been convicted of any felony;
  - c. has been found by a final order or judgment of any court to have breached any duty imposed by the Idaho Nonprofit Corporation Law; or
  - d. for such other good causes as the Board may determine.
- 2. Written notice of removal of an appointed director shall be given to the individual and the removal is effective as of the date of notice, unless the notice specifies a future effective date.

E. Resignation by Director

A Director may resign by giving written notice to the Board Chair or Secretary. The resignation is effective on the giving of notice, or at any later date specified in the notice.

F. Vacancies

A vacancy is deemed to occur on the effective date of the resignation of a Director, upon the removal of a Director, upon declaration of vacancy pursuant to these Bylaws, or upon a Director's death, or any other cause. A vacancy is also deemed to exist upon the increase by the Board of the authorized number of Directors. A Director appointed to fill a vacancy shall serve the remaining term of his or her predecessor, or until a successor has been appointed and qualified.

G. Compensation of Directors

Directors shall serve without compensation. However, the Board may approve reimbursement of a Director's actual and necessary expenses while conducting ACSI business.

# III. PRINCIPAL OFFICE

ACSI's principal office shall be at the ACSI registered office as noted in the Articles of Incorporation, or at such other place as the Board may select by resolution or amendment of the Bylaws. The Secretary shall note any change in principal office on the copy of the bylaws maintained by the secretary.

# IV. MEETINGS OF THE BOARD

A. Place of Meetings

Board Meetings shall be held at ACSI's principal office or at any other reasonably convenient place as the Board may designate and in compliance with the Idaho Open Meetings Law, Idaho Code §§ 74-201 through 74-208.

B. Annual Meetings

An Annual Meeting shall be held the regular meeting date in July of each year, or at such other date as determined by the Board, for the purpose of installing Directors, electing officers, making and receiving reports on corporate affairs, and transacting other business as comes before the meeting.

C. Regular Meetings

Regular Meetings shall be held on the second Wednesday of the month, or at such other date as determined by the Board, at the principal office and shall be open to the public. With proper notice, the Chair may schedule regular meeting(s) for an alternate date to avoid holding meetings on holidays, to ensure the availability of a quorum of Directors, or for other valid cause.

D. Special Meetings

Special Meetings can be held at any time, called by the Chair or by any three Directors and shall comply with the Idaho Open Meeting Law.

E. Adjournment

A majority of the Directors present at a meeting, whether or not a quorum, may adjourn the meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent Directors if the time and place be fixed at the meeting adjourned, except if the meeting is adjourned for longer than 24 hours. Notice of the adjournment shall be given as specified in these Bylaws.

F. Notices

Notices of Board Meetings shall be given as required by the Idaho Open Meeting Law.

G. Waiver of Notice

Notice of a meeting need not be given to a Director who signs a waiver of notice or written consent to holding the meeting or an approval of the minutes of the meeting, whether before or after the meeting, or attends the meeting without protest prior to the meeting or at its commencement, of the lack of notice. The Secretary shall incorporate all such waivers, consents and approvals into the minutes of the meeting.

H. Meeting Agendas.

Meeting agendas shall be created, amended and posted in accordance with the Idaho Open Meeting Law.

# V. ACTIONS BY THE BOARD

A. Quorum

A quorum consists of a majority of the fixed number of voting Directors.

- B. Action by the Board
  - 1. Actions Taken at Board Meetings. The actions taken and decisions made by a majority of the voting Directors present at a meeting duly held at which a quorum is present are the actions and decisions of the Board, except for the purposes of appointing committees and delegating authority thereto, or amending ACSI's Bylaws, where the action of a majority of voting Directors then in office is required by Chapter 52, Title 33, Idaho Code or as set out in these Bylaws. The Board may continue to transact business at a meeting at which a quorum was originally present, even though Directors withdraw, provided that any action taken is approved by at least a majority of the quorum required.
  - 2. Board Meeting by Telecommunication Devices. Directors may participate in a Board meeting through use of telecommunication devices, so long as all Directors, participating in such meeting can hear one another. Participation in a meeting pursuant to this section constitutes presence in person at such meeting. All board

meetings conducted by telephone conference call shall fully comply with the Idaho Open Meeting Law.

- C. Committees
  - 1. Appointment of Committees. The Board may appoint one or more Board Committees by vote of the majority of Directors. A Board Standing Committee will consist of at least one Director, who shall serve at the pleasure of the Board.
  - 2. Authority of Board Committees. The Board may delegate to a Board committee any of the authority of the Board, except with respect to:
    - a. the filling of vacancies on the Board or any committee which has the authority of the Board.
    - b. the amendment or repeal of any Board resolution.
    - c. the amendment or repeal of Bylaws or the adoption of new Bylaws.
    - d. the appointment of other committees of the Board, or the members of the committees.
    - e. the expenditure of corporate funds to support a nominee for Directors.
    - f. the approval of any self-dealing transaction, as defined by Chapter 52, Title 33, Idaho Code.
  - 3. Procedures of Committees. The Board may prescribe the manner in which the proceedings of any Board Committee are to be conducted. In the absence of such prescription, a Board Committee may prescribe the manner in which the proceedings of its committee are conducted, except that the regular and special meetings of the Committee are governed by the provisions of these Bylaws with respect to the calling of meetings.
- D. Standard of Care
  - 1. Performance of Duties. Each Director shall perform all duties of a Director, including duties on any Board Committee, in good faith, in a manner the Director believes to be in ACSI's best interest and with such care, including reasonable inquiry, as an ordinary prudent person in a like position would use under similar circumstances.
  - 2. Reliance on Others. In performing the duties of a Director, a Director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, presented or prepared by:
    - a. one or more officers or employees of the corporation whom the Directors believes to be reliable and competent in the matters presented;
    - b. legal counsel, independent accountants or other persons as to matters that the Director believes are within that person's professional or expert competence; or
    - c. a Board Committee on which the Director does not serve, as to matters within its designated authority, provided the Director believes the Committee merits confidence and the Director acts in good faith, after reasonable inquiry when the

need is indicated by the circumstances, and without knowledge that would cause such reliance to be unwarranted.

- 3. Investments. In investing and dealing with all assets held by ACSI for investment, the Board shall exercise the standard of care described above and avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income, as well as the probable safety of ACSI's capital. The Board may delegate its investment powers to others, provided that those powers are exercised within the ultimate direction of the Board. No investment violates this section where it conforms to provisions authorizing such investment contained in an instrument or agreement pursuant to which the assets were contributed to ACSI.
- E. Participation in Voting

A quorum of the board consists of a majority of the Directors in office immediately before a meeting begins. The action of the majority of the Directors present at a meeting at which a quorum is present shall be the action of the Board. A majority of the committee members fixed and appointed by the Board shall constitute a quorum for the transaction of business at a meeting of such committee. The action of the majority of the committee members present at a meeting at which a quorum is present shall be the action of the committee.

F. Executive Sessions

Executive sessions may be held during any meeting after the presiding officer has identified the authorization under this act for the holding of such executive session pursuant Idaho Code Section 74-206. Every Director has a duty to maintain the confidentiality of all Board executive session deliberations, and discussions. Any Director violating this confidence may be removed from the Board.

No executive session may be held for the purpose of taking any final action or making any final decision.

# VI. OFFICERS

- A. The Officers of ACSI consist of a President (hereinafter "Chair"), Vice President (hereinafter "Vice Chair"), a Secretary and a Treasurer. The Secretary position may be filled by the Board clerk. ACSI also may have such other officers as the Board deems advisable.
  - 1. Chair. Subject to Board control, the Chair has general supervision, direction and control of the affairs of ACSI, and such other powers and duties as the Board may prescribe. If present, the Chair shall preside at Board meetings. The Chair shall be a voting director.
  - 2. Vice Chair. If the Chair is absent or disabled, the Vice Chair shall perform all the Chair's duties and, when so acting, shall have all the Chair's powers and be subject to the same restrictions. The Vice Chair shall have other such powers and perform other such duties as the Board may prescribe. The Vice Chair shall be a voting director.

- 3. Secretary. The Secretary shall:
  - a. keep or cause to be kept, at ACSI's principal office, or such other place as the Board may direct, a book of minutes of all meetings of the Board and Board Committees, noting the time and place of the meeting, whether it was regular or special (and if special, how authorized), the notice given, the names of those present, and the proceedings. The book of minutes may be kept electronically;
  - b. keep or cause to be kept a copy of ACSI's Articles of Incorporation and Bylaws, with amendments;
  - c. give or cause to be given notice of the Board and Committee meetings as required by the Bylaws; and
  - d. have such other powers and perform such other duties as the Board may prescribe.
- 4. Treasurer. The Treasurer shall:
  - a. keep or cause to be kept adequate and correct accounts of ACSI's properties, receipts and disbursements;
  - b. make the books of account available at all times for inspection by any Director;
  - c. deposit or cause to be deposited ACSI's monies and other valuables in ACSI's name and to its credit, with the depositories the Board designates;
  - d. disburse or cause to be disbursed ACSI's funds as the Board directs;
  - e. render to the Chair and the Board, as requested but no less frequently than at the beginning of each quarter, an account of ACSI's financial transactions and financial condition;
  - f. prepare annual financial report and budget;
  - g. to cause to be made a full and complete audit of the financial statements of the school as required in section 67-450B, Idaho Code. The auditor shall be employed on a written contract. One (1) copy of the audit report shall be filed with the state department of education, after its acceptance by the board of Directors, but not later than the timelines established by Idaho law or rule;
  - h. prepare any reports on financial issues required by an agreement on loans; and
  - i. have such other powers and perform such other duties as the Board may prescribe.
- B. Election, Eligibility and Term of Office
  - 1. Election. The Board shall elect the officers annually at the Annual Meeting or a Regular Meeting designated for that purpose or at a Special Meeting called for that purpose, except that officers elected to fill vacancies shall be elected as vacancies occur.
  - 2. Eligibility. A Director may hold any number of offices, except that neither the Secretary nor Treasurer may serve concurrently as the Chair.

- 3. Term of Office. Each officer serves at the pleasure of the Board, holding office until resignation, removal or disqualification from service, or until his or her successor is elected.
- C. Removal and Resignation

The Board may remove any officer, either with or without cause, at any time. Such removal shall not prejudice the officer's rights, if any, under an employment contract. Any officer may resign at any time by giving written notice to ACSI, the resignation taking effect on receipt of the notice or at a later date specified in the notice.

# VII. ADVISERS TO THE BOARD

A. Appointment of Advisers

The Board may utilize advisers to provide advice to the Board on items on which the adviser has particular skill, education or expertise. Advisers are not board members and do not have authority to make decisions on behalf of the Board or ACSI. Advisers are appointed by a majority vote of the Board.

B. Duties

Advisers serve at the will and pleasure of the Board and perform such duties as directed by the Board. They may seek general advice from an adviser or direct the adviser to research and provide certain information. An adviser has no independent authority but performs only those roles and duties specifically assigned by the Board.

C. Attendance at Board Meetings

Advisers will attend Board meetings as assigned by the Board. Advisers should attend at least one regular Board meeting each quarter to report on the roles and duties assigned, but may attend additional meetings as requested. At the discretion of the Board, written reports may substitute for physical attendance at Board meetings.

D. Removal and Resignation

The Board may remove any adviser, either with or without cause, at any time by majority vote of the Board. Any adviser may resign at any time by giving written notice to the Board, the resignation taking effect on receipt of the notice or at a later date specified in the notice.

# VIII. NON-LIABILITY OF DIRECTORS

The Directors shall not be personally liable for ACSI's debts, liabilities, or other obligations.

# IX. INDEMNIFICATION OF CORPORATE AGENTS

ACSI may, in accordance with Idaho Code §30-30-623t, indemnify any Director, officer, or employee of ACSI against expenses actually and reasonably incurred in connection with the defense of any action, suit or proceeding, whether civil, criminal, administrative or

investigative, in which such person is made a party, or is threatened to be made a party, by reason of being or having been an officer, except in relation to matters as to which such person is judged to be liable for willful misconduct in the performance of such person's duties to ACSI.

All officers and directors of ACSI shall comply with the general standards of conduct contained in Idaho Code§ 30-30-623.

# X. INSURANCE FOR CORPORATE AGENTS

The Board may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any Director, officer, employee or other agent of ACSI, against any liability other than for violating provisions of laws relating to self-dealing asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not ACSI would have the power to indemnify the agent against such liability under the provisions of the Idaho Charter Schools Act.

# XI. SELF-DEALING TRANSACTIONS

Except as may otherwise be provided by the Act or the Articles, no contract or other transaction between ACSI and one or more of the Directors or any other corporation, firm, association or entity in which a Director of ACSI has an interest shall be voided of doing business with ACSI subject to the provisions section 33-5204 and 33-507 or other relevant sections of Idaho Code.

# XII. OTHER PROVISIONS

A. Fiscal Year

The fiscal year of ACSI begins on July 1<sup>st</sup> of each year and ends on June 30<sup>th</sup> of the following year.

B. Execution of Instruments

Except as otherwise provided in these Bylaws, the Board may adopt a resolution authorizing any officer or agent of ACSI to enter into any contract or execute and deliver any instrument in the name of, or on behalf of ACSI. Such authority may be general or confined to specific instances.

Unless so authorized, no officer, agent, or employee shall have any power to bind ACSI by any contract or engagement, to pledge ACSI's credit, or to render it liable monetarily for any purpose or any amount.

C. Checks and Notes

Except as otherwise specifically provided by the Board (via majority vote at a public meeting or by resolution), checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of ACSI may be signed by the Chair, Treasurer or designated ACSI administrator.

## D. Construction and Definitions

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the Idaho Charter Schools Act and Idaho Nonprofit Corporation Act shall govern the construction of these Bylaws. Without limiting the generality of the foregoing, words in these Bylaws shall be read as the masculine or feminine gender, and as the singular or plural, as the context requires, and the word "person" includes both a corporation and a natural person. The captions and headings in these Bylaws are for conveniences for reference only and are not intended to limit or define the scope or effect of any provisions.

E. Conflict of Interest

Any Director, Officer, key employee, or committee member having an interest in a contract, other transaction or program presented to or discussed by the Board or Board Committee for authorization, approval, or ratification shall make a prompt, full and frank disclosure in writing of his or her interest to the Board or committee prior to its acting on such contract or transaction. Such disclosure shall include all relevant and material facts known to such person about the contract or transaction which might reasonably be construed to be adverse to ACSI's interest. The body to which such disclosure is made shall thereupon determine, by majority vote, whether the disclosure shows that a conflict of interest exists or can reasonably be construed to exist. If a conflict is deemed to exist or can be reasonably construed to exist, such person shall not vote on, nor use his or her personal influence on, nor be present during the discussion or deliberations with respect to, such contract or transaction (other than to present factual information or to respond to questions prior to the discussion). Each of the Directors and the Board of Directors shall at all times comply with the Ethics in Government Act, Idaho Code sections 74-401 et seq. and shall comply with the General Standards for Directors, Idaho Code section 30-30-623. The minutes of the meeting shall reflect the disclosure made, the vote thereon and, where applicable, the abstention from voting and participation. The Board may adopt conflict of interest policies requiring:

- a. regular annual statements from Directors, officers, key employees to disclose existing and potential conflict of interest; and
- b. corrective and disciplinary actions with respect to transgressions of such policies.

For the purpose of this section, a person shall be deemed to have an "interest" in a contract or other transaction if he or she, or a spouse is the party (or one of the parties) contracting or dealing with ACSI, or is a director, trustee or officer of, or has a significant financial or influential interest in the entity contracting or dealing with ACSI.

F. Interpretation of Charter

Whenever any provisions of these Bylaws are in conflict with the provisions of the Charter, the provisions of these Bylaws control.

# XIII. AMENDMENT

A majority of Directors may adopt, amend or repeal these Bylaws at any regularly scheduled or special meeting of the Board with appropriate public notice as required herein.

The foregoing Bylaws were regularly adopted by the Board of Directors of AMERICAN CLASSICAL SCHOOLS OF IDAHO, INC. at the meeting of the Board of Directors held on the seventh day of September 2022.

Chairman of the Board

#### **CERTIFICATE OF SECRETARY**

The undersigned does hereby certify that the undersigned is the Secretary of the American Classical Schools of Idaho, a nonprofit corporation duly organized and existing under the laws of the State of Idaho, that the foregoing Bylaws of said corporation were duly and regularly adopted as such by the Board of Directors of said corporation, whose Directors are the only members of said corporation; and that the above and foregoing Bylaws are now in full force and effect.

Secretary of the Board

# APPENDIX SERIES D: BOARD OF DIRECTORS AND PETITIONING GROUP

#### John Bassetti johnbassetti@gmail.com

Profile: Multidisciplined leader with combined expertise in information technology, engineering and construction. Driving passion for melding thoughtful strategic planning with multidisciplinary knowledge teams to raise organizational processes and activities up the value chain.

#### **Associations**

- President, Construction Information Executives (CIE), 2016-2018.
- Member, Information Systems Audit and Control Association (ISACA).
- Elected Official, Alameda County Central Committee representing Oakland and Berkeley, 2016-2018.

#### Employment

#### Stratagroup, IT Auditor, 2020-Present

- Provide technology audit and organizational risk assessment services of internal projects within the engineering and construction space.
- Assess controls, records and procedures for effectiveness and perform subsequent remediation and support.

#### Pankow Builders, IT Director, 2009-2020

- Leadership in key initiatives including foundational infrastructure enhancements and ERP evaluation and implementation.
- Authored critical analysis of and strategic goals for cross-functional process optimization and IT governance enhancements.
- Optimized team resources to ensure maximum engagement with organizational goals and strategies.
- Developed future state employee profiles and facilitating organizational and departmental transition.
- Facilitated internal security transformation and enhancing organization-wide security posture.
- Oversaw \$4+ Million G&A budget.

#### Pankow Builders, IT Manager, 2006-2009

- Responsible for departmental expansion and staff career development, performance management and mentoring.
- Created conceptual framework and built consensus for multi-departmental optimization of information and staff from separate functional areas.
- Served as project, schedule and cost manager for multiple IT projects involving both internal staff and external vendors.
- Oversaw all Information Technology elements of a \$500+ Million commercial builder with 5 offices and 30+ active jobsites on West Coast and Hawaii.
- Served in a leadership role in building the initial business case and advancing LEED and sustainability practices within the company.

#### Pankow Builders, IT Systems Engineer, 2001-2004

- Helpdesk and technical support services for 300+ engineering and support staff.
- Lifecycle setup and ongoing technical management and maintenance of jobsite field offices.
- Network infrastructure setup, configuration and maintenance.

#### Environmental Resources Management, Geologist, 1997-2001

- Perform Phase I and Phase II Environmental Site Assessments for multinational oil and gas clients, airlines and chemical companies.
- Merger and acquisition support for public and private sector clients.
- Provide on-site management of small to medium scale field investigations with staff and equipment in complex and often hazardous work environments.

#### Education

- Master of Sustainable Development, Macquarie University, 2005.
- Bachelor of Arts, Geology, Youngstown State University, 1997.

# **RUTH DAVID**

| <u>rdavid@idahonovus.org</u> |

LANGUAGES Mandarin, English

| EDUCATION | <b>1996 - BOISE STATE UNIVERSITY</b><br>Bachelor of Science in Nursing |
|-----------|--|
|           | 1991 – SAN JOSE STATE UNIVERSITY                                       |
|           | Bachelor of Arts in Industrial and Organizational Psychology           |

#### EXPERIENCE 2020 - Current: Founding Board Chair – Idaho Novus Classical Academy, Boise ID

- Leading the founding team and partnering with entities to open a Hillsdale K-12 school in 2024 at Avimor community
- □ Received the 501 C (3) status from the IRS

#### 2017 - 2020: Board of Directors- Compass Public Charter, Boise ID \*

- Advocate for students, staff and leadership to maintain educational integrity and school culture/vision
- □ Supported fiscally responsible expenditure of funds
- Bridged communication gap between stakeholders, students, staff and leadership team
- Solicited local business support
- Worked with parents to promote school spirit/culture
- □ Initiated Annual Compass Hero Award to recognize outstanding individual at Compass

#### 2004 - Current: School and church volunteer, Boise ID

- Teacher's assistant in math and language arts
- Fundraising, school spirit and culture promotion activities, boosting staff morale through personalized celebration and recognition
- Led women's bible study. AWANA and nursery assistant

#### 1996 – 2002: Registered Nurse – ST Luke's Regional Medical Center, Boise ID

Registered Nurse at Mother/Baby Unit.

#### 1995 - 1996: Administrative Secretary – Applied Materials, Santa Clara CA

Supported the Director of Intellectual Properties

#### 1994: Bookkeeper – United Cerebral Palsy of Idaho, Boise ID

Responsible for all accounting process; assisted in client service and fund raising.

#### 1991 - 1993: Sr Quality Systems Data Admin – Xicor Inc, Milpitas CA

□ Assistant to the Quality Systems Manager

# **Mary Lasnick**

mlasnick@kapextechnology.com

#### **Owner/CEO**

Π

Created a software development company to focus on providing quality custom software solutions that are affordable for any business, large or small. Our expertise is delivering SaaS solutions with mobile and web clients utilizing local and offshore engineers. We've worked in several industries including

#### **Chief Technology Officer**

Hired and managed a team of engineers, both local and offshore, who developed and took two products

to market. I was responsible for all technology strategies, product roadmaps, and communication with clients, partners, investors, and other stakeholders as necessary.

#### **Project Management Office Manager**

Healthcare, HR, FinTech, and AgTech.

Co-founded an enterprise PMO in 2014 which focused on improving end to end enterprise level processes for Micron's product groups. I co-founded a corporate PMO in 2007 which connected several department portfolio processes, and I founded the IT project management office which supported the global IT organization and established a portfolio process to manage all project demand for IT which in the first cycle resulted with a reduction of 450 active projects to approximately 80. I was also a recipient of Micron's company-wide 'suggestion of the quarter' award.

#### **IT Central Team Manager**

Micron Technology, Inc. Boise, ID, 2003-2007

Π Established the Central Team manager role charted to align worldwide IT operations and led a team through internal analysis of how to globalize Micron's IT department.

#### **Department Manager - Corporate Products and Tools**

Directed an organization of 58 professionals tasked with providing enterprise-wide IT services that included: e-mail, paging, document management, incident tracking, web services, directory services, EDI systems, reporting services, and systems programming. Extensive vendor management experience, including maintenance contracts, implementation service agreements, and purchase agreements; and participated on many successful task force teams, such as: Sarbanes Oxley, business continuity, M&A, and corporate IT release process.

#### **EDUCATION & TRAINING**

- BBA, Computer Information Systems, Boise State University, Boise, Idaho
- Π Management Development Program, Boise State University
- П Certified process consultant coach, Kepner/Tregoe
- Π ADKAR Change Management, Prosci
- Certified ITIL process documentation Π practitioner, Pink Elephant

# COMMUNITY INVOLVEMENT

- Founding Board Member and Current Board Chair of Treasure Valley Classical Academy Charter School - Fruitland, ID
- Board Chair of American Classical Schools of Π Idaho
- Π Boise Optimist Football assistant coach for two years and head coach for one
- Π Assistant lacrosse coach for four years

Micron Technology, Inc. Boise, ID, 1999-2003

Micron Technology, Inc. Boise, ID, 2007 to 2017

Kapex Technology LLC, Fruitland, ID, Feb. 2022 to Present

True Care LLC & Jobu Vetting LLC Boise, ID, Apr 2017 to Jan 2022

#### **TERENCE R. RYAN**

Boise, ID 83702 |

| tryan@bluum.org & tryan@idahocsn.org

#### **PROFESSIONAL EXPERIENCE**

#### CEO

BLUUM | BOISE, IDAHO

2013 – Present

- Lead Idaho's '20 in 10' Initiative to double the number of students in Idaho's high- performing charter schools.
- Lead Idaho's federal CSP grant of \$22 million.
- Coordinate Idaho's CSP consortium of Idaho State Board of Education, Idaho Public Charter School Commission, Building Hope and the J.A. and Kathryn Albertson Family Foundation.
- Set and coordinate with Bluum Board of Trustees the organizational strategy and markers for success
  of the 501c3 statewide charter support organization.
- Oversee day-to-day operations (\$1.9 million operating budget) and ensure the fiscal health of
  organization.
- Coordinates closely all activities with funders including J.A. & Kathryn Albertson Family Foundation (JKAF), Charter School Growth Fund, New Schools Venture Fund and Louis Calder Family Foundation.
- Invest new school grant dollars (\$6 million annually) in those models and partners that offer the greatest likelihood of success (e.g. student achievement gains and sustainability).
- Create the conditions for the successful expansion of high-performing schools in Idaho.
- Lead, support and develop staff, consultants and key stakeholders.
- Coordinate closely with partners like Building Hope, National Alliance for Public Charter Schools, Idaho State Board of Education, Idaho Public Charter School Commission and others to build and expand Idaho's new school sector.
- Build brand recognition (in Idaho and beyond) for BLUUM.
- Coordinate and negotiate all research efforts with partners like Public Impact, Bellwether, FDR Group, and EcoNorthwest.
- Share Idaho's, and rural education more generally, stories and challenges with national education organizations and media. This includes writing op-eds and being quoted widely in newspapers and new media in Idaho and nationally.
- Represent Idaho's new school sector at state and national debates, forums and conferences.

#### VICE-PRESIDENT FOR OHIO PROGRAMS AND POLICY

THOMAS B. FORDHAM FOUNDATION AND INSTITUTE | WASHINGTON, DC & DAYTON, OHIO 2001 – 2013

- Served as Fordham's senior staff person in Ohio, including recruiting, hiring, and managing all staff.
- Worked with Fordham's board of trustees, the Fordham Ohio Committee and senior leadership to develop, plan, and lead Fordham's Ohio policy and research agenda.
- Engaged the governor's office, legislative leadership, state board of education members, and Ohio Department of Education officials to craft public policies and legislation that better served Buckeye State PK-12 education and would lead to increased student achievement.

Page 1 of 3

- Collaborated with philanthropy, business, education, higher education and other influential leaders
  across Ohio on issues ranging from school choice policies, to teacher quality issues, to standards and
  accountability, to school funding.
- Launched and led Fordham's efforts as a charter school authorizer responsible for eight schools educating over 2,000 students.
- Identified, recruited and managed national experts to assist Ohio research, projects and events.
- Raised external grant dollars from national and state funders for research projects, public events and other policy-oriented activities. Raised over \$3 million dollars for Ohio efforts.
- Created and managed coalitions of statewide partners for specific school improvement efforts.
- Communicated with, and influenced, editorial boards, journalists, education bloggers and other news media.
- Testified to the Ohio Senate and House on pressing education issues.
- · Presented to education groups, students, and reform groups in Ohio and across the country.
- Partnered with district school superintendents, county education officials and others to improve Ohio's charter school quality and human capital pipelines.
- Allied with like-minded reform organizations in other states (PIE-Net and CEE-Trust).
- Co-authored Ohio's Education Reform Challenges: lessons from the frontlines (Palgrave- MacMillan, July 2010) with Chester E. Finn, Jr. and Michael B. Lafferty.

#### PROGRAM DIRECTOR AND SENIOR RESEARCHER

21ST CENTURY LEARNING INITIATIVE | RESTON, VA & BATH, ENGLAND

1996 - 2001

- Led Initiative research and training efforts.
- Worked closely with a group of international education researchers, scientists, policy makers, academics, and business leaders to generate a synthesis on human learning that became the basis of two books, numerous articles, and public presentations.
- Briefed lawmakers, policy leaders and education reformers on the findings of the Initiative in the United States, Canada, the United Kingdom, and other countries.
- Testified to the Educational Policy Unit at 10 Downing Street in London.
- Developed and maintained the Initiative's web site and external communications.
- Organized and managed the organization's finances.
- Co-authored *The Unfinished Revolution: Learning, Human Behavior, Community and Political Paradox;* this book was published in the United States by ASCD Press, and in the United Kingdom by Network Educational Press Ltd. (2001).

#### PATERSON FELLOW/AMERICAN FEDERATION OF TEACHERS INTERNATIONAL FELLOW

THE FOUNDATION FOR EDUCATION FOR DEMOCRACY | WARSAW, POLAND

- Worked with Foundation Leadership, the Polish Ministry of Education, and the US Embassy to organize and convene an international conference on "Education and the Transition to Democracy."
- Developed the organizational capacities of the Foundation by raising external grant dollars, helping set-up accounting systems and processes for tracking and reporting grant dollars from Western foundations and governments.
- Represented the Foundation at public events hosted by foreign funding agencies and attended events sponsored by the US Ambassador to Poland; the German Embassy and other Western governments and agencies.
- · Led fundraising training workshops for educators in Poland, Lithuania and Romania.

Page 2 of 3

1994 - 1995

• Taught High School English at the Goethe School in Warsaw.

#### EDUCATION

| MASTER OF ARTS DEGREE, POLITICAL ECONOMY   |      |
|--|------|
| Graduate School of International Studies   Denver, CO  | 1994 |
| BACHELOR OF ARTS DEGREE IN HISTORY & ASSOCIATES DEGREE IN JOURNALISM<br>Eastern Illinois University   Charleston, IL | 1990 |

#### AWARDS, RECOGNITIONS AND BOARDS/COMMISSIONS

- Commissioner | Council for Accreditation of Educator Preparation
- Task Force Member | Rural Opportunities Consortium of Idaho (ROCI)
- Board Member | Gem Innovation Schools, Idaho
- Member | National Alliance for Public Charter Schools State Leaders Council
- Research Fellow | The Hoover Institution
- Fellow | New Schools/Aspen Institute Fellowship, 2008
- Board Member (former) | School Choice Ohio
- Fellow | University of Denver's Paterson International Fellowship
- Board Member | Pathways in Education, Idaho
- Board Member (founding) | Education for All

Page 3 of 3

# Stacy Saylor

ssaylor@tvcacademy.org

#### Education

California State Polytechnic University, Pomona Bachelor of

Science/Communications - 1988

Hipereon Banking School Certificate in Commercial Credit and Lending – 2005

Real Estate Salesperson Licensed by the State of California Department of RE Sales - 2009

Board Development for TVCA Hillsdale College K-12 Education November 10-13, 2021

#### **Key Skills**

Problem Solving Basic Accounting General budgeting Effective communication Leadership Tax return analysis Credit underwriting

#### **Other Activities**

Charter Start Workshop-Idaho Attended Feb. 18-19, 2021

*Treasure Valley Classical Academy* Finance Committee Volunteer 2021

How to Save Money by Refinancing Your Loan Webinar with

Mark Medema of the Charter School Facility Center, 2021

Glenoaks Elementary School Foundation (Board Member) President: 2013-2015 Treasurer: 2006-2008

#### Profile

*Business details:* Analytical, energetic, detail-oriented self-starter with broad experience in business, banking and real estate matters, including buying/selling/renovating homes, commercial credit underwriting, simple accounting, budgeting, management, training and audit compliance.

*Personal details:* I fully support the mission of the Barney Charter School Initiative and am very excited to be involved with the start up of American Classical Schools of Idaho, Inc.

#### Background

My husband and I were interested in starting a Barney Charter School in Teton County, Idaho. We met with Mr. Lambert to learn more. During the discussion, we became aware there was one 6th grade opening at TVCA. We immediately applied for enrollment and purchased a second home in Payette to enroll our son at TVCA.

#### Experience

#### **TVCA Board Member/Treasurer:**

Finance Committee Chair and Capital Campaign Committee Member, 06/2022 to Present

#### TVCA Board Member

Finance Committee & Capital Campaign Committee Member, 06/2021 - 06/2022

Withdrew son from public school and home-schooled, 2017-2020 I contacted the Hillsdale Academy in Hillsdale, MI and they were kind enough to send me their curriculum. My husband and I used that curriculum to home school grades 3-6 until we found Treasure Valley Classical Academy. We met with Mr. Lambert and knew at once that TVCA was the best possible choice for our son's education.

#### The Saylor Corp, 2009-2018

I formed a C-Corp to purchase, renovate and sell homes. I obtained my real estate license, taught myself QuickBooks, Corporate Income Tax Preparation, Excel and took financial planning courses. In addition, I managed rental properties and vacation rentals.

Banking/Vice President, Credit Officer, Corporate Officer, 1988-2008 I began my career as a teller and worked every bank branch position through Vice President. *General duties*: Supervised 30+ employees, mentored/trained new managers, assisted other branches who had audit deficiencies, managed expenses/budgets, was a trusted corporate officer responsible for \$1m+ in cash/bank assets, commercial credit underwriting, managed a loan portfolio in excess of \$50m.

#### Mark C. Dillon Major General, USAF (Retired)

Email: mark79dillon@gmail.com;

Objective: Board advisor for American Classical Schools of Idaho (ACSI).



**Current employment:** Mark is the Strategic Accounts Manager, Air & Space Forces for Red Hat, Inc. He is also the President of Mark C Dillon, LLC. where he provides leadership, strategic planning, and education consulting services for multiple clients. General Dillon currently serves on two not-for-profit boards.

**Previous employment:** Prior to joining Red Hat, Mark served on the State of Hawaii Public Charter School Commission—the sole state authorizer—and was active on two of their five committees. Additionally, he advised Hillsdale College's Barney Charter School Initiative leadership team, authored their strategic growth plan, and coached and mentored 18 principals and vice principals on leadership,

time management, business acumen, organizational culture, fundraising and human resource management.

General Dillon retired from the US Air Force in 2017 after 33 years of service. Mark's final assignment was Deputy Joint Forces Air Component Commander US INDO-PACOM and Deputy Commander of the Pacific Air Forces, located at Joint Base Pearl Harbor-Hickam, Honolulu Hawaii. In these two roles he was responsible for the integrated air and missile defense of the US INDO-PACOM theater, the day-to-day oversight of \$50 billion in assets, and the organizing, training, and equipping of 46,000 Airmen located at nine installations in Alaska, Hawaii, Japan, South Korea & Guam.

**Education and executive training:** Mark is a graduate of Air Command and Staff College, Air War College, and the Joint Forces Staff College. He has attended the Air Force Enterprise Management Seminar, Center for Creative Leadership's Senior Leader Executive Course, the Joint Task Forces Commanders Course, and Harvard University's US-Russia Security Program. He has earned a Bachelor of Science degree in Aerospace Engineering from Arizona State University, master's degree from Embry-Riddle University, and master's degree in National Strategic Studies from Air University.

Other information: General Dillon's military bio is available at:

https://www.af.mil/About-Us/Biographies/Display/Article/108482/major-general-mark-c-dillon/



#### **EDUCATION**

University of Illinois, Urbana, Ph.D., Philosophy of Education

University of California, Davis, M.A., Social Foundations of Education

University of California, Davis, B.A., Political Science

Boise State University, Advanced Secondary Teacher's Certificate

#### ACADEMIC POSITIONS (HILLSDALE COLLEGE)

| Dean of Social Sciences                            | 2009-2016 |
|--|-----------|
| Professor and Chairman of the Education Department | 2005-2016 |
| Assistant Professor of Education                   | 1993-1995 |

#### **IDAHO STATE DEPARTMENT OF EDUCATION**

| Consultant for Management Information   | 1976-1980                           |
|---|-------------------------------------|
|   |                                     |
| CORPORATE EMPLOYMENT  |                                     |
| <b>RADIUS SOLUTIONS,</b> Chicago, Illinois Vice President of Operations   | 2003-2005                           |
| IONA TECHNOLOGIES, Naperville, Illinois<br>District Manager, Global Services  | 2001-2002                           |
| J.D. EDWARDS, Lombard, Illinois<br>Director of Client Services<br>Client Services Manager<br>Client Manager   | 1999-2000<br>1997-1999<br>1995-1997 |
| JBA INTERNATIONAL, Livonia, Michigan<br>Senior Consultant and Project Manager   | 1991-1993                           |
| UNISYS CORPORATION, Blue Bell, Pennsylvania<br>Product Marketing Manager<br>Director, Unisys Business Television Network<br>Manager, Product Launch<br>Marketing Support Consultant | 1984 -1991                          |
| ASSOCIATED FOOD STORES, Boise, Idaho<br>Information Technology Manager<br>Systems Analyst   | 1980-1984                           |

### Petitioning Group

| Name                | Title                         | Role                           |  |  |  |
|---------------------|-------------------------------|--------------------------------|--|--|--|
| Mr. John Bassetti   | ACSI Board Member             | Board of Directors             |  |  |  |
| Mrs. Ruth David     | ACSI Board Member             | Board of Directors             |  |  |  |
| Mr. Marvin Lasnick  | ACSI Board Member             | Board of Directors             |  |  |  |
| Mr. Terry Ryan      | ACSI Board Member             | Board of Directors             |  |  |  |
| Mrs. Stacy Saylor   | ACSI Board Member             | Board of Directors             |  |  |  |
| Dr. Jacob Francom   | NICA Founding Principal       | Principal, General Advisor     |  |  |  |
| Mr. Stephen Lambert | ACSI Executive Director       | Mission Advisor                |  |  |  |
| Marc Carignan       | Bluum Chief Financial Officer | Business Management Consulting |  |  |  |

#### Fundraising Plan for North Idaho Classical Academy

#### Introduction

North Idaho Classical Academy (NICA) is a nonprofit organization committed to providing quality classical education to the community. To ensure a successful school startup and meet our initial financial needs, we have developed a comprehensive fundraising plan. NICA will offer tax credits to donors, provide acknowledgment letters for all contributions, and recognize major donors on a dedicated plaque within the school.

#### **Fundraising Strategies**

#### **1. General Donations**

- Tax Credits: Promote the tax benefits of donating to NICA as a nonprofit organization.
- Acknowledgment Letters: Provide formal acknowledgment letters to all donors for tax purposes.
- Major Donor Recognition: Offer recognition on a plaque within the school for donors contributing \$5,000 or more.

#### 2. Startup Costs

• Our goal is to raise \$10,000 to cover startup costs, including incidentals, marketing, and various essential projects.

#### 3. Project-Specific Donations

Community members and organizations can contribute to specific projects, with plaques honoring their contributions. The available projects for adoption include:

- a. Front Washington Building School Building Sign
  - i. Donation Amount: ~\$5,000
  - ii. Plaque: Place a plaque honoring the donor(s) at the front of the school building.
- b. Main Roadway School Sign
  - i. Donation Amount: ~\$5,000
  - ii. Plaque: Place a plaque acknowledging the donor(s) next to the main roadway school sign.
- c. Adopt a Classroom
  - i. Donation Amount: ~\$10,000

- ii. Plaque: Place a plaque inside the adopted classroom acknowledging the donor(s).
- d. Flagpole Area
  - i. Donation Amount: ~\$15,000
  - ii. Plaque: Place a plaque near the flagpole area acknowledging the donor(s).
- e. Display cases
  - i. Donation Amount: ~\$5,000
  - ii. Plaque: Place a plaque in the display cases area acknowledging the donor(s).
- f. Playground
  - i. Donation Amount: ~\$30,000
  - ii. Plaque: Place a plaque near the playground area acknowledging the donor(s).
- g. Adopt a Building
  - i. Donation Amount: ~\$5,000
  - ii. Plaque: Place a plaque inside the adopted building, featuring a picture, biography, and quotes of the founding father.
- h. Trail Around Property
  - i. Donation Amount: ~\$10,000
  - ii. Plaque: Place plaques along the trail acknowledging donors who contributed to its creation.

#### **Fundraising Activities**

- a. Online Fundraising Campaign: Launch an online crowdfunding campaign on platforms such as GoFundMe.
- b. Community Outreach: Engage with local businesses, community groups, and individuals through events, presentations, and networking to seek donations.
- c. Corporate Sponsorships: Approach local businesses for potential sponsorships or partnerships, offering advertising opportunities and recognition.
- d. Social Media Promotion: Utilize social media platforms to share updates, success stories, and donor recognition, encouraging online donations.

- e. Direct Mail Campaign: Send fundraising letters to potential donors in the local community, explaining NICA's mission and the importance of their support.
- f. Fundraising Events: Organize fundraising events, such as a gala, charity auction, or school fair, to engage the community and raise funds.
- g. Grant Applications: Research and apply for grants from foundations and organizations supporting educational initiatives.

#### **Reporting and Accountability**

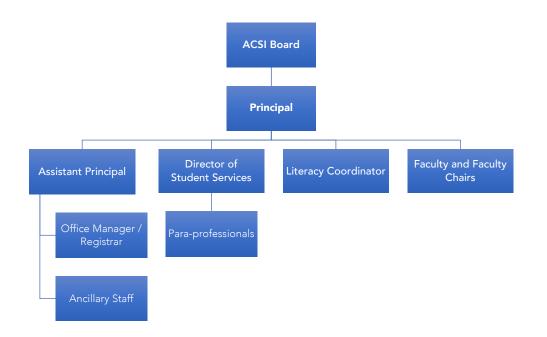
NICA will maintain transparency and accountability throughout the fundraising campaign by providing regular updates to donors on the progress of the fundraising efforts. Financial reports will be made available to donors upon request.

#### Conclusion

The success of North Idaho Classical Academy's startup depends on the support and contributions of our community members, businesses, and donors. By implementing this comprehensive fundraising plan, we aim to raise the necessary funds to cover our startup costs and provide a top-quality classical education for our students. We appreciate the generosity of our supporters and look forward to acknowledging their contributions.

## APPENDIX SERIES E: ADMINISTRATION AND ORGANIZATION

### Initial Leadership Framework (K-6)



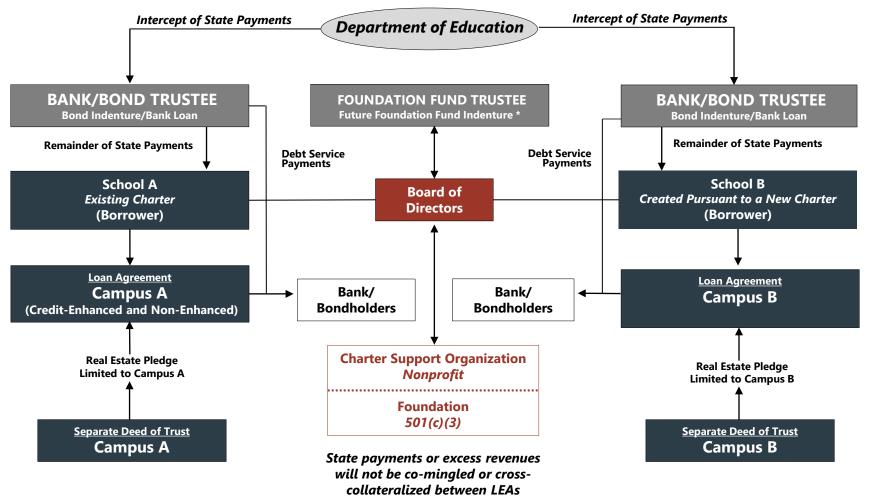
**ACSI** American Classical Schools of Idaho **Board of Directors** Philanthropic Foundation School Support Office Non-Profit Corporation (501c-3) **TVCA INCA Treasure Valley Classical Academy** Idaho Novus Classical Academy North Idaho Classica LEA with Charter LEA with Charter LLC (501c-3) LLC (501c-3)

EST. 2019 **TREASURE VALLEY** CLASSICAL ACADEMY





A M E R I C A N Classical Schools of Idaho



\* Amounts deposited, if any, under the foundation fund indenture may be used by member schools as additional security for Campus B bondholders and any future bondholders. The deposits may only be derived from sources unrelated to a specific campus (solely from philanthropy to support ACSI schools). <u>Excludes</u>?#70ney related to state payments or excess revenues generated from the operation of a specific school.



## CONTACT



 $\bowtie$ 

Post Office Box 297 Troy, Montana 59935

+1 406 293 1080

jacob.francom@gmail.com

### EDUCATION

## Doctorate of Education in Educational Leadership

University of Montana December 2013

## Master of Education in Educational Leadership

University of Montana December 2009

#### Master of Arts in Russian

University of Arizona May 2006

#### Bachelor of Science in Composite Teaching – Physical Science

Utah State University May 2002

## DR. JACOB A. FRANCOM

## EDUCATIONAL LEADER

## WORK EXPERIENCE

#### Idaho New School Fellow

July 2023 - Current

July 2013 – July 2023

Bonners Ferry, Idaho

The fellowship, by Bluum and the J.A. and Kathryn Albertson Family Foundation, is to support leaders to develop and launch an effective, innovative, and financially sustainable public charter school.

#### **District Superintendent**

#### **Troy Public Schools**

Obtained over \$3,500,000 in grants for school and facility improvements.

Partnered with neighboring school district to establish first charter program in Montana to promote vocational training.

Led district through rigorous accreditation and district improvement process. The system accreditation and improvement process included all stakeholders, concluded with full accreditation status, and the development of a comprehensive strategic plan.

#### Principal

#### W.F. Morrison Elementary

#### Restructured the course schedules and timetables to maximize instructional time and increase student outcomes. Led the school in the implementation of a new reading program that has improved student performance.

#### Troy Junior & Senior High School

Increased enrollment in running-start classes (college credit courses) from five to forty percent of the student body. Implemented a robust intervention program and boosted graduation to over 94 percent.

Oversaw and coordinated the continual development, revision, and evaluation of curriculum.

#### Adjunct Professor

University of Montana, EDUCATIONAL LEADERSHIP DEPARTMENT

Taught graduate courses for current and future school and district administrators.

#### Associate Director

Array Global Educational Services

Supported international and national schools in their improvement and accreditation process. Oversaw all marketing, finance, and business development procedures.

#### Associate Director

AIAA – AMERICAN INTERNATIONAL ACCREDITATION ASSOCIATION OF SCHOOLS AND COLLEGES

Assisted in managing the accreditation process for schools and colleges.

#### Principal & Science Teacher Turning Winds Academic Institute

Improved curriculum and assessment strategies school-wide. Oversaw state licens<sup>218</sup> procedures and school accreditations. February 2006 – August 2010

#### August 2018 – 2022

August 2010 – 2018

culum.

August 2017 – Current

August 2017 – Curre

March 2020 – Current

July 2017 – March 2020

.

March 2020

ocedures.

### REFERENCES

#### **Diane Rewerts**

Former Principal, W.F. Morrison Elementary



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 $\bowtie$ 

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#### Dr. Parry Kero

Educational Leadership Department, University of Montana



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patty.kero@mso.umt.edu

#### Dr. Ray Lindley

Executive Director, Array Global Educational Services Inc.



+1 503 393 3030

rlindley@arrayglobal.org

#### Sylvia Maffit

Board Chair, Troy Public Schools



 $+1 \ 425 \ 677 \ 5429$ 



smaffit@frontier.com

## OTHER PROFESSIONAL ACTIVITIES

#### State Representative NWAC / AdvancED

July 2012 – January 2018

Lead and conducted school accreditation visits to schools across the state and nation. Compiled detailed reports for accreditation visits. Currently trained to lead both public and private accreditation visits through AdvancED.

### AWARDS & RECOGNITION

| Educational Leader of the Year<br>University of Montana                              | 2016           |
|--|----------------|
| Montana Principal of the Year<br>National Association of Secondary School Principals | 2015           |
| Montanan of the Week<br>Named by U.S. Senator Daines                                 | September 2015 |

Montana School Board of the Year September 2015 Montana Association of School Superintendents Association

## **APPENDIX SERIES G: LEA NOTIFICATION LETTERS**



## CLASSICAL ACADEMY

August 3, 2023

Superintendent Jan Bayer Boundary County School District #101 7188 Oak Street Bonners Ferry, Idaho 83805 jan.bayer@mail.bcsd101.com

Dear Superintendent Bayer,

I am writing to inform you of a planned charter school in the Bonners Ferry community. North Idaho Classical Academy (NICA) will open in August of 2025 and initially serve 210 students in grades K-6. One grade will be added in each subsequent year until NICA is a K-12 school serving 390 students. The school will operate as an American Classical School utilizing the curriculum developed by the Hillsdale College Office of K-12 Education. The mission of North Idaho Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes virtuous living, traditional learning, and civic responsibility.

Following a thorough review of attendance boundaries, we determined that our primary attendance zone intersects with your school district. A copy of the petition is included alongside this letter for your review. Our intent is to submit a petition to the Idaho Public Charter School Commission exactly four weeks following the date of this letter. I will gladly discuss the petition with you and answer any questions you might have. You can reach me directly at jfrancom@nicak12.org I would be grateful for an expedited response, if possible.

Respectfully,

Dr. Jacob Francom Founding Principal



#### North Idaho Classical Academy

Thu, Aug 17, 2023 at 11:08 AM

Thank you for the information. I will review, share with the school board, and reach out if I have any questions.

Cc: Stephen Lambert <slambert@acs-id.org>, Marvin Lasnick <mlasnick@acs-id.org>

Have an amazing day! [Quoted text hidden]

With gratitude, Jan Bayer Superintendent

**CONFIDENTIALITY AND SIGNATURE NOTICE**: This email, and any attachments, may contain information that is privileged, confidential and/or protected from disclosure under applicable law, and nothing contained therein shall be deemed to waive or diminish the protections afforded by such laws. **Do not**: (i) deliver, distribute, copy or disclose this transmission or its contents to any third party or business entity; or (ii) produce a copy of this e-mail in connection with any litigation without the advice of any attorney; or (iii) take any action in reliance on the information it contains. Printed copies of this e-mail should not be kept in your regular files. If you are not an intended recipient of this transmission, please notify the sender immediately and delete the original message without making any copies. Nothing in this communication is intended to constitute an electronic signature, unless a specific statement to the contrary is included in this communication.



## CLASSICAL ACADEMY

August 3, 2023

Superintendent Dr. Becky Meyer Lake Pend Oreille School District #84 901 Triangle Drive Ponderay, Idaho 83852p becky.meyer@lposd.org

Dear Superintendent Meyer,

I am writing to inform you of a planned charter school in the Bonners Ferry community. North Idaho Classical Academy (NICA) will open in August of 2025 and initially serve 210 students in grades K-6. One grade will be added in each subsequent year until NICA is a K-12 school serving 390 students. The school will operate as an American Classical School utilizing the curriculum developed by the Hillsdale College Office of K-12 Education. The mission of North Idaho Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes virtuous living, traditional learning, and civic responsibility.

Following a thorough review of attendance boundaries, we determined that our primary attendance zone intersects with your school district. A copy of the petition is included alongside this letter for your review. Our intent is to submit a petition to the Idaho Public Charter School Commission exactly four weeks following the date of this letter. I will gladly discuss the petition with you and answer any questions you might have. You can reach me directly at jfrancom@nicak12.org I would be grateful for an expedited response, if possible.

Respectfully,

Dr. Jacob Francom Founding Principal



#### North Idaho Classical Academy

Dr. Becky Meyer <becky.meyer@lposd.org>

Mon, Aug 21, 2023 at 4:11 PM

To: jfrancom@nicak12.org Cc: Stephen Lambert <slambert@acs-id.org>, Marvin Lasnick <mlasnick@acs-id.org>, Kelly Fisher <kelly.fisher@lposd.org>

#### Dr. Francom, Thank you for email - I appreciate you reaching out. I will pass along a Cc of your petition to our Board of Trustees as an FYI. Plse let me know if you need anything further from the LPOSD. Thanks, bwm

**Becky W. Meyer, Ph.D.** Lake Pend Oreille School District Superintendent Region 1 Superintendent President (208) 263-2184 . <u>www.lposd.org</u>



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PEND OREIL

## **APPENDIX SERIES H: ADDITIONAL DOCUMENTS**

Hillsdale College K-12 Curriculum Overview An American Classical Education

|                                   |   |   |                 | Grammar School ( K-6)     |                     |                    |                               | 1                                    |                         | Upper Sci  | nool (7-12)  |   |   |
|-----------------------------------|---|---|-----------------|---------------------------|---------------------|--------------------|-------------------------------|--------------------------------------|-------------------------|--|--|---|---|
|                                   |   |   | ELEMENTARY      | SCHOOL K-6                |                     |                    | MIDDLE SCHOOL   6TH-8TH GRADE |                                      |                         |  | HIGH SCHOOL  | 9TH-12TH GRADE                          |   |
|                                   | Kindergarten  |   | 2               | 3                         | 4                   | 5                  | 6                             | 7                                    | 8                       | 9  | 10   | 11                                      | 12  |
| MATH                              |   |   |                 | Singapo<br>Dime           | ore Math<br>Insions |                    |                               |                                      | Algebra I               | Geometry   | Algebra II   | Trigonometry/<br>Pre-Calculus           | Calculus                                  |
| SCIENCE                           |   |   | Lif             | e, Physical, & Earth Scie | ence                |                    |                               | Intro to Life &<br>Chemical Sciences | Conceptual Physics      | Biology  | Chemistry  | Physics or<br>Other Advanced<br>Science | Astronomy or<br>Other Advanced<br>Science |
| LITERATURE                        |   |   | Classic Childre | n's Literature, Sayings 8 | Phrases, Poetry     |                    |                               | Classic Litera                       | ature & Poetry          | Ancient Literature                                   | Medieval & British<br>Literature                     | American Literature                     | Modern Literature                         |
|                                   | American History & Geography, Memorization & Recitation of American Documents |   |                 |                           |                     | ocuments           |                               |                                      |                         |  | Europe<br>500–1815                                   | America<br>1607–Present                 | Modern World<br>1815–Present              |
| HISTORY<br>& CIVICS               |   |   |                 |                           |                     |                    |                               | America<br>to 1877                   | America<br>1877–Present | Ancient World<br>to 500                              | Economics  |   |   |
|                                   |   | World History & Geography   |                 |                           |                     |                    |                               |                                      |                         |  | Intro to<br>Moral & Political<br>Philosophy          | Moral & Political<br>Philosophy         | American<br>Government                    |
| READING,<br>WRITING,&<br>SPEAKING | W<br>Li   | /riting, Spelling, & Readin<br>iteracy Essentials: Phoni                            | ng<br>ics       |                           | Gra                 | mmar & Composition |                               |                                      |                         | Logic & Rhetoric                                     | Ele  | ctive                                   | Senior Thesis                             |
| FOREIGN<br>LANGUAGES              |   | Greek & Latin<br>Roots  |                 |                           |                     |                    |                               | Latin IB<br>Wheelo                   | Latin II<br>ck's Latin  | Latin III  | Advanced Latin or<br>Other Foreign Language Elective |   |   |
| <b>FINE ARTS</b>                  |   | Fine Arts<br>(Art & Music History, Art & Music Appreciation, Studio Art, Music Theo |                 |                           |                     |                    |                               |                                      |                         | Physical Education, Fine Arts,<br>or Other Electives |  |   |   |
| PHYSICAL<br>EDUCATION             |   |   |                 |                           | Physical Education  |                    |                               |                                      |                         |  | or Other   | Electives                               |   |

\* Newer schools may choose to offer composition instead of formal logic
\*\* Recommended course of study



## Kindergarten Year at a Glance

|   | AUGUST &<br>SEPTEMBER                                | OCTOBER   | NOVEMBER   | DECEMBER  | JANUARY   | FEBRUARY   | MARCH   | APRIL  | MAY  |
|---|--|---|--|---|---|--|---|--|--|
| LITERACY<br>Literacy Essentials                     | Weeks 1-6  | Weeks 7-10  | Weeks 11-14  | Weeks 15-16   | Weeks 17-20   | Weeks 21-24  | Weeks 25-28   | Weeks 29-32  | Weeks 33-36                                |
| <b>LITERATURE</b><br>Include ~5 poems each<br>month | Three Billy Goats<br>Goldilocks<br>Three Little Pigs | The Wolf and the Seven<br>Little Kids<br>Aesop's Fables | Red Riding Hood<br>King Midas<br>Beatrix Potter        | The Velveteen Rabbit                                | The Legend of Jumping<br>Mouse<br>How Many Spots?<br>Tug-of-War | Snow White<br>Cinderella<br>Casey Jones  | Momotaro<br>Bremen Town Musicians<br>Chicken Little | Little Red Hen<br>Ugly Duckling<br>American Tall Tales | Winnie-the-Pooh                            |
| HISTORY &<br>GEOGRAPHY                              | Basic Geography and<br>Maps<br>Seven Continents      | Native Americans Past<br>and Present                    | Columbus<br>Pilgrims                                   | George Washington                                   | July 4<br>Thomas Jefferson                                      | Abraham Lincoln  | American Flag<br>White House                        | Theodore Roosevelt<br>Statue of Liberty                | Mount Rushmore<br>Current President        |
| MATH<br>Dimensions KA & KB                          | Chapters 1-2<br>Begin KA                             | Chapters 3-4  | Chapters 4-5   | Chapter 6   | Chapters 7-8<br>Begin KB  | Chapters 9-10  | Chapters 10-11                                      | Chapters 12-13   | Chapter 14                                 |
| SCIENCE   | Meterology: Weather<br>Wilson Bentley                | Meterology: Weather<br>Forecasting<br>Abbe Cleveland    | Forces: Pushes and Pulls<br>Collisions<br>Isaac Newton | Forces: Ramps, Magnetic<br>Force<br>Wright Brothers | Plants and Animals:<br>Plant and Animal Needs<br>Jane Goodall   | Plants and Animals:<br>Interconnectedness of<br>Plants, Animals, and the<br>Environment<br>George Washington<br>Carver | Plants and Animals:<br>Changing Environment         | Human Systems: Five<br>Senses                          | Human Systems: Taking<br>Care of Your Body |
| ART   | Color  | Color   | Line   | Line  | Sculpture   | Bruegel<br>Cassatt   | Homer   | Rivera   | Tanner                                     |
| MUSIC<br>Include 2 songs each<br>month              | Instruments  | Instruments<br>Introduction to<br>Orchestra             | Peer Gynt<br>Elements<br>Tempo                         | March of Siamese<br>Elements<br>Dynamics            | March of the Toys<br>Elements<br>Steady Beat                    | Carnival of the Animals  | Elements<br>High & Low                              | Rhythm<br>Notation                                     | Rhythm<br>Notation<br>Review of elements   |

|   | AUGUST &<br>SEPTEMBER  | OCTOBER  | NOVEMBER                          | DECEMBER  | JANUARY   | FEBRUARY  | MARCH  | APRIL   | MAY  |
|---|--|--|-----------------------------------|---|---|---|--|---|--|
| <b>LITERACY</b><br>Literacy Essentials        | Weeks 1-4<br>Review, List A<br>Begin Primary Phonics             | Lists B & C  | Lists D & E<br>Begin McCall Harby | Lists F & G   | List H<br>Complete Primary<br>Phonics                     | Lists I & J<br>Begin Uncontrolled<br>Readers                                  | Lists K & L  | Lists M & N   | List O   |
| LITERATURE<br>Include 2-3 poems each<br>month | Frog Prince<br>Hansel and Gretel<br>Thumbelina<br>(& variations) | Cinderella<br>(& variations)<br>Jack and the Beanstalk<br>Pied Piper | Pinocchio                         | Princess and the Pea<br>Rapunzel<br>Tale of Peter Rabbit                  | Aesop's Fables<br>Puss-in-Boots<br>Br'er Rabbit           | Rumpelstiltskin<br>Sleeping Beauty<br>The Little Hero of<br>Holland           | House at Pooh Corner                                   | Why the Owl Has Big<br>Eyes<br>Lon Po Po/<br>Little Red Riding Hood | The Little Half-Chick<br>All Stories Are Anansi's<br>The Crowded, Noisy<br>House |
| HISTORY &<br>GEOGRAPHY                        | Basic Geography and<br>Maps<br>Mesopotamia                       | Ancient Egypt<br>Judaism   | Christianity                      | Islam   | First Americans<br>Maya, Aztec, Inca<br>Modern Mexico     | Early Exploration and<br>Settlement   | Thirteen Colonies<br>American Revolution               | American Revolution   | Exploration of the<br>American West  |
| MATH<br>Dimensions 1A & 1B                    | Chapters 1-3<br>Begin 1A   | Chapters 4-5   | Chapters 6-8                      | Chapters 8-9  | Chapters 10-12<br>Begin 1B                                | Chapters 13-14  | Chapters 15-16   | Chapter 17  | Chapters 18-19   |
| SCIENCE                                       | Astronomy: Solar System  | Astronomy: Solar System<br>Galileo                                   | Sound and Light                   | Sound and Light<br>Communication Using<br>Light and Sound<br>Gordon Gould | Organisms and Their<br>Needs: Structures and<br>Functions | Organisms and Their<br>Needs: Structures and<br>Functions<br>Jacques Cousteau | Organisms and Their<br>Needs: Inheritance of<br>Traits | Human Body: Body<br>Systems Overview                                | Human Body: Taking<br>Care of Your Body<br>Edward Jenner<br>Louis Pasteur        |
| ART   |  | Art from long ago  | Color                             | Line  | Shape   | Texture   | Portrait   | Still Life  |  |
| MUSIC<br>Include 2 songs each<br>month        | Basic Elements   | Basic Notation   | Composers<br>Mozart               | Orchestra<br>Prokofiev  | Opera   | Instrumental Music  | Ballet   | Jazz  | Review notation,<br>elements   |

|   | AUGUST &<br>SEPTEMBER  | OCTOBER  | NOVEMBER                                      | DECEMBER   | JANUARY  | FEBRUARY   | MARCH  | APRIL  | MAY  |
|---|--|--|---|--|--|--|--|--|--|
| <b>LITERACY</b><br>Literacy Essentials        | Weeks 1-2 Review<br>McCall Crabb<br>List 2A<br>Begin Uncontrolled<br>Readers | Lists 2B & 2C  | Lists 2D & 2E                                 | Lists 2F & 2G  | List 2H  | Lists 2l & 2J                                      | Lists 2K & 2L  | Lists 2M & 2N  | List 20  |
| LITERATURE<br>Include 2-3 poems each<br>month | Charlotte's Web  | Magic Paintbrush<br>Fisherman and His Wife<br>Beauty and the Beast | Greek Mythology                               | Tongue-Cut Sparrow<br>Christmas Carol<br>How the Camel Got His<br>Hump | Peter Pan  | Iktomi Stories<br>Tall Tales<br>Talk               | Sign of the Beaver   | Emperor's New Clothes  | El Pajaro Cu<br>Tiger, Brahman, & Jackal   |
| HISTORY &<br>GEOGRAPHY                        | Basic Geography and<br>Maps<br>Ancient India                                 | Ancient China<br>Modern Japan                                      | Ancient Greece                                | Ancient Greece   | Constitution<br>War of 1812                      | Geography of the<br>Americas<br>Westward Expansion | Civil War  | Civil War  | Immigration and<br>Citizenship   |
| <b>MATH</b><br>Dimensions 2A & 2B             | Chapters 1-2<br>Begin 2A   | Chapters 3-4   | Chapters 5-6                                  | Chapter 7  | Chapter 8<br>Begin 2B                            | Chapters 9-10                                      | Chapters 11-12   | Chapters 13-14   | Chapter 15   |
| SCIENCE                                       | Geology: Earth Features  | Geology: Earth<br>Formation<br>Marie Tharp                         | Matter: Classifying<br>Matter                 | Matter: Combining<br>Matter<br>Dmitri Mendeleev                        | Electricity                                      | Magnetism<br>Magnetism and<br>Electricity          | Habitats and Plant<br>Review<br>Jean-Henri Fabre<br>John James Audubon | Human Systems: Cells<br>Digestive and Excretory<br>Systems<br>Anton can Leewenhoek | Human Systems: Taking<br>Care of Your Body<br>Florence Nightingale<br>Daniel Hale Williams |
| ART   | Lines  | Architecture   | Architecture                                  | Sculpture  | Landscapes                                       | Landscapes   | Abstract Art   | Abstract Art   |  |
| MUSIC<br>Include 2 songs each<br>month        | Basic Notation   | Basic Elements   | String Instruments<br>Carnival of the Animals | Vivaldi  | Percussion Instruments<br>Toccata for Percussion | Keyboard Instruments<br>Sonata K. 331              | Beethoven<br>Spring Song   | Bach   | Review notation,<br>elements   |

## Grade 3 Year at a Glance

|  | AUGUST &<br>SEPTEMBER  | OCTOBER   | NOVEMBER  | DECEMBER                                    | JANUARY  | FEBRUARY   | MARCH   | APRIL  | MAY                           |
|--|--|---|---|---|--|--|---|--|-------------------------------|
| LITERACY<br>Literacy Essentials                          | Weeks 1-2 Review<br>Lists for Weeks 1-4  | Lists for weeks 5-8   | List for weeks 9-12                               | Lists for weeks 13-16                       | Lists for weeks 17-20                                  | List for weeks 21-24   | List for weeks 25-28  | List for weeks 29-32   | List for weeks 33-36          |
| LITERATURE<br>Include 2-3 poems each<br>month            | Arabian Nights<br>Black Beauty   | Black Beauty<br>Greek and Roman<br>Mythology  | Norse Mythology<br>The Princess and the<br>Goblin | The Princess and the<br>Goblin              | The Hunting of the Great<br>Bear<br>Farmer Boy         | Farmer Boy   | Gone is Gone<br>The People Could Fly                        | Three Words of Wisdom<br>William Tell<br>The Little Match Girl | The Jungle Book               |
| <b>G R A M M A R</b><br>Well-Ordered<br>Language 1A & 1B | Parts of Speech<br>Kinds of Sentences  | Principal Elements<br>Adverbs   | Adjectives<br>Direct Objects                      | Subject Pronouns<br>Interrogative Sentences | Object Pronouns<br>Pronoun Review                      | Prepositional Phrases-<br>Adverbial<br>Introductory<br>Prepositional Phrases | Compound Subjects<br>Compound Verbs                         | Compound Verbs<br>Compound Direct<br>Objects                   | Punctuation & Review          |
| COMPOSITION<br>Structure and Style for<br>Students 1A    | Notemaking and<br>Outlining<br>Writing from Notes                                      | Writing from Notes  | Retelling Narrative<br>Stories                    | Summarizing a<br>Reference                  | Summarizing a Reference                                | Writing from Pictures  | Writing from Pictures<br>Summarizing Multiple<br>References | Summarizing Multiple<br>References                             | Inventive Writing             |
| HISTORY &<br>GEOGRAPHY                                   | Rivers of the World<br>Ancient Rome  | Ancient Rome  | Ancient Rome                                      | Vikings<br>Canadian Geography               | Native Peoples of North<br>America                     | Exploration  | Southern Colonies   | New England Colonies   | Middle Atlantic<br>Colonies   |
| MATH<br>Dimensions 3A & 3B                               | Chapters 1-2<br>Begin 3A   | Chapters 3-5  | Chapters 6-7                                      | Chapters 8                                  | Chapters 9-10<br>Begin 3B                              | Chapters 11-12   | Chapters 13-14  | Chapters 15-16   | Chapters 17                   |
| SCIENCE  | Meterology: Weather,<br>Climate, Layers of the<br>Atmosphere<br>Evangelista Torricelli | Meterology: Water Cycle.<br>Clouds, Wind, Weather-<br>Related Natural Hazards<br>Benjamin Franklin<br>Mary Anderson<br>Joanne Simpson | Forces<br>Elijah McCoy                            | Forces<br>Classification of Animals         | Social Instincts in<br>Animals<br>Ecology<br>John Muir | Life Cycles<br>Traits<br>Gregor Mendel                                       | Fossils   | Human Body: Muscular<br>System<br>Skeletal System              | Human Body: Nervous<br>System |
| ART  | Balance and Symmetry   | Ancient Rome  | Ancient Rome                                      | Byzantium                                   | American Indian Art                                    | Light  | Space   | Design   | Design                        |
| MUSIC<br>Include 2 songs each<br>month                   | Elements<br>Orchestra Review   | Scheherzade Prelude   | The planets                                       | Tchaikovsky                                 | Native American Music<br>William Tell                  | Souza & Copland  | Gershwin, Cohan, &<br>Bernstein                             | Notation   | Review notation and elements  |

|   | AUGUST &<br>SEPTEMBER   | OCTOBER  | NOVEMBER  | DECEMBER   | JANUARY  | FEBRUARY                                       | MARCH  | APRIL   | MAY  |
|---|---|--|---|--|--|--|--|---|--|
| LITERACY  | Intro of Roots<br>3 roots & 10 spelling/vocab<br>words per week | 3 roots & 10 spelling/<br>vocab words per week                                   | 3 roots & 10 spelling/vocab<br>words per week             | 3 roots & 10 spelling/<br>vocab words per week               | 3 roots & 10 spelling/vocab<br>words per week                                | 3 roots & 10 spelling/<br>vocab words per week | 3 roots & 10 spelling/<br>vocab words per week | 3 roots & 10 spelling/<br>vocab words per week    | 3 roots & 10 spelling/<br>vocab words per week                                 |
| <b>LITERATURE</b><br>Include ≈2 poems each<br>month | Wonderful Chuang<br>Brocade<br>Treasure Island                  | Treasure Island<br>King Arthur   | King Arthur<br>Saint George & the Dragon<br>Robin Hood    | Robin Hood<br>Fire on the Mountain                           | Johnny Tremain   | Johnny Tremain                                 | Anne of Green Gables                           | Anne of Green Gables                              | Rip Van Winkle<br>Sleepy Hollow  |
| <b>GRAMMAR</b><br>Well-Ordered<br>Language 2A & 2B  | Principal Elements<br>Diagramming<br>Adverbs                    | Adverbs<br>Adjectives  | Predicate Verbs<br>Direct Objects<br>Predicate Nominative | Predicate Adjectives<br>Predicate Review<br>Possessive Nouns | Prepositional Phrases<br>Compound Elements                                   | Subject Pronouns<br>Object Pronouns            | Possessive Pronouns<br>Interrogative Pronouns  | Compound Sentences                                | Relative Pronouns<br>Relative Clauses  |
| <b>COMPOSITION</b><br>Structure and Style 2A        | Notemaking and Outlines<br>Writing from Notes                   | Retelling Narrative Stories  | Summarizing a Reference                                   | Writing from Pictures  | Writing from Pictures  | Summarizing Multiple<br>References             | Inventive Writing                              | Formal Essay Models                               | Formal Critique  |
| HISTORY &<br>GEOGRAPHY                              | Mountains<br>China<br>Europe in the Middle Ages                 | Europe in the Middle Ages  | Islam<br>Crusades   | Early & Medieval African<br>Kingdoms                         | American Revolution  | Making a Constitutional<br>Government          | Washington<br>Adams<br>Jefferson               | Jeffersonian America                              | Andrew Jackson   |
| <b>MATH</b><br>Dimensions 4A & 4B                   | Chapters 1-5<br>Begin 4A  | Chapters 5-7   | Chapters 7-8  | Chapters 9   | Chapters 10<br>Begin 4B  | Chapters 11-12                                 | Chapters 13-14                                 | Chapters 15-16                                    | Chapter 17   |
| SCIENCE   | Geology: Fossils,<br>Weathering & Erosion,<br>Rock Cycle        | Geology: Plate Tectonics,<br>Natural Hazards,<br>Geographic Maps<br>James Hutton | Natural Resources   | Energy   | Electricity & Magnetism<br>Thomas Edison<br>Lewis Latimer<br>Michael Faraday | Waves<br>Alexander Graham Bell                 | Structures and Functions in Organisms          | Visual System<br>Auditory System<br>Louis Braille | Ciculatory System<br>Respiratory System<br>Charles Drew<br>Elizabeth Blackwell |
| ART   | Ancient China   | Medieval Europe  | Islamic Art and<br>Architecture                           | Africa   | Late 18th-century United<br>States   | Late 18th-century United<br>States             | Monticello                                     | Georgian Architecture                             |  |
| MUSIC   | Orchestra Review<br>2 songs                                     | Keyboard instruments<br>2 songs  | Music of the Middle Ages<br>2 songs                       | Music of the Middle Ages<br>1 song                           | Vocal Ranges<br>Elements   | Elements<br>Notation                           | W. A. Mozart<br>Haydn<br>2 Songs               | Handel<br>1 song                                  | Review Notation,<br>elements, ranges   |

|  | AUGUST &<br>SEPTEMBER   | OCTOBER  | NOVEMBER  | DECEMBER                                       | JANUARY   | FEBRUARY  | MARCH   | APRIL   | МАҮ  |
|--|---|--|---|--|---|---|---|---|--|
| LITERACY   | Root words review<br>3 roots & 10 spelling/<br>vocab words per week | 3 roots & 10 spelling/<br>vocab words per week                       | 3 roots & 10 spelling/<br>vocab words per week              | 3 roots & 10 spelling/<br>vocab words per week | 3 roots & 10 spelling/<br>vocab words per week  | 3 roots & 10 spelling/<br>vocab words per week    | 3 roots & 10 spelling/<br>vocab words per week  | 3 roots & 10 spelling/<br>vocab words per week    | 3 roots & 10 spelling/<br>vocab words per week                             |
| LITERATURE<br>Include ≈3 poems each<br>month                 | Secret Garden   | Secret Garden<br>Tales from Shakespeare                              | Wind in the Willows   | Wind in the Willows<br>The Samurai's Daughter  | Adventures of Tom<br>Sawyer   | Adventures of Tom<br>Sawyer<br>Frederick Douglass | Frederick Douglass                              | Alice in Wonderland                               | Sherlock Holmes<br>Coyote Goes to the Land<br>of the Dead<br>The Sun Dance |
| <b>GRAMMAR</b><br>Well-Ordered<br>Language<br>3A & 3B        | Four Kinds of Sentences<br>Adverbs & Adjectives                     | Predicate Verbs,<br>Nominatives &<br>Adjectives<br>Personal Pronouns | Sensory Linking Verbs<br>Prepositional Phrases              | Indirect Objects                               | Interrogative Pronouns<br>Relative Clauses  | Adverbial Elements<br>Adverbial Clauses           | Reflexive Pronouns<br>Participles               | Gerunds<br>Infinitives<br>Review Verbals          | Types of Sentences   |
| <b>COMPOSITION</b><br>Structure and Style for<br>Students 2A | Note Making and<br>Outlines<br>Writing from Notes                   | Retelling Narrative<br>Stories                                       | Summarizing a<br>Reference                                  | Writing from Pictures                          | Writing from Pictures   | Summarizing Multiple<br>References                | Inventive Writing                               | Formal Essay Models                               | Formal Critique  |
| HISTORY &<br>GEOGRAPHY                                       | Lakes<br>Renaissance  | Early American<br>Civilizations<br>European Exploration              | Reformation<br>England from Henry VIII<br>to William & Mary | Russia<br>Feudal Japan                         | Antebellum America  | Civil War   | Civil War                                       | Reconstruction                                    | Westward Expansion<br>after 1860<br>Native Americans                       |
| <b>MATH</b><br>Dimensions 5A & 5B                            | Chapters 1-4<br>Begin 5A  | Chapters 4-6   | Chapters 6-7  | Chapter 8                                      | Chapters 9<br>Begin 5B  | Chapters 9-11                                     | Chapters 11-13                                  | Chapters 13-14                                    | Chapter 15   |
| SCIENCE  | Astronomy<br>Edmund Halley  | Astronomy<br>Astronaut Biographies                                   | Major Earth systems<br>Conservation of Earth's<br>Spheres   | Chemistry: Matter,<br>States of Matter         | Chemistry: Conservation<br>of Matter, Properties<br>of Matter, Mixtures,<br>Solutions, Chemical<br>Reactions<br>John Dalton | Ecology<br>Jan van Helmont                        | Classification of<br>Organisms<br>Carl Linneaus | Reproduction: Life<br>Cycles<br>Plants<br>Animals | Endocrine System<br>Reproductive System<br>Percy Lavon Julian              |
| ART  | Renaissance Art   | Renaissance Art/<br>Sculpture  | Renaissance Art/<br>Sculpture                               | Art of Japan                                   | 19th-Century American<br>Art  | 19th-Century American<br>Art                      | 19th-Century American<br>Art                    | 19th-Century American<br>Art                      |  |
| MUSIC  | Orchestra Elements  | Renaissance Music  | Renaissance:<br>Dona Nobis Pacem                            | Songs: Sakura and Hava<br>Nagilah<br>Beethoven | Mussorgsky<br>42  | Music of the Civil War                            | Spirituals                                      | Notation  | Notation   |

|  | AUGUST &<br>SEPTEMBER   | OCTOBER                                    | NOVEMBER   | DECEMBER  | JANUARY                                    | FEBRUARY   | MARCH  | APRIL  | MAY                        |
|--|---|--|--|---|--|--|--|--|----------------------------|
| <b>LITERATURE</b><br>Include ≈2 poems each<br>month          | Classical Mythology   | Children's Homer                           | Children's Homer<br>Prince and the Pauper                                  | Prince and the Pauper   | Scarlet Pimpernel                          | Scarlet Pimpernel                                    | Count of Monte Cristo                            | Count of Monte Cristo                              | Count of Monte Cristo      |
| <b>G R A M M A R</b><br>Well-Ordered<br>Language 4A & 4B     | Principal Elements,<br>Adverbs & Adjectives<br>Predicate Verbs,<br>Predicate Nominatives,<br>and Predicate Adjectives | Prepositional Phrases<br>Personal Pronouns | Indirect Objects<br>Interrogative Pronouns<br>and Interrogative<br>Adverbs | Relative Clauses with<br>Relative Pronouns and<br>Relative Adverbs<br>Appositives | Reflexive Pronouns &<br>Intensive Pronouns | Adverbial Causes &<br>Phrases<br>Indefinite Pronouns | Participial Phrases<br>Gerund Phrases            | Infinitive Phrases<br>Verbal Phrase Review         | Noun Clauses               |
| <b>COMPOSITION</b><br>Structure and Style for<br>Students 2B | Notemaking and<br>Outlines<br>Writing from Notes  | Retelling Narrative<br>Stories             | Summarizing a<br>Reference   | Writing from Pictures   | Writing from Pictures                      | Summarizing Multiple<br>References                   | Inventive Writing                                | Formal Essay Models                                | Formal Critique            |
| HISTORY &<br>GEOGRAPHY                                       | Deserts<br>Judaism & Christianity   | Ancient Greece                             | Ancient Rome   | Ancient Rome<br>Enlightenment   | French Revolution                          | Romanticism<br>Industrialism                         | Capitalism & Socialism                           | Immigration<br>Industrialization<br>& Urbanization | Reformers<br>Latin America |
| <b>MATH</b><br>Dimensions 6A & 6B                            | Chapters 1-2<br>Begin 6A  | Chapters 2-3                               | Chapters 4-5   | Chapters 6-7  | Chapter 8<br>Begin 6B                      | Chapters 11-12                                       | Chapters 12-13                                   | Chapter 9  | Chapter 10                 |
| SCIENCE  | Plate Tectonics<br>Alfred Wegener   | Energy<br>Marie Curie                      | Heat & Heat Transfer   | Energy Transfer<br>Lewis Latimer<br>James P. Joule                                | Astronomy<br>Isaac Newton                  | Human Body:<br>Circulatory & Lymphatic<br>Systems    | Immune System &<br>Diseases<br>Alexander Fleming | Oceans   | Oceans                     |
| ART  | Classical   | Gothic                                     | Renaissance  | Baroque   | Rococo                                     | Neoclassical   | Romantic   | Realism  |                            |
| MUSIC  | Orchestra Elements  | Elements                                   | Baroque<br>Vivaldi   | Handel & Bach   | Classical: Haydn &<br>Mozart               | Classical: Rossini<br>Beethoven                      | Early Romantic:<br>Schubert<br>Beethoven         | Schubert   | Notation & Theory          |
| <b>LATIN</b><br>Wheelock's                                   | Introduction<br>Chapter 1   | Chapter 1                                  | Chapter 2  | Chapter 3   | Chapter 4                                  | Chapter 5  | Chapter 6  | Chapter 7  | Chapter 8                  |



|  | AUGUST &<br>SEPTEMBER   | OCTOBER                               | NOVEMBER   | DECEMBER                                      | JANUARY  | FEBRUARY  | MARCH   | APRIL  | MAY                                    |
|--|---|---------------------------------------|--|---|--|---|---|--|--|
| LITERATURE<br>Include ≈2 poems each<br>month                 | Fahrenheit 451  | Fahrenheit 451<br>Cyrano de Bergerac  | Cyrano de Bergerac<br>Christmas Carol                                | Christmas Carol                               | Call of the Wild   | Call of the Wild  | Romeo & Juliet                                | Romeo & Juliet<br>Short Stories  | Dr. Jekyll & Mr. Hyde                  |
| <b>GRAMMAR</b><br>Get Smart                                  | Principal Elements of<br>the Sentence<br>Lessons 1-4                              | Pronouns<br>Adjectives<br>Lessons 5-8 | Adverbs<br>Prepositional Phrases<br>Transitive Verbs<br>Lessons 9-12 | Coordinating<br>Conjunctions<br>Lessons 13-17 | Indirect Objects<br>Intransitive Verbs<br>Passive Verbs<br>Lessons 18-21 | Linking Verbs<br>Noun Jobs<br>Clauses<br>Lessons 22-26  | Clauses<br>Lessons 27-30                      | Gerunds<br>Participles<br>Lessons 31-34  | Infinitives<br>Review<br>Lessons 35-37 |
| <b>COMPOSITION</b><br>Structure and Style for<br>Students 3B | Notemaking and<br>Outlines<br>Writing from Notes                                  | Retelling Narrative<br>Stories        | Summarizing a<br>Reference   | Writing from Pictures                         | Writing from Pictures  | Summarizing Multiple<br>References                      | Inventive Writing                             | Formal Essay Models  | Formal Critique                        |
| HISTORY &<br>GEOGRAPHY                                       | Exploration and<br>Colonization   | American Revolution                   | U.S. Constitution  | U.S. Constitution                             | Early Republic   | Antebellum Era  | Abraham Lincoln                               | Civil War  | Civil War and<br>Reconstruction        |
| <b>MATH</b><br>Dimensions 7A & 7B                            | Chapters 1-2<br>Begin 7A  | Chapters 3-4                          | Chapters 5-6   | Chapters 7-8                                  | Chapters 9-10<br>Begin 7B  | Chapters 11-12  | Chapters 13-14                                | Chapters 15-16   | Chapter 17 and Review                  |
| SCIENCE  | Review Scientific<br>Method<br>Atomic Structure<br>Niels Bohr<br>Dmitri Mendeleev | Atomic Structure<br>Antoine Lavoisier | Chemical Bonds and<br>Reactions<br>Lise Meitner                      | Chemical Bonds and<br>Reactions               | Chemistry of Food and<br>Respiration                                     | Chemistry of Food and<br>Respiration<br>Dorothy Hodgkin | Cell Division and<br>Genetics                 | Cell Division and<br>Genetics<br>Gregor Mendel<br>History of Earth and Life<br>Forms | Evolution<br>Charles Darwin            |
| ART  | Impressionism   | Impressionism                         | Post-Impressionism   | Post-Impressionism                            | Art Nouveau  | Expressionism &<br>Abstraction                          | Expressionism &<br>Abstraction                | Modern American<br>Painting  | Modern American<br>Painting            |
| MUSIC  | Elements: Orchestra   | Elements: Orchestra                   | Beethoven<br>Pagagini<br>Chopin                                      | Romantic: Schuman<br>Brahms & Liszt           | Romantic: Berlioz<br>Vergi   | Romantic: Wagner  | Nationalism: Grieg &<br>Tchaikovsky<br>Dvorak | Blues & Jazz<br>Ragtime  | Jazz & Fusion                          |
| <b>LATIN</b><br>Wheelock's                                   | Review  | Chapter 9                             | Chapter 10   | Chapter 11                                    | Chapter 12   | Chapter 13  | Chapter 14                                    | Chapters 15-16   | Chapter 17                             |

|  | AUGUST &<br>SEPTEMBER                                   | OCTOBER                             | NOVEMBER  | DECEMBER                                   | JANUARY                          | FEBRUARY   | MARCH   | APRIL  | MAY                                      |
|--|---|-------------------------------------|---|--|----------------------------------|--|---|--|--|
| LITERATURE   | To Kill a Mockingbird                                   | To Kill a Mockingbird               | Lord of the Flies   | Lord of the Flies                          | Robinson Crusoe                  | Robinson Crusoe  | Short Stories<br>Much Ado About Nothing         | Much Ado About Nothing                                   | Poetry                                   |
| <b>GRAMMAR</b><br>Stay Smart                                 | Review:<br>Parts of Speech<br>Phrases                   | Review:<br>Clauses<br>Verbals       | Diagramming Sentences<br>1-27                                   | Diagramming Sentences<br>28-55             | Diagramming Sentences<br>56-83   | Diagramming<br>Sentences 84-111                                | Diagramming<br>Sentences 112-139                | Diagramming<br>Sentences 140-167                         | Diagramming<br>Sentences 168-188         |
| <b>COMPOSITION</b><br>Structure and Style for<br>Students 1C | Notemaking and<br>Outlines<br>Writing from Notes        | Retelling Narrative<br>Stories      | Summarizing a<br>Reference                                      | Writing from Pictures                      | Writing from Pictures            | Summarizing Multiple<br>References                             | Inventive Writing                               | Formal Essay Models                                      | Formal Critique                          |
| HISTORY &<br>GEOGRAPHY                                       | The Gilded Age<br>Progressivism<br>Toward the Great War | World War I<br>The Roaring Twenties | The Great Depression<br>Rise of Totalitarianism<br>World War II | World War II                               | The Start of the Cold<br>War     | Cultural changes and<br>Activism<br>The 1960s                  | The 1960s<br>The 1970s                          | The 1980s<br>The 1990s                                   | The 2000s<br>The 2010s                   |
| <b>MATH</b><br>Weeks & Adkins                                | Chapters 1-2  | Chapters 3-4                        | Chapters 5-6  | Chapter 7                                  | Chapter 8                        | Chapter 9-10   | Chapters 11-12                                  | Chapters 13-14   | Review                                   |
| SCIENCE  | Review scientific method<br>and metric system<br>Motion | Forces                              | Density and Buoyancy  | Work, Energy, Power<br>Albert Einstein     | Work, Energy, Power<br>Sound     | Sound<br>Electromagnetic<br>Radiation and Light                | Light<br>Charles Steinmetz                      | Electricity<br>Nikola Tesla<br>Benjamin Franklin         | Magnetism<br>James Maxwell               |
| ART  | Painting since WWII                                     | Painting since WWII                 | Photography   | Photography                                | 20th Century Sculpture           | 20th Century Sculpture   | Architecture since the<br>Industrial Revolution | Architecture since the<br>Industrial Revolution          | Review                                   |
| MUSIC  | Music Theory Review:<br>Rhythm & Melody<br>Orchestra    | Nationalism: Sibelius &<br>Bartok   | Nationalism: Rodrigo<br>& Ravel                                 | Nationalism: Vaughn<br>Williams<br>Copland | Moderns: Debussy &<br>Stravinsky | Musical Theater: Gilbert<br>& Sullivan<br>Vaudeville<br>Revues | Musical Theater:<br>Gershwin, Berlin,<br>Cohan  | Musical Theater:<br>Porter, Kern<br>Rogers & Hammerstein | Musical Theater:<br>Bernstein & Sondheim |
| <b>LATIN</b><br>Wheelock's                                   | Review<br>Chapter 18                                    | Chapters 19-20                      | Chapter 21  | Chapter 22                                 | Chapter 23                       | Chapter 24   | Chapter 25                                      | Chapter 26   | Chapter 27                               |



9/13/2023

North Idaho Classical Academy ATTN: Marvin Lasnick 5635 Sunset Rd Fruitland, ID 83619

Re: Letter of Intent Regarding North Idaho Classical Academy and Hillsdale

Dear Mr. Lasnick,

This Letter of Intent (the "<u>Letter</u>") summarizes the principal terms and conditions that shall govern the relationship between Hillsdale College and its K-12 Education Office (collectively, "Hillsdale") and the board of North Idaho Classical Academy ("<u>Institution</u>"), in connection with Hillsdale's evaluation of Institution's schools for a potential affiliation between the two parties (the "<u>Application Evaluation Process</u>"). Both Institution and Hillsdale are referenced herein individually, as a "<u>party</u>" and collectively, as the "<u>parties</u>."

In consideration of Institution having applied to commence a relationship with Hillsdale and Hillsdale's review of those applications (the "<u>Applications</u>") in connection with the Application Evaluation Process, the parties intending to be legally bound agree as follows:

1. <u>Term</u>. The Term of this Letter shall commence on the date of this Letter (the "<u>Effective Date</u>") and shall continue until the earlier of: (a) fifteen (15) months after the Effective Date, or (b) per the Termination clause contained within this letter. At the end of the fifteen-month period referred to in Section 1(a), Institution may reapply for assistance for any of the schools listed in its Applications that did not achieve "Member School" affiliation with Hillsdale during the Term of this Letter.

#### 2. <u>Requirements of Institution</u>.

a. *Phase I Gateways* – By the end of the first six (6) months after the Effective Date or fifteen (15) months before the anticipated commencement of the Institution's schools' first academic year, whichever comes sooner, and as a condition of receiving Hillsdale's ongoing support as outlined in Section 3, Institution, including those involved in its founding and creation of the schools (the "<u>Group</u>"), shall complete all of the Phase I tasks in Exhibit A to this Letter (which is attached hereto and incorporated herein) for each school referenced in the Applications.<sup>1</sup>

b. *Phase II Gateways* – By no later than the end of the first twelve (12) months after the Effective Date or twelve (12) months before the anticipated commencement of the Institution's schools' first academic year (unless otherwise specified in the "Date of Completion" column of Exhibit A to this Letter), whichever comes sooner, and as a condition of receiving Hillsdale's consideration for acceptance as Hillsdale College Member Schools, Institution and Group shall

<sup>&</sup>lt;sup>1</sup> For clarity, each of the schools referenced in the Applications must meet each deadline with respect to its own campus.

complete all the Phase II tasks in Exhibit A to this Letter for each school referenced in the Applications.

c. *Phase III Gateways* – By no later than six (6) months before the anticipated commencement of the Institution's schools' first academic year (unless otherwise specified in the "Date of Completion" column of Exhibit A to this Letter), and as a condition of receiving Hillsdale's consideration for acceptances as Hillsdale College Member Schools, Institution and Group shall complete all the Phase III tasks in Exhibit A to this Letter for each school referenced in the Applications.

d. *Cooperation with Hillsdale* – In connection with the Application Evaluation Process and during the Term of this Letter, Institution shall make the appropriate persons available, upon request by Hillsdale, to address any questions, participate in any interviews, and to meet during any Hillsdale site visits to Institution's sites for the schools, as may be reasonably requested by Hillsdale representatives. Institution acknowledges and agrees that all information and statements provided to Hillsdale in accordance with this Letter shall be current, complete, and accurate and that Institution will promptly inform Hillsdale of any material changes to any information provided or statements as part of the Application Evaluation Process. Significant material changes, which include but are not limited to a majority turnover of board membership or changes to the opening plans with regard to overall school size or grade offerings, will require formal notice to and consideration by Hillsdale.

e. *Diligence Concerning Authorizer Requests* – During the Term of this Letter, Institution shall act diligently to ensure timely responses to questions and requests for information from the applicable state authorizer for the schools to ensure the schools open under the time frames contemplated in this Letter.

f. *Education Service Provider*. – If Institution engages an Education Service Provider (defined below) to provide services for Institution, then as a condition of engaging such Education Service Provider, Institution acknowledges and agrees that it must require the Education Service Provider to enter into a separate license agreement with Hillsdale governing the use of Hillsdale's intellectual property, including the Licensed Training Materials. For purposes of this Section, "<u>Education Service Provider</u>" means any charter management organization or other education service provider that renders services to a Licensee school, including, without limitation, marketing, human resource, school management, and other related services.

3. <u>Hillsdale's Support Services</u>. During the Term of this Letter, Hillsdale shall provide Institution with the following assistance services as it relates to the schools (collectively, the "<u>Services</u>"):

a. *Limited Access to Licensed Training Materials* – Hillsdale shall provide Institution with a limited License, as set forth in Section 5 of this Letter, for temporary access to certain materials and curricula for classical charter school education grades K-12, including, without limitation, a scope and sequence guide, exemplar materials, a program guide for each grade of K-12 and associated bill of materials, and other materials which Hillsdale, at its sole discretion, may provide (collectively, the "Licensed Training Materials") for use at the schools. The Licensed

Training Materials do not include access to or copies of any auxiliary materials or resources and other copyrighted material or trade secrets that might be referenced in or that may accompany either the program guide or bill of materials otherwise reserved for fully licensed users under the terms and conditions of a separate Member School Agreement.<sup>2</sup>

b. *Information and Guidance Concerning Certain School Documents* – Hillsdale shall provide Institution with assistance, including information and guidance, concerning the creation of Institution's bylaws and the bylaws of the schools' boards, completing and filing IRS Form 1023 to obtain 501(c)(3) status for the schools, and in connection with Institution's application to the applicable state authorizers for the schools.

c. Vetting Head of School Candidates – Hillsdale shall assist Institution as part of the hiring process for the Heads of School. This includes Hillsdale conducting separate interviews with candidates being considered for hire by Institution and schools and providing the governing board (if different from Institution) with a recommendation regarding the hire of the position. Institution's decisions on Heads of School have a direct impact on Hillsdale's future relationship and affiliation with Institution and the schools.

d. INSTITUTION ACKNOWLEDGES AND AGREES THAT THE LICENSED TRAINING MATERIALS AND SERVICES PROVIDED HEREUNDER ARE PROVIDED "AS IS", WITH NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OR ANY IMPLIED WARRANTY ARISING FROM STATUTE, COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE. HILLSDALE HAS NO DUTY TO INDEMNIFY INSTITUTION AND/OR SCHOOLS HEREUNDER.

4. <u>Publicity</u>. For the duration of this Agreement, Institution may represent to third parties, in connection with the completion of the Institution's charter for the schools and in communications with the applicable state authorizers, that Institution has executed a Letter of Intent with Hillsdale College's K-12 Education Office regarding the relevant Hillsdale College Candidate Member Schools. Institution can also indicate that it is receiving startup guidance from Hillsdale College and plans to use Hillsdale College K-12 curriculum. Institution shall not have any other right to use the names or logos of Hillsdale College. Upon expiration or termination of this Letter, Institution's rights under this Section 4 shall also immediately terminate and Institution shall not use Hillsdale College's name in any manner, except as may be mutually agreed upon by the parties in writing.

5. <u>Limited Access to Licensed Training Materials; Ownership</u>. Subject to the terms and conditions of this Letter, Hillsdale hereby grants to Institution for limited use at the schools contemplated herein, a non-exclusive, nontransferable, revocable license and right to use, access, and reproduce the Licensed Training Materials on the approved mediums for strictly educational

 $<sup>^2</sup>$  Institution accepts and acknowledges that Hillsdale may require that the relevant Member School Agreements be entered into by the charter holders of each school – e.g., the board governing the school – rather than Institution itself.

and non-commercial purposes and strictly within the Institution contemplated by this Letter for the purposes of its completion of the Application Evaluation Process. The Licensed Training Materials and all related content created, purchased or otherwise belonging to or provided by Hillsdale are the sole and exclusive property of Hillsdale, and are protected by this Letter, as well as various state, federal and foreign intellectual property rights, including copyright laws and international copyright treaties and trademark laws. Institution may not download, transmit, copy, store, publish or distribute the Licensed Training Materials in any form or by any means, to any other entity, organization or school. By agreeing to the terms and conditions of this Letter, Institution shall not become the owner of the Licensed Training Materials but is entitled to use the Licensed Training Materials for educational and non-commercial means as specifically permitted according to the terms of this Letter. Institution may not alter or attempt to alter or modify any part of the Licensed Training Materials or the information contained therein. Institution agrees that it may not remove any Hillsdale credit or attribution, including attribution to any Hillsdale or other authors. Institution may not provide supplemental materials to the Licensed Training Materials without language making clear that such material is not part of the original Licensed Training Materials supplied by Hillsdale. Institution also agrees to furnish Hillsdale College with any derivative works created with reference to the Licensed Training Materials, including, but not limited to, applications to state authorizers, grant applications, and alignments between curriculum and state standards.

#### 6. <u>Confidentiality</u>.

a. Licensed Training Materials – Institution acknowledges that the Licensed Training Materials and their contents are confidential and proprietary to Hillsdale, that the information contained therein is of significant value, and that its unlawful copying and/or disclosure to others may cause irreparable harm to Hillsdale. Hillsdale designates and protects its Licensed Training Materials, curricula and other trade secrets as confidential and proprietary. Institution shall not disseminate these confidential and proprietary materials to any individual or entity without the express written permission of Hillsdale. Hillsdale has and will continue to take appropriate measures and actions to prevent these confidential and proprietary materials from becoming available to persons other than those approved by Hillsdale to have access to such materials. Except as specifically provided herein, Institution hereby agrees and covenants that, during and after the Term, Institution will maintain confidentiality of such materials and will not, directly or indirectly, in one or a series of transactions, disclose to any individual, sole proprietorship, partnership, corporation, limited liability company, unincorporated society, trust or other entity (each a "Person") outside of Institution organization for the schools, or use or otherwise exploit the Licensed Training Materials for Institution's own benefit or for the benefit of any Person other than members of Institution's organization for the schools.

b. Letter and Other Hillsdale Confidential Information – During the Term of this Letter, Institution acknowledges that Hillsdale may disclose or otherwise provide Institution with access to confidential information, including, (i) the terms and conditions of this Letter, any exhibits or attachments thereto, (ii) any document Hillsdale marks as "Confidential" at the time of disclosure whether orally or in writing, and (iii) any other nonpublic, sensitive information that Hillsdale discloses to Institution (each and collectively, "<u>Confidential Information</u>"). Confidential Information shall not include information that (i) is in Institution's possession at the time of

disclosure, (ii) is independently developed by Institution without use of or reference to Confidential Information, (iii) becomes known publicly, before or after disclosure, other than as a result of an act, omission or breach by Institution, or (iv) is approved in writing by Hillsdale for Institution to disclose. Institution may disclose the terms and conditions of this Letter to its state authorizer without being in violation of this confidentiality provision. In each case in which Institution argues that one of the foregoing exceptions to Confidential Information applies, Institution shall have the burden of proof to establish such exception. For the duration of this Letter, Institution shall not disclose any Confidential Information to any board member, Group member, employee, agent, or representative of Institution or the schools unless such person has a need to know such information in connection with a party's obligation under this Letter and it advises the party that such information is confidential, and Institution shall not disclose any Confidential Information to any other party without Hillsdale's prior written consent. Institution shall protect Confidential Information using the same degree of care it uses to protect its own information of a confidential nature, but no less than a reasonable amount of care. Institution shall immediately notify Hillsdale in the event of any misuse or misappropriation of Confidential Information. Institution may disclose Confidential Information as required by law, provided however, to the extent not prohibited by applicable law, it shall provide Hillsdale with prompt notice of the legal demand for disclosure and cooperate with Hillsdale in any effort by Hillsdale to obtain a protective order or to contest such disclosure, at Hillsdale's expense. At the conclusion of this Letter, Institution shall return or destroy, at Hillsdale's option, all Confidential Information and the Licensed Training Materials, and provide certification of the same.

7. <u>Termination</u>. Hillsdale reserves the right to terminate the terms of this Letter and access to the Licensed Training Materials for any reason (including for failure to meet the Phase I, II, or III deadlines) immediately upon written notice to Institution. It is further understood and agreed that upon termination, Institution shall immediately cease any and all use of the Licensed Training Materials and any and all related content created or provided by Hillsdale. Institution agrees that upon termination or the receipt of any notice of impending termination that neither Institution nor its employees or representatives shall make or publish any statement having the effect of diminishing, damaging, or otherwise defaming the goodwill, value, or reputation of Hillsdale College.

8. <u>Governing Law</u>. This Letter shall be governed by and construed in accordance with the laws of the State of Michigan, without giving effect to any choice or conflict of law rule.

9. <u>Miscellaneous</u>. This Letter may be executed in counterparts, each of which shall be deemed to be an original, but all of which shall constitute one agreement. The headings of the various sections of the Letter have been inserted for reference only and shall not be deemed to be part of this Letter. Each party hereto acknowledges that it is a separate entity and that nothing contained in this Letter shall be deemed to create a joint venture, partnership or any other relationship or require any party to enter into a subsequent transaction.

10. <u>Assignment and Severability</u>. The parties may not assign or transfer their obligations under this Letter. If any provision of this Letter is found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision shall be modified

to the limited extent required to permit its enforcement in a manner most closely approximating the intention of the parties as expressed herein.

**IN WITNESS WHEREOF**, the parties hereto accept and agree to be legally bound by the terms and conditions set forth above and have caused their respective duly authorized representatives to execute this Letter as of the Effective Date.

HILLSDALE COLLEGE By: Print Name: Richard P. Pewé Jr.

Title: VP/CAO

### **INSTITUTION**

By: Maizic

Print Name: Marvin Lasnick

Title: Board Chair

### **Exhibit A Timeline for Phases and Gateways**

The Phase I tasks listed below include some tasks which Institution is expected to have already completed prior to the Effective Date. To the extent this is not the case; an Institution is expected to work more efficiently and diligently during Phase I to catch-up with other schools under consideration by Hillsdale for acceptance into the membership program.

| Phase              | Task   | Date of Completion |
|--------------------|--|--------------------|
| Phase I            | Establish and hold regular Group meetings during each  |                    |
|                    | month of this Agreement to address matters related to the  |                    |
|                    | school, including the creation of temporary committees and   |                    |
|                    | the assignment of responsibilities   |                    |
| Phase I            | Complete a draft of the bylaws for the school, which shall   |                    |
|                    | reflect consideration of the Hillsdale model   |                    |
| Phase I            | Complete and file IRS Form 1023 to establish federal   |                    |
|                    | nonprofit status as a 501(c)(3)  |                    |
| Phase I            | As part of its charter application, prepare an education plan,   |                    |
|                    | which shall include:   |                    |
|                    | • a research base for curriculum and performance of  |                    |
|                    | similar schools,   |                    |
|                    | • a basic explanation of curriculum and instruction,   |                    |
|                    | <ul> <li>elementary and middle school schedules,</li> <li>bisk school schedules,</li> </ul>                            |                    |
|                    | <ul> <li>high school course plan and graduation requirements,</li> </ul>   |                    |
|                    | -  |                    |
|                    | <ul> <li>measurable goals and testing,</li> <li>support for apacial student populations and</li> </ul>                 |                    |
|                    | <ul> <li>support for special student populations, and</li> <li>any necessary curricular alignment documents</li> </ul> |                    |
| Phase I            | Prepare the job description for the Head of School   |                    |
| Phase I<br>Phase I | Establish an executive-search process for Head of School,  |                    |
| r llase 1          | which shall include Hillsdale in the review process of   |                    |
|                    | candidates   |                    |
| Phase I            | Identify, vet, compare, and engage any management or   |                    |
| i nuse i           | service providers who will be named in the charter   |                    |
|                    | application  |                    |
| Phase I            | Submit fully-completed authorizer application to Hillsdale at  |                    |
|                    | least 30 days before due date to authorizer or, if the   |                    |
|                    | application has been submitted before the Effective Date,  |                    |
|                    | within 30 days of the Effective Date.  |                    |
| Phase I            | Write and approve a transition plan from now through   |                    |
|                    | opening, including identifying any new board members   |                    |
| Phase I            | Determine and approve school opening size and a growth   |                    |
|                    | plan for school  |                    |
| Phase I            | Identify at least one viable school site in the school's   |                    |
|                    | geographic area for each school, including expected  |                    |
|                    | development costs, timeline, and contractors (facility costs   |                    |
|                    | should not exceed 18% of anticipated revenue)  |                    |
| Phase I            | Develop a basic finance plan to cover year-zero, startup, and  |                    |
| Dhasa              | building/remodeling costs for the school   |                    |
| Phase I            | Identify, vet, compare, and engage charter school legal  |                    |
| Dhoga I            | counsel  |                    |
| Phase I            | Develop a budget, which at a minimum should include year-  |                    |
|                    | zero through operational year three finances and should  |                    |

|  | include two oppollment scenarios (a $\sim 0.000$ and $7500$ $\sim 0.001$  |  |
|--|---|--|
|  | include two enrollment scenarios (e.g. 90% and 75% of full-<br>enrollment)  |  |
| Phase I  | Develop a fundraising plan based on the finance plan and budget   |  |
| Phase I  | Create the school name, mission statement, and school virtues   |  |
| Phase I  | Submit fully-completed authorizer application to authorizer   |  |
| Phase I  | As possible, meet with authorizer representatives, relevant<br>political officials, and/or members of the local school board<br>to build support for the school's application   |  |
| Phase I  | Start to build a network of support and interest through community events and social networks   |  |
| Phase I  | Create a school logo and a basic brochure for the school  |  |
| Phase I  | Establish a system for building an interest list, including emails  |  |
| Phase I  | Adapt public relations roadmap into a specific plan for school  |  |
| Phase I  | Assign public relations and marketing responsibilities  |  |
| Phase I  | Create and manage a social media page (which can be private at this juncture)   |  |
| Phase I  | Create a newsletter template  |  |
| Phase I  | Purchase an online domain name for the school and start<br>working on a brochure website  |  |
| Phase I  | Determine lottery and enrollment process specifics,<br>including any enrollment preferences, which should include,<br>where possible, a preference for transfers from other<br>Hillsdale-selected schools   |  |
| Phase I  | Begin work on board policies, including a conflict of interest policy   |  |
| Phase I/II as<br>necessary for<br>charter<br>application | Prepare a first draft of the Student/Family Handbook  |  |
| Phase I/II as<br>necessary for<br>charter<br>application | Prepare a first draft of the Staff/Faculty Handbook   |  |
| Phase II   | Respond to any questions or feedback from authorizer  |  |
| Phase II   | <ul> <li>Prepare for the capacity interview with the school's authorizer, which shall include expecting questions about all of the following: <ul> <li>management and/or school leadership,</li> <li>performance of similar schools and research base for school's academic program,</li> <li>support for student sub-populations,</li> <li>support for students with special needs, disabilities, and language barriers,</li> <li>business plan and budget, and</li> <li>facilities and financing</li> </ul></li></ul> |  |
| Phase II   | Continue to build the school's network of support and<br>interest through social media networks, community events,<br>and begin to develop a potential enrollment list  |  |

| Phase II  | Develop additional informational brochures and related   |                                      |
|-----------|--|--------------------------------------|
|           | materials about the school   |                                      |
| Phase II  | Begin executive search process for the Head of School  |                                      |
| Phase II  | Submit Head of School Candidate(s) to Hillsdale for review   | By August 1 year zero <sup>3</sup>   |
| Phase II  | Identify other viable school sites, compare these sites to the   |                                      |
|           | original site as it relates to size, cost, growth, amenities, and  |                                      |
| Phase II  | financing options  |                                      |
|           | Identify, vet and compare available financing options (as necessary)   |                                      |
| Phase II  | Prepare grant applications (as appropriate)  |                                      |
| Phase II  | Meet necessary fundraising goals to begin funding year-zero<br>(the first year immediately prior to the First Year of<br>Operations)                   |                                      |
| Phase II  | Demonstrate substantial progress and due diligence towards   |                                      |
|           | a facility solution that will appropriately serve the needs of   |                                      |
|           | the School upon its opening  |                                      |
| Phase II  | Hire Head of School  | By September 1 year zero             |
| Phase III | Send Head of School to attend Hillsdale New School Leader<br>Bootcamp Conference   | By October year zero                 |
| Phase III | Require Head of School participation in Hillsdale's School   | By end of May year zero              |
|           | Leader Support Program, including:   |                                      |
|           | • monthly school leader calls beginning autumn of year zero  |                                      |
|           | visits to Hillsdale Member Schools   |                                      |
|           | required reading   |                                      |
|           | • attendance at February year zero School Leader   |                                      |
|           | Conference and Job Fair and June year zero K-12<br>Summer Conference   |                                      |
|           | • deliverables to include a local marketing plan<br>(September year zero), a school enrollment plan<br>(January year zero), and a draft class schedule |                                      |
| DI III    | (January year zero)  | D. D. La construction                |
| Phase III | Announce school location and have executed or satisfied all  | By February 1 year zero              |
|           | requisite leases or facility contracts, including for  |                                      |
|           | construction or renovation, zoning allowances, and   |                                      |
| DI YYY    | permitting   |                                      |
| Phase III | Open student enrollment  | By February 1 year zero <sup>4</sup> |

<sup>&</sup>lt;sup>3</sup> "Year zero" means the fiscal year before the fiscal year in which the school will open. For example, if a school intends to open in August 2030, "year zero" is July 1, 2029 – June 30, 2030.
<sup>4</sup> These deadlines may be shifted if required by state law.



August 7, 2023

Idaho Public Charter School Commission Chairman Alan Reed Vice-Chair Sherrilynn Bair 514 W. Jefferson, Suite 303 Boise, ID 83702

Dear Chairman Reed and Members of the Idaho Public Charter School Commission,

I am writing in support of the charter petition for North Idaho Classical Academy (NICA). The Bluum team has worked closely with American Classical Schools of Idaho (ACSI), whose Chief Executive Officer is Steve Lambert. ACSI is currently made up of two schools—Treasure Valley Classical Academy (TVCA) in Fruitland and Idaho Novus Classical Academy (INCA) in Eagle.

TVCA is Idaho's first Hillsdale College Barney Charter School Initiative (BCSI) school. Bluum has partnered with TVCA's board and leadership to raise \$4,135,601 over the last five years: \$1.911 million from the J.A. and Kathryn Albertson Family Foundation (JKAF), \$1.25 million in federal Charter Schools Program (CSP) funding and \$975,000 from other supporters. INCA will be located in the Avimor development and is receiving \$2.57 million from JKAF and \$800,228 in CSP funding. INCA is slated to open in August 2024.

Similarly, Bluum and its partners are committed to supporting NICA. As of the writing of this letter, JKAF has funded a \$135,000 Idaho New School Leader fellowship through Bluum for Dr. Jacob Francom. He is working with the ACSI team to learn the BCSI model, and with Bluum to develop the most effective operational and fiscal approach to launching a successful public charter school and how to implement it most successfully in Boundary County.

Idaho is fortunate to have an outstanding educator like Dr. Francom committed to working for our students. He is supported by veteran charter school leader Stephen Lambert and the ACSI board. Bluum is committed in writing to providing ongoing no-fee technical support for NICA. Please refer to the attached no-fee grant agreement.

Bluum will support the work of NICA and other future ACSI schools. Since 2015, Bluum has helped to allocate \$43,406,227 of JKAF funding, \$20,225,000 of federal CSP funding and \$6,389,223 of other philanthropic support for the growth and expansion of Idaho's public charter schools and other schools of choice (see attachment Bluum Partner Schools & Philanthropic Support).

Since philanthropic support for charter schools is allocated through Bluum, JKAF is no longer providing letters directly to schools regarding commitment of grant funds for charter petition purposes. Our intent is to work with JKAF to allocate startup funding to NICA, up to or in excess of \$1.4 million. However, those discussions cannot continue in earnest until such time that NICA is an authorized charter school in the State of Idaho. Please consider this letter as evidence to substantiate availability of the grant funds

included in NICA's proposed budget but know that funding cannot be guaranteed until after the petitioners achieve the authorization milestone.

I also want you to know that once authorized, NICA will be able to compete for the federal CSP grant, which could result in up to \$2 million in additional funding beyond what will be provided by JKAF. Other funding partners in Idaho are also interested in supporting NICA as needed.

Bluum is proud to support the work of North Idaho Classical Academy. We continue to do all we can to aid their efforts including helping to raise and provide grant support as we have for 30+ public charter schools across the state since 2015. We strongly encourage the Idaho Public Charter School Commission to support this important effort. We have and will continue to do so well into the future.

Sincerely van

Bluum Partner Schools & Philanthropic Support

- First grants issued in 2015, grants through June 2023
- Total# new seats expected seats at full enrollment

|                                     | JK | AFF Grants,   |    |               |             |            |    |            |             |     |             |              |
|-------------------------------------|----|---------------|----|---------------|-------------|------------|----|------------|-------------|-----|-------------|--------------|
|                                     |    | Including     |    |               |             | Other      | Т  | otal Grant | Total # New |     | Per Seat    | Network Per  |
| School                              | F  | ellowships    | (  | CSP Funds     | Ph          | ilanthropy |    | Support    | Seats       | Gra | int Support | Seat Support |
| Alturas International Academy       | \$ | 1,233,170     | \$ | -             | \$          | -          | \$ | 1,233,170  | 538         | \$  | 2,292       |              |
| Alturas Preparatory Academy         | \$ | 1,760,000     | \$ | 800,000       | \$          | 151,523    | \$ | 2,711,523  | 602         | \$  | 4,504       |              |
| Anser Charter School                | \$ | 1,116,113     | \$ | 800,000       | \$          |            | \$ | 1,916,113  | 302         | \$  | 6,345       |              |
| Cardinal Academy                    | \$ | 903,000       | \$ | 376,085       | \$          |            | \$ | 1,279,085  | 140         | \$  | 9,136       |              |
| Compass Public Charter School       | \$ | 1,912,897     | \$ | 800,000       | \$          |            | \$ | 2,712,897  | 702         | \$  | 3,865       |              |
| Connor Academy                      | \$ |               | \$ | 800,000       | \$          | -          | \$ | 800,000    | 282         | \$  | 2,837       |              |
| Doral Academy of Idaho              | \$ |               | \$ | 382,285       | \$          |            | \$ | 382,285    | 342         | \$  | 1,118       |              |
| Elevate Academy, Caldwell           | \$ | 1,250,000     | \$ | 1,250,000     | \$          | -          | \$ | 2,500,000  | 487         | \$  | 5,133       | \$ 6,490     |
| Elevate Academy, Idaho Falls        | \$ | 2,879,300     | \$ | 600,720       | \$          | -          | \$ | 3,480,020  | 488         | \$  | 7,131       |              |
| Elevate Academy, Nampa              | \$ | 2,250,000     | \$ | 800,000       | \$          |            | \$ | 3,050,000  | 486         | \$  | 6,276       |              |
| Elevate Academy, North Idaho        | \$ | 1,650,000     | \$ | 800,000       | \$          | -          | \$ | 2,450,000  | 308         | \$  | 7,955       |              |
| Fern Waters Charter School          | \$ | -             | \$ | 130,814       | \$          | -          | \$ | 130,814    | 57          | \$  | 2,295       |              |
| Forge International School          | \$ | 1,730,734     | \$ | 1,250,000     | \$          | -          | \$ | 2,980,734  | 653         | \$  | 4,565       |              |
| Future Public School                | \$ | 2,068,868     | \$ | 1,250,000     | \$          | 1,745,700  | \$ | 5,064,568  | 576         | \$  | 8,793       |              |
| GEM Prep: Meridian                  | \$ | 1,673,466     | \$ | 1,250,000     | \$          | 585,000    | \$ | 3,508,466  | 595         | \$  | 5,897       | \$ 4,569     |
| GEM Prep: Meridian North            | \$ | 1,051,051     | \$ | 800,000       | \$          | 100,000    | \$ | 1,951,051  | 574         | \$  | 3,399       |              |
| GEM Prep: Meridian South            | \$ | 1,400,000     | \$ | 800,000       | \$          | 100,000    | \$ | 2,300,000  | 574         | \$  | 4,007       |              |
| GEM Prep: Nampa                     | \$ | 1,675,549     | \$ | -             | \$          | 1,217,000  | \$ | 2,892,549  | 596         | \$  | 4,853       |              |
| GEM Prep: Pocatello                 | \$ | 1,688,970     | \$ | -             | \$          | 725,000    | \$ | 2,413,970  | 595         | \$  | 4,057       |              |
| GEM Prep: Twin Falls                | \$ | 2,125,000     | \$ | 837,500       | \$          | 2          | \$ | 2,962,500  | 574         | \$  | 5,161       |              |
| Grace Lutheran High School          | \$ | 250,000       | \$ | ( <b>1</b> 4) | \$          | -          | \$ | 250,000    | 300         | \$  | 833         |              |
| Hayden Canyon Charter School        | \$ |               | \$ | 800,000       | \$          | -          | \$ | 800,000    | 434         | \$  | 1,843       |              |
| Idaho Arts Charter School           | \$ | 1,925,750     | \$ | 800,000       | \$          | -          | \$ | 2,725,750  | 842         | \$  | 3,237       |              |
| Treasure Valley Classical Academy   | \$ | 1,910,601     | \$ | 1,250,000     | \$          | 975,000    | \$ | 4,135,601  | 702         | \$  | 5,891       | \$ 4,359     |
| Idaho Novus Classical Academy       | \$ | 2,568,000     | \$ | 800,228       | \$          | 50,000     | \$ | 3,418,228  | 702         | \$  | 4,869       |              |
| North Idaho Classical Academy       | \$ | 135,000       | \$ | -             | \$          | -          | \$ | 135,000    | 360         | \$  | 375         |              |
| Island Park Elementary Charter      | \$ | 245,000       | \$ | -             | \$          | -          | \$ | 245,000    | 30          | \$  | 8,167       |              |
| MOSAICS Public School               | \$ | 2,017,000     | \$ | 800,000       | \$          | -          | \$ | 2,817,000  | 540         | \$  | 5,217       |              |
| Mountain Community School           | \$ | 280,000       | \$ | 222,396       | \$          | 65,000     | \$ | 567,396    | 225         | \$  | 2,522       |              |
| North Idaho STEM Charter Academy    | \$ | 584,857       | \$ | 3 <b>1</b> 0  | \$          | -          | \$ | 584,857    | 372         | \$  | 1,572       |              |
| Pathways in Education               | \$ | 775,000       | \$ | -             | \$          | -          | \$ | 775,000    | 300         | \$  | 2,583       |              |
| Pinecrest Academy of Idaho          | \$ |               | \$ | 293,884       | \$          | -          | \$ | 293,884    | 367         | \$  | 801         |              |
| Pinecrest Lewiston                  | \$ | 1             | \$ | 282,691       | \$          | -          | \$ | 282,691    | 367         | \$  | 770         |              |
| Promise Academy (Idaho Youth Ranch) | \$ | -             | \$ | 229,429       | \$          | 1          | \$ | 229,429    | 64          | \$  | 3,585       |              |
| RISE Charter School                 | \$ | 369,300       | \$ | 405,615       | \$          | -          | \$ | 774,915    | 225         | \$  | 3,444       |              |
| Sage International School           | \$ | 1,482,522     | \$ | -             | \$          | 675,000    | \$ | 2,157,522  | 530         | \$  | 4,071       |              |
| St. Ignatius Catholic School        | \$ | 1,321,900     | \$ |               | \$          |            | \$ | 1,321,900  | 488         | \$  | 2,709       |              |
| Treasure Valley Leadership Academy  | \$ | 1,000,000     | \$ |               | \$          |            | \$ | 1,000,000  | 200         | \$  | 5,000       |              |
| Upper Carmen Charter School         | \$ | 173,179       | \$ | -             | 2 <u>58</u> | -          | \$ | 173,179    | 45          | \$  | 3,848       |              |
| White Pine Charter School           | \$ | 3 <b>-6</b> 3 | \$ | 613,353       | ۜ\$         | -          | \$ | 613,353    | 182         | \$  | 3,370       |              |
|                                     | \$ | 43,406,227    | \$ | 20,225,000    | \$          | 6,389,223  | \$ | 70,020,450 | 16,746      | \$  | 4,181       |              |



### **Bluum In-Kind Support Grant Agreement**

Project Title: Bluum In-Kind Support Services

Grantee: ACS-I NORTH - (hereinafter 'Grantee') Address TBD

**Contact Person(s):** Stephen Lambert

Agreement Period: 7/1/2023- 6/30/2024

Total Award:\$28,320 in-kind services

### **Specifications of the Grant Award:**

- Project Description: To support its partner schools, Bluum is committed to providing high-quality support(s) to select partner schools that elect to take advantage of these Bluum services. The support services Bluum offers include but are not limited to: (1) Back-Office; (2) Special Education; (3) Academic; (4) MAP Assessments; (5) Branding and Communications; (6) C-Level and Governance; and/or (7) Medicaid Billing. Hereinafter 'Support Services.'
- 2. Project Objectives. Make high quality Support Services available to Bluum partner schools free of charge.
  - Ensure timely and accurate reporting of all financial activity as required by federal and state agencies.
  - Ensure timely and accurate reporting of all financial activity as required by nonprofit grantmaking organizations.
  - Empower school leadership and board members in their financial and operational decision-making.
  - Ensure schools establish, staff, and implement their special education systems in compliance with requirements of state and federal special education laws and policies, including timely and accurate completion of student evaluations and student IEPs.
  - Ensure schools have exceptional, innovative education models and services in place that are structured to meet or exceed any/all academic outcomes in grant objectives, authorizer performance certificates, or other applicable state or federal performance metrics.
  - Ensure schools have highly effective marketing tools and systems in place.

1 of 16

- Empower school leadership and board members in their long-term and short-term facilities planning, financing, and development.
- Support school leaders and boards with governance-related oversight and decision making.
- **3.** Support Services Provided and Estimated Value. Appendix A identifies the category(ies) of Support Services Bluum is providing the Grantee and the estimated value of the in-kind Support Services Bluum will provide under the Agreement.
- 4. Participation Requirements General. Bluum will provide oversight and evaluation for this grant. To enable Bluum to provide the Support Services, the Grantee shall: (a) provide information, and/or access to information, to Bluum as requested, including but not limited to as provided in Appendix A; (b) participate in associated Bluum training and research; and (c) provide Bluum access to its records, data , and other information needed by Bluum to perform the Services, as identified in Appendix A. Grantee agrees to share all academic performance data with Bluum, including but not limited to IRI, ISAT, MAP, SAT. Bluum will maintain all Grantee school records, data and information in a confidential manner and will comply with all rules of confidentiality as required by State and Federal law and school policy, including but not limited to FERPA, HIPPA, et al.
- **5. Retention of Key Personnel.** Bluum recognizes that the participation of **Stephen Lambert** is critical to the success of the Grantee. If the key personnel noted above ceases to be directly involved in this project, Grantee must immediately notify Bluum CFO Marc Carignan. Upon such notification, Bluum will hold the in-kind grant support, subject to notification of replacement of the personnel. At such time Bluum will make a written determination as to the feasibility of continuing the grant agreement.
- 6. Fiscal Accountability. This in-kind support has been awarded by Bluum based on the estimated service cost of \$28,320 listed above, and as detailed in Appendix A. All grant support must be utilized for charitable or educational purposes.

**6.1 Expenditure Prohibitions.** Grantee shall not use any of the support received from Bluum:

- a. To carry on propaganda, or otherwise to attempt, to influence legislation (within the meaning of Internal Revenue Code ("IRC") Section 4945(d)(1);
- b. To influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive (within the meaning of IRC Section 4945(d)(2);
- c. To make any grant to an individual or other organization that does not comply with the requirements of IRC Section 4945(d)(3) or (4); or
- d. To undertake any activity for a non-charitable purpose, as defined in IRC Section 170(c)(2)(B);
- e. To provide material support or resources to any individual or entity that Grantee knows, or has reason to know, is an individual or entity that advocates, plans, sponsors, engages in, or has engaged in terrorist activity; or
- f. To pay administrative indirect costs that are not directly related to the Fellowship as defined in this Agreement.

- 7. Further Assurances. Grantee shall take all such actions reasonably requested by Bluum, and shall comply with the provisions of any future regulations promulgated under IRC Sections 4942 to 4945 that are applicable to the grant, to ensure that the grant (a) will constitute a "qualifying distribution" by Bluum within the meaning of IRC Section 4942(g), (b) will not constitute a "taxable expenditure" by the Foundation within the meaning of IRC Section 4945, and (c) will not violate the USA PATRIOT Act, Executive Order 13224, or any other applicable law, regulation, or order.
- 8. Indemnification. Grantee acknowledges that Bluum is providing the Support Services for no compensation for the sole benefit of Grantee, and that Bluum has no control over the operations, acts or omissions of Grantee. As such, Grantee shall indemnify, defend and hold Bluum, its directors, affiliates, subsidiaries, employees and representatives harmless from and against any claims, liabilities, losses, damages, fines, penalties, and expenses (including but not limited to reasonable legal fees and costs) (collectively, "Losses") incurred by Bluum arising out of this grant, the Support Services, Grantee's operations, or any violation by Grantee of the grant requirements outlined herein, except to the extent such Losses are caused solely by the willful misconduct of Bluum. Bluum agrees to indemnify, defend and hold the grantee school, its affiliates, subsidiaries, assignees, and licensees harmless from and against any Losses resulting from any injury to person or property caused by willful misconduct on the part of Bluum at the Grantee's school premises. Except for the foregoing indemnification obligation, Grantee hereby releases Bluum from any and all claims and Losses arising out of this grant and the Support Services.
- **9. Insurance.** Bluum and Grantee shall each procure and maintain appropriate industrystandard insurance, including insurance to cover the indemnification obligations set forth herein, including at a minimum the insurance set forth below. Bluum and Grantee shall cause the other to be listed as an additional insured on any applicable liability insurance policy. All such policies of insurance shall include coverage for contractual liability and a standard waiver of subrogation provision.

| Workers Compensation                                 | Statutory   |
|--|-------------|
| Employer's Liability                                 |             |
| Each Accident  | \$100,000   |
| Disease, policy limit                                | \$500,000   |
| • Disease, each employee                             | \$100,000   |
| General Liability                                    |             |
| • Each occurrence (Bodily injury & property damage   | \$1,000,000 |
| General Aggregate                                    | \$2,000,000 |
| Automobile Liability (Combined single limit - Bodily |             |
| injury & property damage)                            |             |
| Each Accident  | \$1,000,000 |
| Professional Liability Insurance                     | \$1,000,000 |
| Each claim made                                      | \$1,000,000 |
| Annual aggregate                                     | \$1,000,000 |
| Errors & Omissions                                   | \$1,000,000 |

- **10. Reporting Requirements.** Grantee shall submit the following reports to Bluum:
  - **OPINE (CPA Audit)** Report due within 30 days of receipt/issuance. Grantee shall submit a copy of the opine on its financial operations from their annual fiscal audit to Bluum. This should be sent to Bluum following the Grantee's annual financial audit. The report should be attested by the responsible financial officer or a Certified Public Accountant.
- **11. Termination of In-Kind Support Services Grant.** Bluum reserves the right to rescind any granted Support Services at any time. Except in the circumstance where Bluum loses its funding for the Services, Bluum will endeavor to provide Grantee with sixty (60) days notice prior to termination.
- **12. Definitions.** All references to "IRC" are to the Internal Revenue Code of 1986, as amended, and shall be deemed to include the corresponding provisions of any future federal tax laws and regulations that are applicable to the grant. References to the USA PATRIOT Act are to Public Law No. 107-56.

The signature of **Stephen Lambert** indicates acceptance by Grantee of the terms and conditions of this grant and confirm Grantee's commitment to the project objectives and expected results outlined above. The signature of **Stephen Lambert** also confirms that Grantee is (a) a tax-exempt organization under IRC Section 501(c)(3) that is not a private foundation by virtue of being described in IRC Section 509(a)(1) or (2) or (b) a governmental unit described in IRC Section 170(c)(1).

| Name   | Signature     | Date         |  |
|--|---------------|--------------|--|
| Terry Ryan, CEO Bluum                        | <u></u>       | Sep 13, 2023 |  |
| Marc Carignan, CFO Bluum                     | Marc Carignan | Sep 12, 2023 |  |
| Stephen Lambert, Executive Director, Grantee | S.P. Lambort  | 7/18/23      |  |

# **Estimated Value of Support**

| Total Est. Value:                       | \$28,320 |
|---|----------|
| A-7 Medicaid Billing Support:           | \$0      |
| A-6 C-Level and Governance Support:     | \$6,800  |
| A-5 Branding and Communication Support: | \$0      |
| A-4 Map Assessment Support:             | \$0      |
| A-3 Academic Support:                   | \$520    |
| A-2 Special Education Support:          | \$3,500  |
| A-1 Back Office Support:                | \$17,500 |

### Appendix A-1 Back Office Support Services

Estimated hours of Bluum Support: 250 Hourly Rate: \$70 **Total Estimated Support: \$17,500** 

#### **Back Office Services**

#### Human resources

Support maintenance of employee files throughout the year, including education credentials, fingerprinting, perform background checks through the SDE, benefits documentation, contracts, demographic data, work assignments, timesheets, tax elections, I-9, direct deposit election, and contract.

Assist with benefit renewals through insurance broker, all data updates, and reconciling benefits invoices are considered part of accounting services fees below.

#### Payroll

Monthly payroll processing, Including: Tax payment and quarterly/annual reporting including W-2, W-3, 1099, 1096, Idaho income tax Quarterly ID unemployment reporting PERSI reporting and payment Sick-time tracking Transparency reports

# *Revenues, Expenditures, Federal Title I, II, IV, and Federal IDEA* Revenue processing tasks consisting of: Process cash and check transactions, prepare deposits (to be deposited by school staff)

Monthly Financial Statements

Standard 2M Reports ("Budget Report") Detail report by G/L code Transparency reports

Financial Audit Support – Prepare all CPA firm-requested items and follow-ups

Monthly bank reconciliations

Assist with annual budget preparation

#### **Compliance Reporting**

Assist preparing or prepare all requested financial reports, which typically include:

|      | Due  | Dept |
|------|------|------|
| Item | Date |      |
|      |      |      |

Record transactions to correct G/L codes Report sales tax for taxable sales

Review and reconcile electronic payments from state department of education

Prepare all adjusted journal entries when applicable

Federal programs- recognition of revenue and accompanying receivable when expenditure is recorded

Federal programs – assist with or complete monthly posting of funds draw-down using Idaho SDE's CSFGA web site Expenditure processing tasks consisting of:

Electronic storage of all backup to expenditures

Place orders, issue purchase orders when required

Process checks semi-monthly

Track capital expenditures for auditor / SDE

Loans / Bonds - accurate posting of P&I, monitoring against amortization schedule

Loans / Bonds - Compute covenant compliance quarterly, include in board reports

Complete compliance review of each expenditure, feedback for questionable expenditures

Post expenditures to correct G/L

Electronically maintain all expenditure backup and approvals

Support Federal program monitoring - assist with financial sections of checklists, upload all requested financial data. Annual ESSER reporting to SDE.

#### Accounting

| 2nd Quarter Reporting (Balance Sheet & Budget/Income Statement), Revised Budget if<br>Needed | 31-Jan | PCSC   |
|--|--------|--------|
| Annual Statement of Financial Condition  | 28-Oct | SDE    |
| Annual Report to the Secretary of State  | Varies | SOS    |
| Application and Budgets for IDEA Part B and Preschool Special Education Funds                | 17-Oct | SDE    |
|  | 15-Jul | SDE    |
| Charter School Budget  | 30-Jul | PCSC   |
| Consolidated Federal and State Grant Application   | 30-Jun | SDE    |
| Continuous Improvement Plans and Training Reimbursement Request                              | 23-Jun | SDE    |
| Court-Ordered Tuition Equivalency Report   | 26-Jun | SDE    |
| District and Charter School Salary Schedules   | 17-Oct | SDE    |
| IFARMS Annual Financial Report   | 31-Oct | SDE    |
| ISEE Staff Data Reporting Review   | 17-Oct | SDE    |
|  | 31-Oct | Lender |
| Quarterly Financial Statements   | 30-Apr | Lender |
|  | 30-Jul | Lender |
| School Building Demographics Building Additions, Reconfigurations, Deletions                 | 30-Jul | SDE    |
| School Facility Maintenance Report   | 19-Dec | SDE    |
|  | 17-Oct | PCSC   |
| Submit Independent Audit Report  |        | SDE    |
|  | 10-Nov | Lender |

SDE – Idaho State Department of Education

PCSC -- Idaho Public Charter School Commission - if school is authorized by the IPCSC

SOS - Idaho Secretary of State

Lender - any lending institution requiring reports

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### Appendix A-2 Special Education Support Services

Estimated hours of Bluum Support: 50 Hourly Rate: \$70 **Total Estimated Support: \$3,500** 

In consideration of the Special Education Support Services provided by Bluum, Grantee agrees to comply with the following (Check all that apply):

| Check All | School Commitment  |
|-----------|--|
| That      |  |
| Apply     |  |
|           | <b>**</b> Items in <b>BOLD</b> may be provided as individual documents from each school or |
|           | by providing Bluum login access to the Secure Server for Monitoring,                       |
|           | Compliance Tracking Tool and SPED Data Application, and State Testing                      |
|           | Results Portals  |
|           | Provide Bluum with results of yearly GSFR reviews  |
|           | Provide Bluum with LEA Determinations and monitoring level                                 |
| Х         | Provide Bluum notice of all state complaints filed and resolution of the said              |
|           | complaint  |
|           | Provide Bluum access to state testing results portal (ISAT, IRI and IDAA)                  |
|           | for students with disabilities   |
|           | Provide Bluum with updated sped percentages (December and May)                             |
| Х         | Provide Bluum special education staffing count (paras, sped teachers etc.) yearly          |
|           | Yearly systems quality review  |
| Х         | Join Bluum-Supported Idaho Ed Plan Aggregate Site (when available)                         |

Bluum agrees to provide the following Special Education services to Grantee:

| Check All<br>That | Bluum Support Service Es<br>Hou               |    |
|-------------------|---|----|
| Apply             |   |    |
|                   | Special Education Systems Quality Review      |    |
|                   | Compliant Practices (Development and Support) |    |
|                   | Special Education Program Resources           |    |
| Х                 | New School Launch Supports                    | 50 |
|                   | Customized Professional Development           |    |

To facilitate Bluum's ability to effectively provide the above support services, Grantee authorizes the State Department of Education to share special education-related compliance, operations, and student data with Bluum. In accordance with Paragraph 4 of this Agreement, Bluum will maintain confidentiality with respect to all such information.

### Appendix A-3 Academic Support Services

### Estimated hours of Bluum Support: 8 Hourly Rate: \$65 **Total Estimated Support: \$520**

In consideration of the Academic Support Services provided by Bluum, Grantee agrees to comply with the following:

| Check All<br>That Apply | School Commitment   |
|-------------------------|---|
| Х                       | Provide at least 24-hour notice when rescheduling a previously scheduled appointment              |
| Х                       | Providing coach / consultant with regular feedback to ensure their services they provide are high |
|                         | impact  |

Bluum agrees to provide the following Academic Support Services to Grantee:

| Check All  | Bluum Support Service  |       |  |  |  |  |  |  |  |
|------------|--|-------|--|--|--|--|--|--|--|
| That Apply |  | Hours |  |  |  |  |  |  |  |
| Х          | School or network leader executive coaching (weekly, bi-weekly, monthly, quarterly)  | 8     |  |  |  |  |  |  |  |
|            | Site visits for instructional action planning  |       |  |  |  |  |  |  |  |
|            | Planning and execution of group professional development for school leader (# of     |       |  |  |  |  |  |  |  |
|            | participants x hours)  |       |  |  |  |  |  |  |  |
|            | Advisory consulting for board functions (goal setting, leader evaluation, succession |       |  |  |  |  |  |  |  |
|            | planning, and leader selection)  |       |  |  |  |  |  |  |  |
|            | Analyze / Synthesize School Map data   |       |  |  |  |  |  |  |  |

### Appendix A-4 MAP Testing Support Services

### Number of Students: NA Cost per Student: NA **Total Estimated Support: NA**

### MAP Testing Support

In consideration of the NWEA MAP Testing support provided by Bluum, Grantee agrees to comply with the following:

| Conduct, at a minimum, Spring to Spring NWEA MAP Assessment for each grade level K-8 served by the          |
|---|
| school.   |
| By August 1 of the Grant Year, Provide Bluum with the number of students in grades K-8 (as applicable) who  |
| will complete the MAP Assessment (submit to ACotton@bluum.org)  |
| A school choosing to conduct additional K-8 NWEA MAP testing (ie Fall testing) may submit a written request |
| to Bluum no later than August 1 of the Grant Year asking Bluum to cover the cost of the additional testing  |
| (submit to ACotton@bluum.org)   |
| Provide Bluum with access to NWEA MAP results (access to portal)  |

Bluum agrees to provide the following NWEA MAP Testing support to Grantee:

| Fund the cost of the school's Spring NWEA MAP testing                                    |
|--|
| Respond within 15 days to a request to fund additional NWEA MAP testing for K-8 students |
| Provide the school with an analysis of the school's NWEA MAP results                     |

### Appendix A-5 Branding and Communications Support Services

### Estimated hours of Bluum Support: NA Hourly Rate: NA **Total Estimated Support: NA**

In consideration of the Communications Support Services provided by Bluum, Grantee agrees to comply with the following:

| Check All<br>That<br>Apply | School Commitment   |
|----------------------------|---|
|                            | Include "How did you hear about our school?" field on lottery and enrollment forms  |
|                            | Provide Bluum access to the responses collected to the above field (April and Sept) |
|                            | Provide Bluum access to all available marketing analytics                           |

### Bluum agrees to provide the following Communications Support Services to Grantee:

| Check All<br>That<br>Apply | Bluum Support Service                    | Est.<br>Hours |
|----------------------------|--|---------------|
|                            | Brand Development                        |               |
|                            | Digital Presence Coaching and Assistance |               |
|                            | Strategic Communications Planning        |               |
|                            | PR Coaching and Assistance               |               |

### Appendix A-6 C-Level and Governance Support Services

Estimated hours of Bluum Support: 80 Hourly Rate: \$85 **Total Estimated Support: \$6,800** 

In consideration of the Operations and Governance Support Services provided by Bluum, Grantee agrees to comply with the following:

| Check All     | School Commitment   |
|---------------|---|
| That<br>Apply |   |
| X             | Provide Bluum access to all financial and facilities data and records, as requested |
| X             | Identity a Point of Contact(s) on school team for a facilities project (or POCs)    |

### Bluum agrees to provide the following Operations and Governance Support Services to Grantee:

| Check All | Bluum Support Service  | Est.  |
|-----------|--|-------|
| That      |  | Hours |
| Apply     |  |       |
|           | Board Training   |       |
|           | Strategic Planning   | 40    |
|           | Staffing and Hiring (Job Descriptions, Search, Interviewing) |       |
|           | Network/Replication School Launch Support                    | 40    |
|           | Single Site School Launch Support                            |       |
|           | School Board Policy Support (Review, Interpret, Update)      |       |
|           | Participate on School Facility Financing or Refinancing Team |       |

## Appendix A-7

### **Medicaid Billing Support Services**

#### Estimated hours of Bluum Support: NA Hourly Rate: NA **Total Estimated Support: NA**

In consideration of the Medicaid Billing Support Services provided by Bluum, and as the Provider of Record, Grantee agrees to provide information to Bluum that adheres to all rules and regulations that govern the School-based Rehabilitative and Health Related Services Program and agrees to be responsible for and to perform each service marked 'X' in the below list:

| Check All | School Commitment  |
|-----------|--|
| That      |  |
| Apply     |  |
|           | **Items in <b>BOLD</b> may be provided as individual documents from each school or by providing Bluum<br>login access to the Secure Server for Monitoring, Compliance Tracking Tool and SPED Data<br>Application, and State Testing Results Portals  |
|           | Commitment to maintain the Grantee's Medicaid files in alignment with the Bluum Medicaid Checklist.  |
|           | Commitment to participate in Medicaid information and collaboration sessions put on by the SDE and/or Bluum.   |
|           | Commitment to training school staff to take over direct Medicaid Billing once schools billing systems are operational and the pre-defined training and support has been completed.   |
|           | Ensure that every student for whom Grantee requests Medicaid billing services from Bluum has a Medicaid ID.  |
|           | Ensure that: (1) one-time Parental consents are signed, Primary Care physician notifications requirements are met; (2) students qualify for services listed on the IEP; and (3) all services listed on the IEP and Physician referrals are performed and documented by qualified personnel   |
|           | Ensure that all services and documentation is in accordance with IDEA, and that the compliant billing documentation is accurate with the documented services listed on the IEP and Physician referrals.  |
|           | Ensure that qualified personnel complete and submit timely and accurate information, including but not limited to the IEP cover page and service page, amendments, service delivery logs (records) that meet Medicaid requirements for documenting service delivery and for which Grantee is seeking reimbursement. Grantee will submit such records to Bluum via paper claims or web-based software provided by Bluum, so that Bluum may provide timely and accurate Medicaid claims and reporting. |
|           | Ensure that certifications and licensures of all practitioners are accurate and up-to-date. Ensure that all practitioners submitting claims are not disqualified to do so by the Department of Health & Welfare or the Center for Medicare and Medicaid Services (CMS). Maintain necessary paperwork related to certifications, licensures, etc. of all qualified staff including contracted services for whose services Grantee is seeking reimbursement  |
|           | Maintain and update all Medicaid Files relative to Individual Education Program (IEP) changes or updates according to Rehabilitative and Health Related Services program guidelines for all services for which Grantee is seeking Medicaid reimbursement. Provide Bluum with the IEP cover page and service page and amendments.   |
|           | Maintain on file and provide Bluum with copies of all recommendations or referrals from a physician or other practitioner of the healing arts for services for which Grantee is seeking reimbursement.   |

As the consulting and billing agent for Grantee, Bluum is responsible for and agrees to perform each Medicaid Billing service marked 'X' in the list below services to Grantee:

15 of 16

| Check All  | Bluum Support Service   | Est. |  |  |  |  |  |  |  |  |
|------------|---|------|--|--|--|--|--|--|--|--|
| That Apply |   |      |  |  |  |  |  |  |  |  |
|            | School-based services Medicaid compliance, administrative, consulting, audit services, based on information documented on the IEP and Physician referral  |      |  |  |  |  |  |  |  |  |
|            | State and federal Medicaid information, liaisons, and updates: Timely and accurate information regarding the rules and regulations associated with the Rehabilitative and Health Related Services Program |      |  |  |  |  |  |  |  |  |
|            | Assistance with research and eventual identification of Grantee Medicaid eligible population  |      |  |  |  |  |  |  |  |  |
|            | Reasonable efforts in securing physician's referrals (See OPT IN provision below)   |      |  |  |  |  |  |  |  |  |
|            | Upon request, on-site and web training and instruction for Administrators, health related professionals, paraprofessionals, and aides.  |      |  |  |  |  |  |  |  |  |
|            | Accurate, dependable, and confidential Billing Process. Tracking and Reconciliation of all submitted claims   |      |  |  |  |  |  |  |  |  |
|            | Reports showing the status of all Medicaid transactions and reimbursements  |      |  |  |  |  |  |  |  |  |
|            | Assistance in Audit Readiness preparation and facilitation to ensure proper procedure and compliance; Interface with the Department of Health and Welfare as appropriate for audit findings               |      |  |  |  |  |  |  |  |  |

PHYSICIAN REFERRAL OPT IN. In the event Grantee does "OPT IN" to have Bluum provide assistance obtaining physician referrals as part of this Agreement the following applies:

Bluum will monitor physician referrals for all students for which Grantee submits Medicaid claims. No claims will be submitted without ensuring that a timely referral has been obtained by Grantee for the services identified in the student's IEP. Bluum will coordinate the referral process with Grantee and make reasonable efforts to obtain a referral on behalf of Grantee. When Bluum has exhausted reasonable means, Bluum will notify Grantee of the names of the students for whom a referral was not obtained along with the reason why. Bluum will maintain and archive referrals from physicians or other practitioners of the healing arts for services for which Grantee seeks reimbursement.

HANDBOOK REVIEW. Both Grantee and Bluum covenant and agree to review the Idaho Medicaid Provider Handbook, Rehabilitative and Health Related Service. Both Parties further agree to abide by the terms contained therein and subsequent orders and or directions as the Idaho Department of Health and Welfare shall provide in reference to the Idaho Medicaid Provider Handbook. Both Parties acknowledge that they have a current copy of the above referenced handbook in their possession.

RECORD KEEPING. Bluum shall maintain complete and accurate records documenting the services provided pursuant to this Agreement and shall submit copies of the records to Grantee within ten (10) working days of the date requested. Additionally, upon reasonable notice Grantee shall have the right to review such records at any time during business hours at Bluum's office.

STUDENT DATA PRIVACY AND SECURITY. The Parties acknowledge their obligation to comply with the Idaho Data Accountability Act.



**The Healthy Scholars Project** 

Greetings,

The Healthy Scholars Project is excited to support **North Idaho Classical Academy (NICA)** on their journey of *forming young hearts and training young minds* within Idaho!

In doing so, we believe that students must be nutritionally sound in order to completely absorb and fully benefit from the rich curriculum **NICA** has to offer.

Since 2019, The Healthy Scholars Project has supported the Treasure Valley by developing and facilitating a unique and nutritious School Lunch Program, unlike any other.

In addition to providing students with a healthy balance of nutritious meals and fan favorites, The Healthy Scholars Project goes above and beyond by supporting compliance requirements including but not limited to the NSLP & Health Department.

The following illustrates a summary of components for which The Healthy Scholars Project is willing to provide assistance and or guidance to NICA:

#### NSLP Compliance

- Meal Components
- Serving Requirements
- Nutritional Labels
- Commodities
- Vendor Management
- Annual Audits
- Health Inspections
- HACCP plans

#### Construction Stage

- Commercial Kitchen Design
- Architectural Liaison
- Equipment Identification
- Equipment Testing
- Smallware Procurement
- "Pantry" Procurement
- Kitchen Setup & Organization
- Lunch Platform Setup & Training
- POS System Setup & Training
- Marketing Communication Support

- SOPs
- Menu Engineering
- Food Safety
- Warming Process
- Serving Process
- Daily Production Reports
- Lunch Order System
- POS System & Process

#### BAU

- Meal Deliveries
  - Deliveries to take place 2-3 times per week to ensure ample food supply is always onsite
- Faculty Training
  - HACCP Plans
    - o SOPs
    - Food Safety
    - Warming Processes
    - Serving Processes
    - o NSLP

We look forward to supporting the team at NICA in their future endeavor and are available to answer any questions.

#### V/R,

Tiffany Poso-Muñoz |Co-Founder, The Healthy Scholars Project |208.616.5764 | Nutrition@TVCAcademy.org

# Community Demographics and Interest Survey

|                 |                | -                             | •   | -  | children in   | househo | d vour  |   |
|-----------------|----------------|-------------------------------|---|--|---------------|---------|---------|---|
|                 |                |                               |   |  | your          | are     | househo | ld  |
| Have you moved  | d How are your |                               |   |  | household     | between |         |   |
| to Idaho in the | children       | What is the highest education |   | What is most important to your family in your children's                   | are under     | 10 - 14 | than 14 | education options available   |
| past 5 years?   | educated?      | level in the family?          | In what industry does your family work?     |  | 10 y/o?       | y/o?    | v/o?    | to your family?   |
| TRUE            | Charter School | Bachelors                     | ["other"]                                   | ["Character formation","Skills"]   |               |         | 3       | 1 Yes   |
| TRUE            | Homeschool     | High school                   | ["other"]                                   | ["Humanities (history, culture, language, etc.)","Skills","Science, Te     |               | 4       | 0       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Bachelors                     | ["Construction","Education"]                | ["Character formation"]  |               | 0       | 2       | 1 No, I wish there was another education option available to my family. |
|                 | Homeschool     | High school                   | ["other"]                                   | ["Science, Technology, and Math", "Skills"]                                |               | 2       | 3       | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Healthcare"]                              | ["Character formation", "Science, Technology, and Math"]                   |               | 1       | 0       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Bachelors                     | ["Tech","Education","Healthcare"]           | ["Character formation", "Science, Technology, and Math", "Humanit          | t             | 1       | 3       | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Healthcare"]                              | ["Character formation", "Science, Technology, and Math"]                   |               | 1       | 0       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Gov"]                                     | ["Character formation","Humanities (history, culture, language, etc        |               | 1       | 0       | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | High school                   | ["Forestry","Agriculture"]                  | ["Skills","Humanities (history, culture, language, etc.)","Science, Te     |               | 1       | 0       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Associates or trade school    | ["Construction"]                            | ["Character formation"]  |               | 3       | 1       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Associates or trade school    | ["other"]                                   | ["Science, Technology, and Math", "Skills"]                                |               | 2       | 1       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Associates or trade school    | ["Construction"]                            | ["Skills", "Athletics", "Humanities (history, culture, language, etc.)", " |               | 3       | 2       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Associates or trade school    | ["Construction"]                            | ["Character formation"]  |               | 3       | 1       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | High school                   | ["other"]                                   | ["Skills"]   |               | 4       | 3       | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Bachelors                     | ["other"]                                   | ["Science, Technology, and Math"]  |               | 2       | 0       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Associates or trade school    | ["Construction","other"]                    | ["Skills"]   |               | 0       | 2       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Associates or trade school    | ["Construction","Healthcare"]               | ["Skills", "Science, Technology, and Math"]                                |               | 2       | 0       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Associates or trade school    | ["Construction"]                            | ["Character formation"]  |               | 2       | 2       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Masters                       | ["Tech"]                                    | ["Science, Technology, and Math", "Character formation", "Skills"]         |               | 2       | 0       | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Masters                       | ["Education","other"]                       | ["Character formation"]  |               | 2       | 1       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Gov","Education"]                         | ["Character formation", "Science, Technology, and Math", "Humanit          | t             | 1       | 1       | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["other"]                                   | ["Character formation", "Skills", "Humanities (history, culture, langu     |               | 3       | 1       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Tech"]                                    | ["Character formation", "Science, Technology, and Math"]                   |               | 3       | 1       | 0 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Bachelors                     | ["Healthcare","other"]                      | ["Character formation","Skills"]   |               |         |         | 0 No, I wish there was another education option available to my family. |
|                 | Homeschool     | Bachelors                     | ["Tech", "Construction", "Healthcare", "Edu | c ["Science, Technology, and Math"]  |               | -       |         | 1 No, I wish there was another education option available to my family. |
| TRUE            | Homeschool     | Masters                       | ["Construction","Healthcare"]               | ["Character formation"]  |               |         |         | 0 No, I wish there was another education option available to my family. |
| TRUE            | Private School | Associates or trade school    | ["Healthcare"]                              | ["Character formation"]  |               |         |         | 1 No, I wish there was another education option available to my family. |
| TRUE            | Private School | Associates or trade school    | ["other"]                                   | ["Character formation"]  |               | -       |         | 1 No, I wish there was another education option available to my family. |
| TRUE            | Private School | Bachelors                     | ["other"]                                   | ["Skills", "Character formation", "Humanities (history, culture, langu     |               |         |         | 0 No, I wish there was another education option available to my family. |
| TRUE            | Public School  | Bachelors                     | ["Gov"]                                     | ["Science, Technology, and Math", "Skills", "Humanities (history, cul      | 1             |         |         | 0 No, I wish there was another education option available to my family. |
| TRUE            | Public School  | High school                   | ["Healthcare","other","Construction"]       | ["Character formation", "Skills", "Science, Technology, and Math"]         |               |         |         | 1 Yes   |
| TRUE            | Public School  | Masters                       | ["Tech"]                                    | ["Character formation"]  |               |         |         | 1 Yes   |
| TRUE            | Public School  | High school                   | ["Agriculture","Tech","Construction"]       | ["Humanities (history, culture, language, etc.)"]                          |               | -       |         | 0 No, I wish there was another education option available to my family. |
|                 | Public School  | High school                   | ["Forestry","other"]                        | ["Humanities (history, culture, language, etc.)", "Science, Technolog      |               |         |         | 0 No, I wish there was another education option available to my family. |
| TRUE            | Public School  | Associates or trade school    | ["Construction"]                            | ["Character formation", "Science, Technology, and Math", "Skills", "H      |               |         |         | 1 No, I wish there was another education option available to my family. |
|                 | Public School  | Masters                       |   | e["Science, Technology, and Math","Humanities (history, culture, la        | nguage, etc.) |         | •       | 0   |
| TRUE            | Public School  | High school                   | ["Aviation"]                                | ["Character formation"]  |               | -       |         | 0 No, I wish there was another education option available to my family. |
| TRUE            | Public School  | Bachelors                     | ["Education","Forestry"]                    | ["Character formation", "Humanities (history, culture, language, etc       | :             | 2       | 1       | 0 No, I wish there was another education option available to my family. |

How many

How many your

How

children in

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### Intent to Enroll as of November 7, 2023

|  |        | inter  |   | .0 1     |        | 101 | us       |             | 1101     | /61      |   |               |                      |
|--|--------|--|---|----------|--------|-----|----------|-------------|----------|----------|---|---------------|----------------------|
| Submission Time                              | Parent | How many children<br>are you interested in<br>enrolling? |   | к        | 1      | 2   | 3        | 4           | 1 5      | 6        | What is your preferred<br>transportation? | City          | Postal / Zip<br>code |
| 2023-03-23T18:13:25Z                         |        | 0  | 0 |          | _      |     |          |             |          |          | I will transport my children              | Sandpoint     | 83864                |
| 2023-03-20T15:50:19Z                         | Parent | 3  | 3 |          |        |     | 2        |             |          | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-03-16T22:00:432                         | Parent | 3  | 3 |          | 1      |     | 1        |             | 1        | <u> </u> | School bus                                | Priest River  | 83856                |
| 2023-03-04T19:44:09Z                         |        | 1  | 1 |          | _      |     | <u> </u> | 1           |          |          | I will transport my children              | Priest River  | 83856                |
| 2023-03-04T19:22:17Z                         |        | 1  | 1 |          | _      |     | <u> </u> | <u> </u>    | 1        |          | I will transport my children              | Sagle         | 83860                |
| 2023-03-04T16:56:57Z                         |        | 2  | 2 |          |        |     | <u> </u> | <u> </u>    | 1        | 1        |   | Naples        | 83847                |
|  |        |  |   |          |        |     | <u> </u> | <u> </u>    | 1        |          | Levill to a second and a levil data a     |               |                      |
| 2023-03-03T22:36:332                         |        | 2  | 2 |          |        |     |          |             | 1        |          | I will transport my children              | Sandpoint     | 83864                |
| 2023-03-02T18:51:262                         |        | 1  | 1 |          | 1      |     |          |             |          |          | I will transport my children              | Sandpoint     | 83864                |
| 2023-03-02T04:39:132                         |        | 2  | 2 |          | 2      |     |          |             |          |          | I will transport my children              | Standpoint    | 83864                |
| 2023-03-02T00:54:32Z                         |        | 1  | 1 |          |        | 1   |          |             |          |          |   | Sagle         | 83860-8168           |
| 2023-03-01T21:29:022                         | Parent | 1  | 1 |          | 1      |     |          |             |          |          | School bus                                | Bonners Ferry | 83805                |
| 2023-03-01T14:28:452                         | Parent | 2  | 2 |          |        |     |          |             | 1        | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-03-01T04:24:472                         | Parent | 3  | 3 |          |        | 1   |          | 1           |          | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-28T20:27:05Z                         | Parent | 1  | 1 |          |        |     | 1        |             |          |          | School bus                                | Naples        | 83847                |
| 2023-02-28T20:26:262                         | Parent | 2  | 2 |          |        |     |          |             | 1        | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-28T05:03:152                         | Parent | 2  | 2 |          | 1      |     | <u> </u> |             | 1        | <u> </u> | I will transport my children              | Hope          | 83836                |
| 2023-02-27T23:16:45Z                         | Parent | 2  | 2 |          | 1      |     | 1        |             |          |          | School bus                                | Moyie Springs | 83845                |
| 2023-02-27T21:07:42Z                         |        | 2  | 2 |          | 1      |     | 1        |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T16:50:04Z                         |        | 1  | 1 |          |        |     | <u> </u> | <u> </u>    |          | 1        | School bus                                | Sandpoint     | 83864                |
| 2023-02-27T16:50:042<br>2023-02-27T14:00:58Z |        | 1  | 1 |          | 1      |     | <u> </u> | <u> </u>    |          |          |   |               | 83864                |
|  |        |  |   |          | 1      |     |          |             |          |          | I will transport my children              | Sandpoint     |                      |
| 2023-02-27T06:56:192                         |        | 1  | 1 |          |        |     |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T06:55:39Z                         |        | 2  | 2 |          |        |     | 1        |             | 1        |          | I will transport my children              | Ponderay      | 83852                |
| 2023-02-27T05:50:062                         | Parent | 1  | 1 |          | 1      |     |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T05:29:232                         | Parent | 2  | 2 |          | 1      | 1   |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T05:27:25Z                         | Parent | 1  | 1 |          | 1      |     |          |             |          |          |   | Priest River  | 83856                |
| 2023-02-27T05:15:052                         | Parent | 2  | 2 |          | 2      |     |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T05:13:18Z                         | Parent | 3  | 3 | , — †    | 2      |     |          |             |          | 1        | School bus                                | Bonners Ferry | 83805                |
| 2023-02-27T05:05:08Z                         | Parent | 1  | 1 |          |        |     |          |             | 1        |          | School bus                                | Sandpoint     | 83864                |
| 2023-02-27T04:47:242                         | Parent | 3  | 3 |          | 1      |     |          |             | 2        |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T04:33:53Z                         | Parent | 1  | 1 |          | 1      |     | <u> </u> |             |          | <u> </u> | I will transport my children              | Sandpoint     | 83864                |
| 2023-02-27T04:30:442                         |        | 1  | 1 |          |        |     | 1        |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-27T02:56:352                         |        | 2  | 2 |          | 1      | 1   | ·        |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-26T22:25:38Z                         |        | 1  | 1 |          | -'     | '   | 1        | <u> </u>    |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-26T22:25:362<br>2023-02-26T20:59:022 |        |  |   |          |        |     | 1        | <u> </u>    | <u> </u> |          |   | -             |                      |
|  |        | 2  | 2 |          |        |     |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-26T19:38:56Z                         |        |  | 2 |          |        |     | 1        |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-26T19:07:132                         |        | 1  | 1 |          |        |     | 1        |             |          |          | School bus                                | Sandpoint     | 83864                |
| 2023-02-26T16:28:372                         |        | 1  | 1 |          |        |     |          |             |          |          | I will transport my children              | Naples        | 83847                |
| 2023-02-26T16:19:352                         | Parent | 3  | 3 |          | 1      |     |          |             | 1        | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-26T16:05:252                         | Parent | 3  | 3 |          |        |     |          | 1           | 1        | 1        | I will transport my children              | Sandpoint     | 83864                |
| 2023-02-26T03:02:43Z                         | Parent | 2  | 2 |          |        |     |          | 1           |          | 1        | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-25T05:55:172                         | Parent | 2  | 2 |          |        | 1   |          | 1           |          |          | School bus                                | Clark Fork    | 83811                |
| 2023-02-23T20:52:252                         | Parent | 2  | 2 |          | $\neg$ |     | 2        |             | <u> </u> |          | I will transport my children              | Priest River  | 83856                |
| 2023-02-23T20:29:53Z                         | Parent | 2  | 2 | 1        | 1      | 1   |          | <u> </u>    | <u> </u> | <u> </u> | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-21T02:13:372                         | Parent | 3  | 3 |          | 1      |     |          |             | 1        | 1        |   | Sagle         | 83860                |
| 2023-02-19T14:46:37Z                         | Parent | 1  | 1 | +        |        |     |          |             | 1        |          | School bus                                | Priest River  | 83856                |
| 2023-02-18T23:36:06Z                         |        | 2  | 2 |          |        |     | 1        | <u> </u>    | 1        | <u> </u> | School bus                                | Sandpoint     | 83864                |
| 2023-02-17T21:59:122                         |        | 1  | 1 |          |        |     | <u> </u> | 1           |          |          | School bus                                | Sandpoint     | 83864                |
| 2023-02-17121:59:122                         |        | 1  | 1 |          |        | 1   | <u> </u> | <b>└─</b> ′ |          |          | I will transport my children              | Bonners Ferry | 83805                |
|  |        |  |   |          |        | 1   | <u> </u> | <u> </u>    |          | <u> </u> |   | -             |                      |
| 2023-02-15T21:42:202                         |        | 0  | 0 |          |        |     | L        | L           |          | <u> </u> | I will transport my children              | Moyie Springs | 83845                |
| 2023-02-15T21:12:51Z                         |        | 2  | 2 |          | 1      | 1   | <u> </u> | <u> </u>    | <u> </u> | <u> </u> | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-14T23:15:122                         |        | 2  | 2 |          |        |     |          | 1           |          | 1        | I will transport my children              | Moyie Springs | 83845                |
| 2023-02-14T17:40:122                         |        | 2  | 2 |          |        |     |          | 2           | -        |          | School bus                                | Bonners Ferry | 83805                |
| 2023-02-14T15:34:59Z                         | Parent | 1  | 1 |          |        |     | 1        |             |          |          | School bus                                | Bonners Ferry | 83805                |
| 2023-02-14T14:56:03Z                         | Parent | 2  | 2 |          | 1      | 1   |          |             |          |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-14T12:37:46Z                         | Parent | 2  | 2 |          | 1      | 1   |          |             | 1        |          | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-14T04:47:17Z                         | Parent | 1  | 1 |          | $\neg$ |     | 1        | <u> </u>    | <u> </u> |          | School bus                                | Sagle         | 83860                |
| 2023-02-13T05:38:50Z                         | Parent | 2  | 2 | <u>i</u> | -+     | 1   |          |             |          | 1        | I will transport my children              | Sandpoint     | 83864                |
| 2023-02-13T02:59:28Z                         |        | 1  | 1 |          | 1      |     |          |             |          | <u> </u> | I will transport my children              | Bonners Ferry | 83805                |
|  |        |  | 1 |          | 1      |     | <u> </u> | <u> </u>    |          | <u> </u> | I will transport my children              | Bonners Ferry | 83805                |
| 2023-02-12T18:08:292                         | Parent | 1  |   |          |        |     |          |             |          |          |   |               |                      |
| 2023-02-12T18:08:292<br>2023-02-12T04:00:002 |        | 3  | 3 | +        | 1      | 1   |          |             | 1        |          | School bus                                | Bonners Ferry | 83805                |

| 2023-02-12T00:57:442                         | Parent | 1   | 1   |   | 1 |   | 1 | 1 | 1        |     | School bus  | Blanchard                      | 83804               |
|--|--------|-----|-----|---|---|---|---|---|----------|-----|---|--------------------------------|---------------------|
| 2023-02-12100:57:442                         |        | 2   | 2   |   | 1 |   | 1 |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-02-11T01:38:192                         |        | 1   | - 1 | _ | - |   | 1 |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-02-10106:32:162                         |        | 2   | 2   |   | 1 |   | , |   |          | - 1 | School bus  | -                              | 83845               |
| 2023-02-00108.32.102<br>2023-02-09T18:43:402 |        | 2   | 2   |   | - | 1 |   | 1 |          |     | I will transport my children                              | Moyie Springs<br>Bonners Ferry | 83805               |
| 2023-02-09T18:43:402                         |        | 4   | 4   |   | 4 |   |   |   |          |     |   | Bonners Ferry                  | 83805               |
| 2023-02-09T17:39:132                         |        | 2   | 4   |   | 4 |   |   | 1 |          |     | I will transport my children I will transport my children | Bonners Ferry                  | 83805               |
|  |        | 3   |     |   |   |   |   |   |          |     |   | ,                              |                     |
| 2023-02-09T14:27:012<br>2023-02-09T06:02:032 |        |     | 3   |   | 1 | 1 |   |   |          | 1   | School bus  | Bonners Ferry                  | 83805               |
|  |        | 1   |     |   | _ |   |   | 1 |          |     | I will transport my children<br>School bus                | Bonners Ferry                  | 83805<br>83805-5611 |
| 2023-02-09T03:31:242                         |        | 3   | 3   |   | 1 | 1 |   | 1 |          |     |   | Bonners Ferry                  |                     |
| 2023-02-08T18:42:562                         |        | 0   | 0   |   |   |   |   |   |          |     | School bus  | Moyie Springs                  | 83845               |
| 2023-02-08T15:59:332                         |        | 3   | 3   |   |   |   | 1 |   |          | 1   | School bus  | Priest River                   | 83856               |
| 2023-02-07T18:19:532                         |        | 1   | 1   |   |   |   |   | 1 |          |     | I will transport my children                              |                                |                     |
| 2023-02-04T17:44:012                         |        | 4   | 4   |   | 1 | 1 |   | 1 |          | 1   |   | Sandpoint                      | 83864               |
| 2023-02-03T06:11:472                         |        | 2   | 2   |   | 2 |   |   |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-02-02T14:01:302                         |        | 1   | 1   |   |   |   | 1 |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-02-02T05:49:182                         |        | 2   | 2   |   |   | 1 |   |   | 1        |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-29T09:54:132                         |        | 2   | 2   |   | 1 |   | 1 |   |          |     | School bus  | Naples                         | 83847               |
| 2023-01-28T21:59:372                         |        | 1   | 1   |   |   |   |   |   |          | 1   | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-27T19:23:182                         |        | 1   | 1   |   | 1 |   |   |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-27T18:55:042                         | Parent | 2   | 2   |   | 1 |   | 1 |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-27T04:11:592                         |        | 2   | 2   |   | 1 |   | 1 |   |          |     | School bus  | Moyie Springs                  | 83805               |
| 2023-01-26T15:06:192                         | Parent | 2   | 2   |   | 1 | 1 |   |   |          |     | I will transport my children                              | Moyie Springs                  | 83845               |
| 2023-01-26T03:27:582                         | Parent | 0   | 0   |   |   |   |   |   |          |     | School bus  | Moyie Springs                  | 83845               |
| 2023-01-25T21:57:512                         | Parent | 3   | 3   |   |   |   |   | 1 | 1        | 1   | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-25T05:39:502                         | Parent | 2   | 2   |   |   | 1 |   | 1 |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-25T00:16:512                         | Parent | 2   | 2   |   |   | 1 |   | 1 |          |     | I will transport my children                              | Moyie Springs                  | 83845               |
| 2023-01-24T23:51:322                         | Parent | 1   | 1   |   |   |   |   |   |          | 1   | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-24T23:49:392                         | Parent | 0   | 0   |   |   |   |   |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-24T19:54:492                         | Parent | 2   | 2   |   | 1 |   |   | 1 |          |     | School bus  | Naples                         | 83847               |
| 2023-01-24T16:06:322                         | Parent | 2   | 2   |   | 1 |   | 1 |   |          |     | School bus  | Sandpoint                      | 83864               |
| 2023-01-24T13:36:592                         | Parent | 3   | 3   |   |   | 1 |   | 1 | 1        |     | School bus  | Moyie Springs                  | 83845               |
| 2023-01-24T07:36:512                         | Parent | 3   | 3   |   | 1 | 1 |   | 1 |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-24T04:57:012                         | Parent | 2   | 2   |   |   | 1 |   |   | 1        |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-24T03:08:552                         | Parent | 3   | 3   |   | 1 | 1 | 1 |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-22T06:48:302                         | Parent | 2   | 2   |   |   | 1 | 1 |   |          |     | I will transport my children                              | Moyie Springs                  | 83845               |
| 2023-01-19T23:06:082                         | Parent | 1   | 1   |   | - | 1 |   |   |          |     | School bus  | Ponderay                       | 83852               |
| 2023-01-19T16:29:092                         | Parent | 0   | 0   |   | - |   |   |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-19T07:14:202                         |        | 2   | 2   |   | _ | 1 |   |   | 1        |     | School bus  | Careywood                      | 83809               |
| 2023-01-18T22:20:162                         |        | 2   | 2   |   | _ |   | 1 |   |          | 1   | I will transport my children                              | Sandpoint                      | 83864               |
| 2023-01-18T19:40:242                         |        | - 1 | - 1 |   | _ |   | 1 |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-18T06:09:132                         |        | 2   | 2   |   | _ |   | 1 | 1 |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-12T06:05:422                         |        | 0   | 0   |   | _ |   |   |   |          |     |   | Sandpoint                      | 83864               |
| 2023-01-11T18:15:272                         |        | 2   | 2   |   | 1 |   |   |   | 1        |     | I will transport my children                              | Ponderay                       | 83852               |
| 2023-01-09T18:47:312                         |        | 3   | 2   |   | 1 |   |   |   | <u> </u> | 2   | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-09118:47:312<br>2023-01-07T02:55:072 |        | 2   | 2   |   | 1 |   |   | 1 | -        |     | School bus  | Bonners Ferry                  | 83805               |
| 2023-01-07102:55:072<br>2023-01-06T02:43:552 |        | 1   |     |   | 1 |   |   |   | -        |     |   | -                              |                     |
|  |        |     | 1   |   |   |   | 1 |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2023-01-04T05:49:162                         |        | 1   | 1   |   | 1 |   |   |   |          |     | School bus  | Sandpoint                      | 83864               |
| 2023-01-03T00:18:362                         |        | 1   | 1   |   | 1 |   |   |   |          |     | I will transport my children                              | Naples                         | 83847               |
| 2023-01-01T19:47:142                         |        | 1   | 1   |   |   |   | 1 |   | L        |     | School bus  | Bonners Ferry                  | 83805-5870          |
| 2022-12-31T06:06:082                         |        | 1   | 1   |   |   |   | 1 |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2022-12-28T19:34:432                         |        | 2   | 2   |   |   |   |   |   | 1        | 1   | School bus  | Moyie Springs                  | 83845-5040          |
| 2022-12-27T23:01:212                         |        | 2   | 2   | 1 |   | 1 |   |   |          |     | School bus  | Moyie Springs                  | 83845               |
| 2022-12-27T23:00:152                         |        | 2   | 2   |   | 1 | 1 |   |   |          |     | School bus  | Bonners Ferry                  | 83805               |
| 2022-12-27T22:59:232                         |        | 2   | 2   |   |   |   |   |   |          | 2   | School bus  | Bonners Ferry                  | 83805               |
| 2022-12-27T22:58:072                         |        | 2   | 2   |   |   | 2 |   |   |          |     |   | Bonners Ferry                  | 83805               |
| 2022-12-27T22:57:072                         |        | 3   | 3   |   | 1 | 1 |   |   | 1        |     |   | Moyie Springs                  | 83845               |
| 2022-12-27T22:55:452                         |        | 2   | 2   |   | 1 |   |   | 1 |          |     |   | Bonners Ferry                  | 83805               |
| 2022-12-27T22:54:312                         | Parent | 1   | 1   |   | 1 |   |   |   |          |     | I will transport my children                              | Bonners Ferry                  | 83805               |
| 2022-12-27T22:52:552                         | Parent | 0   | 0   |   |   |   |   |   |          |     | School bus  | Moyie Springs                  | 83845               |
| 2022-12-27T22:51:302                         | Parent | 2   | 2   |   | 1 | 1 |   |   |          |     |   | Bonners Ferry                  | 83805               |
| 2022-12-27T22:50:312                         | Parent | 3   | 3   |   | 1 |   | 1 |   | 1        |     | School bus  | Bonners Ferry                  | 83805               |
| 2022-12-27T22:49:222                         | Parent | 1   | 1   |   |   |   |   |   | 1        |     | School bus  | Bonners Ferry                  | 83805               |
| 2022-12-27T22:48:092                         | Parent | 2   | 2   |   |   |   |   | 1 | 1        |     | School bus  | Bonners Ferry                  | 83805               |
|  | ļ      | 1   |     |   |   |   |   |   | 1        |     | I   |                                |                     |

| 2022-12-27T22:46:342                         | Parant | 1 | 1   |          | 1 |   |   |     |     |          | School bus                   | Popporo Forny | 83805          |
|--|--------|---|-----|----------|---|---|---|-----|-----|----------|------------------------------|---------------|----------------|
|  |        | 3 |     |          | 1 | 1 | 1 |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:45:222                         |        |   | 3   |          |   |   |   |     |     |          |                              | Bonners Ferry |                |
| 2022-12-27T22:43:532                         |        | 2 | 2   |          | 1 |   |   |     | 1   |          | School bus                   | Moyie Springs | 83845          |
| 2022-12-27T22:42:432                         |        | 1 | 1   |          | 1 |   |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:41:272                         |        | 2 | 2   |          |   | 1 |   | 1   |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:40:032                         |        | 2 | 2   |          | 1 |   | 1 |     |     |          | School bus                   | Moyie Springs | 83805          |
| 2022-12-27T22:38:352                         |        | 1 | 1   |          | 1 |   |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:34:512                         |        | 1 | 1   |          | 1 |   |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:32:512                         |        | 1 | 1   |          |   |   | 1 |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-27T22:31:202                         |        | 4 | 4   |          | 1 |   | 1 | 1   |     |          | School bus                   | Moyie Springs | 83845          |
| 2022-12-27T06:14:062                         | Parent | 3 | 3   |          |   |   | 1 |     | 1   | 1        | I will transport my children | Ponderay      | 83852          |
| 2022-12-26T23:08:042                         | Parent | 1 | 1   |          |   |   |   |     |     | 1        | School bus                   | Bonners Ferry | 83805          |
| 2022-12-21T14:05:352                         | Parent | 1 | 1   |          | 1 |   |   |     |     |          | I will transport my children |               |                |
| 2022-12-21T13:52:072                         | Parent | 1 | 1   |          | 1 |   |   |     |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-20T04:51:352                         | Parent | 1 | 1   |          | 1 |   |   |     |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-19T22:26:032                         | Parent | 1 | 1   |          |   | 1 |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-19T15:49:552                         | Parent | 1 | 1   |          |   |   |   |     |     | 1        | School bus                   | Sandpoint     | 83864          |
| 2022-12-19T00:51:552                         | Parent | 2 | 2   |          | 2 |   |   |     |     |          | School bus                   | Sandpoint     | 83864          |
| 2022-12-18T20:22:172                         | Parent | 1 | 1   | $\vdash$ | 1 |   |   |     | 1   |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-18T02:42:312                         | Parent | 2 | 2   | $\vdash$ |   |   | 1 |     |     | 1        | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-18T01:48:462                         | Parent | 3 | 3   | $\vdash$ | 1 |   | 1 |     | 1   |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-18T00:41:062                         |        | 1 | 1   | $\vdash$ | - | 1 |   |     | -   |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-17T20:39:452                         |        | 1 | . 1 | $\vdash$ |   |   |   |     |     | 1        | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-17T18:37:082                         |        | 1 | . 1 | $\vdash$ | 1 |   |   |     |     | <u> </u> | School bus                   | Bonners Ferry | 83805          |
| 2022-12-16T21:58:202                         |        | 2 | 2   |          | - |   | 1 |     |     | 1        | School bus                   | Bonners Ferry | 83805          |
| 2022-12-16T14:50:122                         |        | 2 | 2   |          | _ |   |   | 1   | 1   |          | School bus                   | Naples        | 83847          |
| 2022-12-10114:30:122                         |        | 2 | 2   |          | 2 |   |   | · · | · · |          | School bus                   | Sagle         | 83860          |
| 2022-12-15115.21.082                         |        | 2 | 2   |          | _ |   |   |     | 1   |          | I will transport my children | -             | 83805          |
|  |        |   |     |          | 1 | 1 |   |     | 1   |          |                              | Bonners Ferry |                |
| 2022-12-14T23:19:592                         |        | 2 | 2   |          |   | 1 |   |     | 1   |          | School bus                   | Moyie Springs | 83845          |
| 2022-12-14T21:15:032                         |        | 1 | 1   |          | 1 |   |   |     |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-14T20:46:052                         |        | 2 | 2   |          | 1 |   | 1 |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-14T03:13:222                         |        | 0 | 0   |          |   |   |   |     |     |          | I will transport my children | Troy          | 59535          |
| 2022-12-13T19:01:422                         |        | 1 | 1   |          |   |   |   | 1   |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-13T01:01:412                         | Parent | 2 | 2   |          | 2 |   |   |     |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-12T02:16:032                         | Parent | 2 | 2   |          |   | 1 | 1 |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-11T17:10:412                         | Parent | 2 | 2   |          | 1 | 1 |   |     |     |          | I will transport my children | Sandpoint     | 83864          |
| 2022-12-11T15:18:282                         | Parent | 3 | 3   |          | 1 | 1 | 1 |     |     |          | I will transport my children | Sandpoint     | 83864          |
| 2022-12-11T00:36:202                         | Parent | 0 | 0   |          |   |   |   |     |     |          | I will transport my children | Sagle         | 83860          |
| 2022-12-10T21:30:212                         | Parent | 3 | 3   |          |   | 1 |   |     | 2   |          | I will transport my children | Sandpoint     | 83864          |
| 2022-12-10T16:15:362                         | Parent | 1 | 1   |          | 1 |   |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-10T04:50:472                         | Parent | 1 | 1   |          | 1 |   |   |     |     |          | I will transport my children |               |                |
| 2022-12-10T04:38:472                         | Parent | 4 | 4   |          |   | 1 | 1 | 2   | !   |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-09T19:39:302                         | Parent | 2 | 2   |          | 1 | 1 |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-09T17:17:502                         | Parent | 3 | 3   |          |   | 1 |   | 2   | !   |          | School bus                   | Moyie Springs | 83845          |
| 2022-12-09T16:55:172                         | Parent | 2 | 2   |          | - | 1 |   | 1   |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-09T08:01:582                         |        | 2 | 2   |          | _ | 1 |   |     | 1   |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-09T02:52:042                         |        | 0 | 0   |          |   |   |   |     |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-09T01:08:202                         |        | 2 | 2   |          | 1 | 1 |   |     | -   |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-09101:08:202<br>2022-12-08T23:08:532 |        | 2 | 2   |          | ' |   |   | 2   |     |          | I will transport my children | Bonners Ferry | 83805          |
|  |        | 2 |     |          | 1 |   | 4 | - 4 |     |          |                              |               |                |
| 2022-12-08T21:34:522                         |        |   | 2   |          | 1 |   | 1 |     | 1   |          | I will transport my children | Naples        | 83847<br>83845 |
| 2022-12-08T21:04:042                         |        | 3 | 3   | $\vdash$ |   |   | 1 |     |     |          | School bus                   | Moyie Springs |                |
| 2022-12-08T18:56:462                         |        | 3 | 3   |          | 1 |   |   | 1   |     | 1        | School bus                   | Sagle, ID     | 83860          |
| 2022-12-08T03:20:122                         |        | 2 | 2   |          | 1 |   |   | 1   |     |          | School bus                   | Sandpoint     | 83864          |
| 2022-12-08T02:37:102                         |        | 1 | 1   |          |   |   |   |     |     |          | I will transport my children | Naples        | 83847          |
| 2022-12-07T21:51:022                         |        | 2 | 2   |          |   | 1 |   |     | 1   |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-07T19:05:342                         |        |   | 0   |          |   |   |   |     |     |          | I will transport my children | Bonners Ferry | 83845          |
| 2022-12-07T05:40:352                         | Parent |   | 0   |          |   |   |   |     |     |          | School bus                   | Moyie Springs | 83845          |
| 2022-12-07T02:24:152                         | Parent |   | 0   |          |   |   |   |     |     |          | I will transport my children | Bonners Ferry | 83805          |
| 2022-12-06T05:11:242                         | Parent | 3 | 3   |          |   |   |   | 1   |     | 2        | School bus                   | Sandpoint     | 83864          |
| 2022-12-06T04:11:452                         | Parent | 3 | 3   |          |   |   | 1 |     | 2   |          | School bus                   | Sandpoint     | 83864          |
| 2022-12-05T06:38:002                         | Parent | 2 | 2   |          |   |   | 2 |     | 1   |          | School bus                   | Bonners Ferry | 83805-4403     |
| 2022-12-05T02:36:042                         | Parent | 2 | 2   |          |   |   |   | 1   | 1   |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-05T02:33:282                         | Parent | 2 | 2   |          | 1 |   |   | 1   |     |          | School bus                   | Bonners Ferry | 83805          |
| 2022-12-05T02:29:292                         | Parent | 1 | 1   | $\vdash$ | 1 |   |   |     | 1   |          | I will transport my children | Moyie Springs | 83845          |
|  |        | 1 |     | I I I    |   |   |   |     | 1   | 1        |                              |               |                |

| 2022-12-04T17:53:212                         | Parent | 1   | 1        |                    | 1   |   | 1 |          | 1        |     | School bus                   | Naples        | 83847 |
|--|--------|-----|----------|--------------------|-----|---|---|----------|----------|-----|------------------------------|---------------|-------|
| 2022-12-04T04:48:17Z                         |        | 1   | 1        |                    |     |   |   |          |          | 1   | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-04T04:07:552                         |        | 2   | 2        |                    | 1   | 1 |   |          |          |     | School bus                   | Bonners Ferry | 83805 |
| 2022-12-04T01:46:162                         |        | - 1 | - 1      |                    | - 1 |   |   |          |          |     | I will transport my children | Troy          | 59935 |
| 2022-12-03T23:50:57Z                         |        | 1   | 1        |                    |     |   | 1 |          |          |     | School bus                   | Moyie Springs | 83845 |
| 2022-12-03T23:44:39Z                         |        | 2   | 2        |                    | 1   | 1 |   |          |          |     | School bus                   | Bonners Ferry | 83805 |
| 2022-12-03T22:00:30Z                         |        | 2   | 2        |                    | 1   |   |   |          | 1        |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T22:00:302                         |        | 3   | 3        |                    | -   | 1 |   | 1        |          | 1   | School bus                   | Bonners Ferry | 83805 |
| 2022-12-03T21:12:012<br>2022-12-03T21:02:402 |        | 2   | 2        |                    |     |   | 1 |          | 1        |     | I will transport my children | Spirit Lake   | 83869 |
| 2022-12-03T21:02:402<br>2022-12-03T20:51:182 |        | 6   | 6        |                    | 1   | 1 | 1 | 1        | 1        | 1   | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T20:51:102<br>2022-12-03T19:55:49Z |        | 2   | 2        |                    | -   | 1 | 1 |          | · ·      |     | School bus                   | Naples        | 83847 |
| 2022-12-03T19:53:492                         |        | 2   | 3        |                    |     |   | 1 | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T19:33:202<br>2022-12-03T18:27:302 |        | 3   | 3        |                    | 1   | 1 |   | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T18:27:302<br>2022-12-03T18:27:142 |        | 1   | 3        |                    | 1   |   |   |          |          |     |                              | Bonners Ferry |       |
|  |        | 1   | 1        |                    | 1   |   |   |          |          |     | I will transport my children | ,             | 83805 |
| 2022-12-03T17:35:532                         |        | ]   |          |                    | -   |   | 1 |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T16:51:532                         |        | 1   | 1        |                    | 1   |   |   |          |          |     | School bus                   | Bonners Ferry | 83805 |
| 2022-12-03T16:39:472                         |        |     | 1        |                    | 1   |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T16:19:372                         |        | 3   | 3        |                    | 1   | 1 |   | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T15:52:032                         |        | 2   | 2        |                    |     | 1 |   |          | 1        |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T15:29:162                         |        | 2   | 2        |                    |     | 1 |   | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-03T02:51:262                         |        | 1   | 1        |                    |     |   |   | 1        |          |     | I will transport my children | Moyie Springs | 83845 |
| 2022-12-03T02:39:452                         |        | 2   | 2        |                    |     | 1 |   |          | 1        |     | School bus                   | Bonners Ferry | 83805 |
| 2022-12-03T02:27:432                         |        | 1   | 1        |                    |     |   |   |          | 1        |     | I will transport my children |               |       |
| 2022-12-03T00:06:582                         |        | 1   | 1        |                    | 1   |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-02T22:17:242                         |        | 1   | 1        |                    | 1   |   |   |          |          |     | School bus                   | Moyie Springs | 83845 |
| 2022-12-02T21:23:272                         |        | 2   | 2        |                    |     |   |   | 1        | 1        |     | School bus                   | Moyie Springs | 83845 |
| 2022-12-02T19:18:48Z                         |        | 1   | 1        |                    |     |   |   |          | 1        |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-02T19:18:00Z                         |        | 3   | 3        |                    | 1   |   |   | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-02T15:52:422                         |        | 4   | 4        |                    | 2   |   | 1 |          |          | 1   |                              | Bonners Ferry | 83805 |
| 2022-12-02T15:43:44Z                         | Parent | 1   | 1        |                    |     | 1 |   |          |          |     | School bus                   | Sandpoint     | 83864 |
| 2022-12-02T15:25:322                         | Parent | 1   | 1        |                    |     |   |   |          |          | 1   | School bus                   | Moyie Springs | 83845 |
| 2022-12-02T01:50:56Z                         | Parent |     | 0        |                    |     |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-01T23:20:44Z                         | Parent | 3   | 3        |                    |     |   |   | 1        | 1        | 1   | I will transport my children | Bonners Ferry | 83805 |
| 2022-12-01T22:53:322                         | Parent | 1   | 1        |                    |     |   |   |          | 1        |     | School bus                   | Bonners Ferry | 83805 |
| 2022-12-01T14:16:34Z                         | Parent | 1   | 1        |                    |     | 1 |   |          |          |     | I will transport my children | Sandpoint     | 83846 |
| 2022-12-01T04:04:21Z                         | Parent | 3   | 3        |                    | 1   | 1 |   |          | 1        |     | School bus                   | Sandpoint     | 83864 |
| 2022-11-30T22:42:06Z                         | Parent | 1   | 1        |                    | 1   |   |   |          |          |     | I will transport my children |               |       |
| 2022-11-30T21:42:252                         | Parent | 3   | 3        |                    |     |   | 1 |          | 1        | 1   | School bus                   | Bonners Ferry | 83805 |
| 2022-11-30T04:14:04Z                         | Parent | 3   | 3        |                    | 2   |   |   |          |          | 1   | I will transport my children | Bonners Ferry | 83805 |
| 2022-11-29T19:15:112                         | Parent | 2   | 2        |                    | 1   | 1 |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-11-29T16:36:54Z                         | Parent | 1   | 1        |                    | 1   |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 2022-11-29T16:28:54Z                         | Parent | 2   | 2        |                    | 1   |   |   |          | 1        |     |                              | Bonners Ferry | 83805 |
| 2022-11-28T22:06:08Z                         | Parent | 2   | 2        |                    | 1   | 1 |   |          |          |     | School bus                   | Bonners Ferry | 83805 |
| 4/10/2023                                    | Parent | 1   | 1        |                    | 1   |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 5/16/2023                                    | Parent | 2   | 2        |                    |     |   |   |          | 1        | 1   |                              | Sandpoint     | 83864 |
| 5/2/2023                                     | Parent | 2   | 2        |                    |     |   | 1 |          | 1        |     | School bus                   | Moyie Springs | 83845 |
| 5/2/2023                                     | Parent | İ   | 0        |                    | _   |   |   |          |          |     |                              |               |       |
| 5/3/2023                                     | Parent | 1   | 1        |                    |     | 1 |   |          |          |     | School bus                   | Bonners Ferry | 83805 |
| 5/6/2023                                     | Parent | 2   | 2        |                    | 1   |   |   |          | 1        |     | I will transport my children | Troy          | 59935 |
| 6/3/2023                                     | Parent | 2   | 2        | 1                  | 1   |   |   |          | <u> </u> |     | School bus                   | Moyie Springs | 83845 |
| 6/3/2023                                     | Parent | 3   | 3        |                    | _   |   | 1 | 1        | 1        |     | School bus                   | Bonners Ferry | 83805 |
| 6/8/2023                                     | Parent | 3   | 3        | 1                  |     |   |   | 1        |          | 1   | I will transport my children | Bonners Ferry | 83805 |
| 6/8/2023                                     | Parent | 2   | 2        |                    | 1   |   |   |          | 1        |     | School bus                   | Moyie springs | 83845 |
| 6/30/2023                                    | Parent | 2   | 2        |                    |     | 1 |   |          |          | 1   |                              | Naples        | 83847 |
| 6/23/2023                                    | Parent | 1   | 1        |                    |     |   |   | 1        |          |     |                              | Bonners Ferry | 83805 |
| 8/1/2023                                     | Parent | 1   | 1        |                    | _   |   | 1 |          |          |     | I will transport my children | Sandpoint     | 83864 |
| 8/3/2023                                     | Parent | 2   | 2        |                    | _   |   |   |          | 1        | 1   | I will transport my children | Bonners Ferry | 83805 |
| 8/9/2023                                     | Parent | 1   | 1        |                    | _   |   |   | 1        |          | -   | School Bus                   | Moyie Springs | 83845 |
| 8/9/2023                                     | Parent | 1   | 1        |                    | 1   |   |   | -        |          |     | School Bus                   | Bonners Ferry | 83805 |
| 8/9/2023                                     | Parent | 1   | 1        | $\left  - \right $ |     |   |   |          |          |     | I will transport my children | Bonners Ferry | 83805 |
| 8/10/2023                                    | Parent | 1   | 1        |                    |     |   |   |          |          |     | School Bus                   | Bonners Ferry | 83805 |
| 8/10/2023                                    | Parent | 4   | 4        |                    | 1   | 1 |   |          | 1        | 1   | I will transport my children | Bonners Ferry | 83805 |
| 8/10/2023                                    | Parent | 1   | 4        | 1                  |     |   |   |          | - '      | · · |                              | Bonners Ferry | 83805 |
| 8/10/2023                                    | Parent | 1   | 1        |                    |     |   |   | 1        |          |     | I will transport my children | Bonners Ferry | 83805 |
|  |        | · · | <u> </u> |                    |     |   |   | <u> </u> |          |     |                              |               |       |

| 8/12/2023  | Parent | 2 | 2 | 1 |   | 1 |   |   | 1 |   | I will transport my children | Bonners Ferry | 83805 |
|------------|--------|---|---|---|---|---|---|---|---|---|------------------------------|---------------|-------|
| 8/12/2023  | Parent | 2 | 2 |   |   |   |   |   |   |   |                              | Bonners Ferry | 83805 |
| 8/12/2023  | Parent | 1 | 1 |   |   |   |   | 1 |   |   | I will transport my children |               | 83805 |
| 8/12/2023  |        | 1 | 1 | 1 |   |   |   |   |   |   |                              | Bonners Ferry |       |
| 8/12/2023  | Parent |   |   | 1 |   | 4 |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
|            | Parent | 3 | 3 | 1 |   | 1 |   | 1 |   |   | School Bus                   | Bonners Ferry | 83805 |
| 8/15/2023  | Parent | 2 | 2 |   |   | 1 |   |   |   | 1 | I will transport my children | Bonners Ferry | 83805 |
| 8/20/2023  | Parent | 2 | 2 | 1 |   |   |   | 1 |   |   | School Bus                   | Moyie Springs | 83805 |
| 8/22/2023  | Parent | 2 | 2 |   |   | 1 |   | 1 |   |   | School Bus                   | Bonners Ferry | 83805 |
| 8/22/2023  | Parent | 2 | 2 | 1 |   | 1 |   |   |   |   | School Bus                   | Bonners Ferry | 83805 |
| 8/22/2023  | Parent | 2 | 2 | 1 | 1 |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 8/31/2023  | Parent | 3 | 3 |   |   |   | 1 |   | 1 |   | I will transport my children | Bonners Ferry | 83805 |
| 9/3/2023   | Parent | 2 | 2 |   |   | 1 |   | 1 |   |   | I will transport my children | Priest River  | 83856 |
| 9/6/2023   | Parent | 1 | 1 | 1 |   |   |   |   |   |   | School Bus                   | Bonners Ferry | 83805 |
| 9/6/2023   | Parent | 1 | 1 |   |   | 1 |   |   |   |   | I will transport my children | Naples        | 83847 |
| 9/6/2023   | Parent | 2 | 2 |   |   | 1 |   |   | 1 |   | I will transport my children | Troy          | 59935 |
| 9/9/2023   | Parent | 1 | 1 | 1 |   |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 9/12/2023  | Parent | 1 | 1 | 1 |   |   |   |   |   |   | I will transport my children | Naples        | 83847 |
| 9/17/2023  | Parent | 1 | 1 |   | 1 |   |   |   |   |   | I will transport my children |               |       |
| 9/17/2023  | Parent | 1 | 1 | 1 |   |   |   |   |   |   | School Bus                   | Naples        | 83847 |
| 9/17/2023  | Parent | 2 | 2 |   | 1 | 1 |   |   |   |   | School Bus                   | Naples        | 83847 |
| 9/14/2023  | Parent | 1 | 1 |   |   |   |   | 1 |   |   | School Bus                   | Moyie Springs | 83845 |
| 9/14/2023  | Parent | 2 | 2 | 1 | 1 |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 9/18/2023  | Parent | 1 | 1 | 1 |   |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 9/18/2023  | Parent | 1 | 2 | 1 | 1 |   |   |   |   |   | I will transport my children | Moyie Springs | 83845 |
| 9/21/2023  | Parent | 1 | 1 |   |   |   |   | 1 |   |   | School Bus                   | Bonners Ferry | 83805 |
| 9/26/2023  | Parent | 1 | 1 | 1 |   |   |   |   |   |   | School Bus                   | Bonners Ferry | 83805 |
| 10/4/2023  | Parent | 1 | 1 | 1 |   |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 10/12/2023 | Parent | 2 | 2 |   | 1 |   |   |   | 1 |   | School Bus                   | Bonners Ferry | 83805 |
| 10/13/2023 | Parent | 1 | 1 |   |   |   |   |   | 1 |   | I will transport my children | Bonners Ferry | 83805 |
| 10/14/2023 | Parent | 1 | 1 |   | 1 |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 10/17/2023 | Parent | 1 | 2 |   |   |   |   |   | 1 | 1 | School Bus                   | Sagle         | 83860 |
| 10/23/2023 | Parent | 1 | 1 | 1 |   |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
| 10/25/2023 | Parent | 2 | 2 | 2 |   |   |   |   |   |   | I will transport my children | Bonners Ferry | 83805 |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |
|            |        |   | 0 |   |   |   |   |   |   |   |                              |               |       |