

February 9, 2012

SUBJECT

Rolling Hills Public Charter School Corrective Action Plan

APPLICABLE STATUTE, RULE, OR POLICY

I.C. 33-5209(2)
IDAPA 08.02.04.301.03

BACKGROUND

Rolling Hills Public Charter School (RHPCS) is a public charter school authorized by the Public Charter School Commission (PCSC). RHPCS has operated in Boise since 2005.

On December 15, 2011, the PCSC moved to issue to RHPCS a notice of defect (NOD) on the grounds that the school had committed a material violation of a condition, standard or procedure set forth in the approved charter, specifically, Bylaws Article IV with regard to board elections. Board member elections were not held in accordance with the timeline described in the bylaws.

Additionally, the PCSC requested that board members be present at the February 9, 2012, PCSC meeting to present a corrective action plan (CAP).

DISCUSSION

RHPCS has provided a CAP describing established procedures and a timeline for completion of board elections by February 2, 2012. Documentation of this plan is included with these materials.

However, the RHPCS board decided in a February 1, 2012, meeting to postpone elections due to stakeholder concerns about the process. An updated CAP has been requested, but not yet received.

IMPACT

No action is required of the PCSC in response to corrective action plans or updates thereto.

Pursuant to I.C. 33-5209(3) and IDAPA 08.02.04.301.04, the public charter school must “comply with the terms and conditions of the corrective action plan and...cure the defect at issue within a reasonable time...” If the public charter school fails to comply with the plan and cure the defect, “the authorized chartering entity may provide notice to the public charter school of its intent to revoke the charter.”

The PCSC may, at its discretion, formally acknowledge the lifting of a notice of defect in the event the PCSC believes the school has cured such defect.

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If the PCSC determines that the school has failed to cure an identified defect within a reasonable period of time, the PCSC may issue a notice of intent to revoke the charter.

STAFF COMMENTS AND RECOMMENDATIONS

Staff has no recommendations or comments.

COMMISSION ACTION

Any action would be at the discretion of the PCSC.

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IDAHO PUBLIC CHARTER SCHOOL COMMISSION

650 W. State Street • P.O. Box 83720 • Boise, ID 83720-0037

208/334-2270 • FAX: 208/334-2632

e-mail: charter@osbe.idaho.gov

December 23, 2011

Rolling Hills Public Charter School
Board of Directors
8900 N Horseshoe Bend Road
Boise, ID 83714

Dear RHPCS Board of Directors:

As you are aware, Idaho Code § 33-5209 requires an authorized chartering entity to provide written notice of defect to any school which it has reason to believe has committed a defect. This letter is to serve as written notice of defect to RHPCS on the following grounds:

1. RHPCS has committed a material violation of a condition, standard or procedure set forth in the approved charter; specifically, Bylaws Article IV with regard to board elections.

Pursuant to IDAPA 08.02.04.301.03, please submit to the Public Charter School Commission office by January 11, 2012, a corrective action plan detailing the means by which RHPCS will cure these defects.

Please note that representation by members of the RHPCS board is required at the February 9, 2012, PCSC meeting to address this matter.

As always, you are welcome to contact me any time I may be of assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Baysinger", with a long horizontal flourish extending to the right.

Tamara L. Baysinger
Public Charter School Commission Director

Cc: Michelle Clement Taylor, School Choice Coordinator, SDE
Dr. John Montgomery, Administrator, RHPCS

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ROLLING HILLS PUBLIC CHARTER SCHOOL
8900 HORSESHOE BEND RD.
BOISE, ID 83714
939-5400

January 24, 2012

Idaho Public Charter School Commission
PO Box 83720
Boise, ID 83720-0037

Dear Charter Commission Board Members, Ms. Baysinger & Ms. Campbell:

This letter outlines the timeline for our election process and what has been completed to date.

January 17, 2012: Board Director Applications received. Eight applications were received. There are currently 3 parent seats and 1 community member seat up for election.

January 18th – 20th: Board member review of applications. Any possible conflicts of interest were discussed with the school attorney. Two possible conflicts of interest were identified and applicants were notified. The first possible conflict of interest identified was the application received from the spouse of a school employee. The employee decided to resign from employment in order to eliminate any possible appearance of a conflict of interest. The second applicant was ineligible to participate in the election due to the lessee/lessor relationship that exists with the school. An additional application was not filled out completely. This application was completed and resubmitted by applicant. There are 7 parents running for the 3 available parent Board seats and no community applicants for the 1 available community Board seat.

January 23, 2012: Candidates were announced on the school website and an e-mail concerning the candidates and voting was sent to parents and staff. A hardcopy of the same note will be sent home with students January 24, 2012. Board candidate applications are posted on the school website for stakeholder review.

January 26, 2012: A Meet & Greet is planned from 3:00 to 4:00 p.m. in the school café to give parents an opportunity to meet candidates and ask questions.

February 2, 2012: Voting will be held from 7:00 am to 7:30 pm at Rolling Hills Charter School. The Board meeting will begin at 7:30 pm with the Clerk and

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Administrator counting ballots in the Open Session. New Board members will be announced and will be sworn in at the next Board meeting, which is tentatively planned for February 23, 2012. Board members will review/discuss any changes/additions to the election process and Board Director Application at the February 2nd Board meeting. The Board will also discuss the next Board election date as set forth in the Rolling Hills Charter and Bylaws.

March 8, 2012: At this regular monthly Board meeting, the Board will approve a modified election process, if not previously adopted.

Sincerely,

Niki Crow
Clerk, Board of Directors
Rolling Hills Charter School



SEEKING RHPCS SCHOOL BOARD NOMINEES

*Applications Currently Being Accepted.
Application must be submitted no later than
Tuesday, January 17, 2012 by 5:00 p.m.*

The time for RHPCS School Board elections is upon us. School Board Nominee applications are currently being accepted. Applications are available at the school office, on our website, www.rhpcs.org, or can be emailed to you.

Nominees can be either RHPCS parents or people from the community at large. Please thoughtfully consider actively participating in the success of Rolling Hills by serving as a member of our school board. Not a job for you? Please consider others you know that have the qualities you would like to see in our school board members and talk to them about applying.

Applications must be received by Niki Crow, RHPCS Board Clerk no later than 5 p.m. on Tuesday, January 17, 2012. The application may be returned via regular or electronic mail to the address provided with the application.

Important dates regarding the upcoming RHPCS school board election:

17 January 2012 - Receive Nominee Applications

18-20 January 2012 – Board to Review Applications

23 January 2012 – Announce Candidates

2 February 2012 – Board Election

Should you have any questions or comments, please feel free to contact Cyndee Larson at the school board email: schoolboard@rhpcs.org.

Here's to a great year!

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Rolling Hills Public Charter School

RHPCS Board Nominee,

Thank you for your interest in Rolling Hills Public Charter School and your willingness to serve on its Board. Nominees interested in serving on the Board must complete the attached application. All applications must be received by Niki Crow, RHPCS Board Clerk, no later than 5 pm, 17 January, 2012. You may return the Application via regular or electronic mail to the following addresses:

RHPCS Board Application
c/o Niki Crow
2208 Windancer
Nampa, Idaho 83686

or

nikicrow@msn.com
RE: RHPCS Board Application

When completing the Nominee Application, please indicate whether you wish to run for a one or two year term by writing "1 year" or "2 years" at the top of the first page.

Below is a list of important dates regarding the upcoming election:

- 17 January 2012 - Receive Nominee Applications
- 18-20 January 2012 - Board to Review Applications
- 23 January 2012 - Announce Candidates
- 2 February 2012 - Board Election

In the meantime, should you have any questions or comments, please feel free to contact Cyndee Larson at the school board email: schoolboard@rhpcs.org.

Here's to a great 2011-2012!

Sincerely,

Cyndee Larson
RHPCS Board Chairman