

**MEETING MINUTES  
IDAHO PUBLIC CHARTER SCHOOL COMMISSION**

October 13, 2022  
Joe R. Williams Building, 700 W. State St, West Conference Room  
Boise, ID 83702

This meeting was called to order by Chairman Reed on October 13, 2022 at 9:01 a.m.

Alan Reed – Present  
Sherrilynn Bair – Present via Zoom  
Karen Echeverria – Present via Zoom  
Brian Scigliano – Present  
Wanda Quinn – Present  
Dean Fisher – Present  
Nils Peterson – Excused

**I: COMMISSION WORK**

**A. Agenda Review/Approval**

**M/S (Scigliano/Quinn)** Motion to approve the agenda as presented. *The motion passed unanimously.*

**B. Minutes Review/Approval**

**M/S (Quinn/Echeverria)** Motion to approve the August 25, 2022 minutes as presented. *The motion passed unanimously.*

**C. 2023 Meeting Schedule**

**M/S (Quinn/Fisher)** Motion to approve the meeting dates for 2023 as presented. *The motion passed unanimously.*

**II: PUBLIC COMMENT**

Written comment was received via email from Givens Pursley, LLP after the meeting materials were published. Director Thompson read the letter aloud in its entirety.

**III: DIRECTOR'S REPORT**

Director Thompson shared updates on new staff and progress data evaluation and reports.

No action.

#### IV. ANNUAL PERFORMANCE REPORT REVIEW

IPCSC Program Manager, Melissa-Jo Rivera provided Commissioners with an overview of FY21 annual reports for the following schools: Idaho Virtual Academy, Inspire Connections Academy, Palouse Prairie Charter School, North Star Charter School, and The Village Leadership Academy.

Kelly Edginton, principal of Idaho Virtual Academy was present to answer questions from commissioners.

No action.

#### V. SCHOOL UPDATES

Monticello Montessori Charter School principal, Jeanne Johnson and board chair, David Meyer were present via Zoom and updated commissioners on the status of their school.

Peace Valley Charter School administrator, Andrew Ross and board chair, William Paul were present to provide an update on the status of their school.

The Village Leadership Academy principal, Josh Noteboom and board chair, Adrian Castaneda, as well as Business Manager, Adam Holcomb were present to give an update regarding the status of their school.

Break from 10:47 – 11:10

#### VI. COMMITTEE APPOINTMENTS

Commissioners reviewed the following committee appointments, as recommended by Chairman Reed.

Finance – Scigliano (chair), Reed, and Echeverria  
Petitions – Peterson (chair), Bair, and Echeverria  
Renewal – Quinn (chair), Peterson, and Fisher  
Strategic Planning – Bair (chair), Quinn, and Scigliano

**M/S (Quinn/Scigliano)** Motion to adopt the committee appointments as presented.  
*The motion passed unanimously.*

#### VII. FINANCE COMMITTEE REPORT

Commissioner Scigliano updated the Commission on the 9/22/22 Finance Committee meeting. Committee meeting minutes are posted on the IPCSC's website.

IPCSC Finance Program Manager, Jacob Smith reviewed the FY23 Year-to-Date report with Commissioners.

No action.

## VIII. RENEWAL COMMITTEE REPORT

Director Thompson updated the Commission on the 9/20/22 Renewal Committee meeting. Committee meeting minutes are posted on the IPCSC's website.

IPCSC Program Manager, Jared Dawson reviewed the timeline.

## IX. PROPOSED POLICY REVISIONS

Commissioners discussed proposed revisions to IPCSC personnel and governance policy. Jeremy Chou of Givens Pursley, LLP was invited to answer questions in regards to the written public comment provided, which was read into the record during the public comment section.

Commissioners instructed the Director to make specific revisions to policy section F.7, regarding the record-keeping of Commissioner visits to schools, and section F.8, regarding ex parte communications in the new charter school petition process.

Policy is to be revised and returned to the Commission for approval consideration at the December 8, 2022 meeting.

No action.

## X. OFFICER ELECTIONS

Commissioner Quinn nominated Commissioner Reed to the office of Chairman for a term to commence immediately and expire in October of 2024. No second is required for a nomination to office, and all commissioners cast a vote. Director Thompson called the vote. The motion passed unanimously.

Alan Reed shall serve as Chairman of the Public Charter School Commission for a term of two years.

Commissioner Reed nominated Commissioner Bair to the office of Vice Chair for a term to commence immediately and expire in October of 2024. No second is required for a nomination to office, and all commissioners cast a vote. Director Thompson called the vote. The motion passed unanimously.

Sherrilynn Bair shall serve as Vice Chair of the Public Charter School Commission for a term of two years.

Meeting was adjourned at 12:21 p.m.

The meeting minutes were approved by the IPCSC on December 8, 2022. Meeting minutes approval verified by

*Jenn Thompson*

Dec 14, 2022