

SUBJECT

Letters of Fiscal Concern Update

APPLICABLE STATUTE, RULE, OR POLICY

I.C. §33-5209(C)
PCSC Policy Section IV

BACKGROUND

Pursuant to I.C. §33-5209(C)(3), if the PCSC “has reason to believe that a public charter school cannot remain fiscally sound for the remainder of its certificate term, it shall provide the state department of education with written notification of such concern.” Upon receipt of this notification, the SDE has the authority to modify the school’s payment schedule such that the payments are equal, rather than weighted toward the beginning of the school year, thereby protecting taxpayer interests in the event of a mid-year closure.

PCSC policy defines fiscal soundness as “the ability to maintain positive cash flow and positive year-end balances while servicing all obligations, without relying on revenues intended for use in future fiscal years to cover current-year operating expenditures.”

DISCUSSION

Four schools authorized by the PCSC were previously issued written notifications of fiscal concern; these notifications remain in effect:

- Blackfoot Charter Community Learning Center
- Bingham Academy
- Syringa Mountain School
- The Village Charter School

These materials include a fiscal status summary regarding each school listed above.

IMPACT

Issuance of a letter of fiscal concern does not impact the amount of funding received by a school. It results in modification of a school’s payment schedule such that the payments are equal throughout the year, rather than frontloaded toward the beginning of the school year. This mechanism is intended to help protect taxpayer funds in the event of a mid-year closure.

Once a letter of fiscal concern has been issued, it remains in effect unless the authorizer takes action to remove it.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends that written notification of fiscal concern be sustained for the 2019-2020 school year for Blackfoot Charter Community Learning Center,

June 13, 2019

Bingham Academy, Syringa Mountain School, and The Village Charter School.
This does not require action by the PCSC.

COMMISSION ACTION

Any action would be at the discretion of the PCSC.

Bingham Academy: FISCAL STATUS SUMMARY

Background

Bingham Academy (BA) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Blackfoot, Bingham Academy opened in 2014 and serves students in grades 9-12. A conditional five-year performance certificate renewal was granted in March of 2017.

A Written Notification of Fiscal Concern was first issued by the PCSC in December of 2014 and has been in effect since that date. A formal PCSC intervention has been ongoing since November of 2018 due to operational and financial concerns.

Enrollment

The school's mid-term average daily attendance (ADA) for the 2018-19 school year was 115 students, an increase of 4 students over the previous school year. While the current enrollment levels appear to be stable, the school is operating well below its approved capacity of 400 students.

Financial Accountability Designation

Since the school began operations five years ago, its accountability designation on the financial section of the performance framework has been "critical." The recent PCSC intervention has identified that, in the past, funds have inappropriately flowed between Bingham Academy and Blackfoot Charter Community Learning Center. For this reason, it may be the case that the financial framework has not accurately captured the school's status.

Revenue and Expenditures

Bingham Academy's FY18 audit reports a net income of -\$7,532.00 and a negative cash flow in two of the three most recent fiscal years. Additionally, the school's year-end fund balance has been zero or negative in the past few years.

Finances and operations at BA are now fully separated from those of BCCLC. The process of separation has revealed a significant year-end shortfall for FY19 (-\$32,000). However, the governing board has adopted a FY20 budget that absorbs this shortfall, establishes approximately a 3% contingency reserve, and ends with a positive fund balance.

While the school has a plan in place to achieve financial stability, Bingham Academy does not currently meet the definition of fiscal soundness as described in PCSC policy. The school is not able to maintain a positive cash flow or year-end fund balance.

Additional Information

While the school's annual facility payments are approximately 9% of its revenue, an average percentage among PCSC portfolio schools, Bingham Academy struggles with low enrollment and cash flow.

The school's FY18 audit listed the following notes payable held by Bingham Academy:

- | | |
|--------------------------------|-------------------|
| • Bank of Idaho, Real Estate | \$ 46,715 |
| • Bank of Idaho, Deed of Trust | <u>\$ 106,397</u> |
| | \$153,112 |

The Blackfoot Planning and Zoning Commission is presently reviewing BA's conditional use permit to determine whether or not the school will be able to continue operations at its leased site for the 2019-20 school year. A decision is anticipated at the P&Z Commission's June 25, 2019, regular meeting.

During the 2018-19 school year, PCSC staff conducted a review of financial documents at the school and identified a significant number of poor financial practices resulting in ongoing struggles with cash flow and internal controls. These issues prompted a forensic audit that was recently completed. The auditor did not observe systemic or ongoing misuse of public funds, and it was determined that the cost of deeper examination would exceed the probable benefit of what might be learned by continuing the audit.

The BA's board has engaged with PCSC staff and ISBA trainers to address the identified concerns. Progress has included adoption of a new organizational chart, staffing changes including hiring a new business manager, and implementation of appropriate financial processes and oversight.

Based on ongoing low enrollment, inability to maintain a positive cash flow or year-end fund balance, low accountability designations, and intervention findings, PCSC staff has reason to believe that the school may not remain fiscally sound for the remainder of its performance certificate term.

INDICATOR 2: SUSTAINABILITY			Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	<p>Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margins: Total 3-Year Net Income divided by Total 3-Year Revenues.</p> <p>Meets Standard: Aggregated 3-yr Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i></p> <p>Does Not Meet: Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard".</p> <p>Falls Far Below Standard: Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR the most recent year Total Margin is less than -10 percent.</p>			50	
Notes	<p>Aggregated 3-Year Total Margin is positive. Most recent year Total Margin is negative. Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.</p>		See note	30	30
				0	30
Measure 2b Debt to Asset Ratio	<p>Debt to Asset Ratio: Total Liabilities divided by Total Assets</p> <p>Meets Standard: Debt to Asset Ratio is less than 0.9.</p> <p>Does Not Meet: Debt to Asset Ratio is between 0.9 and 1.0</p> <p>Falls Far Below Standard: Debt to Asset Ratio is greater than 1.0</p>			50	
Notes	<p>Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. This restatement had a material effect on the standard outcome, increasing the ratio to 1.39 and resulting in a score of 0. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation.</p>			30	
				0	50
Measure 2c Cash Flow	<p>Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One -Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash</p> <p>Meets Standard: Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i></p> <p>Does Not Meet: Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard"</p> <p>Falls Far Below Standard: Multi-Year Cumulative Cash Flow is negative.</p>			50	
Notes	<p>The Multi-Year Cumulative Cash Flow is negative.</p>		See note	30	
				0	0
Measure 2d Debt Service Coverage Ratio	<p>Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments)</p> <p>Meets Standard: Debt Service Coverage Ratio is equal to or exceeds 1.1</p> <p>Does Not Meet: Debt Service Coverage Ratio is less than 1.1</p>			50	
Notes	<p>Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.</p>			0	
				0.09	0

NOTICE IS HEREBY GIVEN, that the 2019-2020 Annual Budget Hearing with the Governing Board of Bingham Academy public charter school will be held on the 11th of June, 2019, at 6:00 p.m. The hearing will be held at Bingham Academy, 1350 Parkway Drive, Suite 18, Blackfoot, ID. A copy of the budget is available at the school office and on our website at <https://sites.google.com/a/ingham.academy/ingham-academy/>

SUMMARY STATEMENT 2019-2020 SCHOOL BUDGET

ALL FUNDS

School District _____ 488 BINGHAM ACADEMY CHARTER SCHOOL _____

	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year	Prior Year	Prior Year	Proposed	Prior Year	Prior Year	Prior Year	Proposed
	Actual	Actual	Actual/Budget	Budget	Actual	Actual	Actual/Budget	Budget
	2016-2017	2017-2018	2018-2019	2019-2020	2016-2017	2017-2018	2018-2019	2019-2020
REVENUES								
Beginning Balances			5120		0	148984	2292	2429
Local Revenue	1100	300	120100					
Other Local								
County Revenue								
State Revenue	776512	857282	1237600	1304356	4802		23500	57340
Federal Revenue	7500	24500	64393	11000	112402	126247	62002	72500
Other Sources								
Totals	\$785,112.00	\$882,082.00	\$1,427,213.00	\$1,315,356.00	\$117,204.00	\$275,231.00	\$87,794.00	\$132,269.00
EXPENDITURES								
Salaries	473125	493193	845248	809149	48713	61984	38940	52065
Benefits	145308	149810	243020	76486	1299	11758	10218	2800
Purchased Services	28996	25010	216830	199045	32565	34988	33561	55704
Supplies & Materials	97115	99808	75150	74650	18402	35386	4500	21700
Capital Outlay	10668	4990	21220	11500	2900	49243	775	
Debt Retirement	4800	4800	45000	49087	13325	49948		
Insurance & Judgments	5100	4300	12488	8000				
Transfers (net)								
Contingency Reserve				84439				
Unappropriated Balances	20,000.00	100,171.00	(31,743.00)	3,000.00	0.00	31,924.00	(200.00)	0.00
Totals	\$785,112.00	\$882,082.00	\$1,427,213.00	\$1,315,356.00	\$117,204.00	\$275,231.00	\$87,794.00	\$132,269.00

A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.

(This form may be used to meet the requirements of 33-801 - Effective July 1, 1997)

ACCOUNT	DESCRIPTION	Prop Budget
GENERAL FUND		
100-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
100-415000-000-000-0	EARNINGS ON INVESTMENT - GEN FUND	0.00
100-419200-000-000-0	CONTRIBUTIONS/GRANTS RECEIVED	0.00
100-417900-000-000-0	OTHER STUDENT REVENUE	0.00
100-419900-000-000-0	OTHER LOCAL REVENUE	0.00
100-431100-000-000-0	BASE STATE SUPPORT PROGRAM	892,432.00CR
100-431200-000-000-0	TRANSPORTATION SUPPORT	170,000.00CR
100-431800-000-000-0	STATE BENEFIT APPORTIONMENT	120,552.20CR
100-431000-200-000-0	LEADERSHIP PREMIUMS	10,114.37CR
100-431900-000-000-0	PAY FOR PERFORMANCE REVENUE	0.00
100-437000-000-000-0	IDAHO STATE LOTTERY REVENUE	7,000.00CR
100-439000-000-000-0	OTHER STATE REVENUE	104,257.37CR
100-441000-000-000-0	State Building Fund	0.00
100-442000-000-000-0	INDIRECT FEDERAL REVENUE	11,000.00CR
100-445000-000-000-0	Reimbursed Wages	0.00
100-451000-000-000-0	LOAN PROCEEDS	0.00
100-460000-000-000-0	TRANSFERS FROM OTHER FUNDS	0.00
	****TOTAL REVENUES	1,315,355.94CR =====
100-515100-000-000-0	SALARIES - SECONDARY SCHOOL	428,288.90
100-515103-000-000-0	SUBSTITUTES	4,000.00
100-515115-000-000-0	NON CERTIFIED SALARY	8,972.00
100-515150-000-000-0	Salaries-CLASSIFIED	34,590.00
100-515175-000-000-0	LEADERSHIP PREMIUMS	0.00
100-515275-000-000-0	LEADERSHIP PREMIUMS BENEFITS	0.00
100-515200-000-000-0	EMPLOYEE BENEFITS - SECON. SCHOOL	39,615.00
100-515201-000-000-0	SECOND BENS NON RETIRE,FICA,MED	0.00
100-515250-000-000-0	Benefits-Pay for Performance	0.00
100-515203-000-000-0	SUBSTITUTE BENEFITS	0.00
100-515300-000-000-0	TRAVEL/PURCHASED SERVICE-Secondary	10,000.00
100-515301-000-000-0	SECONDARY PER. SER. SUBSTITUTES	0.00
100-515302-000-000-0	SECONDARY PUR. SER. DEV-STAFF	0.00
100-515310-000-000-0	GRADUATION	750.00
100-515313-000-000-0	PROFESSIONAL DEVELOPMENT	18,159.00
100-515400-000-000-0	SUPPLIES - SECON SCHOOL	3,000.00
100-515410-000-000-0	SUPPLIES -INTERCEPT/TEACHERS AIDES	0.00
100-515411-000-000-0	Incentives	0.00
100-515460-000-000-0	SECONDARY FUNDRAISING	0.00
100-515450-000-000-0	SECONDARY CURRICULUM SUPPLIES	10,000.00
100-515490-000-000-0	Expensed Furniture & Equipment	500.00
100-515500-000-000-0	EQUIPMENT - SECONDARY SCHOOL	5,000.00
	**TOTAL SECONDARY SCHOOL PROGRAM	562,874.90
100-521100-000-000-0	SALARIES - EXCEPTIONAL CHILD PROG	6,120.00
100-521200-000-000-0	EMPLOYEE BENEFITS - EXCEPT CHILD	8,880.00
100-521300-000-000-0	TRAVEL/PURCH SERVICES-EXCEP CHILD	0.00
100-521400-000-000-0	SUPPLIES - EXCEPTIONAL CHILD PROG	0.00
100-521500-000-000-0	EQUIPMENT - EXCEPT. CHILD PROGRAM	0.00
	**TOTAL EXCEPTIONAL CHILD PROGRAM	15,000.00
100-524400-000-000-0	SUPPLIES - GIFTED AND TALENTED	0.00
	*** TOTAL GIFTED AND TALENTED	0.00
100-532300-000-000-0	TRAVEL/PURCH SERVICES - ACTIVITY	0.00
100-532400-000-000-0	SUPPLIES - ACTIVITY PROGRAM	3,000.00
	**TOTAL ACTIVITY PROGRAM	3,000.00
100-611300-000-000-0	PURCHASED SERVICE - GUID/HEALTH	0.00
100-611400-000-000-0	SUPPLIES - GUIDANCE/HEALTH	0.00
	**TOTAL GUIDANCE/HEALTH PROGRAM	0.00
100-616300-000-000-0	Special Services Purchase Service	0.00
	**TOTAL SPECIAL SERVICES	0.00
100-621300-000-000-0	PURCHASED SERVICES - INST. IMPROVE	0.00
100-621400-000-000-0	SUPPLIES - INSTRUCTION IMPROVEMENT	0.00
	**TOTAL INSTRUCTION IMPROVEMENT	0.00
100-622300-000-000-0	PURCHASED SERVICES - MEDIA/LIB	0.00
100-622400-000-000-0	BOOKS/SUPPLIES - MEDIA/LIBRARY	0.00

ACCOUNT	DESCRIPTION	Prop Budget
100-622410-000-000-0	Scholastic Book Order	0.00
100-622500-000-000-0	EDUCATIONAL MEDIA PROGRAM	0.00
	**TOTAL MEDIA/LIBRARY PROGRAM	0.00
100-623400-000-000-0	INSTRUCT-RELATED TECH PROG	0.00
	**TOTAL TECHNOLOGY RELATED	0.00
100-631300-000-000-0	BOARD OF EDUCATION PROGRAM	5,000.00
	**BOARD OF EDUCATION EXPENSE	5,000.00
100-632312-000-000-0	BANK SERVICE CHARGES	0.00
100-632400-000-000-0	SUPPLIES - DISTRICT ADMIN. PROGRAM	0.00
	**TOTAL SECONDARY SCHOOL PROGRAM	0.00
100-641100-000-000-0	SALARIES - SCHOOL ADMINISTRATION	138,654.00
100-641110-000-000-0	Admin Salaries Payable	0.00
100-641200-000-000-0	BENEFITS - SCHOOL ADMINISTRATION	8,880.00
100-641201-000-000-0	ADMIN BENS NON RETIRE, FICA, MED	0.00
100-641300-000-000-0	PURCHASED SERVICES	0.00
100-641313-000-000-0	PROFESSIONAL DEVELOPMENT	3,000.00
100-641350-000-000-0	PURCHASE SERVICES IT SUPPORT	1.00
100-641400-000-000-0	SUPPLIES - SCHOOL ADMINISTRATION	1,500.00
100-641500-000-000-0	EQUIPMENT - SCHOOL ADMINISTRATION	1,500.00
100-641700-000-000-0	PROPERTY/LIABILITY INSURANCE	6,000.00
	**TOTAL SCHOOL ADMINISTRATION	159,535.00
100-651100-000-000-0	SALARIES - BUSINESS SUPPORT	20,886.00
100-651110-000-000-0	Business Salaries Payable	0.00
100-651200-000-000-0	BENEFITS - BUSINESS OPERATIONS	5,772.00
100-651201-000-000-0	BUSINESS BENS NON RETIRE,FICA,MED	0.00
100-651300-000-000-0	PURCHASED SERVICES - ACCOUNTING	5,000.00
100-651313-000-000-0	PROFESSIONAL DEVELOPMENT	2,000.00
100-651400-000-000-0	SUPPLIES - BUSINESS OPERATION	500.00
100-651500-000-000-0	EQUIPMENT - BUSINESS OPERATION	0.00
100-651700-000-000-0	LIAB. INS. - BUSINESS OPERERATION	2,000.00
	**TOTAL BUSINESS OPERATION	36,158.00
100-661100-000-000-0	SALARIES - BUILDING CARE	25,832.52
100-661200-000-000-0	BENEFITS - BUILDING CARE	3,019.20
100-661201-000-000-0	BUILD BENEFITS NON RETIRE,FICA,MED	0.00
100-661300-000-000-0	PURCHASED SERVICE - BUILDING CARE	3,000.00
100-661310-000-000-0	UTILITIES - ELECTRICITY	20,000.00
100-661312-000-000-0	UTILITIES - WATER AND SEWER	5,000.00
100-661400-000-000-0	SUPPLIES - BUILDING CARE	2,500.00
100-661500-000-000-0	CAPITAL OBJECTS	0.00
100-664300-000-000-0	PURCHASE SERVICE - BUILDINGS	0.00
100-664310-000-000-0	PURCHASE SERVICE - UTILITIES	1.00
100-664321-000-000-0	BUILDING RENTAL	124,633.80
100-664400-000-000-0	SUPPLIES - BUILDING	2,500.00
100-665300-000-000-0	MAINTENANCE - GROUNDS PURCHASES	0.00
100-665400-000-000-0	Maintenance - Grounds Supplies	0.00
100-667300-000-000-0	SECURITY PROGRAM	0.00
100-667400-000-000-0	SUPPLIES - SECURITY PROGRAM	0.00
100-667500-000-000-0	EQUIPMENT - SECURITY PROGRAM	0.00
	**TOTAL BUILDINGS CARE/MAINTENANCE	186,486.52
100-681100-000-000-0	PUPIL - TO SCHOOL TRANS - SALARIES	141,805.00
100-681200-000-000-0	PUPIL - TO SCHOOL TRANS - BENEFITS	13,321.00
100-681201-000-000-0	TRANS BENS NON RETIRE, FICA,MED	0.00
100-681210-050-000-0	PERSI - 50%	0.00
100-681210-085-000-0	PERSI - 85%	0.00
100-681220-050-000-0	FICA - 50%	0.00
100-681220-085-000-0	FICA - 85%	0.00
100-681300-000-000-0	TOTAL PURCHASED SERVICES	1,500.00
100-681335-000-000-0	CONTRACTED REPAIRS	0.00
100-681338-000-000-0	CONTRACTED REPAIRS (BUS SPECIFIC)	0.00
100-681340-000-000-0	UTILITIES IN BUS GARAGE	0.00
100-681365-000-000-0	TRAINING AND TRAVEL EXPENSES	0.00
100-681368-000-000-0	TRAINING & TRAVEL EXPENSES SDE	0.00
100-681350-000-000-0	Purchase Service Travel	1,000.00
100-681310-000-000-0	Transportation For Fuel Cars	0.00
100-681400-000-000-0	PUPIL - TO SCHOOL TRANS. SUPPLIES	0.00
100-681410-000-000-0	Fuel Yellow Buses	35,000.00
100-681420-000-000-0	OIL & LUBRICANTS	1,500.00
100-681420-050-000-0	OIL FOR BUSES - 50%	0.00

ACCOUNT	DESCRIPTION	Prop Budget
100-681420-085-000-0	OIL FOR BUSES 85%	0.00
100-681428-000-000-0	RADIO REPAIR	1,000.00
100-681428-010-000-0	RADIO SERVICE UTILITY	1,400.00
100-681433-000-000-0	BUS CLEANING SUPPLIES	0.00
100-681435-000-000-0	SHOP MATERIALS & PARTS	2,500.00
100-681438-000-000-0	BUS MATERIALS & PARTS	7,000.00
100-681470-000-000-0	NR TOOLS & EQUIPMENT	0.00
100-681478-000-000-0	HAND TOOLS	150.00
100-681500-000-000-0	CAPTIAL OBJECTS	5,000.00
100-681700-000-000-0	TOTAL INSURANCE	0.00
100-681720-000-000-0	LIABILITY COVERAGE ON BUSES	0.00
100-683410-000-000-0	FUEL FOR SCHOOL CAR	2,500.00
100-683420-000-000-0	OIL & LUBRICANTS FOR CARS	0.00
100-683435-000-000-0	SHOP MATERIALS & PARTS FOR CARS	100.00
100-683500-000-000-0	CAPITOL OBJECTS	0.00
	**TOTAL TRANS PROGRAM	213,776.00
100-810800-000-000-0	transfer to other Funds	0.00
100-911600-000-000-0	DEBT SERVICE PRINCIPAL	49,087.37
100-912600-000-000-0	Debt Service-Interest	0.00
100-950000-000-000-0	CONTINGENCY RESERVE	84,438.15
	****TOTAL EXPENDITURES	1,315,355.94

ACCOUNT	DESCRIPTION	Prop Budget
	FUND BALANCE - GENERAL FUND ALBERTSON FOUNDATION	0.00
230-320000-000-000-0	BUDGET BALANCE CARRYFORWARD	0.00
230-419200-000-000-0	JA & K ALBERTSON FOUNDATION GRANT	0.00
	****TOTAL REVENUES	0.00
		=====
230-515100-000-000-0	Salaries-Albertson's Grant	0.00
230-515200-000-000-0	Benefits - Albertson's Grant	0.00
230-515300-000-000-0	PURCHASE SERVICE - ALBERTSON	0.00
230-515400-000-000-0	Secondary - supplies-Albertson's	0.00
230-515500-000-000-0	SECONDARY EQUIPMENT - ALBERTSON	0.00
230-515600-000-000-0	Building Costs-Albertson's Grant	0.00
	****TOTAL EXPENDITURES	0.00
		=====

ACCOUNT	DESCRIPTION	Prop Budget
	PTE GRANT	
243-320000-000-000-0	Budget Balance Carryforward	4,715.57
243-445600-000-000-0	Revenue PTE - pre engineering	21,700.00CR
243-445610-000-000-0	CTE - HEALTH SCIENCE	0.00
	****TOTAL REVENUES	16,984.43CR
		=====
243-515300-000-000-0	PURCHASE SERVICES/TRAVEL	0.00
243-515400-000-000-0	Secondary Supplies PTE	21,700.00
243-515500-000-000-0	Secondary Equipment PTE	0.00
	****TOTAL EXPENDITURES	21,700.00
		=====
	TECHNOLOGY FUND	
245-320000-100-000-0	BUDGET BALANCE CARRY FORWARD	0.00
245-439000-000-000-0	OTHER STATE REVENUE	57,340.00CR
	****TOTAL REVENUES	57,340.00CR
		=====
245-515300-000-000-0	Secondary Purchase Service	4,162.94
245-515310-000-000-0	IT SUPPORT SERVICES	34,000.00
245-515315-000-000-0	LAPTOP LEASING	19,177.06
245-515400-000-000-0	SECONDR SCHOOL SUPPLIES-TECH FUND	0.00
245-515500-000-000-0	EQUIPMENT SECONDARY	0.00
	****TOTAL EXPENDITURES	57,340.00
		=====
	SUBSTANCE ABUSE	
246-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
246-320002-000-000-0	OTHER STATE REV-SUBSTANCE ABUSE	3,080.00CR
	****TOTAL REVENUES	3,080.00CR
		=====
246-515100-000-000-0	SALARIES-SECONDARY SCHOOL	0.00
246-515200-000-000-0	BENEFITS-SECONDARY SCHOOL	0.00
246-515300-000-000-0	SUPPLIES-SECONDARY SCHOOL	3,080.00
	****TOTAL EXPENDITURES	3,080.00
		=====
	T I T L E I F U N D	
251-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
251-445100-000-000-0	REVENUE - TITLE I	22,000.00CR
	****TOTAL REVENUES	22,000.00CR
		=====
251-515100-000-000-0	SALARIES - TITLE I	22,000.00
251-515200-000-000-0	BENEFITS - TITLE I	0.00
251-515201-000-000-0	BENEFITS PAY NON FICA MC RETIREMEN	0.00
251-515300-000-000-0	PURCHASED SERVICES - TITLE I	0.00
251-515400-000-000-0	SUPPLIES - TITLE I	0.00
251-512500-000-000-0	EQUIPMENT - TITLE I	0.00
	****TOTAL EXPENDITURES	22,000.00
		=====

ACCOUNT	DESCRIPTION	Prop Budget
254-320000-000-000-0	Budget Balance Carry Forward	0.00
254-445600-000-000-0	REVENUE TITLE IV STUDENT SUPP FUND	10,000.00CR
	****TOTAL REVENUES	10,000.00CR
		=====
254-515100-000-000-0	Salaries Title IV Student Support	10,000.00
254-515200-000-000-0	Benefits Title IV Student Support	0.00
254-515300-000-000-0	Purchased Services Title IV Stu Su	0.00
254-515400-000-000-0	Supplies Title IV Student Supp	0.00
254-515500-000-000-0	Equipment Title IV Student Support	0.00
	****TOTAL EXPENDITURES	10,000.00
		=====
	IDEA PART B FUND	
257-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
257-445600-000-000-0	REVENUE - IDEA PART B	18,800.00CR
	****TOTAL REVENUES	18,800.00CR
		=====
257-521100-000-000-0	SALARIES - IDEA PART B FUND	16,000.00
257-521200-000-000-0	BENEFITS - IDEA PART B	2,800.00
257-515201-000-000-0	Benefits IDEA Non FICA/MC Retire	0.00
257-521300-000-000-0	PURCHASED SERVICES - IDEA PART B	0.00
257-521400-000-000-0	SUPPLIES - IDEA PART B	0.00
257-521500-000-000-0	EQUIPMENT - IDEA PART B	0.00
	****TOTAL EXPENDITURES	18,800.00
		=====

ACCOUNT	DESCRIPTION	Prop Budget
	RURAL GRANT	
262-320000-000-000-0	Budget Balance Carry Forward	0.00
262-445100-000-000-0	Rural Grant Revenue	0.00
	****TOTAL REVENUES	0.00
		=====
262-515100-000-000-0	Salaries - Rural Grant	0.00
262-515200-000-000-0	Benefits - Rural Grant	0.00
262-515201-000-000-0	Benefits Rural Grant Non RICA/MC R	0.00
262-515300-000-000-0	Purchase Service	0.00
	****TOTAL EXPENDITURES	0.00

ACCOUNT	DESCRIPTION	Prop Budget
271-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
271-320002-000-000-0	TEACHER QUALITY REVENUE TITLE II-A	4,065.00CR
	****TOTAL REVENUES	4,065.00CR
271-515100-000-000-0	Salaries Secondary Title II	4,065.00
271-515200-000-000-0	Benefits Secondary Title II	0.00
271-515201-000-000-0	TITLE II BEN PAYABLE NON FICA/MC R	0.00
271-515300-000-000-0	Purchased Services Title II	0.00
271-515380-000-000-0	Travel Expenses Title II	0.00
	****TOTAL EXPENDITURES	4,065.00

ACCOUNT	DESCRIPTION	Prop Budget
	DRUG FREE FUND	
273-320000-000-000-0	Budget Balance Carry Forward	0.00
273-445100-000-000-0	Revenues	0.00
	****TOTAL REVENUES	0.00
		=====
273-512300-000-000-0	Purchase Services	0.00
273-512400-000-000-0	Supplies	0.00
	****TOTAL EXPENDITURES	0.00
		=====

ACCOUNT	DESCRIPTION	Prop Budget
	CSP GRANT	
288-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
288-443000-000-000-0	CSP GRANT REVENUE	0.00
	****TOTAL REVENUES	0.00
	=====	
288-515100-000-000-0	Salaries-CSP Grant	0.00
288-515200-000-000-0	Benefits-CSP Grant	0.00
288-515300-000-000-0	Supplies-CSP Grant	0.00
288-515350-000-000-0	Purchased Service/Travel-CSP Grant	0.00
288-515400-000-000-0	Purchased Service/Contractual -CSP	0.00
288-515500-000-000-0	Equipment-CSP Grant	0.00
	****TOTAL EXPENDITURES	0.00
	=====	
	ISEE GRANT	
298-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
298-419200-000-000-0	ISEE GRANT	0.00
	****TOTAL REVENUES	0.00
	=====	
298-515400-000-000-0	SALARIES	0.00
298-515500-000-000-0	SUPPLIES	0.00
298-621300-000-000-0	TRAVEL/PURCHASE SERVICES	0.00
	****TOTAL EXPENDITURES	0.00
	=====	
	PLANT FACILITIES	
420-320000-000-000-0	BUDGET BAL. CARRYFORWARD	0.00
420-419100-000-000-0	Rentals	0.00
420-439000-000-000-0	LOTTERY REVENUE	0.00
420-453000-000-000-0	Sale of Fixed Assets	0.00
420-460000-000-000-0	Transfer from other Funds	0.00
	****TOTAL REVENUES	0.00
	=====	
420-641000-000-000-0	EXPENDITURES	0.00
420-664500-000-000-0	BUILDING MAINTENANCE	0.00
420-810530-000-000-0	New Construction	0.00
420-910610-000-000-0	Principle	0.00
420-910620-000-000-0	Interest	0.00
420-641300-000-000-0	Plant Facility Bld Pur Serv	0.00
	****TOTAL EXPENDITURES	0.00
	=====	

BLACKFOOT CHARTER COMMUNITY LEARNING CENTER: FISCAL STATUS SUMMARY

Background

Blackfoot Charter Community Learning Center (BCCLC) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Blackfoot, BCCLC opened in 2000 and serves students in grades K-8. A conditional five-year performance certificate renewal was granted in March of 2019.

A Written Notification of Fiscal Concern was first issued by the PCSC in June of 2016 and has been in effect since that date. A formal PCSC intervention has been ongoing since November of 2018 due to operational and financial concerns.

Enrollment

The school's mid-term average daily attendance (ADA) for the 2018-19 school year was 623 students, 55 below the school's projections. However, the school has seen an overall enrollment increase of 110 students over the past three years, as it has expanded into serving middle school grades.

Financial Accountability Designation

The school's accountability designation on the financial section of the performance framework has fluctuated significantly over the past few years: "honor" in FY14, "critical" in FY15 and FY16, "good standing" in FY17, and "critical" in FY18. This fluctuation may be a result of the inappropriate fluidity of funds between Bingham Academy and BCCLC that has come to light through the PCSC intervention. Under these circumstances, it may be the case that the financial framework has not accurately captured the school's status.

Revenue and Expenditures

BCCLC's FY18 audit reports a 13% increase in total revenue over the previous fiscal year and a 41% increase in total expenditures, as well as an overall net loss of \$519,129. In the same year, the school's long-term debt increased by \$352,522. The school ended FY18 with a fund balance of \$19,929, a 53% decrease from FY17.

Finances and operations at BCCLC are now fully separated from those of Bingham Academy. The process of separation has revealed a significant year-end shortfall for FY19 (-\$123,000). However, the governing board has adopted a FY20 budget that absorbs this shortfall, establishes a 5% contingency reserve, and ends with a positive fund balance.

While BCCLC has developed a plan for recovery, the school does not currently meet the definition of fiscal soundness as described in PCSC policy. The school is not able to

maintain a positive cash flow. Additionally, as there are a few expenditures the new business manager is still clarifying, it is possible that a positive year-end fund balance will not be achieved in FY19 as planned.

Additional Information

While the school's annual facility payments are approximately 9% of its revenue, an average percentage among PCSC portfolio schools, BCCLC struggles with cash flow, disproportionately increasing expenditures, and long-term debt that is increasing over time. A line of credit with DL Evans Bank enables the school to compensate for cash flow issues, but current year financial obligations are made with reliance on future revenue.

The school's FY18 audit listed the following notes payable held by BCCLC:

The Blackfoot Planning and Zoning Commission is presently reviewing BCCLC's conditional use permits to determine whether or not the school will be able to continue operations at either its leased middle school site or its elementary school site for the 2019-20 school year. A decision is anticipated at the P&Z Commission's June 25, 2019, regular meeting.

During the 2018-19 school year, PCSC staff conducted a review of financial documents at the school and identified a significant number of poor financial practices resulting in ongoing struggles with cash flow and internal controls. These issues prompted a forensic audit that was recently completed. The auditor did not observe systemic or ongoing misuse of public funds, and it was determined that the cost of deeper examination would exceed the probable benefit of what might be learned by continuing the audit.

Based on low and fluctuating accountability designations and intervention findings, PCSC staff has reason to believe that the public charter school may not remain fiscally sound for the remainder of its performance certificate term.

FINANCIAL

INDICATOR 1: NEAR-TERM			Result	Points Possible	Points Earned
Measure 1a Current Ratio	<p>Current Ratio: Current Assets divided by Current Liabilities</p> <p>Meets Standard: Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p>Does Not Meet: Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p>Falls Far Below Standard: Current ratio is less than or equal to 0.9.</p>		0.57	50 10 0	0
Notes					
Measure 1b Cash Ratio	<p>Current Ratio: Cash divided by Current Liabilities</p> <p>Meets Standard: Cash Ratio is greater than 1.0 OR Cash Ratio is equal to 1.0 and one-year trend is positive (current year ratio is higher than last year's).</p> <p>Does Not Meet: Cash Ratio is between 0.9 and 1.0 OR Cash Ratio equals 1.0 and one-year trend is negative.</p> <p>Falls Far Below Standard: Cash ratio is equal to or less than 0.9.</p>		0.35	50 10 0	0
Notes					
Measure 1c Unrestricted Days Cash	<p>Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense/365)</p> <p>Meets Standard: 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p>Does Not Meet: Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p>Falls Far Below Standard: Fewer than 15 Days Cash.</p>		13 days	50 10 0	0
Notes					
Measure 1d Default	<p>Default</p> <p>Meets Standard: School is not in default of financial obligations. Financial obligations include, but are not limited to: nonpayment, breach of financial representation, non-reporting, non-compliance, financial judgements, loan covenants, and/or tax obligations.</p> <p>Does Not Meet: School is in default of financial obligations.</p>		See Note	50 0	0
Notes	A review of invoices evidences frequent late payments to various vendors.				

INDICATOR 2: SUSTAINABILITY			Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margins: Total 3-Year Net Income divided by Total 3-Year Revenues. Meets Standard: Aggregated 3-year Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i> Does Not Meet: Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard". Falls Far Below Standard: Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR the most recent year Total Margin is less than -10 percent.	Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation. This restatement had no material effect on the standard outcome.	5.90%	50 30 0	50 <hr/> 50
Measure 2b Debt to Asset Ratio	Debt to Asset Ratio: Total Liabilities divided by Total Assets Meets Standard: Debt to Asset Ratio is less than 0.9. Does Not Meet: Debt to Asset Ratio is between 0.9 and 1.0 Falls Far Below Standard: Debt to Asset Ratio is greater than 1.0	Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. This restatement had a material effect on the standard outcome, increasing the ratio to 1.07 and resulting in a score of 0. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation.	0.79	50 30 0	50 <hr/> 50
Measure 2c Cash Flow	Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One -Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash Meets Standard: Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i> Does Not Meet: Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard" Falls Far Below Standard: Multi-Year Cumulative Cash Flow is negative.	Multi-year and previous year cash flow are positive. However, the most recent year's cash flow is negative.	See note	50 30 0	30 <hr/> 30
Measure 2d Debt Service Coverage Ratio	Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments) Meets Standard: Debt Service Coverage Ratio is equal to or exceeds 1.1 Does Not Meet: Debt Service Coverage Ratio is less than 1.1	Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.	1.14	50 0	50 <hr/> 50

NOTICE IS HEREBY GIVEN, that the 2019-2020 Annual Budget Hearing with the Governing Board of BLACKFOOT CHARTER COMMUNITY LEARNING CENTER public charter school will be held on the 11th of June, 2019, at 6:30 p.m. The hearing will be held at Blackfoot Charter Community Learning Center Middle School, 1350 Parkway Drive, Suite 30, Blackfoot, ID. A copy of the budget is available at the school office and on our website at <https://www.bcclc.com/>

SUMMARY STATEMENT 2019-2020 SCHOOL BUDGET

ALL FUNDS

School District _____ 477 BLACKFOOT CHARTER COMMUNITY LEARNING CENTER _____

	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year	Prior Year	Prior Year	Proposed	Prior Year	Prior Year	Prior Year	Proposed
	Actual	Actual	Actual/Budget	Budget	Actual	Actual	Actual/Budget	Budget
REVENUES	2016-2017	2017-2018	2018-2019	2019-2020	2016-2017	2017-2018	2018-2019	2019-2020
Beginning Balances	30716	54356	2650	1050				
Local Revenue								
Other Local								
County Revenue	970037	1064038	2386779	3414087	7698	25522		103400
State Revenue					104533	115105	210082	215793
Federal Revenue		24500				126247		
Other Sources								
Totals	\$1,000,753.00	\$1,142,894.00	\$2,389,429.00	\$3,415,137.00	\$112,231.00	\$266,874.00	\$210,082.00	\$319,193.00
EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020	2016-2017	2017-2018	2018-2019	2019-2020
Salaries	578170	672376	1550669	2399248	75025	72263	123450	152888
Benefits	190045	245767	465620	84534	14655	20372	46900	30000
Purchased Services	109460	49850	188500	232750	22401	31660	39732	128193
Supplies & Materials	22643	34134	67600	104400		6600		8112
Capital Outlay	14745	33827	23500	24600		5400		
Debt Retirement	67201	67201	198393	242782		0		
Insurance & Judgments	4738	7446	12336	23000				
Transfers (net)								
Contingency Reserve			6500	303823				
Unappropriated Balances	13,751.00	32,293.00	(123,689.00)	0.00	150.00	130,579.00	0.00	
Totals	\$1,000,753.00	\$1,142,894.00	\$2,389,429.00	\$3,415,137.00	\$112,231.00	\$266,874.00	\$210,082.00	\$319,193.00

A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.

ACCOUNT	DESCRIPTION	Prop Budget
100-415000-000-000-0	EARNINGS ON INVESTMENT - GEN FUND	50.00CR
100-419200-000-000-0	CONTRIBUTIONS/GRANTS RECEIVED	0.00
100-419200-200-000-0	VR Grant	0.00
100-419200-300-000-0	Drone Grant	0.00
100-419900-000-000-0	OTHER LOCAL REVENUE	1,000.00CR
100-431100-000-000-0	BASE STATE SUPPORT PROGRAM	2,655,948.00CR
100-431200-000-000-0	TRANSPORTATION SUPPORT	0.00
100-431800-000-000-0	STATE BENEFIT APPORTIONMENT	356,083.00CR
100-431900-000-000-0	OTHER STATE REVENUE	363,055.60CR
100-437000-000-000-0	IDAHO STATE LOTTERY REVENUE	39,000.00CR
100-441000-000-000-0	State Building Fund	0.00
100-442000-000-000-0	INDIRECT FEDERAL REVENUE	0.00
100-445000-000-000-0	Reimbursed Wages	0.00
100-451000-000-000-0	LOAN PROCEEDS	0.00
100-460000-000-000-0	TRANSFERS FROM OTHER FUNDS	0.00
	****TOTAL REVENUES	3,415,136.60CR
		=====
100-512100-000-000-0	SALARIES - ELEM SCHOOL	1,443,057.98
100-512112-000-000-0	LEADSHIP PREMIUMS	30,495.60
100-512200-000-000-0	EMPLOYEE BENEFITS - ELEM SCHOOL	0.00
100-512201-000-000-0	ELEMEN BENS NON RETIRE,FICA,MED	0.00
100-512103-000-000-0	SUBSTITUTES	50,000.00
100-512203-000-000-0	SUBSTITUTE BENEFITS	4,500.00
100-512150-000-000-0	SALARIES - PARA-PRO	60,382.10
100-512250-000-000-0	BENEFITS - PARA-PRO	1.00
100-512251-000-000-0	PARA PRO BENS NON RETIRE,FICA,MED	1.00
100-512300-000-000-0	PURCHASED SERVICE-ELEM	10,000.00
100-512315-000-000-0	MEDICAID PURCHASES	14,000.00
100-512400-000-000-0	SUPPLIES - ELEM SCHOOL	14,000.00
100-512460-000-000-0	SOFTWARE LICENSING-ELEMENTARY	24,000.00
100-512450-000-000-0	ELEMENTARY CURRICULUM SUPPLIES	6,500.00
100-512475-000-000-0	LIBRARY	900.00
100-512515-000-000-0	FURNITURE	0.00
100-512500-000-000-0	EQUIPMENT - ELEMENTARY SCHOOL	0.00
	**TOTAL ELEMENTARY SCHOOL PROGRAM	1,657,837.68

100-515100-000-000-0	SALARIES - SECONDARY SCHOOL	170,000.00
100-515200-000-000-0	EMPLOYEE BENEFITS - SECONDARY	0.00
100-515201-000-000-0	SECOND BENS NON RETIRE,FICA,MED	0.00
100-515300-000-000-0	PURCHASED SERVICES	0.00
100-515400-000-000-0	SUPPLIES - SECONDARY SCHOOL	0.00
100-515450-000-000-0	SECONDARY CURRICULUM SUPPLIES	0.00
100-515475-000-000-0	SPORTS CURRICULUM SUPPLIES	0.00
100-515500-000-000-0	EQUIPMENT - SECONDARY SCHOOL	0.00
	TOTAL SECONDARY EXPENSES	170,000.00

100-521100-000-000-0	SALARIES - EXCEPTIONAL CHILD PROG	94,441.48
100-521200-000-000-0	EMPLOYEE BENEFITS - EXCEPT CHILD	0.00
100-521300-000-000-0	TRAVEL/PURCH SERVICES-EXCEP CHILD	2,500.00
100-521400-000-000-0	SUPPLIES - EXCEPTIONAL CHILD PROG	0.00
100-521500-000-000-0	EQUIPMENT - EXCEPT. CHILD PROGRAM	0.00
	**TOTAL EXCEPTIONAL CHILD PROGRAM	96,941.48

100-524400-000-000-0	SUPPLIES - GIFTED AND TALENTED	0.00
	*** TOTAL GIFTED AND TALENTED	0.00

100-631300-000-000-0	Board of Education-Purchase Serv.	0.00
100-631350-000-000-0	Board of Education- Training	5,600.00
	TOTAL BOARD OF EDUCATION EXPENSE	5,600.00

100-641100-000-000-0	SALARIES - SCHOOL ADMINISTRATION	265,713.60
100-641200-000-000-0	BENEFITS - SCHOOL ADMINISTRATION	70,672.23
100-641115-000-000-0	ADMIN CLASSIFIED	118,134.05
100-641201-000-000-0	ADMIN BENS NON RETIRE, FICA, ,MED	0.00
100-641300-000-000-0	PURCHASED SERVICES - ADMIN	15,000.00
100-641313-000-000-0	ADMIN PROFESSIONAL DEVELOPMENT	0.00
100-656315-000-000-0	TECHNOLOGY IT SUPPORT	16,000.00
100-641400-000-000-0	SUPPLIES - SCHOOL ADMINISTRATION	15,000.00
100-641410-000-000-0	ADMIN - EMPLOYEE APPRECIATION	1,000.00
100-641500-000-000-0	EQUIPMENT - SCHOOL ADMINISTRATION	5,000.00
100-641700-000-000-0	PROPERTY/LIABILITY INSURANCE	7,000.00

ACCOUNT	DESCRIPTION	Prop Budget
	**TOTAL SCHOOL ADMINISTRATION	513,519.88
100-651100-000-000-0	SALARIES - BUSINESS OPERATIONS	71,164.25
100-651200-000-000-0	BENEFITS - BUSINESS OPERATIONS	9,360.00
100-651201-000-000-0	BUSI BENS, NON RETIRE, FICA, MED	0.00
100-651300-000-000-0	PURCHASED SERVICE - BUSINESS OPN	0.00
100-651400-000-000-0	SUPPLIES - BUSINESS OPERATION	1,500.00
100-651500-000-000-0	EQUIPMENT - BUSINESS OPERATION	1,500.00
100-651700-000-000-0	WORKER'S COMPENSATION INSURANCE	16,000.00
	**TOTAL BUSINESS OPERATION	99,524.25
100-661100-000-000-0	SALARIES - BUILDING CARE ELEMENT	95,859.20
100-661200-000-000-0	BENEFITS - BUILDING CARE ELEMENTAR	0.00
100-661201-000-000-0	BUILDING BENS, NON RETIRE,FICA,MED	0.00
100-661300-000-000-0	PURCH/SERV - BUILDING CARE ELEMEN	0.00
100-661325-000-000-0	BUILDING RENT	54,000.00
100-661330-000-000-0	ELECTRICITY	36,000.00
100-661334-000-000-0	WATER/SEWER	14,000.00
100-661340-000-000-0	NATURAL GAS	9,500.00
100-661350-000-000-0	PURCH/SERV - BUILDING CARE SECONDA	0.00
100-661400-000-000-0	CUSTODIAL SUPPLIES - ELEMEN	15,000.00
100-661425-000-000-0	CUSTODIAL SUPPLIES - SECONDARY	6,500.00
100-661500-000-000-0	CAPITAL OBJECTS - ELEMENTARY	0.00
100-662100-000-000-0	SALARIES - BUILDING CARE SECONDAR	0.00
100-662200-000-000-0	SALARIES - BUILDING CARE SECONDARY	0.00
100-662300-000-000-0	PURCH/SERV - BUILDING CARE SECONDA	0.00
100-662400-000-000-0	SUPPLIES - BUILDING SECONDARY	0.00
100-662500-000-000-0	CAPITAL OBJECTS - SECONDARY	0.00
100-664300-000-000-0	PURCH/SERV-BUILDINGS ELEMEN	6,650.00
100-664310-000-000-0	PURCH/SERVICE - UTILITIES ELEMENTA	0.00
100-664320-000-000-0	PURCH/ SERV- UTILITIES SECONDARY	0.00
100-664321-000-000-0	BUILDING RENTAL - SECONDARY	0.00
100-664400-000-000-0	SUPPLIES - BUILDING ELEMENTARY	8,000.00
100-664425-000-000-0	SUPPLIES - BUILDING SECONDARY	5,000.00
100-664500-000-000-0	BUILDING REMODEL - ELEMENTARY	8,100.00
100-664490-000-000-0	NEW BUILDING CONSTRUCTION EXPENSES	0.00
100-664525-000-000-0	BUILDING REMODEL - SECONDARY	10,000.00
100-665300-000-000-0	PURCH/SERV - GROUNDS MAINT ELEMENT	17,000.00
100-665325-000-000-0	PURCH/SERV - GROUNDS MAINT SECONDA	2,500.00
100-665400-000-000-0	SUPPLIES - GROUNDS MAINT ELEMENTAR	2,000.00
100-665425-000-000-0	SUPPLIES - GROUNDS MAINT SECONDARY	0.00
100-667300-000-000-0	SECURITY PROGRAM	0.00
100-667400-000-000-0	SUPPLIES - SECURITY PROGRAM	0.00
100-667500-000-000-0	EQUIPMENT - SECURITY PROGRAM	0.00
	**TOTAL BUILDINGS CARE/MAINTENANCE	290,109.20
100-681100-000-000-0	PUPIL - TO SCHOOL TRANS - SALARIES	0.00
100-681200-000-000-0	PUPIL - TO SCHOOL TRANS - BENEFITS	0.00
100-681210-050-000-0	PERSI - 50%	0.00
100-681210-085-000-0	PERSI - 85%	0.00
100-681220-050-000-0	FICA - 50%	0.00
100-681220-085-000-0	FICA - 85%	0.00
100-681350-000-000-0	TRANSPORTATION SHARED EXPENSE	30,000.00
100-681420-000-000-0	RADIO REPAIR	0.00
100-683410-000-000-0	FUEL FOR SCHOOL CAR	0.00
100-681310-000-000-0	Purchase Service Training	0.00
100-681400-000-000-0	PUPIL - TO SCHOOL TRANS. SUPPLIES	0.00
100-681410-000-000-0	FUEL - SUPPORT VEHICLES	4,999.52
100-681420-050-000-0	OIL FOR BUSES - 50%	0.00
100-681420-085-000-0	OIL FOR BUSES 85%	0.00
100-681428-000-000-0	RADIO REPAIR	0.00
100-681428-010-000-0	RADIO SERVICE UTILITY	0.00
100-681500-000-000-0	CAPTIAL OBJECTS	0.00
	**TOTAL TRANS PROGRAM	34,999.52
100-810800-000-000-0	transfer to other Funds	0.00
100-811500-000-000-0	CAPITAL ASSETS	0.00
100-911600-000-000-0	DEBT SERVICE PRINCIPAL	198,781.20
100-912600-000-000-0	Debt Service-Interest	44,000.00
100-950000-000-000-0	CONTINGENCY RESERVE	303,823.39
	****TOTAL EXPENDITURES	3,415,136.60

ACCOUNT	DESCRIPTION	Prop Budget
TECHNOLOGY FUND		
245-320000-100-000-0	BUDGET BALANCE CARRY FORWARD	0.00
245-439000-000-000-0	OTHER STATE REVENUE	103,400.00CR
	****TOTAL REVENUES	----- 103,400.00CR =====
245-512300-000-000-0	Elementary Purchase Service	103,400.00
245-512315-000-000-0	LAPTOP LEASE	0.00
245-512400-000-000-0	ELEM SCHOOL SUPPLIES-TECH FUND	0.00
245-512500-000-000-0	EQUIPMENT ELEMENTARY	0.00
	****TOTAL EXPENDITURES	----- 103,400.00 =====

ACCOUNT	DESCRIPTION	Prop Budget
	SUBSTANCE ABUSE	
246-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
246-439000-000-000-0	OTHER STATE REVENUE	8,891.60
	****TOTAL REVENUES	8,891.60
246-512100-000-000-0	SALARIES ELEMENTARY SCHOOL	8,891.60
246-512200-000-000-0	BENFITS ELEMENTARY	0.00
	****TOTAL EXPENDITURES	8,891.60
	DAY CARE OPERATIONS	
248-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
248-419900-000-000-0	DAY CARE REVENUE	0.00
	****TOTAL REVENUES	0.00
248-512100-000-000-0	SALARIES - DAYCARE	0.00
248-512200-000-000-0	BENEFITS - DAYCARE	0.00
248-512300-000-000-0	TRAVEL/PURCHASE SERVICES	0.00
248-512400-000-000-0	SUPPLIES DAYCARE	0.00
	FUND BALANCE	0.00
	TITLE I FUND	0.00
251-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
251-445100-000-000-0	REVENUE - TITLE I	103,000.00CR
	****TOTAL REVENUES	103,000.00CR
251-512100-000-000-0	SALARIES - ELEMENTARY TITLE I	92,887.80
251-512200-000-000-0	BENEFITS - ELEMENTARY TITLE I	0.00
251-512201-000-000-0	TITLE I BENEFITS- NON FICA MC RET	0.00
251-512300-000-000-0	PURCHASED SERVICES - TITLE I	5,000.00
251-512400-000-000-0	SUPPLIES - TITLE I ELEMENTARY	2,112.20
251-512500-000-000-0	EQUIPMENT - TITLE I	0.00
251-515100-000-000-0	SALARIES - TITLE I SECONDARY	3,000.00
251-515200-000-000-0	BENEFITS- TITLE I SECONDARY	0.00
251-515300-000-000-0	PURCH/SERV - TITLE I SECONDARY	0.00
251-515400-000-000-0	SUPPLIES - TITLE I SECONDARY	0.00
251-515500-000-000-0	EQUIPMENT - TITLE I SECONDARY	0.00
	****TOTAL EXPENDITURES	103,000.00

ACCOUNT	DESCRIPTION	Prop Budget
	IDEA PART B FUND	
257-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
257-445600-000-000-0	REVENUE - IDEA PART B	93,000.00CR
	****TOTAL REVENUES	93,000.00CR
		=====
257-521100-000-000-0	SALARIES - IDEA PART B FUND	60,000.00
257-521200-000-000-0	BENEFITS - IDEA PART B	30,000.00
257-521201-000-000-0	IDEA BENEFITS NON FICA/MC RETIR	3,000.00
257-521300-000-000-0	PURCHASED SERVICES - IDEA PART B	0.00
257-521400-000-000-0	SUPPLIES - IDEA PART B	0.00
257-521500-000-000-0	EQUIPMENT - IDEA PART B	0.00
	**TOTAL INSTRUCTION	93,000.00

257-691100-000-000-0	OTHER SUPPORT SERVICES SALARIES	0.00
257-691200-000-000-0	OTHER SUPPORT SERVICES BENEFITS	0.00
257-691400-000-000-0	OTHER SUPPORT SERVICES SUPPLIES	0.00
	**TOTAL SUPPORT SERVICES	0.00

	****TOTAL EXPENDITURES	93,000.00
		=====

ACCOUNT	DESCRIPTION	Prop Budget
TITLE IV STUDENT SUPPORT		
261-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
261-445100-000-000-0	REVENUE TITLE IV STUDENT SUPPORT	10,000.00CR
	****TOTAL REVENUES	10,000.00CR
=====		
261-515100-000-000-0	SALARIES TITLE IV STUDENT SUPPORT	0.00
261-515200-000-000-0	BENEFITSTITLE IV STUDENT SUPPORT	0.00
261-515300-000-000-0	PURCHASE SERVICES TITLE IV STU SUP	10,000.00
	****TOTAL EXPENDITURES	10,000.00
=====		
RURAL GRANT		
262-320000-000-000-0	Budget Balance Carry Forward	0.00
262-445100-000-000-0	Rural Grant Revenue	0.00
	****TOTAL REVENUES	0.00
=====		
262-512100-000-000-0	Salaries - Rural Grant	0.00
262-512200-000-000-0	Benefits - Rural Grant	0.00
262-512201-000-000-0	RURAL GRANT BENEFITS NON FICA/MC R	0.00
262-512300-000-000-0	Purchase Service	0.00
	****TOTAL EXPENDITURES	0.00

ACCOUNT	DESCRIPTION	Prop Budget
271-320000-000-000-0	BUDGET BALANCE CARRY FORWARD	0.00
271-445100-000-000-0	TEACHER QUALITY REVENUE TITLE II-A	19,793.00CR
	****TOTAL REVENUES	----- 19,793.00CR =====
271-512100-000-000-0	SALARIES TITLE II-A	0.00
271-512200-000-000-0	BENEFITS TITLE II	0.00
271-512201-000-000-0	TITLE II BENEFITS NON FICA/MC RET	0.00
271-512300-000-000-0	PURCHASED SERVICES TITLE II-A	3,000.00
271-512380-000-000-0	Travel Expenses Title IIA	16,793.00
	****TOTAL EXPENDITURES	----- 19,793.00 -----

ACCOUNT	DESCRIPTION	Prop Budget
PLANT FACITITIES		
420-320000-000-000-0	BUDGET BAL. CARRYFORWARD	0.00
420-419100-000-000-0	Rentals	0.00
420-439000-000-000-0	LOTTERY REVENUE	0.00
420-453000-000-000-0	Sale of Fixed Assets	0.00
420-460000-000-000-0	Transfer from other Funds	0.00

	****TOTAL REVENUES	0.00

EXPENDITURES		
420-641000-000-000-0	EXPENDITURES	0.00
420-664500-000-000-0	BUILDING MAINTENANCE	0.00
420-810530-000-000-0	New Construction	0.00
420-910610-000-000-0	Principle	0.00
420-910620-000-000-0	Interest	0.00
420-641300-000-000-0	Plant Facility Bld Pur Serv	0.00

	****TOTAL EXPENDITURES	0.00

Syringa Mountain School: FISCAL STATUS SUMMARY

Background

Syringa Mountain School (SMS) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Hailey, SMS opened in 2014 and serves students in grades K-6. A conditional five-year performance certificate renewal was granted in March 2017.

A Written Notification of Fiscal Concern was first issued by the PCSC in June of 2016 and has been in effect each year since.

Enrollment

The school's mid-term average daily attendance (ADA) for the 2018-19 school year was 107 students, 23 below the school's projections. Overall the school's enrollment has decreased each of the last three years, having peaked at 136 in FY17. The school is approved for 520 students; however this capacity could not actually be accommodated in the school's permanent facility.

Financial Accountability Designation

SMS earned an accountability designation of "critical" on the financial section of the performance framework in FY18. In previous years, the school has been able to achieve a "good standing" rating, due, in part, to significant fundraising.

Revenue and Expenditures

SMS's total expenditures have been greater than its total revenues in 2 of the past 3 years. The school's cash flow over this same period is -\$16,777. The school's FY18 audit also reports a year-end fund balance of -\$11,637.

FY19 third quarter financial reports indicate that the school's operations are dependent on significant donations from the community. While dependence on fundraising has been successful for this school in the past, it is not a sustainable plan for school operations. In FY19, the school anticipated \$125,000 in donations, but had only recorded \$75,000 by the end of March. If the remaining donations arrive as expected, the budget still anticipates an FY19 year-end fund balance of approximately -\$11,000.

SMS does not meet the definition of fiscal soundness as described in PCSC policy. The school is not able to evidence a positive cash flow or year-end fund balance.

Additional Information

SMS purchased its facility in 2017 with a USDA-backed loan. It is notable that the interest rate secured by the school is low, even among other Idaho charter schools with similarly structured loans.

The school brought in an experienced school business manager for FY18. This individual has been able to help the school identify and claim funds for which the school was previously unaware it was eligible.

The school’s FY18 audit listed the following notes payable held by Syringa Mountain School:

• USDA, Real Estate (@ 2.375%)	\$ 1,744,824.00
• USDA, Real Estate (@3.375%)	\$ 164,970.00
• Private Loan, no interest, due 6/30/19	<u>\$ 23,726.00</u>
	\$1,933,520.00

Based on consistently low enrollment numbers, continued reliance upon substantial fundraising, and a “critical” financial rating, PCSC staff has reason to believe that the public charter school may not remain fiscally sound for the remainder of its certificate term.

FINANCIAL

INDICATOR 1: NEAR-TERM			Result	Points Possible	Points Earned
Measure 1a Current Ratio	<p>Current Ratio: Current Assets divided by Current Liabilities</p> <p>Meets Standard: Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p>Does Not Meet: Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p>Falls Far Below Standard: Current ratio is less than or equal to 0.9.</p>		0.6	0	0
Notes					0
Measure 1b Cash Ratio	<p>Current Ratio: Cash divided by Current Liabilities</p> <p>Meets Standard: Cash Ratio is greater than 1.0 OR Cash Ratio is equal to 1.0 and one-year trend is positive (current year ratio is higher than last year's).</p> <p>Does Not Meet: Cash Ratio is between 0.9 and 1.0 OR Cash Ratio equals 1.0 and one-year trend is negative.</p> <p>Falls Far Below Standard: Cash ratio is equal to or less than 0.9.</p>		0.46	0	0
Notes					0
Measure 1c Unrestricted Days Cash	<p>Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense/365)</p> <p>Meets Standard: 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p>Does Not Meet: Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p>Falls Far Below Standard: Fewer than 15 Days Cash.</p>		25 days	10	10
Notes					10
Measure 1d Default	<p>Default</p> <p>Meets Standard: School is not in default of financial obligations. Financial obligations include, but are not limited to: nonpayment, breach of financial representation, non-reporting, non-compliance, financial judgements, loan covenants, and/or tax obligations.</p> <p>Does Not Meet: School is in default of financial obligations.</p>		No default noted	50	50
Notes					50

INDICATOR 2: SUSTAINABILITY			Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margins: Total 3-Year Net Income divided by Total 3-Year Revenues. Meets Standard: Aggregated 3-year Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i> Does Not Meet: Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard". Falls Far Below Standard: Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR the most recent year Total Margin is less than -10 percent.	See note	50 30 0	0 0 0	0 0 0
Notes	Aggregated 3-Year Total Margin is less than -1.5% (-2.02%). Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				
Measure 2b Debt to Asset Ratio	Debt to Asset Ratio: Total Liabilities divided by Total Assets Meets Standard: Debt to Asset Ratio is less than 0.9. Does Not Meet: Debt to Asset Ratio is between 0.9 and 1.0 Falls Far Below Standard: Debt to Asset Ratio is greater than 1.0		0.78	50 30 0	50 0 50
Notes	Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				
Measure 2c Cash Flow	Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One -Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash Meets Standard: Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i> Does Not Meet: Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard" Falls Far Below Standard: Multi-Year Cumulative Cash Flow is negative.	See note	50 30 0	0 0 0	0 0 0
Notes	Multi-Year Cumulative Cash Flow is negative and the Cash Flow in the most recent year is negative.				
Measure 2d Debt Service Coverage Ratio	Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments) Meets Standard: Debt Service Coverage Ratio is equal to or exceeds 1.1 Does Not Meet: Debt Service Coverage Ratio is less than 1.1		1.42	50 0	50 50
Notes	Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				

The Village Charter School: FISCAL STATUS SUMMARY

Background

The Village Charter School (TVCS) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Boise, The Village opened in 2011 and serves students in grades K-8. A conditional five-year performance certificate renewal was awarded in March of 2017.

A Written Notification of Fiscal Concern was first issued by the PCSC in June of 2016 and has been in effect each year since. A formal PCSC intervention has been ongoing since October 2018 due to operational and financial concerns.

Enrollment

The school's bond includes a covenant requiring a minimum of 525 students enrolled for FY19 and 550 in FY20 and beyond. The school's FY19 mid-term average daily attendance (ADA) of 471 fell far below this requirement. Rather than declare the school to be in default, the school's bondholder has chosen to suspend this covenant through FY20.

Financial Accountability Designation

TVCS has earned a "critical" accountability designation on the financial section of the framework for the past three years. In FY18, the school earned only 8% of the points possible.

Revenue and Expenditures

TVCS's total expenditures have been greater than its total revenues for the past four years. Additionally, the school has evidenced a negative cash flow in four of the last five years, and the school's FY18 audit noted the year-end fund balance as -\$261,004.

TVCS purchased a permanent facility in FY17. Over the past few years, the school has engaged in several high-interest, short-term loans through American Charter Development and Charter Asset Management to meet cash flow needs.

The Village does not meet the definition of fiscal soundness as described in PCSC policy. The school is not able to evidence a positive cash flow or year-end fund balance, and has routinely relied on future funds to meet current-year obligations.

Additional Information

The school fully separated from Veritas, its former charter management company, in late

April 2019, and has been working with MAST Financial to develop a recovery plan for the remainder of FY19 and into the future. The school has been able to secure a suspension of its bond covenants and delay payment on the bond, providing the school the opportunity to make one annual payment near the end of FY20. These accommodations, though temporary, are intended to allow the school to meet its cash flow needs without engaging in further short-term loans.

However, the school continues to uncover negative results of the management company's inaccurate reporting. The most recent, currently unsubstantiated, estimated FY19 year-end balance is -\$400,000. FY20 budgets have not been submitted, but it is unclear whether programmatic cuts can help the school regain fiscal viability, particularly without compromising the educational program.

The school's FY18 audit listed the following notes payable held by TVCS.

Based on low enrollment numbers, several years of earning a "critical" financial rating, and severe year-end deficit projections, PCSC staff has reason to believe that TVCS may not remain fiscally sound for the remainder of its certificate term.

FINANCIAL

INDICATOR 1: NEAR-TERM			Result	Points Possible	Points Earned
Measure 1a Current Ratio	<p>Current Ratio: Current Assets divided by Current Liabilities</p> <p>Meets Standard: Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p>Does Not Meet: Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p>Falls Far Below Standard: Current ratio is less than or equal to 0.9.</p>		0.37	50 10 0	0
Notes					
Measure 1b Cash Ratio	<p>Current Ratio: Cash divided by Current Liabilities</p> <p>Meets Standard: Cash Ratio is greater than 1.0 OR Cash Ratio is equal to 1.0 and one-year trend is positive (current year ratio is higher than last year's).</p> <p>Does Not Meet: Cash Ratio is between 0.9 and 1.0 OR Cash Ratio equals 1.0 and one-year trend is negative.</p> <p>Falls Far Below Standard: Cash ratio is equal to or less than 0.9.</p>		0.03	50 10 0	0
Notes					
Measure 1c Unrestricted Days Cash	<p>Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense/365)</p> <p>Meets Standard: 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p>Does Not Meet: Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p>Falls Far Below Standard: Fewer than 15 Days Cash.</p>		1.4 days	50 10 0	0
Notes					
Measure 1d Default	<p>Default</p> <p>Meets Standard: School is not in default of financial obligations. Financial obligations include, but are not limited to: nonpayment, breach of financial representation, non-reporting, non-compliance, financial judgements, loan covenants, and/or tax obligations.</p> <p>Does Not Meet: School is in default of financial obligations.</p>		See note	50 0	0
Notes	School facility bonds, executed on 5/1/17 and 5/2/17, include 2017 covenants that the school failed to meet, including, debt service coverage ratio and student enrollment.				

INDICATOR 2: SUSTAINABILITY			Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margins: Total 3-Year Net Income divided by Total 3-Year Revenues. Meets Standard: Aggregated 3-yr Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i> Does Not Meet: Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard". Falls Far Below Standard: Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR the most recent year Total Margin is less than -10 percent.	50 30 0	0	0	0
Notes	The Aggregated 3-year Total Margin is negative and the most recent year Total Margin is negative. Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				
Measure 2b Debt to Asset Ratio	Debt to Asset Ratio: Total Liabilities divided by Total Assets Meets Standard: Debt to Asset Ratio is less than 0.9. Does Not Meet: Debt to Asset Ratio is between 0.9. and 1.0 Falls Far Below Standard: Debt to Asset Ratio is greater than 1.0	50 30 0	1.23	0	0
Notes	Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				
Measure 2c Cash Flow	Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One -Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash Meets Standard: Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i> Does Not Meet: Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard" Falls Far Below Standard: Multi-Year Cumulative Cash Flow is negative.	50 30 0	See note	30	30
Notes	The Multi-year Cumulative Cash Flow is positive, but the most recent year Cash Flow is negative.				
Measure 2d Debt Service Coverage Ratio	Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments) Meets Standard: Debt Service Coverage Ratio is equal to or exceeds 1.1 Does Not Meet: Debt Service Coverage Ratio is less than 1.1	50 0	-0.13	0	0
Notes	Due to the Reinstatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension reinstatement that do not provide or require current financial resources have been removed from the Net Position calculation. This reinstatement had no material effect on the outcome for this measure.				

SUBJECT

Blackfoot Charter Community Learning Center Intervention Update

APPLICABLE STATUTE, RULE, OR POLICY

I.C. §33-5209(B)

I.C. §33-5209(C)

IDAPA 08.02.04.303

BACKGROUND

Blackfoot Charter Community Learning Center's (BCCLC) performance certificate was renewed with conditions in early March 2019. PCSC staff has engaged in monthly, progress monitoring site-visits and frequent correspondence with school leaders since that time.

At the April PCSC meeting, staff presented a progress update in which some of the conditions had been met and others had not. Documentation of the school's progress since that time is included with these materials.

DISCUSSION

The BCCLC board of directors has engaged in significant training related to school finance and budget development. They have developed their understanding revenues and expenditures and undertaken appropriate financial oversight.

The board has adjusted the school's organization chart, staffing plan, and purchased services plan to ensure that all operational needs can be met within a budget based on revenues generated by BCCLC, without reliance on funds from Bingham Academy. While the school anticipates ending FY19 with a significantly negative fund balance, the detailed budget set for public hearing in June reflects a plan that will end FY20 with a positive fund balance, as well as a 5% reserve fund.

Meeting minutes and formal policies provided by the school evidence improvement in the most pertinent aspects of internal controls, financial separation from Bingham Academy, and practices that support the new shared services agreements.

IMPACT

If BCCLC has met the established conditions of their performance certificate by the specified timelines, the school may continue to operate with oversight as appropriate to all charter schools.

If BCCLC has not met the established conditions of their performance certificate by the timelines specified, the PCSC may proceed with revocation procedures pursuant to I.C. §33-5209(C).

STAFF COMMENTS AND RECOMMENDATIONS

Following extensive engagement with the schools and review of relevant documents, staff has concluded that those renewal conditions whose timelines

June 13, 2019

require the conditions to be met on or before July 1, 2019, have been met.

The school has made appropriate progress toward conditions with longer timelines. PCSC staff has a plan in place to continue regular oversight activities, including school visits and board meeting attendance, for the foreseeable future.

COMMISSION ACTION

Any action would be at the discretion of the PCSC.

1. Regarding academic outcomes:

By June 30, 2021, achieve a "good standing" rating on the academic section of the performance framework adopted by the PCSC in May 2017. To this end, achieve the following rate of progress:

- a. By June 30, 2020, earn at least 48% of points possible in the academic section of the performance framework.
- b. By June 30, 2021, earn at least 55% of the points possible in the academic section of the performance framework.

2. Regarding financial outcomes:

By June 30, 2021, achieve a "good standing" rating on the financial section of the performance framework adopted by the PCSC in May 2017.

3. Regarding operations and financial management:

By the deadlines outlined below, and throughout the performance certificate term, demonstrate consistent, clear implementation of the following:

- a. No later than April 1, 2019, clear and continuous separation from Idaho STEM Academy, Inc. dba Bingham Academy, both operationally and financially.
- b. Verification by Commission staff at the April 18-19, 2019 meeting with Commission staff that a purchase order system is employed that ensures documented, advance approval of all expenditures.
- c. No later than July 1, 2019, implementation of an electronic purchase order system that ensures documented, advance approval of all expenditures.
- d. Verification by Commission staff at the April 18-19, 2019 meeting with Commission staff that BCCLC has eliminated the use of pre-paid credit cards using school funds.
- e. Verification by Commission staff at the April 18-19, 2019 meeting with Commission staff that there is a clear separation of the daycare operated at the school facility from the school itself. This includes, but is not limited to, incorporation, employment, insurance, bank accounts, revenues, and expenditures. School resources shall not be utilized by the daycare in the absence of a board-approved contract ensuring that no funds intended for the education of BCCLC students are used for daycare purposes.

4. Regarding school governance:

By September 1, 2019, all BCCLC board members will complete professional development provided by a qualified Idaho School Boards Association (ISBA) trainer.

This training shall include the topics of administrator evaluation, stakeholder communication, and financial oversight through ISBA courses currently identified as Superintendent/ Administrator Evaluation, Boardmanship 101, and Boardmanship 102.

Regardless of whether or not BCCLC agrees to fulfill the specific conditions above, BCCLC remains responsible for meeting the terms and conditions contained in its signed performance certificate effective July 1, 2019, through June 30, 2024, which will incorporate the performance framework adopted by the PCSC in May 2017.

Notes from April 18-19, 2019 PCSC visit to BCCLC

Visit Recap:

Business Manager Meeting (BCCLC Business Manager and PCSC Program Manager) 2pm-4pm 4/18/19

- PCSC staff reviewed bank statements and verified closure of retail credit accounts.
- PCSC staff reviewed purchasing documentation.
- PCSC staff reviewed vendor contracts and invoices.

Board Meeting Observation and Presentation

7pm-9:30pm 4/18/19

- PCSC staff provided a 30 minute overview of the measures and metrics in the Performance Framework to ensure that all board members have a clear understanding of the standards against which their school is measured.
- PCSC staff observed the board meeting to verify various actions as identified below.

Staff Training (PCSC Program Manager and all K-4 Staff)

9am-10:30am 4/19/19

- PCSC staff provided a detailed review of the Performance Framework, addressing the strengths and weaknesses of the school's current situation with a focus on what teachers can do to help the school move forward.

Building Principal Meeting (Debbie Steele and PCSC Program Manager)

10:45-11:15 4/19/19

- PCSC staff reviewed a policy and handbook review project Ms. Steele is undertaking.
- PCSC staff reviewed the occupational therapy contract and a couple of other invoices that are housed in the building. PCSC staff recommended these be transferred to the business manager for centralized record management.
- PCSC staff reviewed the classroom inventory process.

Transportation Meeting (Lloyd Sorensen – SDE Transportation Specialist, Kelly Jo Fisk – BCCLC/BA Director of Operations, Candra Risa – BCCLC Board Chair, Holly Lilya – BA Board Chair, Brian Thelin – BA Transportation Director, Steve Bailey – BCCLC/BA Business Manager, Krissy LaMont – ISBA Leadership Development Director, Jenn Thompson – PCSC Program Manager) 11:30am-1:30pm 4/19/19

- Discussed current structure of reimbursement process and school-to-school invoicing.
- Discussed concerns regarding fair payments for services by each school.
- Discussed concerns regarding whether it is appropriate or accurate that the transportation program appears to be profitable for Bingham Academy.
- Discussed risks caused by lack of procurement process and options for moving forward.

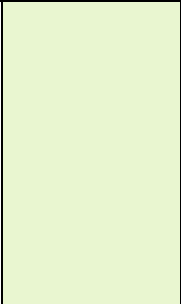
Director of Operations Meeting (Kelly Jo Fisk and PCSC Program Manager)

1:30-2:30pm 4/19/19

- PCSC staff answered questions regarding the draft shared services and facilities agreements between the two schools to provide clarity on PCSC expectations.
- Reviewed personnel contracts for 2018 to verify that all are signed appropriately.

Conditions Progress Update	Due Date/ Status
1. Achieve a “good standing” rating on the academic section of the performance framework.	6/30/20; 6/30/21
Progress: K-4 staff and the chief administrator engaged in training on the PCSC performance framework. The training was video recorded for use with the 5-8 staff and principal. Interim assessments were implemented in SY18-19. School staff appears to have a greater understanding of the big picture.	In Progress
2. Achieve a “good standing” rating on the financial section of the performance framework.	6/30/21
Progress: The board is actively reviewing all policy and has prioritized financial and operational policies in this process. The board adopted a new organizational chart in which the business manager reports directly to the board. Board training is scheduled for the week of April 29 to review revenue, expenses, and reporting.	In Progress
3. Clear and continuous separation from Bingham Academy, both operationally and financially.	4/1/19
Progress: Fully executed services agreements for transportation, facilities, and personnel were completed by the deadline. However, more revision is necessary. PCSC staff met in person with the board chair and the director of operations to answer questions about PCSC expectations. This item needs urgent attention.	In Progress
4. Purchase order system is employed that ensures documented, advance approval of all expenditures. Electronic system is required by July.	4/18/19; 7/1/19
Progress: The business manager developed a process in March and has implemented the process across the school. This process includes using Google tools to authenticate and time-stamp requests and approvals. Most purchases for the months of February and March appear to include appropriate documentation including approvals and itemized receipts. There have been a few bumps in getting the whole staff on board with a new system quickly, but the issues appear to be addressed as of 4/18/19. Further monitoring will indicate whether implementation is sustained.	Complete / Monitoring
5. Eliminate use of pre-paid credit cards using school funds.	4/18/19
Progress: PCSC staff reviewed confirmation of closure documentation for previously used retail accounts. A review of bank statements showed no activity on any of these cards. All cards to have a balance of less than \$10.00 and Mr. Bailey is working with the bank to roll the remaining funds back into the school’s general account.	Complete
6. Clear separation of the daycare operated at the school from the school itself.	4/18/19
Progress: The daycare was closed as of 2/28/19. The room previously used to provide daycare services has been repurposed as a library.	Complete
7. All BCCLC board members will complete professional development provided by a qualified ISBA trainer. This training shall include the topics of administrator evaluation, stakeholder communication, and financial oversight.	9/1/19
Progress: The board engaged in a 2 hour training session with the ISBA on developing an effective organization chart. This was formally adopted by the board several weeks ago, and positions for next school year were announced to	In Progress

stakeholders on 4/18 and 4/19. The board has worked closely with ISBA and the school's attorney to ensure that governance work is compliant with open meeting law and that they are utilizing Robert's Rules effectively. This was evident in the PCSC staff's observation of a school board meeting. The ISBA assisted the board in conducting a compliant evaluation of director Fred Ball, which was reviewed by the board during an executive session on 4/18. Training on governance roles and responsibilities is planned to begin in June. ISBA will assist the school with a year-long leadership evaluation facilitation in FY20.



Other Progress Updates from 4/18 Board Meeting

- FY20 executive leadership was announced: Debbie Steele will serve as Chief Administrator and Building Principal K-4 and Craig Gerard will serve as Building Principal for 5-8. (Fred Ball will serve in the middle school principal position until end of the current school year).
- A resolution was passed to change signers on building bank accounts, effective immediately, to include only the Chief Administrator (Debbie Steele), Building Principal (Craig Gerard), Board Chair (Candra Risa), and Business Manager (Steve Bailey), with two signers required for any transaction.
- A salary schedule was adopted and it was noted that contracts for FY20, in alignment with the adopted salary schedule, will be offered once evaluations are complete.
- The reimbursement policy was reviewed and revised for clarity.
- Revisions to the board bylaws were adopted to provide clarity around director terms.
- A budget development training was scheduled for the board for 4/24. This training will address how revenues are generated, estimated expenditures, and timeline for development and submission of the FY20 budget to the SDE and the PCSC.
- The Business Manager was identified as the lead on FY20 budget development.
- The facility insurance plan was renewed.
- E-rate technology bid was awarded after reviewing that appropriate procurement procedures were followed.

Looking Forward

Financial:

- The board discussion on how Parent Activity Committee funds are to be accounted for and accessed was tabled until the next board meeting to ensure the board is accurately informed about the options for adjusting how these funds are collected, tracked, and spent. Currently it appears that cash donations are not tracked with sufficient detail at the building level, making reconciliation difficult for the business manager.
- Asset management appears to be happening, but the data does not appear to be centralized or accessible. For example, the IT director tracks technology, the principal tracks curriculum, equipment, and instructional materials, and the transportation program tracks its own assets. However, all systems are different, and none are currently accessible by the business manager. As BCCLC and BA share a business manager and a director of operations, and both use the same IT service, it is notable that the principals at each school use different processes, and that it appears the IT director tracks a different set of assets for BCCLC than BA. A best practice to consider would be to create a single database for each school, using the same format across both schools.

Transportation:

- As of 4/19, the business manager is reaching out to the SDE transportation department to seek clarity on a few issues. At this point it appears that moving to a system in which each school claims the reimbursement for its own students from the SDE is most appropriate. The two schools will then develop a services agreement between them to address shared ridership and transportation program overhead. This agreement will

facilitate efficient bus routes and bus maintenance. Another meeting with the SDE is scheduled for 4/28.

**Notes from May 15, 2019
PCSC visit to BCCLC**

Visit Recap:

Business Manager Meeting (BCCLC Business Manager and PCSC Program Manager)
12pm-2pm 5/15/19

- Reviewed bank statements
- Reviewed purchases, invoices, and vendor contracts
- Discussed progress and ETA for FY20 budget

Chief Administrator Meeting (BCCLC Chief Administrator and PCSC Program Manager)
2:30-3:15 5/15/19

- Reviewed asset tracking and inventory management system
- Reviewed third grade ISAT score change from September to May by classroom.
- Discussed reports due to the PCSC

Board Chair and Vice Chair Meeting (BCCLC Board Chair, Vice Chair, and PCSC Program Manager)

3:15-4:15 5/15/19

- Discussed status of shared services agreements between schools
- Discussed April budget training and subsequent budget development progress

Conditions Progress Update	Due Date/ Status
1. Achieve a “good standing” rating on the academic section of the performance framework.	6/30/20; 6/30/21
<p>Progress: K-8 staff has spent significant time analyzing and graphing ISAT data. Third grade is comparing fall and spring scores for this school year. 4th-8th grades are looking at individual student change in proficiency from the previous year to the current year. The school’s PD plan reflects significant time allocated over the summer to further evaluate data and adjust lesson plans collaboratively.</p>	In Progress
2. Achieve a “good standing” rating on the financial section of the performance framework.	6/30/21
<p>Progress: The board treasurer is meeting with the business manager to review financial statements in depth before board meetings. The business manager then gives an overview during his financial report at the board meeting.</p> <p>The school has chosen to purchase PowerSchool to better manage student and staff data. This will result in cleaner ISEE reports, which impact funding. The school has purchased a full training package that is set to begin early this summer. PCSC staff verified that the contract is executed.</p> <p>The school’s post-lottery enrollment for the 2019-20 SY reflects 675 students, a slight increase from this year. The proposed budget is based on a lower enrollment number.</p>	In Progress

The Parent Activity Committee is in the process of establishing an independent 501(c)(3). It is anticipated that funds will be separated by end of FY19.	
3. Clear and continuous separation from Bingham Academy, both operationally and financially.	4/1/19
Progress: The board has executed an MOU that sufficiently addresses the fair division of transportation costs, and a shared services agreement that addresses personnel duties. The board has also adopted a new facility use policy and agreement template, and has used this agreement template to document the shared space agreements between the two schools in a consistent and clear manner. Documents are attached in this packet.	Complete
4. Purchase order system is employed that ensures documented, advance approval of all expenditures. Electronic system is required by July.	4/18/19; 7/1/19
Progress: PCSC staff's review of purchase documentation indicates that the system developed by the school is being used with fidelity. Staff will continue to monitor for consistent use.	Complete / Monitoring
5. All BCCLC board members will complete professional development provided by a qualified ISBA trainer. This training shall include the topics of administrator evaluation, stakeholder communication, and financial oversight.	9/1/19
Progress: The new business manager has provided a series of trainings for the board regarding budget development. This includes estimating support units and salary and benefit apportionment, establishing final allocations and reviewing special distributions. The ISBA assisted the school board in facilitating a "listening session" with school staff in early May.	In Progress

Other Progress Updates

Financial:

- The school has implemented a school-wide system to track assets and manage inventory of consumables. An initial inventory has been taken for all classrooms and school-wide programs. The system flags for ordering when consumables reach a pre-determined level. Administrators and the business manager have access to the system.
- The school has implemented a receipt of goods process by which deliveries are verified against invoices before payment is issued.
- All identified vendor services are now governed by a board adopted contract or services agreement. All are housed in the business management office.

Organizational:

- The school board has made significant progress in establishing transparent communication with and among school staff. This includes a revised organization chart, deep evaluation of the budget, and strategic planning.

NOTICE IS HEREBY GIVEN, that the 2019-2020 Annual Budget Hearing with the Governing Board of BLACKFOOT CHARTER COMMUNITY LEARNING CENTER public charter school will be held on the 11th of June, 2019, at 6:30 p.m. The hearing will be held at Blackfoot Charter Community Learning Center Middle School, 1350 Parkway Drive, Suite 30, Blackfoot, ID. A copy of the budget is available at the school office and on our website at <https://www.bcclc.com/>

SUMMARY STATEMENT 2019-2020 SCHOOL BUDGET

ALL FUNDS

School District _____ 477 BLACKFOOT CHARTER COMMUNITY LEARNING CENTER _____

	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year	Prior Year	Prior Year	Proposed	Prior Year	Prior Year	Prior Year	Proposed
	Actual	Actual	Actual/Budget	Budget	Actual	Actual	Actual/Budget	Budget
REVENUES	2016-2017	2017-2018	2018-2019	2019-2020	2016-2017	2017-2018	2018-2019	2019-2020
Beginning Balances	30716	54356	2650	1050				
Local Revenue								
Other Local								
County Revenue	970037	1064038	2386779	3414087	7698	25522		103400
State Revenue					104533	115105	210082	215793
Federal Revenue		24500				126247		
Other Sources								
Totals	\$1,000,753.00	\$1,142,894.00	\$2,389,429.00	\$3,415,137.00	\$112,231.00	\$266,874.00	\$210,082.00	\$319,193.00
EXPENDITURES	Prior Year	Prior Year	Prior Year	Proposed	Prior Year	Prior Year	Prior Year	Proposed
	Actual	Actual	Actual/Budget	Budget	Actual	Actual	Actual/Budget	Budget
	2016-2017	2017-2018	2018-2019	2019-2020	2016-2017	2017-2018	2018-2019	2019-2020
Salaries	578170	672376	1550669	2399248	75025	72263	123450	152888
Benefits	190045	245767	465620	84534	14655	20372	46900	30000
Purchased Services	109460	49850	188500	232750	22401	31660	39732	128193
Supplies & Materials	22643	34134	67600	104400		6600		8112
Capital Outlay	14745	33827	23500	24600		5400		
Debt Retirement	67201	67201	198393	242782		0		
Insurance & Judgments	4738	7446	12336	23000				
Transfers (net)								
Contingency Reserve			6500	303823				
Unappropriated Balances	13,751.00	32,293.00	(123,689.00)	0.00	150.00	130,579.00	0.00	
Totals	\$1,000,753.00	\$1,142,894.00	\$2,389,429.00	\$3,415,137.00	\$112,231.00	\$266,874.00	\$210,082.00	\$319,193.00

A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.

**Second Amended Transportation Program Agreement between
Idaho STEM Academy, Inc. dba Bingham Academy #485 and
Blackfoot Charter Community Learning Center, Inc. #477**

- 1. Parties.** This agreement is made and entered into by and between Blackfoot Charter Community Learning Center, Inc. #477 also known as Blackfoot Charter or BCCLC , whose address is 2801 Hunters Loop and 1350 Parkway Dr. #30, and Idaho STEM Academy, Inc. dba Bingham Academy #485 also known as BA , whose address is 1350 Parkway Dr. #18 and 9N 550W . All addresses are in Bingham County, Idaho.
- 2. Duration of Agreement.** This agreement shall be for a term starting July 1, 2018, and ending June 30, 2019. This agreement is subject to annual renewal on the condition that both the Bingham Academy Board of Directors and the Blackfoot Charter Board of Directors approve this agreement, or a mutually agreed upon amended form of the agreement, prior to July 1 of each calendar year. This agreement may be terminated, without cause, by either party upon 120 day written notice, which notice shall be delivered by hand or by certified mail to the first address listed above for each party.
- 3. Fiscal Agent.** Bingham Academy will operate as the Fiscal Agent and will submit reimbursement claims to the SDE based on riders from both BCCLC and BA.
- 4. Transportation Safety Committee.** The Transportation Safety Committee will be composed of the Transportation Director and the administrator from each campus. This committee will be responsible for making safety decisions and amendments to routes. Other stakeholders such as teachers or parents may be invited to meetings for input.
- 5. Transportation Student Handbook.** Each campus will be responsible to see that the most current Transportation Student Handbook is provided to parents and students in coordination with an administrator from each campus. In addition, the Transportation Department will coordinate with administrators from Bingham Academy and Blackfoot Charter to provide training to teachers and staff at Bingham Academy and Blackfoot Charter at the beginning of the school year.
- 6. Bus Drills.** Bus Emergency Evacuation Drills meeting Idaho regulations shall be coordinated and conducted on each Bus Route by the Transportation Director and/or Transportation Supervisor and a school administrator from each campus. Additional drills may be added by the Transportation Safety Committee/Transportation Staff as/if needed to fulfill State/Driver yearly requirements.
- 7. Insurance.** Bingham Academy & Blackfoot Charter will each carry adequate insurance to cover any losses and to protect our riders (General Liability \$2,000,000 per Occurrence. Auto Liability \$3,000,000 per Accident. Auto Medical Payments \$5,000 per person \$100,000 per Accident. Uninsured or Underinsured Motorists \$100,000 per person \$300,000 per Accident)

- 8. Operation.** Fiscal Agent is responsible for payroll, purchasing transportation supplies, fuel for buses and support vehicles, maintenance of buses, maintenance of transportation shop and office, and snow removal and utilities of transportation shop and offices. The transportation budget is to be included into the fiscal agent's (Bingham Academy's) general budget. Blackfoot Charter and Bingham Academy will track ridership per school, to provide each school's Board of Directors with accurate data.
- 9. Reporting.** Transportation staff in coordination with the Fiscal Agent will file all state reports, advance payment requests, reimbursements, ridership counts, safety busing, and any other required forms or reports.
- 10. Transportation Employees.** Fiscal Agent will employ all transportation staff. Transportation staff are directly accountable to Transportation Safety Committee. Bingham Academy will ensure that each bus driver holds the proper authorization to drive students and has successfully passed the background checked with the State of Idaho to protect student safety. Any substitute bus drivers must also have successfully passed the State of Idaho background check as well as meeting all other requirements to be a substitute bus driver before driving students.
- 11. Buses.** Bingham Academy will utilize its buses for transporting both Bingham Academy students and Blackfoot Charter students. Blackfoot Charter will make its buses available to Bingham Academy to transport both Bingham Academy students and Blackfoot Charter students. Bingham Academy will maintain all buses. Transportation Staff shall determine when and what size buses are necessary as replacements or as additional buses are added to the fleet based on need. Each individual school shall maintain insurance on all buses owned by that school.

Currently seven routes are being run. There are seven daily route buses, three spare buses, and five large capacity field trip buses. There is also one special education bus for use if one or more students have an IEP (Individual Education Plan) which indicates they will be provided special transportation services.
- 12. Facilities.** Bingham Academy shall provide bus shop and office facilities and maintain insurance on that property located at 9N 550W in Bingham County, Idaho.
- 13. Bus Routes.** Routes will be created, designed and modified by transportation staff to provide busing to as many students as possible, keeping in mind number of buses available, time of route, age of students, miles, location of students, IEP transportation requirements, other special needs, condition of roads, dead ends, and any other intervening factors.
- 14. Sharing of Costs.** Bingham Academy may charge BCCLC a pro rata amount for transportation, which shall not exceed 15% of the amount Bingham Academy submits to the SDE for mileage and ridership reimbursements. At the beginning of the year, transportation staff will complete a cost estimate of transportation for the year, including non-reimbursable costs (building maintenance, bus purchases, property payments, etc.). In the second week of

September, Student Transportation Requests will be counted from each school to determine the pro rata amount for each school. Each school will be responsible for a prorated share of the non-reimbursed amount based upon percentage of students from each school receiving busing. Payments are made to the Fiscal Agent quarterly with the final payment due by June 15. The June payment should reflect an adjusted amount to be in line with the actual costs of transportation for the year.

15. Field Trips, Extracurricular and Activity Trips Each school will pay to the Fiscal Agent not less than quarterly for bus trips that each individual school takes based on the calculated cost per mile for non-educational trips and by cost sharing for reimbursable trips to be aligned with state published reimbursements rates. This cost estimate is to be established prior to the start of school year and will reflect the calculated cost per mile or the SDE funding cap model allocation, whichever is greater. Bus trip requests submitted with less than two (2) weeks' notice may not be able to be accommodated.

16. Discipline. The Principal shall establish written rules of conduct for students riding school buses. Such rules shall be reviewed annually by the Principal and revised if necessary. A copy of the rules of conduct for students riding buses shall be provided to students at the beginning of the year. The classroom teacher and bus driver shall review the rules with the students at the beginning of each school year. A copy of the rules shall be posted in each bus and shall be available upon request at the Charter School office and in the Principal's office. The bus driver shall be responsible for enforcing the rules, and shall work closely with the parent and Principal to modify a student's behavior. The rules shall include consistent consequences for student misbehavior. Recommendations for permanent termination of bus privileges will be referred to the Principal for final determination. The termination may be appealed to the Board. No further appeal shall be allowed.

17. School Closure, Late Start, or Early Release. Weather related School Closure, Late Start, or Early Release decisions are made by consensus of the following three people; the Chief Administrator of Blackfoot Charter, the Chief Administrator of Bingham Academy, and the Transportation Director. If one of the three is not available, the other two can make the decision in his/her absence. Automatic closing will occur if any of the following occur: Blackfoot School District 55 closes, temperature falls below -15⁰ F, or wind chill falls below -20⁰ F. Sickness or Safety School Closures will be determined by Administrators and communicated to Transportation immediately. Sickness or Safety related Early Release or Late Start will be coordinated jointly by the Bingham Academy Chief Administrator, the Blackfoot Chief Administrator, and the Transportation Director.

18. School Calendar. Transportation staff will work with school administrators to make sure school start and stop times align with busing schedules. Transportation Staff will participate in the development of school calendars to insure compatibility. Any changes to the school calendar, such as planned early releases, need to be communicated between Bingham Academy and Blackfoot Charter. In the event of any unforeseen changes needed immediately for early or late release (i.e. natural disaster, bomb threat, etc...), changes must be immediately reported to the Transportation staff.

19. Entirety of Agreement. This agreement, consisting of four (4) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

This agreement is retroactive to July 1, 2018.

Blackfoot Charter Community Learning Center, Inc. #477



Chair of Blackfoot Charter Board of Directors

5/29/19

DATE

Idaho STEM Academy, Inc. dba Bingham Academy #485



Chair of Bingham Academy Board of Directors

5/18/19

DATE

4210: Community Use of Charter School Facilities

Charter School facilities are available to the community for education, civic, cultural, and other non-commercial uses consistent with the public interest, when such use does not interfere with the Charter School program or Charter school-sponsored activities. Such facilities may also be used for the operation of a senior citizen center. Use of Charter School facilities for school purposes has precedence over all other uses. Persons on Charter School premises must abide by the Charter School's conduct rules at all times.

Student and Charter School-related organizations shall be granted the use of Charter School facilities at no cost. Other organizations granted the use of the facility shall pay fees and costs. The Principal shall develop procedures to manage community use of school facilities, which shall be reviewed and approved by the Board. Use of Charter School facilities requires the Principal's approval and is subject to Charter School procedures.

Authorization for use of Charter School facilities shall not be considered an endorsement of or approval of the activity, person, group, or organization nor the purposes they represent.

The Principal shall approve and schedule the various uses of the Charter School facilities. A master calendar will be kept in the office for scheduling dates to avoid conflicts during the school year. Requests for use of the Charter School facilities must be submitted in advance of the event to the Principal's office.

Proper protection, safety, and care of Charter School property shall be primary considerations in the use of Charter School facilities. All facility use shall comply with State and local fire, health, safety, and police regulations. All individuals using Charter School facilities shall comply with the policies of this Board.

Legal Reference:

I.C. § 33-601 Real and Personal Property – Acquisition, Use or Disposal of Same

I.C. § 33-602 Use of School Property or buildings for Senior Citizen Centers

Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141

Policy History:

Adopted on: 18 Feb 2015

Revised on: 18 Jan 2018

4210P: Community Use of School Facilities

Facility Use Applications

Applications requesting use of the Charter School facility must be presented to the Principal at least ten (10) days in advance of the time desired and must be signed by a qualified representative of the organization desiring to use the building.

When considering facility use applications, the following should be taken into consideration:

1. The activity should not interfere with the schedule of normal activities of the Charter School; and
2. The content of the activity should be reasonably appropriate in a school setting.

The renting of Charter School facilities will ordinarily be on a first-come-first-serve basis for eligible organizations, except that Charter School-related activities shall have priority.

Right of Refusal

The use of the Charter School premises may be denied when, in the opinion of the Principal or the Board of Directors, such use may be construed to be solely for commercial purposes, there is probability of damage or injury to Charter School property, or the activity is deemed to be improper to hold in school buildings.

Fees

The Principal or designee shall establish a schedule of fees and make additional adjustments in the fees as necessary for the use of any Charter School facility or Charter School grounds. Fees and rental charges shall cover costs of wages of Charter School personnel involved and utilities. The Board will review this fee schedule annually. Fees may be waived by the Principal or designee in consideration of services rendered by public institutions or nonprofit organizations in direct support of public school students or staff.

Fees will be invoiced and the sponsoring organization whose name appears on the application shall be held responsible for any and all damages to Charter School property and equipment.

Insurance Coverage

The Board may require facility users to carry a commercial general liability insurance policy with a minimum limit per occurrence of \$1,000,000. A Certificate of Insurance for the policy, naming the Charter School as an additional insured, may also be required along with the facility use request. The Board reserves the right to require increased insurance coverage on any event.

Charter School Equipment

Use of Charter School equipment in conjunction with the use of Charter School facilities must be specifically requested in writing and may be granted by the procedure by which permission to use facilities is granted. The user of Charter School equipment must accept liability for any damage to or loss of such equipment that occurs while it is in use. Where rules so specify, no item of equipment may be used except by a qualified operator. No Charter School equipment shall be removed from the premises for use by non-Charter School personnel unless otherwise provided for in policy.

Supervision

At least one Charter School employee must be on hand, paid for by the organization, when in the opinion of the Principal or designee it is necessary to supervise the individuals and protect Charter School property. The number of paid employees shall depend on the type of service, number to be served, and number of volunteer helpers.

Blackfoot Charter Community Learning Center Policy

Whenever a cafeteria is used, it shall be under the supervision of a school employee. The group using the facility shall reimburse the Charter School for the salary of the employee.

No school building or facility shall be used for any purpose which could result in picketing, rioting, disturbing the peace, or damage to property or for any purpose prohibited by law.

No access to other rooms or equipment in the building shall be permitted unless designated by agreement.

Outdoor Facility Usage

The following applies to all Charter School outdoor facility rentals:

1. The rental group shall be responsible for the full replacement cost of any facility or equipment damage;
2. Arrangements for keys for any rented facility must be made prior to the event by contacting the athletic director;
3. The procedure for cancellation of outdoor events due to threatening weather and/or field conditions is as follows:
 - a. If field conditions are such that play is not recommended, the athletic director shall notify the rental group as far in advance as possible that contests must be cancelled. Practice field rental will be substituted, if possible; and
 - b. If there is rain the day of the scheduled contests, the game field rental is considered cancelled and game fields are not to be used. Questions can be answered by calling the athletic director and Principal, in that order.
4. All equipment items the rental group desires must be listed on the rental agreement; and
5. Requests for night rentals will be reviewed on a case-by-case basis.

Procedure History:

Promulgated on: 18 Feb 2015

Revised on: 18 Jan 2018

4210F: Facilities Use Agreement

Organization or Individual Requesting Facility Use:

Facility Requested: _____

Date and Hours of Requested Use: _____

Purpose of Use: _____

Equipment/Services Needed:

Insurance and Other Special Charter School Requirements for Use: _____

Use Charge for Services/Facilities Listed: _____

Date and Amount Paid: _____

Principal's Approval: _____ Date: _____

Premises and Conditions

Conditions of Facilities Use: Use of Charter School facilities is conditioned upon the following covenants:

1. That no alcoholic beverages, tobacco, or other drugs be sold or consumed on the premises by the requesting organization or individual or any of its employees, patrons, agents, or members;
2. That no illegal games of chance or lotteries be permitted;
3. That no functional alteration of the premises or functional changes in the use of such premises be made without specific written consent of the Charter School; and
4. That adequate supervision be provided by the requesting organization or individual to ensure proper care and use of Charter School facilities.

Rent and Deposit

The requesting organization or individual agrees to pay the Charter School, as rent for the premises and as payment for special services provided by the Charter School (if any), the sum of \$_____. This shall be due _____ days in advance. The requesting organization or individual shall be responsible for all actual damages, including costs, disbursements, and expenses resulting while it has use of the premises.

Insurance and Indemnification

The requesting organization or individual, by signature below, hereby guarantees that the organization shall indemnify, defend, and hold harmless the District and any of its employees or

agents from any liability, expenses, costs (including attorney's fees), damages, and/or losses arising out injuries or death to any person or persons or damage to any property of any kind in connection with the organization or individual's use of the District facility which are not the result of fraud, willful injury to a person or property, or the willful or negligent violation of a law.

The requesting organization or individual shall provide the Charter School with a certificate of insurance prior to the use of the facility. The certificate shall show coverage for comprehensive general liability insurance in an amount not less than \$1,000,000 for injuries to or death of any person or damage to or loss of property arising out of or in any way resulting from the described use of the facility.

Non-Discrimination

The requesting organization or individual agrees to abide non-discrimination clauses as contained in the Idaho Human Rights laws and federal anti-discrimination laws.

DATED this ____ day of _____, 20__.

Charter School

Requesting Organization/Individual

By _____

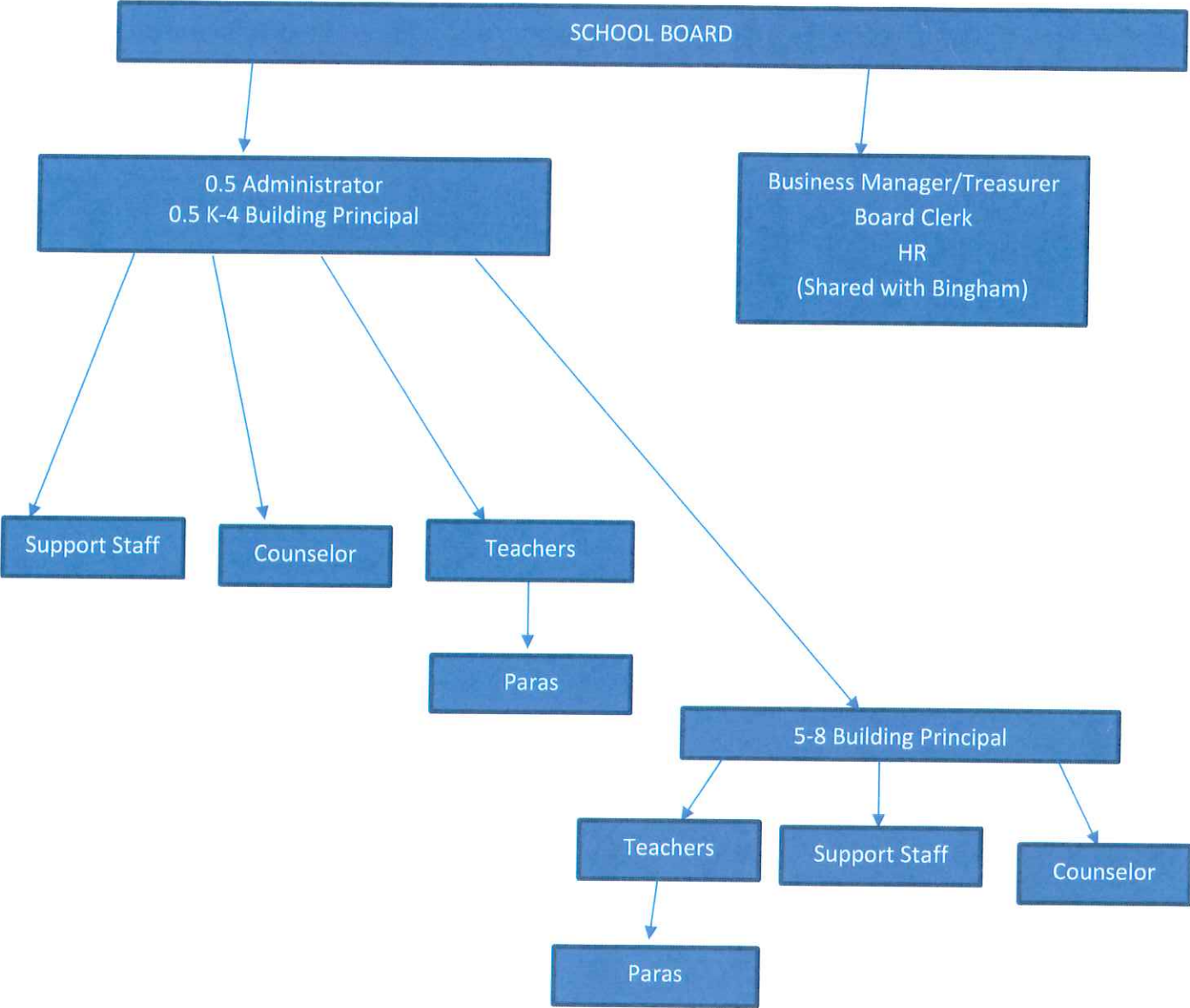
By _____

Address _____

Phone _____

Additional Obligations:

Blackfoot Charter Community Learning Center Organization Chart



4210F: Facilities Use Agreement

Organization or Individual Requesting Facility Use: Bingham Academy

Facility Requested: Blackfoot Charter Community Learning Center Middle School – Engineering Classroom and Shop

Date and Hours of Requested Use: 7/1/19 – 6/30/20: Seven class periods per scheduled school day

Purpose of Use: Engineering Classroom and Shop

Equipment/Services Needed: Included with requested space

Insurance and Other Special Charter School Requirements for Use: Per Policy 4210 and 4210P

Use Charge for Services/Facilities Listed: No use charge per Policy 4210

Date and Amount Paid: N/A

Principal's Approval:  Date: 5-16-19

Premises and Conditions

Conditions of Facilities Use: Use of Charter School facilities is conditioned upon the following covenants:

1. That no alcoholic beverages, tobacco, or other drugs be sold or consumed on the premises by the requesting organization or individual or any of its employees, patrons, agents, or members;
2. That no illegal games of chance or lotteries be permitted;
3. That no functional alteration of the premises or functional changes in the use of such premises be made without specific written consent of the Charter School; and
4. That adequate supervision be provided by the requesting organization or individual to ensure proper care and use of Charter School facilities.

Rent and Deposit

The requesting organization or individual agrees to pay the Charter School, as rent for the premises and as payment for special services provided by the Charter School (if any), the sum of \$ N/A. This shall be due N/A days in advance. The requesting organization or individual shall be responsible for all actual damages, including costs, disbursements, and expenses resulting while it has use of the premises.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this 1st day of August in 2018, by Idaho STEM Academy, Inc. dba Bingham Academy #485 and Blackfoot Charter Community Learning Center, Inc. #477. Setting forth; the services to be provided by the collaborative; and

Whereas, Idaho STEM Academy, Inc. dba Bingham Academy (BA) and Blackfoot Charter Community Learning Center, Inc. (BCCLC), have come together to collaborate to share services of 1 FTE Facilities Manager/Maintenance Supervisor as such position is defined by Job Description at each respective Charter; and

Whereas, the partners listed below have agreed to enter into a Collaborative Agreement in which Idaho STEM Academy, Inc. dba Bingham Academy will be the lead and fiscal agent and Blackfoot Charter Community Learning Center, Inc. will be partner and that the Agreement shall be in effect during the 2018/2019 school year; and

Whereas, Idaho STEM Academy, Inc. dba Bingham Academy and Blackfoot Charter Community Learning Center, Inc. are responsible for their portion of the financial obligations during the agreed upon contractual period.

PURPOSE

This Collaborative Agreement will benefit both charters in meeting the respective facilities and maintenance needs.

COOPERATION

The activities and services for the proposed partnership are anticipated to include the following responsibilities or obligations to be performed by:

STATEMENTS OF AGREEMENT:

Time Sharing and Tasks:

Absent an emergency situation for which the schedule will be adjusted by the parties, the Charters shall split the Facilities Manager/Maintenance Supervisor work time as follows:

Monday – 70% BCCLC; 30% BA
Tuesday – 70% BCCLC; 30% BA
Wednesday – 70% BCCLC; 30% BA
Thursday – 70% BCCLC; 30% BA
Friday – 70% BCCLC; 30% BA

A calendar shall be developed by the Charters and the Facilities Manager/Maintenance Supervisor that shall detail this schedule. Such schedule shall address Spring Break and any other scheduled District break through the 2018/2019 school year.

IDAHO STEM ACADEMY, INC. DBA BINGHAM ACADEMY #485

1. The Idaho STEM Academy, Inc. dba Bingham Academy shall serve as the fiscal agent for this Agreement. This responsibility shall include, but not be limited to the following:

A. The Idaho STEM Academy, Inc. dba Bingham Academy shall be responsible for the provision of salary and benefits to the Facilities Manager/Maintenance Supervisor.

1. The parties to this Agreement have agreed that for the 2018/2019 school year, the Facilities Manager/Maintenance Supervisor shall have the following salary:

I. \$3303.5

2. The parties to this Agreement have agreed that for the 2018/2019 school year, the Facilities Manager/Maintenance Supervisor shall have the following benefits, with related costs:

- I. Medical Insurance at \$ 328.40per month
- II. Dental Insurance at \$ 29.70per month
- III. Vision Insurance at \$11.90 per month
- IV.
- V. PERSI Costs at \$373.96 per month
- VI. FICA Costs at \$247.76 per month
- VII. Workers Compensation Insurance at \$178.72 per month

B. The Idaho STEM Academy, Inc. dba Bingham Academy shall be responsible for the reporting of the Facilities Manager/Maintenance Supervisor on any state required reports, including but not limited to the following:

2. The Facilities Manager/Maintenance Supervisor is responsible for submission of the following in a format acceptable to the Idaho STEM Academy, Inc. dba Bingham Academy and in accordance with the policies and procedures of the Charter:

A. Expense reimbursement forms

3. The Charter will provide the Facilities Manager/Maintenance Supervisor a workshop, work truck, tools, and supplies necessary for duties as assigned by the Charter.

BLACKFOOT CHARTER COMMUNITY LEARNING CENTER, INC. #477

1. The Blackfoot Charter Community Learning Center, Inc. agrees to reimburse the Idaho STEM Academy, Inc. dba Bingham Academy for 70% of the salary and benefits (minus state apportionment) incurred for the 2018/2019 school year, beginning AUGUST 1, 2018 through JULY 31, 2019 of a 240 day contract. In agreeing to such, it is anticipated that the cost of this Agreement shall be approximately \$27,772.20 in salary and \$10,153.57 in benefits.

A. The Idaho STEM Academy, Inc. dba Bingham Academy shall provide to the business manager at the Blackfoot Charter Community Learning Center, Inc. a detailed invoice by no later than 15th of each month that shall detail the costs of the Facilities Manager/Maintenance Supervisor for which the Idaho STEM Academy, Inc. dba Bingham Academy is seeking reimbursement under this Agreement.

B. The Blackfoot Charter Community Learning Center, Inc. shall remit the uncontested portion of such invoiced costs to the Idaho STEM Academy, Inc. dba Bingham Academy, attention BUSINESS MANAGER, by no later than 20 days after receipt of such invoice.

1. If the Blackfoot Charter Community Learning Center, Inc. has issue with any of the costs detailed in the itemized invoice, such shall be directed to the Business Manager, for clarification and discussion. Thereafter, the Blackfoot Charter Community Learning Center, Inc. shall remit any remaining sums owing to the Idaho STEM Academy, Inc. dba Bingham Academy within 30 days.

2. The Blackfoot Charter Community Learning Center, Inc. will provide the Facilities Manager/Maintenance Supervisor the workshop, work truck, tools, and supplies necessary for duties as assigned by the Blackfoot Charter Community Learning Center, Inc.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this 1st day of August in 2018, by Idaho STEM Academy, Inc. dba Bingham Academy #485 and Blackfoot Charter Community Learning Center, Inc. #477. Setting forth; the services to be provided by the collaborative; and

Whereas, Idaho STEM Academy, Inc. dba Bingham Academy (BA) and Blackfoot Charter Community Learning Center, Inc. (BCCLC), have come together to collaborate to share services of 1 FTE Secondary Music Teacher as such position is defined by Job Description at each respective Charter; and

Whereas, the partners listed below have agreed to enter into a Collaborative Agreement in which Idaho STEM Academy, Inc. dba Bingham Academy will be the lead and fiscal agent and Blackfoot Charter Community Learning Center, Inc. will be partner and that the Agreement shall be in effect during the 2018/2019 school year; and

Whereas, Idaho STEM Academy, Inc. dba Bingham Academy and Blackfoot Charter Community Learning Center, Inc. are responsible for their portion of the financial obligations during the agreed upon contractual period.

PURPOSE

This Collaborative Agreement will benefit both charters in meeting the respective Music Teacher needs.

COOPERATION

The activities and services for the proposed partnership are anticipated to include the following responsibilities or obligations to be performed by:

STATEMENTS OF AGREEMENT:

Time Sharing and Tasks:

Absent an emergency situation for which the schedule will be adjusted by the parties, the Charters shall split the Music Teacher work time as follows:

Monday – 50% BCCLC; 50% BA
Tuesday – 50% BCCLC; 50% BA
Wednesday – 50% BCCLC; 50% BA
Thursday – 50% BCCLC; 50% BA
Friday – 50% BCCLC; 50% BA

A calendar shall be developed by the Charters and the Music Teacher that shall detail this schedule. Such schedule shall address Spring Break and any other scheduled District break through the 2018/2019 school year.

IDAHO STEM ACADEMY, INC. DBA BINGHAM ACADEMY #485

1. The Idaho STEM Academy, Inc. dba Bingham Academy shall serve as the fiscal agent for this Agreement. This responsibility shall include, but not be limited to the following:

A. The Idaho STEM Academy, Inc. dba Bingham Academy shall be responsible for the provision of salary and benefits to the Music Teacher.

1. The parties to this Agreement have agreed that for the 2018/2019 school year, the Music Teacher shall have the following salary:

I. \$3,142.16 per month base

2. The parties to this Agreement have agreed that for the 2018/2019 school year, the Music Teacher shall have the following benefits, with related costs:

- I. Medical Insurance at \$328.40 per month
- II. Dental Insurance at \$29.70 per month
- III. Vision Insurance at \$11.90 per month
- IV. PERSI Costs at \$392.14 per month
- V. FICA Costs at \$235.66 per month
- VI. Workers Compensation Insurance at \$18.22 per month

B. The Idaho STEM Academy, Inc. dba Bingham Academy shall be responsible for the reporting of the Music Teacher on any state required reports, including but not limited to the following:

2. The Music Teacher is responsible for submission of the following in a format acceptable to the Idaho STEM Academy, Inc. dba Bingham Academy and in accordance with the policies and procedures of the Charter:

- A. EXPENSE REIMBURSEMENT FORM
- B.

3. The Charter will provide the Music Teacher a classroom or auditorium and technology/computer, curriculum (music), and supplies necessary for duties as assigned by the Charter.

BLACKFOOT CHARTER COMMUNITY LEARNING CENTER, INC. #477

1. The Blackfoot Charter Community Learning Center, Inc. agrees to reimburse the Idaho STEM Academy, Inc. dba Bingham Academy for 50% of the salary and benefits (minus state apportionment) incurred for the 2018/2019 school year, beginning AUGUST 1, 2018 through JULY 31, 2019 of a 190 day contract. In agreeing to such, it is anticipated that the cost of this Agreement shall be approximately \$24,950.00 in salary and \$6,096.16 in benefits.

A. The Idaho STEM Academy, Inc. dba Bingham Academy shall provide to the business manager at the Blackfoot Charter Community Learning Center, Inc. a detailed invoice by no later than 15th of each month that shall detail the costs of the Music Teacher for which the Idaho STEM Academy, Inc. dba Bingham Academy is seeking reimbursement under this Agreement.

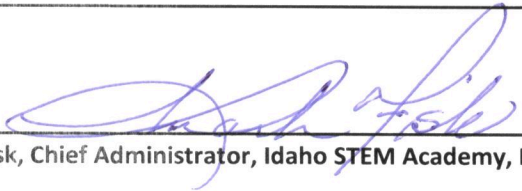
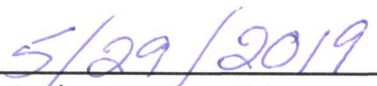

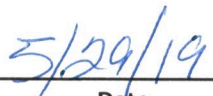

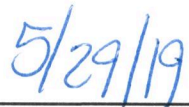


B. The Blackfoot Charter Community Learning Center, Inc. shall remit the uncontested portion of such invoiced costs to the Idaho STEM Academy, Inc. dba Bingham Academy, attention BUSINESS MANAGER, by no later than 20 days after receipt of such invoice.

1. If the Blackfoot Charter Community Learning Center, Inc. has issue with any of the costs detailed in the itemized invoice, such shall be directed to the Business Manager, for clarification and discussion. Thereafter, the Blackfoot Charter Community Learning Center, Inc. shall remit any remaining sums owing to the Idaho STEM Academy, Inc. dba Bingham Academy within 30 days.

2. The Blackfoot Charter Community Learning Center, Inc. will provide the Music Teacher a classroom or auditorium and technology/computer, curriculum (music), and supplies necessary for duties as assigned by the Blackfoot Charter Community Learning Center, Inc.

The partners agree to collaborate and provide proper documentation to each party in the agreed upon form.

We, the undersigned, have read, and agree with the contents of this Agreement.

	
Mark Fisk, Chief Administrator, Idaho STEM Academy, Inc. dba Bingham Academy #485	Date
	
Holly Lilya, Board Chair, Idaho STEM Academy, Inc. dba Bingham Academy #485	Date
	
Debbie Steele, Chief Administrator, Blackfoot Charter Community Learning Center, Inc. #477	Date
	
Candra Risa, Board Chair, Blackfoot Charter Community Learning Center, Inc. #477	Date

SUBJECT

Update regarding the pre-operational progress of three schools scheduled to open fall 2019.

APPLICABLE STATUTE, RULE, OR POLICY

I.C. §33-5206(6)

BACKGROUND

The PCSC approved three schools for opening in 2019: Elevate Academy, Forge International, and Treasure Valley Classical Academy. PCSC staff has regularly met with each school to monitor progress toward opening day.

DISCUSSION

Elevate Academy will be a career-technical school supporting at-risk teens in Caldwell. No conditions beyond the PCSC pre-opening protocol are included in the school's performance certificate. Sufficient operational progress has been documented each month. Post-lottery enrollment is sufficient to support the budget, and the facility lease agreement is fully-executed. Facilities are reportedly on-track for an on-time occupancy.

Forge International will be an International Baccalaureate school in Middleton. The school intends to serve grades K-12 at capacity. No conditions beyond the PCSC pre-opening protocol are included in the school's performance certificate. Sufficient operational progress has been documented each month. Post-lottery enrollment is sufficient to support the budget, and the facility lease agreement is fully-executed. Facilities are reportedly on-track for an on-time occupancy.

Treasure Valley Classical Academy will be a direct instruction model with ties to Hillsdale College. The school is located in Fruitland and intends to serve grades K-12 at capacity. A condition to provide a balanced budget aligned to an executed lease was met by the established deadline (June 1, 2019). The post-lottery enrollment numbers appear to support the budget, and the facilities appear to be on-track for an on-time opening.

IMPACT

Information item only.

STAFF COMMENTS AND RECOMMENDATIONS

Staff has no comments or recommendations.

COMMISSION ACTION

Any action would be at the discretion of the PCSC.