



## IDAHO PUBLIC CHARTER SCHOOL COMMISSION

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January 14, 2011

Rolling Hills Public Charter School  
Board of Directors  
8900 N Horseshoe Bend Road  
Boise, ID 83714

Dear RHPCS Board of Directors:

As you are aware, Idaho Code § 33-5209 requires an authorized chartering entity to provide written notice of defect to any school which it has reason to believe has committed a defect. This letter is to serve as written notice of defect to RHPCS on the following grounds:

1. RHPCS has failed to demonstrate fiscal soundness. In order to be fiscally sound, a public charter school must be: (i) Fiscally stable on a short-term basis, that is, able to service all upcoming obligations; and (ii) Fiscally sustainable as a going concern, that is, able to reasonably demonstrate its ability to service any debt and meet its financial obligations for the next fiscal year (I.C. § 33-5209(2)(d)).
2. RHPCS has failed to submit a required report to the authorized chartering entity, specifically, the programmatic operations audit for the 2009-2010 school year.

Pursuant to IDAPA 08.02.04.301.03, please submit to the Public Charter School Commission office by February 14, 2011, a corrective action plan detailing the means by which RHPCS will cure these defects.

As always, you are welcome to contact me any time I may be of assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "T. Baysinger".

Tamara L. Baysinger  
Charter Schools Program Manager

Cc: Michelle Clement Taylor, School Choice Coordinator, SDE  
Dr. John Montgomery, Administrator, RHPCS

## Tamara Baysinger

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**From:** Tamara Baysinger  
**Sent:** Tuesday, February 15, 2011 10:38 AM  
**To:** 'RHPCS Board'; 'John K. Montgomery'  
**Cc:** 'NIKI CROW'  
**Subject:** CAP reminder

**Importance:** High

RHPCS Board & Administration,

Thanks again for all your work thus far to secure RHPCS's financial future. I've had a chance to review your CAP and am encouraged by the fundraising and other efforts that are underway.

As a reminder, however, your CAP must address RHPCS's ability to remain fiscally sound not only for the current fiscal year, but also for the upcoming fiscal year. I don't seem to have a completed copy of your budget template for FY 2012 (see second worksheet on the template), and your CAP doesn't speak to how the school will survive beyond FY 2011. I look forward to receiving information in this regard as soon as possible.

Thanks, and please don't hesitate to contact me with any questions,

Tamara L. Baysinger  
Charter Schools Program Manager  
Idaho Public Charter School Commission  
208-332-1583

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**From:** Tamara Baysinger [<mailto:Tamara.Baysinger@osbe.idaho.gov>]  
**Sent:** Friday, January 14, 2011 3:25 PM  
**To:** [jmontgomery@rhpcs.org](mailto:jmontgomery@rhpcs.org); [schoolboard@rhpcs.org](mailto:schoolboard@rhpcs.org); [rickhartaz@hotmail.com](mailto:rickhartaz@hotmail.com)  
**Subject:** Notice of Defect

Good afternoon, RHPCS Board and Administration,

Thank you for your presentation during yesterday's PCSC meeting; your candor regarding the seriousness of RHPCS's financial situation was much appreciated.

I've attached the notice of defect (NOD) and will put a hard copy in the mail. I recommend using the same, chart-style corrective action plan (CAP) format you created previously. As a reminder, the PCSC's programmatic audit requirements are available on our website under the "information" tab.

Supporting documentation demonstrating progress in working the CAP will be important. This will likely include such items as renegotiation letters from lenders, evidence of donations received, etc. Obviously, documentation of effort is helpful, but documentation of *results* is critical. Note also that the budget template has a second worksheet on which you can provide FY 2012 projections, which will be important in meeting the full, statutory definition of fiscal soundness.

As always, please don't hesitate to contact me if I may be of any assistance to you.

Best regards,

Tamara Baysinger



Rolling Hills Charter

# Rolling Hills Public Charter School

**CORRECTIVE ACTION PLAN: Rolling Hills Public Charter School**  
**8900 N. Horseshoe Bend Road, Boise, ID 83714, (208) 939-5400**  
**Submitted to the Idaho Charter School Commission**  
**Cyndee Brock-Larson, Board Chairperson**  
**02/14/2011**

## CORRECTIVE ACTION PLAN

### 1. Submit Programmatic Audit / 2009-2010

Plan	Target Date	Outcome
Revise, rework, and resubmit Programmatic Audit submitted to State Charter Commission	March 25, 2011	Resubmit Programmatic Audit to State Charter Commission by no later than 03/25/2011.

Include the following revisions in the following areas:

- Administrative Summary
- Demographics
- Governance
- Staffing
- Enrollment
- Facilities
- Finances
- Educational Program
- Professional Development
- Policies
- Behavior Plan
- School Charter
- Special Services
- Student Achievement
- Food Services
- Transportation
- Parental Involvement
- Community Involvement
- Public Relations
- Strategic Planning
- Technology & Library
- Documentation – included at the end of the report.

The Programmatic Audit will be reviewed by the Board of Directors at their March, 2011 meeting.



Rolling Hills Charter

## **Rolling Hills Public Charter School**

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Rolling Hills Public Charter School  
Report to the Idaho Charter School Commission  
Cyndee Brock-Larson, Board Chairperson  
Monday, February 14, 2011

### Corrective Action Plan

The Idaho Public Charter School Commission held its January meeting on January 13, 2011. A written notice of defect was issued to the school based on the following:

- RHPCS has failed to demonstrate fiscal soundness. In order to be fiscally sound, a public charter school must be: (i) Fiscally stable on a short-term basis, that is able to service all upcoming obligations; and (ii) Fiscally sustainable as a going concern, that is, able to reasonably demonstrate its ability to service any debt and meet its financial obligations for the next fiscal year (I.C. 33-5209(2) (d)).

A letter was sent out January 14, 2011 with the expressed purpose of bringing our stakeholders up to speed on the financial status of the school. This commenced a donation drive consisting of direct donations from parents, donations through the "donate" button on our website, and donation pledges.

The Rolling Hills Public Charter School Board of Directors held a meeting on Tuesday, February 1, 2011. One of the agenda items was Corrective Action Plan (Discussion/Action) (III D.). All these steps were a collective response to the notice of defect issued by the Idaho State Charter Commission regarding fiscal soundness.

The Rolling Hills Public Charter School Board of Directors commissioned a Task Force at the February 1, 2011 meeting to address the notice of defects identified by the Idaho Public Charter School Commission. This Task Force is chaired by Dr. John Montgomery, RHPCS administrator. The Task Force then began the work of curing the financial defects, calling the initiative Operation Support Our School (S.O.S.)

A schematic diagram of the Task Force is attached to this report. The work of the Task Force was to engage in a fundraising initiative that will ultimately raise \$80,000.

To date we have received the following:

• Contributions as of 2/11/11	Received: \$16,281
	Pledged: \$9,273
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	Total: \$25,554
• One Time Contribution	\$15,000
	Total: \$40,554
• Balance	\$39,446

The subcommittees of the Task Force are:

- PFA
- Marketing
  - Tied to increasing and maintaining student enrollment
- Branding
  - Tied to increasing and maintaining student enrollment
- Recruitment
  - This subcommittee will manage the upcoming lottery scheduled to occur on **April 16, 2011**.
- Finance
  - This subcommittee is going to serve as a check and balance entity as the school moves forward. Members of this subcommittee will work with our board, administration, and clerk to make sure that projections for the 2011-2012 school year are accurate, and that the school's spending is within appropriate parameters.
- Fund Raising
  - Business
    - This subcommittee is contacting businesses within a 2 mile radius of the school to solicit donations. Our goal is to develop on-going relationships with businesses so that both the businesses and the school each benefit from having a mutually beneficial relationship.
  - Donations

Each subcommittee is composed of the following:

- Board Member (1)
- Faculty Member (2)
- Parents (3-5)

Subcommittee Meeting Schedule

January 25

February 8

February 22

March 8      **Thursday, March 10, 2011**  
**Charter Commission Mtg.**

Taskforce Meeting Schedule

February 1

February 15

March 1

March 15 (Assess/Evaluate/Plan)

The Taskforce Committee Meetings are scheduled for reporting the progress of the subcommittees.

A meeting was held on Thursday, February 10, 2011 to plan for a parent meeting scheduled on Thursday, February 24, 2011. The purpose of the parent meeting on Thursday, February 24<sup>th</sup>, is to provide the most up to date information on progress toward goals by each subcommittee (PFA, marketing, branding, recruiting, finance (2010-2011 & 2011-2012), and fundraising (business and donations). Our goal is to have 100% participation from parents in attendance and participation in school- based initiatives. The appeal to parents at the February 24 meeting is to understand the benefits of short and long-term investments in the school.

(Enclosures)