

SUBJECT

Legacy Charter School Annual Update

APPLICABLE STATUTE, RULE, OR POLICY

IDAPA 08.02.04.301.01

I.C. 33-1510

I.C. 33-5209(2)

BACKGROUND

Legacy Charter School (Legacy) is a new public charter school that opened in Fall 2011. Located in Nampa, Legacy provides to students in grades K-8 a Harbor Method education option duplicating the program used successfully at Liberty Charter School and Victory Charter School.

DISCUSSION

Legacy will provide an update on the status of the school. PCSC staff has visited the school, reviewed the materials submitted, and makes the following observations:

Legacy currently enrolls 245 students and has 244 students on its waiting list.

The school has broken ground for a new, permanent facility. The anticipated completion date is fall 2012. The school has secured a bank loan with favorable terms.

Fall IRI scores indicate that 63% of kindergarten, 59% of 1st grade, 77% of 2nd grade, and 79% of 3rd grade students are reading at grade level. However, these results do not necessarily reflect Legacy's program as all students are new to the school this year.

Due to unforeseen startup expenses, Legacy anticipates a year-end deficit of approximately \$75,000 for FY12. Estimated FY13 budgets, which rely on a small enrollment increase, project a small but positive fund balance by the end of that year. Additional budget projections indicate that each subsequent year will end with operating income, resulting in a reserve of approximately \$521,000 by the end of year 5.

Legacy appears to have violated the law and the terms of its charter by failing to obtain bids for student transportation services. Legacy's charter states that "In providing transportation services, Legacy will comply with Idaho Code 33-402(2) and 33-1510." The State Department of Education is investigating Legacy's compliance with I.C. 33-1510(2), which requires schools to advertise, bid, and contract for all bus transportation services.

February 9, 2012

No documentation exists demonstrating the bidding process used by Legacy to secure transportation services.

IMPACT

Pursuant to I.C. 33-5209(2), if the PCSC “has reason to believe that the public charter school has done any of the following, it shall provide the public charter school written notice of the defect and provide a reasonable opportunity to cure the defect:...(a) Committed a material violation of any condition, standard or procedure set forth in the approved charter...(d) Failed to demonstrate fiscal soundness. In order to be fiscally sound, the public charter school must be: (i) Fiscally stable on a short-term basis, that is, able to service all upcoming obligations; and (ii) Fiscally sustainable as a going concern, that is, able to reasonably demonstrate its ability to service any debt and meet its financial obligations for the next fiscal year...or (f) Violated any provision of law.”

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends that the PCSC direct staff to issue to Legacy Charter School a notice of defect on the grounds of material violation of a condition, standard, or procedure set forth in the approved charter, specifically, Tab 8, Transportation, and violation of a provision of law, specifically, Idaho Code 33-1510.

Staff further recommends that the PCSC consider whether Legacy Charter School has failed to demonstrate fiscal soundness as defined by I.C. 33-5209(2)(d).

COMMISSION ACTION

A motion to direct staff to issue to Legacy Charter School a notice of defect on the grounds of material violation of a condition, standard, or procedure set forth in the approved charter, specifically, Tab 8, Transportation and violation of a provision of law, specifically, I.C. 33-1510(2).

AND/OR

A motion to direct staff to issue to Legacy Charter School a notice of defect on the grounds of failure to demonstrate fiscal soundness as defined by Section 33-5209(2)(d), Idaho Code.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

February 9, 2012

CHARTER SCHOOL DASHBOARD

Date: 1/9/12

School Name: Legacy Public Charter School

School Address: 4015 S. Legacy Way, Nampa, Idaho 83686

School Phone: 208-467-0947

Current School Year: 2011-2012

School Mission: Legacy's mission is to develop students who are competent, confident, productive and responsible young adults who possess the habits, skills and attitudes to succeed in high school and to be offered the invitation of a post-secondary education, satisfying employment, and life-long opportunities

CHARTER SCHOOL BOARD

Board Member Name	Office and Term	Skill Set(s)	Email	Phone
Bart McKnight	Chairman	Business, Harbor founder & former Harbor school board member, 2014	bmcknight.legacycharterschool@gmail.com	208-989-3296
Shelia Bryant	Vice Chair	Legal, Harbor founder & Harbor school board member 2013	sbryant.legacycharterschool@gmail.com	208-880-7499
Christine Ivie	Member	Education, Parent 2012	civie.legacycharterschool@gmail.com	208-871-7749
Emily Criddle	Secretary/Treasurer	Parent, Volunteer 2013	ecriddle.legacycharterschool@gmail.com	208-466-2737
Open	To be filled in 2012	2015		
Niki Crow	Clerk	Financial	nikicrow@msn.com	208-571-2936

ENROLLMENT

Grade Level	Current Enrollment	Current ADA	Current Waiting List	Previous Year's Enrollment	Previous Year's ADA
K	25	98.3	91	NA	NA
1	28	97.3	72	NA	NA
2	30	97.75	33	NA	NA
3	30	98.21	0	NA	NA
4	33	98.22	20	NA	NA
5	33	98.98	27	NA	NA

February 9, 2012

6	33	97.25	0	NA	NA
7	16	97.93	1	NA	NA
8	17	96.67	0	NA	NA
9				NA	NA
10				NA	NA
11				NA	NA
12					
TOTAL	245	97.84	244		

Student Attrition Rate: 8% - have filled all open seats immediately from wait list - therefore, school has remained full.
Is your school planning to increase or decrease enrollment opportunities for the upcoming school year? Increase.
If yes, briefly describe planned enrollment changes, including numbers and grades affected: Move to full, separate 7th & 8th grade classes (combined this current year). However, if numbers don't warrant it, we will continue with combined 7th/8th grade until 2013-2014 school year.

STUDENT DEMOGRAPHICS

School Year	Hispanic (# and %)	Asian (# and %)	White (# and %)	Black (# and %)	American Indian (# and %)	LEP (# and %)	FRL (# and %)	Special Education (# and %)
Current	18/7.3%	12/4.9%	214/87%	2/.8%	0/0%	0	90/41%	17/7%
Previous								

FACULTY AND STAFF

Administrator Name(s): Monika Gangwer and Seth Stallcop
Administrator's Hire Date: 7-1-2011
Administrator Email(s): legacyharborschooladm@gmail.com
Current Classified Staff (# FTE): 6
Classified Attrition Rate: 0
Current Faculty (# FTE): 10.5
Faculty Attrition Rate: 0

EDUCATIONAL PROGRAM

Did your school make AYP during the last school year? N/A - in first year of operation
If no, please specify indicator and status: NA
If no, please describe plan for addressing need: NA
Was your school selected to participate in NAEP this year? No

REPORTING

Date of last programmatic operations audit? 6/27/2011
Date submitted to authorizer? Jan. 11, 2011
Who performed your most recent programmatic audit? Idaho Charter School Network
Date of most recent fiscal audit?
Date submitted to authorizer?

COMMENTS

Please describe any significant changes experienced by your school in the past year:

February 9, 2012

Legacy broke ground on its permanent facility just this week (Jan. 9) . We are excited that we are on schedule with this next milestone in the school's operations. Anticipated completion is fall 2012.

Please describe the greatest successes experienced by your school in the past year:

1. Opening on time and with a full enrollment & waiting list.
2. High parent and student satisfaction (annual survey to be distributed spring 2012).
4. Recognizing early during enrollment process and screening, a higher than expected number of students for Special Education/RTI/IEP services and having those in place within first two days of schools or before. (Also, having outlined and in place the three-tier process for RTI prior to school opening.)
5. Teaching staff on board and well trained early on to immediately build Harbor culture and academic program.
6. Hiring of a founding Harbor School Method teacher to serve as a teacher-in-residence, along with three other Harbor School teachers -- these individuals have created strong mentoring relationships with teachers and classified staff, and have done much to model to students and parents the culture & expectations of the school. As a result, all direct constituents of the school are receiving the benefits of their knowledge on a day-to-day basis.

Please describe any challenges you anticipate during the upcoming year:

1. We will be building our facility while we are in school. Which, while exciting, could provide some challenges. However, we are already communicating with our parents and students to help ensure safety around the school site and construction area and to build excitement in the community about the project.
2. While we had primarily built the budgets without relying on the Charter Start-up Grant funds for years 2 & 3 (this year and next), the absence of those funds has created a tougher recovery from some unforeseen expenses that will result in a deficit for this year. In year 2 of operations we will quickly come out of that deficit, and by year 3 will have a healthy fund reserve. But even with the deficit, we were able to secure a bank loan (with favorable terms and that fit within our strict budget model) because of the bank's confidence in the Harbor School Founder's (Rebecca Stallcop) successful long-time financial structure in place at Liberty Charter School, and at its replicated school, Victory, and our commitment to following the same.

Please add any additional information of which you would like to make your authorizer aware :

1. Co-administrators appreciate the founders' foresight and the Governing Board's support of creating a formal, working relationship with the Harbor Founder to ensure compliance with the Harbor School Method. This relationship has made the replication of Liberty Charter School, the founding Harbor Method School, much easier.
2. We're learning this year that just because you're replicating a successful educational model that, in our community, has resulted in the other two Harbor schools having massive waiting lists (each has over 1,700 students), that doesn't immediately translate into a large waiting list for us. While our waiting list is strong enough to have handled any attrition, we're seeing that parents are having perhaps a "wait-and-see" attitude, dependent mostly on seeing the permanent building construction begin. As a result, with the construction beginning this week (Jan. 9) and coupling that with a renewed communications/marketing effort for the school and its lottery, we are hoping to see the waiting list at least double by year's end. As we are one of the few, recent schools to replicate in the same community, this may be a cautionary tale to share with others.

REQUIRED ATTACHMENTS

- Most recent ISAT, IRI, DWA, and DMA results (as applicable)
- Chart comparing ISAT, IRI, DWA, and DMA scores over the past four years of operation (as applicable)
- Goals attainment report comparing the measurable student educational standards in your charter to actual results.
- Written response to recommendations from most recent programmatic operations audit.

February 9, 2012

- Most recent parent/stakeholder satisfaction survey results
- Budget actuals for most recent month-end
- Budget estimates for remainder of current year, and fiscal outlook for next year
- Exit interview data for most recent school year

Legacy Public Charter School Annual Update

Most recent ISAT, IRI, DWA, DMA results

The only formal state testing to occur since Legacy’s opening has been the fall IRI (results included in chart below). However, Legacy co-administrators, teachers and special education director developed at the school’s onset a series of on-going strategies to evaluate and re-evaluate their students’ academic achievement and gaps in achievement in order to respond accordingly in day-to-day learning, specials, Title IA services, RTI, etc. These included:

1. Review of all student records as they were received from students’ previous schools. Contact made w/parents, former teachers/special education directors, as appropriate. Students needing to be placed on IEPs were completed within two days of the school opening.
2. Weekly math concept tests.
3. Weekly reading, language, spelling comprehension tests.
4. While the DMA and DWA are no longer required by the State, Legacy has scheduled these tests to be conducted the week of Jan. 16.
5. Aimsweb probes are being administered schoolwide three times per year to help identify students that are below grade level and need to be monitored with RTI.
6. Offering an extended reading program for K-3 students that scored a 1 on the IRI. The program will run from February to May.

Legacy Public Charter School
IRI Fall 2011 Test Data

2011-2012	Benchmark	Strategic	Intensive
K-Fall	63.64%	27.27	9.09%
K-Spr	NA	NA	NA
1st-Fall	59.14%	32.14%	10.71%
1st-Spr	NA	NA	NA
2nd-Fall	76.67%	13.33%	10%
2nd-Spr	NA	NA	NA
3rd-Fall	78.57%	17.86%	3.57%
3rd-Spr	NA	NA	NA

Legacy Public Charter School Annual Update

Response to most recent Programmatic Audit:

Legacy's programmatic audit was conducted by the Idaho Charter School Network on June 27, 2011, approximately six weeks prior to the school's first day of classes. As a result, many of the audit team's observations and/or recommendations appeared to be common for schools in the pre-opening phase. What we most appreciated about the audit was the team being "*...very encouraged by the replication of a successful model that has been tested by time, builds on the collective wisdom and experience of successful charter professionals, and brings to the new school some of the most skilled teachers and leaders from existing schools.*" Successful replication of Liberty Charter School and adherence to the Harbor Method founder's educational model is our #1 goal. Therefore, recognition of this occurring during the start-up phase, while ensuring that all the myriad policies, procedures, programs, plans, approvals, and reporting were in place or in process gave us great confidence going into this initial year.

As a result of the programmatic audit team's scores and comments coming mostly from the start-up processes occurring in the final 6-8 weeks of prior to opening, our responses to the review are such:

1. Facilities – All sections as listed in the report are "Complete."
2. Health and Safety – All sections listed in the report are "Complete."
3. Contracted Services – All sections listed in the report are "Complete."
4. Policies and Procedures – All sections listed are "Complete." Additionally, the governing board is following the ISBA recommendation to review on a rotational basis within their board calendar policies and procedures. As a result, the governing board will be in the continual process of review and updating as necessary. Also, while the personnel handbook remains "in process," the series of personnel policies and procedures, which serve as the basis for a handbook, have been adopted by the Board and should be in handbook form by the end of January 2012.
5. Documentation – All sections listed in the report are "Complete." With the hiring of an experienced accountant/bookkeeper and clerk of the board, with significant experience in developing and working with Harbor budgets and Harbor governing boards, the Documentation, Finance, and Governance reporting areas noted in the report have been resolved. Additionally, the hiring of a special education director who works in other Harbor schools, helped ensure immediate & proper identification of services for students needing them, as well as appropriate student file creation.
6. Finance -- All sections listed in the report are "Complete."
7. Personnel -- All sections listed in the report are "Complete." Two teachers did require plans plan for obtaining HQT at the middle school level even though Legacy uses a K-8, self-contained elementary school model. The teachers' HQT plans were in place and approved by the SDE prior to school beginning. Use of the paraprofessionals, also cited in the audit as possibly needing revision, have been run past the SDE and are approved.
8. Governance -- All sections listed in the report are "Complete."
9. Educational Program -- All sections listed in the report are "Complete."
10. General -- All sections listed in the report are "Complete." (Annual review of the charter, cited as "Not Yet," complete, will be conducted at a year-end board meeting.)

Legacy Charter School January 11, 2012	Proposed (Board Approved Budget for Fiscal Year)	Actual (Through Most Recent Month End)	Projected (Anticipated Year- End Numbers)	Percentage Used (Actual / Proposed)	Notes	State Comparison (Anticipated Year End Numbers) <i>This column for state use only.</i>	Difference Between State and School's Projected
REVENUE		11/30/2011					
Salary Apportionment	\$626,808.00	\$618,768.00	\$618,768.00	98.72%			
Benefit Apportionment	\$110,775.00		\$130,000.00	0.00%			
Entitlement	\$250,232.00	\$149,865.00	\$250,232.00	59.89%	Based on enrollment of 243. 12.76 Support Units.		
State Transportation	\$66,000.00		\$60,000.00	0.00%			
Lottery				#DIV/0!			
Other State Funds (Specify)		\$3,617.50	\$6,800.00	#DIV/0!	Technology, IRI, Gifted & Talented		
Special Ed - Regular	\$50,000.00		\$24,000.00	0.00%	Funding reduced from original estimates.		
Special Ed - ARRA				#DIV/0!			
Title I	\$57,461.00	\$7,652.16	\$45,000.00	13.32%	Funding reduced from original estimates.		
Federal Title I Funds : ARRA				#DIV/0!			
Medicaid Reimbursement				#DIV/0!			
Title IIA	\$28,166.00		\$23,000.00	0.00%	Funding reduced from original estimates.		
Local Revenue (Specify)	\$25,000.00			0.00%	Albertson's - All funds received last year.		
Federal Startup Grant	\$227,572.00	\$25,000.00	\$25,000.00	10.99%	Idaho didn't receive Startup Funding this year.		
Other Grants (Specify)				#DIV/0!			
Fundraising				#DIV/0!			
Interest Earned	\$300.00	\$28.56	\$100.00	9.52%			
Other (Specify)		\$65.00	\$65.00	#DIV/0!	Misc.		
Other (Specify)				#DIV/0!			
TOTAL REVENUE	\$1,442,314.00	\$804,996.22	\$1,182,965.00	55.81%		\$0.00	
EXPENDITURES							
100 Salaries							
Teachers	\$415,340.00	\$135,886.95	\$435,000.00	32.72%			
Special Education	\$35,000.00	\$11,645.82	\$30,000.00	33.27%			
Instructional Aides	\$115,000.00	\$43,182.89	\$95,000.00	37.55%			
Classified/Office	\$25,000.00	\$10,416.65	\$25,000.00	41.67%			
Administration	\$75,000.00	\$34,244.15	\$80,000.00	45.66%			
Maintenance	\$5,000.00	\$757.50	\$2,500.00	15.15%			
Other (Specify)				#DIV/0!			
Other (Specify)				#DIV/0!			
Total Salaries	\$670,340.00	\$236,133.96	\$667,500.00	35.23%			
200 Employee Benefits							
PERSI/FICA/Benefits	\$179,361.00	\$61,219.47	\$165,000.00	34.13%			
Other (Specify)	\$8,000.00	\$3,655.00	\$3,655.00	45.69%	Worker's Comp		
Total Benefits	\$187,361.00	\$64,874.47	\$168,655.00	34.63%			
300 Purchased Services							
Management Services				#DIV/0!			
Staff Dev/Title IIA	\$28,166.00	\$310.98	\$23,000.00	1.10%			
Legal Pub/Advertising	\$1,500.00	\$94.66	\$500.00	6.31%			
Legal Services				#DIV/0!			
Special Education	\$17,000.00	\$2,814.59	\$8,000.00	16.56%	We will be receiving Medicaid Reimbursements, but don't know how much that will be at this time		
Liability & Property Ins	\$10,000.00	\$6,743.00	\$6,743.00	67.43%			
Substitute Teachers	\$3,000.00	\$438.00	\$1,500.00	14.60%			
Board Expenses	\$5,000.00	\$3,300.00	\$5,000.00	66.00%	Audit		
Computer Services				#DIV/0!			
Transportation	\$88,000.00	\$24,332.56	\$80,000.00	27.65%			
Travel				#DIV/0!			
Other (Specify)	\$10,000.00	\$2,020.00	\$6,000.00	20.20%	Copier Lease		
Other (Specify)	\$75.00	\$1,555.84	\$2,000.00	2074.45%	Bank Service Charges, Dues & Fees		
Total Services	\$162,741.00	\$41,609.63	\$132,743.00	25.57%		\$0.00	
Facilities				#DIV/0!			
Building Lease				#DIV/0!			

Land Lease				#DIV/0!		
Modular Lease	\$72,000.00	\$61,720.45	\$91,000.00	85.72%		
Utilities, Phones, Lndscp	\$21,500.00	\$2,611.29	\$17,600.00	2.04%		
Site Preparation		\$153,030.74	\$153,030.74	#DIV/0!		
Other (Specify)				#DIV/0!		
Other (Specify)				#DIV/0!		
Total Facilities	\$93,500.00	\$217,362.48	\$261,630.74	232.47%		\$0.00
400 Supplies and Maintenance						
Textbooks				#DIV/0!		
School Supplies			\$0.00	#VALUE!	Textbooks & supplies purchased with Startup Grant last year and this year.	
Power School				#DIV/0!		
Custodial Supplies			\$0.00	#VALUE!		
Other (Specify)	\$4,000.00	\$133.66	\$750.00	3.34%	Grounds	
Other (Specify)		\$225.00	\$750.00	#DIV/0!	Building Maintenance	
Total Supplies	\$4,000.00	\$358.66	\$1,500.00	8.97%		\$0.00
500 Capital Objects						
Furniture				#DIV/0!		
Technical AV Equipment				#DIV/0!		
Other (Specify)				#DIV/0!		
Other (Specify)				#DIV/0!		
Other (Specify)				#DIV/0!		
Other (Specify)				#DIV/0!		
Total Capital Objects	\$0.00	\$0.00	\$0.00	#DIV/0!		\$0.00
Debt Service						
Specify				#DIV/0!		
Specify				#DIV/0!		
Specify				#DIV/0!		
Total Debt Service	\$0.00	\$0.00	\$0.00	#DIV/0!		\$0.00
Grant Purchases						
Specify	\$227,572.00	\$25,000.00	\$25,000.00	10.99%	Startup Expenses	
Specify	\$5,000.00		\$0.00	0.00%	Title I Supplies	
Specify	\$25,000.00	\$39,158.51	\$39,158.51	156.63%	Albertson's Supplies & Purchased Services	
Specify		\$574.45	\$574.45	#DIV/0!	Title VI-B Supplies	
Specify				#DIV/0!		
Total Grant Purchases	\$257,572.00	\$64,732.96	\$64,732.96	25.13%		\$0.00
Reserve Fund				#DIV/0!		
Building Fund				#DIV/0!		
Total Expenses	\$1,375,514.00	\$625,072.16	\$1,296,761.70	45.44%		
Carryover from Previous FY	\$0.00	\$0.00	\$39,159.00	#DIV/0!		\$0.00
Reserve/(Deficit)	\$66,800.00	\$179,924.06	(\$74,637.70)	269.35%		

Legacy Charter School January 11, 2012	Proposed Budget	Notes	Difference from "Current Fiscal Year"	
REVENUE				
Local Revenue			\$0.00	reflects projected from "current FY"
State Revenue				
Entitlement	\$278,296.68	Based on enrollemnt of 260. Support units = 14.18.	\$278,296.08	reflects State actual from "current FY"
Wages				
Administration	\$63,969.18			
Teachers	\$530,188.65			
Classified	\$99,352.17		\$693,509.01	reflects all salaries compared to State actual from "current FY"
Medicaid			\$0.00	reflects projected from "current FY"
Benefit	\$154,000.00		\$67,500.00	reflects State actual from "current FY"
Transportation	\$67,500.00		\$67,500.00	
Federal Revenue				
Title I	\$45,000.00		#DIV/0!	reflects State actual from "current FY"
Special Ed	\$24,000.00	Expected to be higher in 2nd year due to number of special education students.	#DIV/0!	reflects State actual from "current FY"
Title II	\$10,000.00		\$10,000.00	reflects State actual from "current FY"
Startup Grant			(\$0.11)	reflects State actual from "current FY"
Other Sources (Specify)	\$8,800.00	Technology, IRI, Gifted & Talented		
Other Sources (Specify)				
Other Sources (Specify)				
Total Revenue before holdback	\$1,281,106.68		#DIV/0!	
PROPOSED HOLDBACK				
Teacher Salaries		Holdbacks should be estimated at a minimum of 5% - 5.5% for FY 2011.		
Classified Salaries				
Admin Salaries				
Benefits				
Entitlement				
Transportation				
Total Holdback	\$0.00		\$0.00	there were no holdbacks last year
Total Revenue after holdback	\$1,281,106.68		\$1,281,106.12	reflects State actual from "current FY"
EXPENDITURES				
100 Salaries				
Teachers	\$445,000.00		10,000.00	reflects projected from "current FY"
Admin	\$80,000.00		0.00	reflects projected from "current FY"
Classified	\$122,500.00		97,500.00	reflects projected from "current FY"
Special education	\$30,000.00			
Other (Specify)				
Other (Specify)				
Total Salaries	\$677,500.00		107,500.00	
200 Benefits				
Benefit Dollars				
PERSI/Payroll taxes	\$172,000.00			
Other (Specify)	\$3,800.00	Worker's Comp.		
Total Benefits	\$175,800.00		\$7,145.00	reflects projected from "current FY"
300 Purchased Services				
Transportation	\$90,000.00		\$10,000.00	reflects projected from "current FY"
Special Education	\$5,000.00		(\$3,000.00)	reflects projected from "current FY"
Proctor costs				
Legal			\$0.00	reflects projected from "current FY"
Insurance	\$8,000.00		\$1,257.00	reflects projected from "current FY"
Copier Lease	\$8,000.00		\$8,000.00	
Printer Lease			\$0.00	
Facility Lease			\$0.00	reflects projected from "current FY"
Utilities	\$24,500.00		\$6,900.00	reflects projected from "current FY"
Professional Development	\$10,000.00		(\$13,000.00)	reflects projected from "current FY"
Technology	\$7,000.00		\$7,000.00	reflects projected from "current FY"

February 9, 2012

UPCOMING FISCAL YEAR BUDGET COMPARISON

Management Services			\$0.00	reflects projected from "current FY"
Legal Publications/Advertising	\$1,000.00		\$500.00	reflects projected from "current FY"
Substitute Teachers	\$3,000.00		(\$4,500.00)	reflects projected from "current FY"
Board Expenses	\$5,000.00	Audit	\$0.00	reflects projected from "current FY"
Other (Specify)	\$2,000.00	Bank Service Charter, Dues & Fees		
Other (Specify)	\$3,500.00	Janitorial		
Total Purchased Services	\$167,000.00		\$13,157.00	
Supplies & Materials				
Teacher/Classroom	\$18,000.00		\$18,000.00	reflects projected from "current FY"
Office			\$0.00	Not in 2010 budget.
Janitorial	\$2,000.00		\$2,000.00	reflects projected from "current FY"
Textbooks			\$0.00	reflects projected from "current FY"
Other (Specify)	\$5,000.00	Maintenance		
Other (Specify)				
Total Supplies & Materials	\$25,000.00		\$20,000.00	
Grant Expenditures				
Specify				
Specify				
Specify				
Total Grant Expenditures	\$0.00			
Capital Outlay			\$0.00	
Total Capital Outlay			\$0.00	
Debt Retirement			\$0.00	
Total Debt Retirement	\$150,000.00	Building payments.	\$0.00	
Insurance & Judgements			\$0.00	
Total Insurance & Judgements	\$0.00		\$0.00	
Transfers			\$0.00	
Total Transfers	\$0.00		\$0.00	
Contingency Reserve	\$0.00			
Building Fund	\$0.00			
Total Expenditures	\$1,195,300.00		\$147,802.00	
Carryover from Previous FY	(\$74,637.70)	Reflects projected reserve/(deficit) from "current year" worksheet		
Reserve/(Deficit)	\$11,168.98			

February 9, 2012

Legacy Charter School

REVENUE	Year 3 2013/2014	Year 4 2014/2015	Year 5 2015/2016
General Fund			
Beginning Balance	11,169	182,799	363,329
Other Local Revenue			
Lottery	0	0	0
State Apportionment	1,222,000	1,240,000	1,240,000
State Transportation	67,500	69,000	70,500
Gifted and Talented	800	800	800
State IRI	1,000	1,000	1,000
State Benefit Allocation	154,000	154,000	154,000
State Technology	7,000	7,000	8,000
Total State Revenue	1,463,469	1,654,599	1,837,629
Albertsons			
Special Ed. \$	24,000	24,000	24,000
Title I	45,000	45,000	45,000
Title II	10,000	10,000	10,000
Title X Grant	<u>0</u>	<u>0</u>	<u>0</u>
	1,542,469	1,733,599	1,916,629
EXPENDITURE			
Instructional Staff	535,000	535,000	545,000
Persi/FICA/Med	101,650	101,650	103,550
Non Certified	123,000	123,000	123,000
Persi/FICA/Med	23,370	23,370	23,370
Workers Comp	4,300	4,300	4,300
Health Benefits	<u>70,000</u>	<u>75,000</u>	<u>80,000</u>
Total HR Expense	857,320	862,320	879,220
Supplies	20,000	20,000	22,000
Equipment	2,000	3,000	3,000
Technology	7,000	7,000	8,000
Communications	7,000	7,500	8,000
Special Education	5,000	5,000	5,000
Novels & Textbooks	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Education and Operating	42,500	44,000	47,500
Admin.	85,000	85,000	85,000
Persi/FICA/Med	16,150	16,150	16,150
Professional Development	10,000	10,000	10,000
General and Administrative	111,150	111,150	111,150
Busing	90,000	92,000	94,000
Lease/Mortgage	198,000	198,000	198,000
Maintenance Grounds/Bldg	10,000	10,000	11,000
Contract Service (Bathrooms, copier, L	23,000	24,000	25,000
Utilities	18,500	19,000	19,500
Audit	5,200	5,300	5,400
Bank Fees, Dues & Fees, Advertising	<u>4,000</u>	<u>4,500</u>	<u>5,000</u>
Total Occupancy Expense	<u>258,700</u>	<u>260,800</u>	<u>263,900</u>
Total Instruction, Building, Admin E	1,359,670	1,370,270	1,395,770
Unappropriated Bal/Contingency	182,799	363,329	520,859

Legacy Charter School Site Visit Report

January 31, 2012

Interview with Board Members:

Two board members participated in the interview. They expressed the mission of the school as being replication of Liberty and Victory and to promote excellent learning. They feel the school has done an exceptional job of fulfilling this mission. Board members feel the success of the school can be contributed to experienced teachers and administrators who are committed to maintaining the fidelity of the Harbor method.

The board reports that they function very well. They feel they have a wide variety of skills and experience that allow them to understand and carry out their role. Both board members participating in the interview have served on the board of Liberty. Thus, are very familiar with the role of the board and how to ensure Harbor concepts are implemented without deviation. They are currently seeking to fill one board seat. Potential candidates are required to successfully complete an assessment testing their knowledge of Harbor concepts and their ability to appropriately and consistently apply these concepts. Opportunities and resources are available for potential candidates to obtain Harbor training through a DVD and website tools. Active board members use these same resources for training, as well as ISBA training and resources.

Legacy administrators are viewed by the board as being effective.

As reported by the board, financially the school is in good shape despite the fact that they will end this year with a deficit. They view the deficit situation as being the result of losing the Charter Start Grant two weeks before the start of school. Becky Stallcop is acting founder of the school and is responsible for the budget for the first three years of operation. Projections show the school will begin building a reserve next year and will continue to do so every year thereafter. Because of Mrs. Stallcop and the success of Liberty and Victory, Legacy was able to obtain bank financing with agreeable terms for their new facility, even with the estimated first year deficit.

The school is currently located in portable units. Space is limited but is being used efficiently. No facility concerns were expressed by the board. Ground breaking for the new facility is occurring and the school plans to move in during August 2012. Some portions of the facility, such as the gym and auditorium, will be completed later in the fall.

According to the board, strengths of the school include a harbor based curriculum that is being implemented with fidelity, strong teachers who are experienced and committed to the methods used, and training provided by Liberty.

February 9, 2012

Parent involvement is reported as being high. Parent volunteers are in classrooms on a daily basis. Some parents have been trained to provide interventions for struggling students. Two parent teacher conferences are held each year at which attendance is good.

Interview with Administrator:

School administration expresses the mission of the school as working to create competent, skilled, successful students who are well prepared when they leave Legacy. They believe the mission is being accomplished extremely well as they have exceeded their own expectations.

The administration position at Legacy is shared by the two seventh/eighth grade teachers. One person teaches in the morning and acts as administrator in the afternoon while the other one is administrator in the morning and teaches in the afternoon. All parties agree that this arrangement is working very well and see the fact that administrators continue to provide classroom instruction as very valuable. They are vigilant in performing their role as outlined by the Harbor method including oversight of the school to work program, accessibility to parents, and duty assignments. Both individuals agree that they have a great working relationship as they have spent many years working in the same schools and co-teaching. They feel they are able to build off of each other's strengths to oversee the day to day operations in an efficient and effective manner.

The Administration reports having a very good relationship with the board and considers them to be supportive. Administration sees their role as overseeing day to day operations and advising the board. They feel the board understands their role and effectively fulfills it.

From the administration's point of view, the success of the school lies in training provided by Liberty. They see the Harbor curriculum and instructional methods as strengths of the school. They feel there are no weaknesses in the Harbor method and therefore follow it without exception. Their goal is to continue to work hard to achieve. They are anxious for assessment results and feel students are on track to meet AYP and MSES.

Formal and informal teacher evaluations are complete and all teachers are properly certified and highly qualified. The two administrators are approved for alternate pathway certification to become highly qualified for seventh and eighth grade. Evaluations are based on a hybrid model of the Danielson framework and Harbor concepts. A middle level credit system is not in place. The school reports the SDE is aware of the situation and has approved it as Harbor schools have self contained middle school classrooms.

The school reports having an exceptional special education coordinator who has ensured compliance with all special education procedures for identification and provision of services. Becky Stallcop is in the process of aligning the Harbor curriculum to the common core standards. Once alignment is complete, teachers will receive training on implementing common core standards. The administration feels there is a natural fit with Harbor concepts and CCSS. Ongoing professional development takes place through mentoring new teachers and use of the website materials and training DVD.

February 9, 2012

Marketing does not appear to be a major priority for Legacy. They consider word of mouth to be the most effective. Lottery information is contained in every parent letter. The information will also be provided in local newspaper ads.

Interview with Business Manager:

The business manager reports having adequate training for her job and a manageable work load. She indicates that Becky Stallcop develops the budget and she provides comments and suggestions. Becky has the final say over budget matters.

According to the business manager, the current year deficit is due to loss of the Charter Start Grant. The school had to cover expenses that had been planned as part of the grant funds. They had also purchased five and a half acres of land for the permanent facility. She has confidence in the three year budget projections which show reserves being built each year after the first.

Program Strengths:

- Dedicated staff, administration, and board
- Harbor method implemented with fidelity
- Aligning curriculum to common core standards
- RTI model has been implemented – natural part of Harbor
- Diversified board that understands and fulfills their role
- Teacher and administration evaluations completed
- Board and administration have a good working relationship
- Shared administration
- Replication of Liberty

Program Concerns:

- Possible charter violations include:
 - Piano lab and instruction is not being provided due to loss of funds. This is a priority the school plans to implement as soon as funds are available.
 - Mrs. Stallcop is referred to as the superintendent in the charter but is considered to be a founder rather than superintendent (minor language change). If she is considered a superintendent, the fte must be counted as such.

Possible Amendments:

- Piano lab/instruction if funding does not become available
- Language referring to Mrs. Stallcop as superintendent

Recommendations:

- Propose possible charter amendments as soon as possible.
- Continue alignment and implementation of common core standards.

February 9, 2012

- Continue to acquire data and use it to drive decision making.

Materials requested:

- None